

**CANDIA SCHOOL BOARD MEETING  
THURSDAY, DECEMBER 3, 2015 AT 6:00 P.M.  
HENRY W. MOORE SCHOOL MEDIA CENTER**

**These minutes are unapproved.**

Nicole LaFlamme, Chair, called the meeting to order at 6:08 p.m. Those in attendance were Board members Karyn Yeatman, Rebecca (Becky) Cronk, and Kim Royer; Principal, Robert (Bob) St. Cyr; Assistant Principal, Michelle Lavallee; Director of Student Services, Kathryn Duncan; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Second graders Ben and Ella LaFlamme led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

Jen Maurice suggested that the Board consider adjusting the proposed calendar to remove President's Day as a holiday, citing there are typically several days in February that are called on account of snow. Ann Nerney stated that she thought that day was not negotiable, to which she was told it was. Veteran's Day is the day that is not negotiable.

**OLD BUSINESS**

**Review of High School Timeline**

Nicole LaFlamme stated that she and Dr. Littlefield went to the NH Department of Education who approved the contract with Pinkerton. She then reviewed the timeline saying that the next step would be to have a public forum. Dr. Littlefield stressed that the Board be mindful not to influence the public, but to make sure they get factual information to the residents. After discussion, the Board decided to hold a public forum on Wednesday, January 20 at 6:30 p.m. Dr. Littlefield suggested that the presentation be videotaped and available for viewing on the website.

Kim Royer stated that the efforts to stick with the timeline have been impressive.

**PRESENTATION-Standardized Testing**

Marge Polak gave an assessment update that she, Bob St. Cyr, Cheryl St. Pierre, Michelle Lavallee and Checker Hansen have been working on. She reviewed the assessments, NWEA (Reading and Math) Smarter Balanced (English, Language Arts and Math), NECAP (Science) and DIBELS (screener), and showed how the Candia students' scores compared to state-wide and federal scores. Marge stated that if the instruction truly meets the implementation of programs, the expectation is that all students meet 80% of the growth target. Kim Royer said that the amount of professional development for reading and math should help achieve those goals.

Marge added that the information presented tonight was overall very good data and there will be more available in January.

**UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15**

No new updates.

**REPORTS**

**Reports of Administrators**

The reports of administrators were reviewed.

Nicole LaFlamme stated that she and Matt Woodrow represented the Board on Wednesday, November 25, when they visited each classroom and thanked staff members for all they do.

Nicole went on to say that 'facility use' will now be on the Principal's Report in order to revisit the overall policy at a later date.

Michelle Lavallee stated that Central added another SRO to assist the current SRO who has other responsibilities that occasionally takes her away from school. She said that any parent with any questions should feel free to contact the school directly.

Kim Royer asked Michelle how the report cards were and Michelle stated that they were very good for the most part.

### **Reports of Standing Committees**

**Budget:** Becky Cronk reported that last night they went over the 16/17 budget and will meet with the Budget Committee to review it next Wednesday at 7:00 p.m.

### **Personnel, Negotiations, and SERESC:**

Kim Royer reported that SERESC postponed their meeting to a later date. Negotiations will be discussed later in this meeting.

### **NHSBA and Technology:**

Nothing to report.

### **Transportation and Wellness Committee:**

Nothing to report.

### **Facilities and Long-Term Planning:**

Nicole LaFlamme stated that Lynda Byrne is on top of things and is doing a great job getting quotes.

### **Manchester Board of School:**

Nicole LaFlamme continues to follow the Manchester Board of Schools.

Karyn Yeatman told the Board she received a call from her neighbor whose nephew, Fire Chief, Dean Young, stated that he and Selectman Carleton Robie would evaluate and repair the cupola and that there would be no need for an engineer.

Nicole LaFlamme stated that at the last Board meeting, the Board decided to have the Maintenance Director to take care of it. She added that the Board agreed to put a warrant article on the ballot to let the general population decide if it wanted to appropriate funds for replacing the owl weathervane.

Nicole addressed the attendees giving some background saying that last month the Fire Chief came to the Board with concerns about the historical value of the owl weathervane which fell off the cupola during a storm. Though patched, the cupola has since been determined to have extensive damage. The cost of the overall repair for the cupola and weathervane would be very expensive, so the Board decided to put it as a warrant article.

## **NEW BUSINESS**

### **Warrant Articles**

The Board reviewed each warrant article and it was their consensus to approve the warrant articles, pending the dollar figures, as presented.

### **2016-2017 School Year Calendar**

The Board reviewed two draft calendars. After some discussion, it was decided to consider 'Draft 2'. This will be submitted to the CEA representatives and will be before the Board again next month for approval.

### **Ratification of the tentative Master Agreement between the Candia School District and the Candia Education Association**

Dr. Littlefield stated that major changes are on the horizon having to do with the Affordable Care Act. The future is uncertain with regard to healthcare; there are too many variables. The Candia School District and the Candia Educational Association agreed on a conservative cost of living. He stated there were good cooperative sessions with concessions made by both sides.

Motion by Kim Royer, seconded by Becky Cronk, to ratify the tentative agreement between the Candia School Board and the Candia Education Association, dated 10/15/15, and the motion carried unanimously.

### **Disposal of Equipment**

Discussion ensued relative to the disposal/recycling of equipment.

Motion by Nicole LaFlamme, seconded by Karyn Yeatman, to approve of the recycling/disposal of all items listed, if they are unable to be donated, and the motion carried unanimously.

### **Policy-1<sup>st</sup> Reading/Review**

#### **KF Community Use of School Facilities**

Motion by Nicole LaFlamme, seconded by Karyn Yeatman, to waive the 1<sup>st</sup> reading of Policy KF, and to approve it as presented, and the motion carried unanimously.

### **FINANCE/OPERATIONS**

#### **Review of Expenditure Manifest and Action Relating Thereto**

Motion by Kim Royer, seconded by Becky Cronk, to move the December 3, 2015 manifest in the amount of \$457,944.47, and the motion carried unanimously.

#### **Budget Adjustments**

The Board reviewed the budget adjustments.

Motion by Kim Royer, seconded by Karyn Yeatman, to accept the budget adjustments as presented, and the motion carried unanimously.

### **PERSONNEL**

None at this time.

### **NON-PUBLIC SESSION: RSA 91-A:3 Sections II (a through k) – if needed**

### **INFORMATIONAL ITEMS AND CORRESPONDENCE**

Student Enrollment Reports

### **ITEM(S) FOR NEXT/FUTURE AGENDA**

Chair

### **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Tammy Baker said that the new school use policy of charging a fee is limiting the 8<sup>th</sup> graders fundraiser; that the \$100 fee defeats the purpose.

Nicole LaFlamme stated that it is not a new policy, just one that is now being implemented. Karyn Yeatman stated it was her understanding that fee structure would be further discussed by the Board, as it has not been consistent or enforced. Discussion on waiving the fee for school-related events.

Nicole LaFlamme stated it is not the taxpayer's responsibility to pay for custodial staff for events that take place at the school. Kim Royer stated that it is a community building and to have to have this on the next agenda to discuss further.

Dr. Littlefield stated that you cannot open a commercial kitchen to people without proper training on its equipment.

Judi Lindsey asked for the Board to consider this fee as there are community Zumba classes as well as Massage Therapists who use the facility as well.

LeeAnn Wells stated that the 'Hour of Code' is coming and that Mrs. Demanche is doing a morning coding class for 7<sup>th</sup> and 8<sup>th</sup> graders who will work with younger kids.

Judi Lindsey asked if the Board was still interested in having a presentation at their January meeting, to which they said they would be interested in a 30 minute presentation.

Mary Pacheco stated that the 2<sup>nd</sup> grade will be participating in a field trip to the Smith Library and will be returning in January for a story time and craft.

Judi Lindsey stated that Friday morning, State Representatives will be at the Moore School to talk about their co-sponsoring a bill for military work dogs.

Karrie James thanked each of the Board members, saying what they do is a very important part of the community. She added that she is excited for the opportunity to vote on the Pinkerton contract. She said though Central is a great school for AP classes, she is concerned with the safety at that school.

Becky Cronk stressed the attendees to get the word out there about Pinkerton.

### **APPROVAL OF MINUTES**

Motion by Karyn Yeatman, seconded by Becky Cronk, to accept the minutes of the Candia School Board Meeting on November 5, 2015, with the following amendment(s): Add 'NEW BUSINESS' to Page 2 prior to the third paragraph (which begins with 'Moving the agenda to New Business...')

**ADJOURNMENT**

Motion by Becky Cronk, seconded by Nicole LaFlamme, to adjourn the meeting at 8:28 p.m., and the motion carried unanimously. The next regularly scheduled Candia School Board Meeting will be held Thursday, January 7, 2016 at 6:00 p.m. at the Henry w. Moore School Media Center.

**OTHER UPCOMING MEETINGS:**

- Candia School Board meeting with the Candia Budget Committee – Wednesday, December 9, 2015 at 7:00 p.m. in the Henry W. Moore School Media Center

- Candia Budget Committee Public Hearing on the Candia School Budget – Thursday, December 17, 2015 at 7:00 p.m. at Candia Town Hall

- The next regularly scheduled Candia School Board is Thursday, January 28, 2016 6:00 p.m. at the Henry W. Moore School Media Center

- Candia School District Deliberative Session #1 – Thursday, February 4, 2016 at 6:00 p.m. in the Henry W. Moore School Gym (Snow date: Saturday, February 6 at 9:00 a.m.)

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary