

**CANDIA SCHOOL BOARD MEETING
THURSDAY, MARCH 9, 2017 AT 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have been approved.

Becky Cronk, Acting Board Chair, called the meeting to order at 6:04 p.m. Those in attendance were Board members Karyn Yeatman, Kim Royer, and Matthew (Matt) Woodrow; Principal, Robert (Bob) St. Cyr; Director of Student Services, Kathryn Duncan; Technology Director, Dan Roma; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Principal St. Cyr led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

APPROVAL OF MINUTES

The Board reviewed the minutes.

Motion by Kim Royer, seconded by Matt Woodrow, to accept the minutes of the Candia School Board Meeting February 2, 2017, with the following amendments: Page 2 Under New Business- Parent Request to waive Policy JEB (Entrance Age): The vote should read: **“3 votes NO, 2 votes YES, the motion failed”** and on Page 3- Opportunity for the Public to Address the Board: The 3rd sentence should read: ‘He added that he would ~~live love~~ to have...’, and the motion carried unanimously.

Motion by Kim Royer, seconded by Matt Woodrow, to approve the non-public minutes of February 2, 2017, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Karyn Yeatman, to seal the non-public minutes of February 2, 2017, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Mary Pacheco, Grade 3 teacher, described the activities surrounding Read Across America, including Drop Everything And Read, headed by Sue Demanche and Ellen Doherty. She presented Dr. Littlefield and Marge Polak with commemorative tee shirts. Minds in Motion teacher, Judi Lindsey spoke of the 7th and 8th grade involvement with Sim City, an online design of a city.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

Dr. Littlefield introduced New Hampshire Association of School Business Officials (NHASBO) Executive Director, Steve Martin. Mr. Martin presented Karen Lessard with the Business Administrator of the Year award, which was given to her for her achievement in excellence, her solid and consistent support of ASBO, and for the ‘amazing job’ she does at SAU #15.

REPORTS

Reports of Administrators

Reports of the Administrators were reviewed.

Reports of Standing Committees

Budget: Becky Cronk reported that, because the School Board rescheduled their meeting, the Budget Committee did not have the school budget. Discussion ensued.

Motion by Matt Woodrow, seconded by Karyn Yeatman that, in the event that the Board needs to provide an expenditure report in advance of a meeting, the Board will provide a draft report to the Budget Committee, and the motion carried unanimously.

Personnel, Negotiations and SERESC: Kim Royer reported SERESC continues to have monthly meetings. Ongoing discussions include short-term and long-term plans

NHSBA and Manchester Board of School Committee: Matt Woodrow reported that Dr. Vargas has proposed the school budget. He said there are serious issues concerning declining enrollments, some of which are because of homeschooling and attendance at charter schools. He said several retirement positions will not be filled, there will several budget cuts, and that the SAU will be moving to West High School.

Transportation and Wellness Committee: Karyn Yeatman stated that the Wellness Committee is in the process of scheduling another Opiate Awareness Night.

Facilities, Policy and Long-Term Planning: Dr. Littlefield spoke on behalf of Nicole LaFlamme with regard to Facilities. He said they have a quote for a new lift, which would probably be installed at the end of the school year. Dr. Littlefield also said an oil overflow issue is being addressed. It needs to be rebuilt and will cost approximately \$10,000.

NEW BUSINESS

NHSAA Demographic Analysis/Enrollment Projections

Carl Ladd and Keith Burke of the New Hampshire School Administrators Association were in attendance and reviewed the Demographic Analysis/Enrollment Projects with the Board. They explained the process used to gather their findings, and fielded many questions from the Board. Dan Roma will put the report on the website.

Field Trip Analysis

Bob St. Cyr presented his Field Trip Analysis, stating that on occasion, and when necessary, anonymous donations are used to fund student's field trips. Fundraisers, scholarships, and subsidizing field trips were discussed.

Motion by Karyn Yeatman, seconded by Kim Royer, to subsidize the 6th grade Lego Land field trip in the amount of \$370 to bring the cost to \$8 per student, and the motion carried unanimously.

Dr. Littlefield stated that Bob St. Cyr will develop a new budget request for next year and the Board can discuss it further at that time.

HL Turner Proposal

Bill Hickey and Doug Proctor of the HL Turner Group were in attendance with a proposal to address needs and conceptual plans for a science lab, bringing the nurse's area up to code and safety and security of the front lobby. Dr. Littlefield stated that their proposal was the beginning of a process, as they are a design firm.

Motion by Karyn Yeatman, seconded by Kim Royer, to authorize the Superintendent to enter into an agreement with HL Turner on behalf of the Candia School Board, and the motion carried unanimously.

OLD BUSINESS

Kim Royer spoke about talk in the community with regards to Common Core. Considerable discussion ensued. She said it was a long process which the Board took very seriously. She said they did their own independent study, and did not take it lightly. Dr. Littlefield stated that Common Core is standards, not curriculum and that those standards were not dissimilar to the already high NH State Standards. He said every curriculum material purchased is Common Core compliant.

POLICY REVIEW

Second Reading

Policies were presented for a 2nd Reading.

Motion by Kim Royer, seconded by Karyn Yeatman, to approve the 2nd Reading/adoption of Policies AA, ABA, ADB, EFDA, JFAB, and JLCD, and the motion carried unanimously.

First Reading

Policies were presented for a 1st Reading.

Motion by Kim Royer, seconded by Karyn Yeatman, to approve the 1st Reading of Policies AEB/AEC, AFA, BB, BBAA, BBB, BBBA, and BBBB, and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifest and Action Relating Thereto

Motion by Kim Royer, seconded by Karyn Yeatman, to move the March 9, 2017 manifest in the amount of \$1,190,011.82, and the motion carried unanimously.

Budget Adjustments

The Board reviewed the budget adjustments.

Motion by Kim Royer, seconded by Karyn Yeatman, to approve the budget adjustments as presented, and the motion carried unanimously.

NEXT / UPCOMING AGENDA ITEMS

Transportation Discussion

Staff Nominations

Recording of School Board Minutes

Some discussion of recording of School Board minutes ensued.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Frank Reynolds, referencing discussion of recorded minutes, stated that he would not attend a meeting and watch a recording of the same meeting. Discussion was clarified by Karyn Yeatman, whose point was to see if people would be more apt to watch a recording than attend in person.

Stephanie Helmig asked if test scores were online, to which Marge Polak stated that District Report Cards are on the DOE website. Dr. Littlefield added that Marge Polak makes an annual analysis presentation.

Jodi Hedstrom asked the Board to be diligent with regard to Candia students attending a Manchester high school, after hearing of their possible budget cut actions. The Board assured her they would stay on top of things.

ADJOURNMENT

Motion by Karyn Yeatman seconded by Matt Woodrow to adjourn the meeting at 8:00 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, April 6, 2017 at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary