

**CANDIA SCHOOL BOARD MEETING
THURSDAY, FEBRUARY 1, 2018 AT 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have been approved.

Matt Woodrow, Chair, called the meeting to order at 6:01 p.m. Those in attendance were Board members Dana Buckley, Kim Royer, and Becky Cronk; Principal, Dr. Robert St. Cyr; Assistant Principal, Michelle Lavallee; Director of Student Services, Kathryn Duncan; Technology Director, Dan Roma; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Bob St. Cyr introduced Drake Byron from grade 2 who placed 3rd in the school Spelling Bee, who led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

PINKERTON ACADEMY LIAISON

Pinkerton Academy Liaison Elizabeth Nerney submitted a summary of activities at Pinkerton Academy for the Board to review.

APPROVAL OF MINUTES

Motion by Becky Cronk, seconded by Dana Buckley, to accept the minutes of the Candia School Board Meeting on December 6, 2017. With Becky Cronk abstaining, all others in favor, the motion carried in the affirmative.

Matt Woodrow said there was a late request from the Dollars for Scholars organization to be added to the agenda. Dollars for Scholars Chair, Colleen Bolton and Carmel Druchniak addressed the Board and requested assistance in getting the word out about the Candia Chapter of Dollars for Scholars from the Candia educational community. A link will be put on the school website.

Continuing to move the agenda around, Matt Woodrow stated that Jack's Driving School owner, Jack Wedemeyer was in attendance as the contract with Jack's is before the Board tonight for an extension. Jack spoke to the Board and said what a pleasure it is to work with the staff, which is extremely kind and friendly. He said there have been very few problems over the 30 years he has been offering working of the Moore School.

Both Kim Royer and Becky Cronk commended Jack on his service to the town.

Motion by Becky Cronk, seconded by Kim Royer, to approve and adopt the Drivers Education Contract with Jack's Driving School as presented, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Mary Pacheco said that the PTO and Mrs. Gleason recently hosted a Paint Night, which was a lot of fun.

Dr. Littlefield stated that Southern New Hampshire University (SNHU) is interested in partnering with the Moore School. Bob St. Cyr said they are proposing to engage in a teacher residency model, and introduced Dr. Mary Ford and Cathy Stavenger from SNHU. Dr. Ford and Ms. Stavenger presented the Board with a proposal to engage in new teacher training collaboration between SNHU and the Henry W. Moore School. Discussion ensued.

Motion by Matt Woodrow, seconded by Becky Cronk, to move forward with a Clinical Residency Partnership with Southern New Hampshire University, starting in the summer of 2018, and the motion carried unanimously.

Dr. Littlefield stated that it is a 'feather in Candia's cap' for a forward-thinking organization such as SNHU to seek them out.

Warrant Articles/Assignments were moved up on the agenda as Moderator, Clark Thyng and School District Clerk, Jennifer Maurice were in attendance. Clark stated that the forecast looks good and it will be

business as usual. Matt Woodrow will make the motions to Article's #2 & #3, and Becky Cronk will second all motions.

Motion by Becky Cronk, seconded by Matt Woodrow, to recommend the Candia School District Warrant Article #2 for 2018, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Becky Cronk, to recommend the Candia School District Warrant Article #3 for 2018, and the motion carried unanimously.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

Dr. Littlefield stated that he and Marge Polak attended the Pinkerton Sending Schools Dinner. He said there were a number of impressive things going on, such as a number of extended learning opportunities offered, the creation of lead teachers, and the purchase of nearby property, allowing for an additional egress and parking. Dr. Littlefield was impressed by the lead teacher model. Kim Royer asked if there was any way to have a lead teacher model at HMS, to which Bob St. Cyr said they can explore that option. Marge Polak stated that Pinkerton department heads regularly meet with 8th grade teachers. Becky Cronk asked if there was any update on the replacement for a Headmaster, to which Dr. Littlefield stated that they would keep the posting open until the position is filled.

REPORTS

Reports of Administrators

Administrator Reports were reviewed.

Becky Cronk asked that the board committee reports to be added to the monthly agendas.

Becky Cronk stated that due to a lack of communication, not all who wished to participate in the Spelling Bee did so. She said changes to the Spelling Bee as well the fact there was a fall evacuation drill were not conveyed to parents ahead of time. There needs to be better communication.

Becky Cronk asked of how often Michelle Lavallee subs in the classroom, to which Michelle stated that she subs in the classroom at least twice a week. Becky asked if there is an inordinate amount of absenteeism or if there is just a shortage of subs, to which Michelle responded that there is a state-wide lack of subs. Kim Royer asked if there are decent lesson plans, to which both Michelle and Bob St. Cyr stated that has never been a problem.

Becky Cronk requested that the maintenance department conduct another 'auto scrub' in all classrooms.

OLD BUSINESS

Goals

Goals were reviewed. Dr. Littlefield stated that the goals are detailed in the Administrator's reports.

Becky Cronk said there shouldn't be a fight to get accommodations for differentiation in the classroom for the non-special education students. She said especially with declining enrollments, we should be doing everything possible to support all students. Matt Woodrow said there has been a lot of feedback from the community with regard to providing a foreign language to the curriculum. He asked administration to try to think out of the box for possible ways to get that to happen without affecting core subjects. Dr. Littlefield asked Bob St. Cyr if he'd visited other small schools to observe how they provide for differentiation in the classroom, to which Dr. St. Cyr said those meetings are being set up.

Calendar Approval

Motion by Matt Woodrow, seconded by Dana Buckley, to adopt the 2018/2019 school calendar as presented, and the motion carried unanimously.

Superintendent Search Update

Kim Royer stated the Superintendent Search didn't result in finding a candidate, but that Dr. Littlefield has graciously agreed to stay on for another year.

Field Trip

The Field Trip form format will change to be compliant with requirements of the Office of Civil Rights.

Motion by Becky Cronk, seconded by Matt Woodrow, to approve the Field Trip to the Museum of Science in Boston, and the motion carried unanimously.

NEW BUSINESS

Agenda Format

Dana Buckley requested that the agenda format be reviewed. He suggested that new business added to the agenda have a short description of that item with the name of the requester. Furthermore, he asked that policy codes and names be added to the agenda when up for review.

Candia/Pinkerton Agreement: Dual and Concurrent Enrollment

This is a result of legislative changes regarding funding high school students taking college courses in high school.

Motion by Becky Cronk, seconded by Dana Buckley, to approve the Dual and Concurrent Enrollment agreement as presented, and the motion carried unanimously.

POLICY REVIEW

2nd Reading/Adoption

Motion by Dana Buckley, seconded by Kim Royer, to approve Policies EBCA-Emergency Plans, IHAK-Character and Citizenship Education, IHAM-Health Education and Exemption from Instruction, and IHAM-R-Health and Sex Education Exemption/Objection Opt Out Form, as presented, and the motion carried unanimously.

1st Reading/Review

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the first reading of Policies ILDA/ILD-Non-Educational Surveys and Questionnaires, IMDA,-Patriotic Exercises, JICD-Student Discipline and Due Process, JICFA-Hazing, JLF-Reporting Child Abuse or Neglect, DKA-Payroll Procedures, and DIH-Fraud and Fiscal Management, and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifests and Action Relating Thereto

Motion by Matt Woodrow, seconded by Becky Cronk, to move the January manifest in the amount of \$530,920.75, and the motion carried unanimously.

The January budget adjustments were reviewed.

Motion by Becky Cronk, seconded by Kim Royer, to approve the January budget adjustments as presented, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Becky Cronk, to move the February 1, 2018 manifest in the amount of \$715,795.26, and the motion carried unanimously.

The February budget adjustments were reviewed.

Motion by Becky Cronk, seconded by Matt Woodrow, to approve the February budget adjustments as presented, and the motion carried unanimously.

Revenue Report

The revenue report was in the packet for review.

PERSONNEL (if necessary)

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Joe Colotti of 186 Crowley Road addressed the Board with his concerns regarding the lack of a bus stop on is road. Matt Woodrow said the Board is in possession of a letter penned by Mr. Colotti. Becky Cronk, who is on the Transportation Committee, said she will be visiting the site with Karen Lessard and Patti from the bus company, and will review the situation.

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

Motion by Becky Cronk, seconded by Kim Royer, to enter into a non-public session RSA 91-A:3 Section II (c) at 7:50 p.m. A roll call vote was taken, and the motion carried unanimously.

The Board reconvened into a public session at 9:00 p.m.

Motion by Matt Woodrow, seconded by Becky Cronk, to seal the minutes in perpetuity, because the divulgence of the information would likely adversely affect the reputation of a person/people other than a member of the board itself, and the motion carried unanimously.

The Board changed its next meeting date from Thursday, March 8 to Wednesday, March 7.

INFORMATIONAL ITEMS AND CORRESPONDENCE

NEXT / UPCOMING AGENDA ITEMS

2018-2019 Programmatic Overview I (Part 2) (April 5, 2018)

ADJOURNMENT

Motion by Becky Cronk, seconded by Dana Buckley to adjourn the meeting at 9:05 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held **Wednesday, March 7, 2017** at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary