

CANDIA SCHOOL BOARD MEETING

Thursday, May 3, 2018 – 6:00 p.m.

LOCATION OF MEETING Henry W. Moore School – Media Center

AGENDA

- I. CALL TO ORDER:** Matt Woodrow, Board Chair
 - A. Pledge of Allegiance
- II. PROOF OF POSTING** – Dr. Charles P. Littlefield
- III. PINKERTON ACADEMY LIAISON** – Elizabeth Nerney
- IV. APPROVAL OF MINUTES**
 - A. Minutes of the Candia School Board Meeting on March 28, 2018*
 - B. Sealed Minutes of the Candia School Board Non-Public Meeting on March 28, 2018
 - C. Minutes of the Candia School Board Meeting on April 5, 2018*
 - D. Sealed Minutes of the Candia School Board Non-Public Meeting on April 5, 2018
- V. PRESENTATION**
 - A. HL Turner Group
 - B. Use of Technology to Enhance Learning – Dan Roma
- VI. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**
- VII. Updates from Dr. Charles P. Littlefield, Superintendent of SAU #15**
- VIII. REPORTS**
 - A. Reports of Administrators*
 - B. Reports of Board Member Standing Committees
- IX. OLD BUSINESS**
 - A. Goals*
- X. NEW BUSINESS**
 - A. Primex CAP Agreement for Property and Liability Insurance
 - B. Change of School Exit Survey-Matt Woodrow
 - C. Proposed Meeting Schedule*
 - D. Field Trip Request*
- XI. POLICY REVIEW**
 - A. First Reading/Review*
BIA-New Board Member Orientation, BIB-Board Member Development, CB-School Superintendent, CCB-Line and Staff Relations, CF-School Building Administration, DFA-Individual School Administration/Personnel, CH-Policy Implementation, and CHA-Development of Regulations

- XII. FINANCE/OPERATIONS**
 - A. Expenditure Manifest and Action Relating Thereto* - Karen Lessard
 - B. Budget Adjustments* (if necessary) - Karen Lessard
 - C. Revenue Report*
- XIII. PERSONNEL (if necessary)**
 - A. Resignations*
- XIV. NON-PUBLIC SESSION RSA 91-A 3 Sections II (a-k) (if necessary)**
- XV. INFORMATIONAL ITEMS AND CORRESPONDENCE**
 - Enrollment Reports
 - Candia School Board Standing Committees*
- XVI. ITEMS FOR NEXT/FUTURE AGENDA**
 - Changes to Handbook
- XVII. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- XVIII. ADJOURNMENT**

The next regularly scheduled Candia School Board Meeting will be held on Thursday, June 7, 2018 at 6:00 p.m. at the Henry W. Moore School Media Center.

There will be an SAU Board meeting on May 16, 2018 at 6:30 p.m. at the David R. Cawley Middle School Media Center.

The Board will hold their annual retreat on Tuesday, May 22, 2018 (time and location to be determined), and on September 9 at 4:00 p.m. (2 hours prior to regularly scheduled meeting).

**Materials enclosed for Board review prior to meeting*

GUIDELINES FOR PUBLIC COMMENT AT CANDIA SCHOOL BOARD MEETINGS

Guidelines when addressing the Candia School Board under OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD section of the Candia School Board meeting agenda:

Appropriate time will be set aside for citizens to address the Board.

Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented. The presentation should be as brief as possible. Written remarks are encouraged.

Speakers may offer comments on such school operations and programs as concern them. In public session, however, the Board will not hear personal complaints of school personnel nor complaints against any person connected with the school system. Other channels are provided for Board consideration and disposition of legitimate complaints involving individuals, which should be referred to the Superintendent for appropriate action.

**CANDIA SCHOOL BOARD MEETING
WEDNESDAY, MARCH 28, 2018 AT 5:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

IV.A.

These minutes have not been approved.

Matt Woodrow, Chair, called the meeting to order at 5:00 p.m. Those in attendance were Board members Dana Buckley, Stephanie Helmig, and Mark Chalbeck; Superintendent, Charles P. (Phil) Littlefield; and Assistant Superintendent, Marge Polak.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

Mark Chalbeck led the attendees in the Pledge of Allegiance.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to enter into non-public session RSA 91-A:3 Sections II (a & b) at 5:02 p.m.

A roll-call vote was taken.

Chalbeck-Yes, Buckley-Yes, Helmig-Yes, Woodrow-Yes. With all in favor, the motion carried unanimously.

The Board reconvened into a public session at 7:01 p.m.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to seal the minutes of the non-public meeting of March 28, 2018 in perpetuity, because the divulgence of the information would likely adversely affect the reputation of a person/people other than a member of the board itself, and the motion carried unanimously.

ADJOURNMENT

Motion by Dana Buckley, seconded by Stephanie Helmig, to adjourn the meeting at 7:01 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, April 5, 2017 at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary

**CANDIA SCHOOL BOARD MEETING
THURSDAY, APRIL 5, 2018 AT 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

IV.C.

These minutes have not been approved.

Matt Woodrow, Chair, called the meeting to order at 6:02 p.m. Those in attendance were Board members Dana Buckley, Kim Royer, and Stephanie Helmig; Principal, Dr. Robert St. Cyr; Director of Student Services, Kathryn Duncan; Technology Director, Dan Roma; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Matt Woodrow led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

PINKERTON ACADEMY LIAISON

Pinkerton Academy Liaison Elizabeth Nerney addressed the board with the following activities at Pinkerton:

- Beginning of 4th quarter
- Science testing
- Dr. Powers named interim Headmaster for the 18/19 school year
- Upcoming Spring College Fair
- Graduation set for 6/11/18 at SNHU

Matt Woodrow moved Superintendent Nominations up on the agenda.

Administrator Nominations

Motion by Matt Woodrow, seconded by Kim Royer, to approve the nomination of Michelle Lavallee as Assistant Principal for one year, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Kim Royer, to approve the nomination of Kathryn Duncan as Director of Student Services for one year, and the motion carried unanimously.

Teacher Nominations

Motion by Matt Woodrow, seconded by Kim Royer, to approve the teacher nominations as presented, and the motion carried unanimously.

Dr. Littlefield stated that he appreciates the fact that Dr. St. Cyr gave enough notice for him to look at the big picture and stated that, with a great deal of enthusiasm, that he is nominating Becky Wing as the Principal of the Henry W. Moore School, effective July 1, 2018. Dr. Littlefield stated that Becky is currently the Director of Math, Assessment, and Accountability for the Hooksett School District and has been in that position for 10 years. Prior to that, she was Assistant Principal at the David R. Cawley Middle School in Hooksett. Becky knows the Moore School staff and has worked directly with many of the Moore teachers. Dr. Littlefield said he is looking forward to the end of a really enjoyable era, and to the beginning of another one. He added that this appointment is to be conditional on the negotiation of an employment contract and updating with NHDOE credentialing.

Motion by Dana Buckley, seconded by Kim Royer, to accept the Superintendent's nomination of Becky Wing as the Principal of the Henry W. Moore School, effective July 1, 2018, said appointment to be conditional on the negotiation of an employment contract and updating with NHDOE credentialing, and the motion carried unanimously.

Dr. Littlefield thanked the board for their support in his nominations. Matt Woodrow thanked Bob St. Cyr on behalf of the board.

Matt Woodrow moved the first order of New Business up on the agenda.

Tanya Colon was in attendance with a request for a high school other than one of record. Matt Woodrow asked her if she would like to speak to the board in a public or non-public session. She chose a non-public session.

Motion by Matt Woodrow, seconded by Kim Royer, to enter into a non-public session RSA 91-A: 3 Section II c.

A poll vote was taken.

Royer-Yes

Buckley-Yes

Helmig-Yes

Woodrow-Yes

The motion carried at 6:11 p.m.

The board reconvened into a public session at 6:52 p.m.

Motion by Matt Woodrow, seconded by Dana Buckley, to seal the non-public minutes in perpetuity, because the divulgence of the information would likely adversely affect the reputation of a person/people other than a member of the board itself, and the motion carried unanimously.

APPROVAL OF MINUTES

Motion by Matt Woodrow, seconded by Stephanie Helmig, to accept the minutes of the Candia School Board Meeting on March 21, 2018, and the motion carried unanimously.

Motion by Kim Royer, seconded by Stephanie Helmig, to accept the non-public, sealed minutes of the Candia School Board Meeting on March 21, 2018, and the motion carried unanimously.

PRESENTATION

HL Turner Group

Karen Lessard stated that the HL Turner Group was unable to do a roof inspection because of the snow, but will be in attendance at the May 3rd meeting. A report will be sent to the board beforehand.

2018/2019 Programmatic Overview (Part 2)

Dr. St Cyr outlined the 2018/2019 Programmatic Overview which included:

- Middle School Schedule
- Unified Arts Electives
- Middle School Enrichment
- Advisory Activities
- Elementary Schedule
- Enrichment Transition Plan

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Sandra Truby (High St.) asked if Dr. St. Cyr's plan was to be implemented in the fall, to which he said that was the expectation. Matt Woodrow stated that there will be some coordination with the incoming Principal.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

Nothing additional

REPORTS

Reports of Administrators

Administrator Reports were reviewed.

OLD BUSINESS

Goals

Goals were reviewed.

NEW BUSINESS

Parent Request for High School Other Than One of Record-Earlier in the meeting

Retreat Date

The board chose to schedule their retreat on May 22. Marge Polak will look into a venue. Matt Woodrow stated that he would like a second retreat. Kim Royer did not feel the need, saying that the board will be extra busy with the Superintendent Search. They agreed to meet at 4:00 on September 6, two hours before their regularly scheduled board meeting.

Field Trip Request-Science Camp

Motion by Matt Woodrow, seconded by Kim Royer, to approve the Science Camp field trip as presented, and the motion carried unanimously.

Field Trip Request-Robotics

Motion by Matt Woodrow, seconded by Stephanie Helmig, to approve the Robotics field trip as presented, and the motion carried unanimously.

Field Trip Request-Legoland

Kim Royer stated that there is a policy that caps the amount parents must pay toward a field trip. Some discussion ensued.

Motion by Stephanie Helmig, seconded by Dana Buckley, to approve the Legoland field trip as presented, with the Candia School District paying not more than \$8.00 per student, and the motion carried unanimously.

POLICY REVIEW

2nd Reading/Adoption

Motion by Dana Buckley, seconded by Matt Woodrow, to approve Policies BG-Policy Development, BGA-Policy Development System, BGB-Policy Adoption, BGC-Policy Review and Evaluation/Manual, BGE-Policy Dissemination, BGF-Waiver of Policies, BHC-Board/Employee Communication, and DFA-Investments as presented, and the motion carried unanimously.

Dana explained that there was no first reading of policies due to the rescheduling of the Policy Committee Meeting.

FINANCE/OPERATIONS

Review of Expenditure Manifests and Action Relating Thereto

Motion by Dana Buckley, seconded by Stephanie Helmig, to move the April 5, 2018 manifest in the amount of \$619, 384.91, and the motion carried unanimously.

The January budget adjustments were reviewed.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to approve the budget adjustments as presented, and the motion carried unanimously.

Revenue Report

The revenue report was in the packet for review.

PERSONNEL (if necessary)

Administrator Nominations-Earlier in the meeting

Teacher Nominations-Earlier in the meeting

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

INFORMATIONAL ITEMS AND CORRESPONDENCE

NEXT / UPCOMING AGENDA ITEMS

HL Turner Group

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Todd Keating (North Rd.) asked why there was no summary of policies up for review or adoption. He was told that these policies were reviewed as a first reading last month, and this was the second time before the board. He was also informed that each full packet, which includes the policies and their suggested changes, are on the SAU website (under 'Minutes').

Referring to his presentation, Jennifer Maurice asked Dr. St. Cyr if Enrichment time could be used for extra help. He said it could.

Nicole LaFlamme stated that a policy was adopted prohibiting teachers from sending 'wish lists' to parents. Anything required for education must be paid for by the district.

Nicole LaFlamme asked why the parents have to pay for the field trip to Washington DC, but the district is paying for the Robotics and Legoland field trip. This is not equitable. If something is not part of curriculum, the district should not be funding it. Is concerned because the budget is up significantly.

Nicole LaFlamme asked what the process was in choosing Becky Wing for the principal position. She asked if it was a 'one and done', why no search was opened up. Dr. Littlefield explained that it is his decision to make, and that he prefers to promote from within. He said he felt that Becky was a perfect choice and therefore brought this recommendation before the board.

Nicole LaFlamme asked if Dr. St. Cyr's presentation would be posted online. It will be.

Kim Royer stated that there has been no conversation regarding maintenance; what needs to be done. The board should be thinking about purchasing needed items and setting things up. It may be time to get bids on the baseball field.

ADJOURNMENT

Motion by Dana Buckley, seconded by Matt Woodrow to adjourn the meeting at 7:55 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, May 3, 2018, at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary

Candia School Board Meeting Assistant Superintendent Report 5/3/18

Professional Development Days Update

- The March 13th Professional Development Day will be made up as an online experience for teachers across the SAU. Candia teachers will participate in the following Emergency Management Courses:
 - IS-100.B: Introduction to Incident Command System, ICS-100 (3 Hours)
 - EMI has revised the ICS 100 course to reflect lessons learned since its release in 2006. This course is NIMS compliant and uses the objectives developed collaboratively by the National Wildfire Coordinating Group, the United States Fire Administration, the United States Department of Agriculture and the Emergency Management Institute.
 - IS-700.A: National Incident Management System (NIMS) An Introduction (3 Hours)
 - This course introduces and overviews the National Incident Management System (NIMS). NIMS provides a consistent nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents.

Science Information Night

- On Wednesday, May 2nd, a parent information night will take place at the Moore School. Teachers and science consultant, Chris Harper will be on hand to discuss changes in science programming and instruction.
- The team will be showcasing McGraw Hill's *Inspire* for grades K-5 and Activate Learning's *IQWST* for grades 6-8.

Personalized Learning Conference

- On May 11th, Becky Wing and I will be attending a conference with Dr. Bena Kallick. She will be speaking on *Students at the Center: Personalized Learning with Habits of Mind*. The true goal of personalized learning is for every student to become self-directed learners through the design and development of their learning experiences. In this session, Dr. Kallick will define and describe personalized learning as a simple and powerful frame that allows students to thoughtfully engage with inquiry, generate ideas, and develop challenging yet achievable performance opportunities.

Administrators Meeting

- On April 30th, all administrators across the three school districts will convene for our monthly meeting. Our work will focus on preparing to implement commitments/expectations for the 2018-19 school year. This work will be facilitated by consultant, Chris Harper. The commitments/expectations for next year are:
 - We will plan, teach, and determine effectiveness of instruction using multiple sources of data.
 - Students will demonstrate their learning through a variety of assessment techniques.
 - We will use formal and informal formative assessments to direct and personalize instruction.

Spring NH State Assessment System

- The new science assessment has been completed by the required grade levels of 5 and 8.
- The language arts and math assessments will take place in April and May

VIII.A.

Henry W. Moore School Administrator's Report for April 2018

Inspiring Excellence Together

SAU #15 Core Values

1. Schools are for students.
2. Students meet and exceed high academic standards.
3. We each have the responsibility to ensure the success of all students.
4. Twenty-first century instruction is necessary for twenty-first century learning.
5. We believe that it does, in fact, "take a village to raise a child."

Total Enrollments as of January 1st

Students: 302

Principal's Report

- Long Range Planning Goal II:
-I met with Mrs. Lavalley and Mrs. Duncan to discuss staffing options and new hires for the coming 2017-2018 school year.
- Curriculum, Instruction, Assessment & Programing Goals II, IV, V and VII:
-We have set a date for the Science Program Information Night to address goal II and V. The date is May 2, 2018, at 6:30 pm in the Media Center. Communication about the event has been via email, website and the school sign.
- In accordance with goal IV, I have started conversations with staff members about student needs and placement of students for the fall of 2018.
-Goal VIII, will continues as part of a long range planning process. Mrs. Lavalley and I have met regarding the reconfiguration of the building to maximize efficiency and serve student needs. Part of the discussion has included moving Mrs. Lavalley's office closer to the front office. The planning process is still ongoing and final decisions won't be made until later in June.
- Congratulations are in order as Mr. Roma has joined the ranks of Candia Parents! Dan and his wife Sarah, welcomed Marshall David Roma on April 23, 2018.

Assistant Principal

- Teacher evaluations ongoing
- Due to absences and shortage of substitute teachers, I covered multiple classrooms, the office and duties.
- PRIDE team - continued work on behavioral matrix.
- Kindergarten registration was held on 4/11. We had 18 families attend and register for next year.
- Grade level and parent meetings.
- Mrs. Byrne and myself met with Dennis Lewis to discuss challenges on the playground. Some ideas will be addressed during April vacation.
- Bi-monthly meetings with CEA union representatives.

- Co-chaired middle school Social Studies competency meetings.
- Attended 504 referral meetings.
- Honor roll calculated and report cards generated for grades 6 - 8.
- Administered grade 5 and 8 NH SAS Science Assessment the week of 4/16.

High School Coordinator

_CHS - 504 meetings

- Pinkerton Academy
 - 8th grade 504 transition meetings
 - Reviewed report cards and addressed concerns with guidance

Director of Student Services

- Communicated with parents and participated in IEP team meetings for high school, out of district school, charter school, and preschool students.
- Met regularly with the Henry W. Moore administrative team to review school needs and address specific concerns.
- Met weekly with the Student Service Team including special educators and related service providers.
- Began analysis of student needs and design of Extended School Year Programming.
- Attended monthly South Central Directors, NHASEA, and Title 1 meetings, which offered NH DOE regulation updates and legislative updates.
- Attended the New Hampshire Association of Special Education Administrators' 2018 Annual Law Conference.
- Participated in NHASEA professional development committee meetings to determine professional needs and potential educational offerings for upcoming statewide director conferences.

Maintenance Director

- In accordance with the Finances and Facilities School Board Goal I:

Meeting scheduled to plan the baseball field relocation with Dennis Lewis, Dennis Hebert, and Karen Lessard

- Met with Karen Lessard to review Maintenance budget allocations for additional summer work.
- Dennis Lewis is schedule to pave the new walkway going to the rear entrance of the school.

Director of Technology

Mr. Roma will include information for May and June in next month's report.

Candia Food Service

Mrs. Donovan will include information for May and June in next month's report.

Athletic Director

- Spring has given us a run for our money this year, with weather canceling the first two track meets. The softball and baseball teams have managed to get in two away games and both teams are 1-1 on the year.
- We are working with the town on getting the softball field playable. Sue Young is our contact person for re-surfacing the field so that we are able to host a few games this season.
- Dennis Lewis has been our go to person to get going on the baseball field. He is going to help us sweep the infield, and also to purchase more dirt to fill the infield. We are hoping to have the baseball field ready by the end of vacation. Dennis Hebert is the baseball coach is is going to schedule a field clean up with the team to help take care of leaves and the basepaths that need grooming.

May Dates to Remember

4/28-5/2 VEX World Championship (Louisville, KY)

5/2 Science Pilot Information Night 6:30 pm

5/3 School Board Meeting 6pm

5/4 6th Grade Field Trip to Legoland Discovery Center

5/4 Family Bingo Night 6 pm

5/8-5/11 5th Grade Science Camp Trip

5/10 Whole School Meeting 1:50 pm

5/11 Loaf N Ladle/Art Show 4 pm

5/14 PTO Meeting 7 pm

5/16 Author Visit/Eric Pinder

5/16 Crowley Woods Final Subdivision Application (Candia Planning Board) 7 pm

5/18 Family Paint Night 6 pm

5/21 Support Staff Dinner 5 pm

5/23 6th Grade Ancient World Fair-6 pm

5/28 No School - Memorial Day Observed

5/31 Scholastic Book Fair

Candia School District
School Board Goals 2017-2018
April 5, 2018

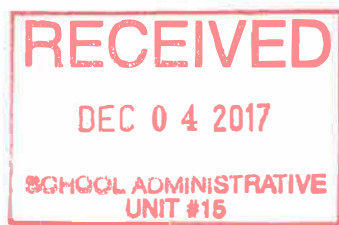
IX.A.

In Process

Ongoing

Complete

Long Range Planning	Curriculum, Instruction, Assessment & Programming	Finance & Facilities	Communication & School Board Functions
Create a plan to help promote and increase Candia enrollment over the next 5 to 10 years	Improve student achievement at all grade levels as measured by assessment results and determine barriers to improvement	Create a 5-year rolling facilities plan	Improve communication with parents and the community on important and timely topics
Discuss plans for staffing during times of enrollment decline <ul style="list-style-type: none"> • Programs • Facilities 	Implement new science standards and update curriculum and materials Expand STEM opportunities in all grade levels	Consider bonus program to acknowledge participation in professional development	Identify multiple platforms of communication with families and community
Work with surrounding communities to address declining enrollment	Address academic groupings with emphasis on differentiated instruction	Consider incentives for retirement	Include presentations at board meetings on school events and initiatives
Technology	Review current academic standards and their value to educators	Review teacher salaries	Improve parental outreach <ul style="list-style-type: none"> • Surveys for feedback
Maintain updated technology plan to provide quality programming to students	Provide update on grade level competencies and new report card Reconfigure staff location in the building	Relocate the baseball field to address accessibility issues	Improve staff morale <ul style="list-style-type: none"> • Appreciation, supplies, recognition
Determine the benefits and detriments of the use of technology to a student's education	Consider options to implement a foreign language program Online, school-based, after-school	Special Education	Implement new board member training
Conduct a Technology Evaluation including parent feedback and impact on learning	Review the 8th grade trip once completed this fall and determine the pros and cons of New York City vs. Washington, DC	Increase participation in student Childfind Screening Program – Review notification procedures	
Create an accessible portal that gathers and aggregates various student data points		Investigate need for school based pre-school program – Visit other district programs	



Bow Brook Place
46 Donovan Street
Concord, NH 03301-2624

(603) 225-2841
(800) 698-2364

www.nhprimex.org

December 1, 2017

Karen Lessard, Business Administrator
Candia School District
90 Farmer Road
Hooksett, NH 03106

RE: Contribution Assurance Program (CAP) for FY 2020 – FY 2022 for the Property & Liability Program

Dear Karen:

Primex³ is pleased to offer the **Candia School District** the option of participating in the **Contribution Assurance Program (CAP)** for the next three coverage period years. **For members who have demonstrated commitment to the Primex³ pool, CAP provides stability by creating a limit on your Property & Liability contributions for future renewals.**

The following years qualify for the Property & Liability **Contribution Assurance Program (CAP)**:

FY 2020 July 1, 2019 through June 30, 2020

(maximum 9% increase over July 1, 2018 through June 30, 2019 contribution)

FY 2021 July 1, 2020 through June 30, 2021

(maximum 9% increase over July 1, 2019 through June 30, 2020 contribution)

FY 2022 July 1, 2021 through June 30, 2022

(maximum 9% increase over July 1, 2020 through June 30, 2021 contribution)

Based on your performance, we are pleased to offer you a **CAP Agreement** that provides you the opportunity to participate in **CAP** through **June 30, 2022**. (See enclosed **CAP Agreement and Resolution**.) **Please return your executed CAP Agreement and Resolution on or before February 2, 2018** to ensure budgetary peace of mind for the next three renewals.

The percentage listed is a maximum. Actual increases will not exceed that percentage, but could actually be lower, based on each member's and the pool's risk management performance and exposure changes. Performance still impacts contribution amounts, so it remains important for both Primex³ and our members to leverage our partnership to effectively manage risks and any claims that occur.

Our goal has always been to provide members with the best programs at the best value. Now, add the best long-term contribution assurance and you have a commitment like no other. **CAP** provides predictable contributions in the Property & Liability Program that you and your taxpayers can count on for budgetary stability.

Please contact me or your Member Services Consultant with questions at 800-698-2364.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Weber".

Carl Weber
Director of Member Services

Property & Liability Program
Contribution Assurance Program (CAP) Agreement
THIS AGREEMENT AMENDS AND EXTENDS YOUR MEMBERSHIP AGREEMENT
PLEASE READ CAREFULLY

Primex³ is offering members in our **Property & Liability Program** an opportunity to stabilize their annual contributions through participation in our Contribution Assurance Program (**CAP**). **CAP** is offered to members who qualify, providing them predictability by limiting the annual contribution increase during a defined period of years (**CAP Period**). By signing this Agreement, you agree to extend your Membership Agreement for **three (3) years** and Primex³ agrees to guarantee that your annual contribution increase will not exceed nine percent (9%) of the prior year's contribution. Because performance matters with Primex³, you may realize an annual increase that is less than the **CAP** through sound risk management and stable underwriting exposures. The annual member contribution will be based upon your exposure base, members' loss experience, and the rates established each year by the Primex³ Board of Trustees.

We are offering this opportunity so that our members can extend their commitment to pooling through the Primex³ programs. Participation in **CAP** for each year of the **CAP Period** is conditioned upon a three-year commitment to participation in the Primex³ Property & Liability Program.

The following **CAP Period** years qualify for the Contribution Assurance Program (**CAP**):

FY 2020 July 1, 2019 through June 30, 2020

(maximum 9% increase over July 1, 2018 through June 30, 2019 contribution)

FY 2021 July 1, 2020 through June 30, 2021

(maximum 9% increase over July 1, 2019 through June 30, 2020 contribution)

FY 2022 July 1, 2021 through June 30, 2022

(maximum 9% increase over July 1, 2020 through June 30, 2021 contribution)

By signing this Agreement, the **Candia School District** agrees to extend its risk pool membership and participation in the Primex³ **Property & Liability Program** for three coverage period years, through **June 30, 2022**. The **Candia School District** agrees and understands it remains bound by and subject to the terms and conditions of the Membership Agreement, Public Entity Coverage Documents and Trust Agreement, and all Trust by-laws, policies and procedures.

The **Candia School District** agrees that the nine percent (9%) maximum increase currently available for this **CAP Period** does not apply to any other year or period of years, and upon expiration of the **CAP Period** in this Agreement, any subsequent participation in a Primex³ **CAP** will be subject to underwriting review, membership criteria, **CAP** criteria, determination of contribution and the maximum increase in place for the subsequent **CAP Period**.

The **Candia School District** further acknowledges that by extending its Membership Agreement for three (3) coverage period years, the Public Entity Coverage Documents, General Conditions Section (L) ("Terminating Participation in Our Program(s)") is suspended during year one (1) and year two (2) of the three (3) year

term, as there is no right to cancel or terminate during year one (1) and year two (2) but shall be reinstated for the end of year three (3).

The **Candia School District** agrees that failure to provide notice in strict accordance with the Public Entity Coverage Documents, General Conditions Section (L) shall result in automatic renewal of risk management pool membership and continuation in the Primex³ Property & Liability Program, but not continuation of **CAP** which must be separately offered and accepted.

Primex³ acknowledges that the **Candia School District** is a NH public entity which receives budgetary authorization for appropriations from an annual meeting of its legislative body and pertains to a fiscal year which commences on the following January 1 or July 1, of any given year. The **Candia School District** also acknowledges that it is legally required to carry insurance coverage. As such, if the legislative body, at such annual meeting for any years that are within the anticipated term of the contract, fails to approve such appropriation, and there are no other lawful means of funding the coverage, this contract may be terminated by the **Candia School District** by notice to Primex³ made within 30 days of the legislative action at which such funding initiative was defeated and such cancellation shall be effective as of the commencement on the following fiscal year or on the anniversary of the policy, whichever first occurs.

The **Candia School District**, however, agrees that it shall seek the requisite appropriations in good faith and that the availability of lower cost or otherwise preferable coverage alternatives during the term of this Agreement shall not constitute a good faith and permissible basis on which to fail to pursue the appropriations or assert that appropriations are unavailable. In the event of an early termination, the **Candia School District** agrees to return the difference between the **CAP** increase and the uncapped contribution.

By affixing my signature below, I am attesting, representing and warranting that I am a duly authorized representative of the governing body of the **Candia School District** with legal authority to contractually bind the **Candia School District** to the terms of this Agreement, and that I understand the commitment being made to membership in the Primex³ risk management pool and participation in the Property & Liability Program.

Authorized Representative
of the Governing Body

Title

Date

Print Name

RESOLUTION TO ENTER PRIMEX³
Property & Liability Contribution Assurance Program (CAP)

RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex³) to enter into its **Property & Liability Contribution Assurance Program (CAP)** as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex³ risk management pool membership during the term of the **Property & Liability Contribution Assurance Program (CAP)**. The coverage provided by Primex³ in each year of membership shall be as then set forth in the Coverage Documents of Primex³.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the **Candia School District** adopted on _____.

Board: _____

Title of Board

Signature: _____

Name: _____

Title: _____ duly authorized

Date: _____

**CANDIA SCHOOL BOARD MEETINGS
2018/2019
-DRAFT-**

The Candia School Board Meetings are held the 1st Thursday of each month beginning in August. Meetings are held in the Henry W. Moore School Media Center beginning at 6:00 p.m., unless otherwise posted. Special and/or rescheduled meetings are appropriately posted as needed.

2018

**August 16
September 6
October 4
November 1
December 6**

2019

**January 3
February 7
March 7
April 4
May 2
June 6**

Note: Deliberative Session #1 - between the first and second Saturdays after the last Monday of January, inclusive of those Saturdays. (Note: Snow date must be scheduled within 72 hours of original date.)

REQUEST FOR EDUCATIONAL FIELD TRIP

At least **four** weeks before the proposed day of any field trip the teacher shall supply the following information to the principal in duplicate.

Grade: Kindergarten School: Henry W. Moore School Date: 04/19/18

Trip: Smolak Farm, No Andover MA

Date of Trip: 6/8/18 Estimated Miles: 42

Departure Time: 8:30 am Return by: 2:30 pm

Number of Pupils: 25 Adults: total - 6

Teacher(s): Mrs. Morenz and Mrs. Hayes


Number of Buses: one

Number of Chaperones: 4

Cost to Student: \$8.00

Educational Objectives:
Students will experience the growing/life cycle process of a plant through a tour of the farm and planting a plant of their own. They will also be observing the farm's animals as well as learning about bees and their importance to the life cycle of plants.

Approved: Robert M. St. Cyr Date: 04/19/18
Principal

Approved:  Date: 4/25/18
Assistant Superintendent

Does Require School Board Approval* Date: _____

Does Not Require School Board Approval

CANDIA POLICIES****FIRST READING******XI.A.**

2nd Board Reading Date: 6/7/2018

1st Board Reading Date: 5/3/2018

Committee Meeting Date: 4/9/2018

POLICY TITLE/CATEGORY	CURRENT CODE	PROPOSED CODE	PROPOSAL STATUS	STATUS	COMMITTEE RECOMMENDATIONS
New Board Member Orientation	BIA		Recommended		Eliminate-procedural
Board Member Development	BIB		Recommended		No changes recommended
School Superintendent	CB		Recommended		Eliminate-Covered by Ed Rules
Line and Staff Relations	CCB		Recommended		Eliminate-Procedural
School Building Administration	CF		Optional		Eliminate-Unnecessary
Individual School Administration/Personnel	CFA		Recommended		Eliminate-Administrative Process
Policy Implementation	CH		Recommended		Eliminate-Unnecessary
Development of Regulations	CHA		Recommended		Adopt NHSBA suggested policy

ELIMINATE

CANDIA SCHOOL DISTRICT NEW BOARD MEMBER ORIENTATION

A new member or any person designated for appointment as a new member of the Board is to be afforded the Board and the staff's fullest measures of courtesy and cooperation. Board and staff shall make every feasible effort to assist the new member to become fully informed about the Board's functions, policies, procedures, and problems.

A meeting will be convened with the Superintendent for the primary purpose of orienting the new member to his or her responsibilities, to the Board's method of operating, and to the School District policies and procedures.

Each new member will be provided with the following:

1. A copy of Becoming A Better Board Member.
2. The School Board Policy Manual.
3. The NH School Boards Association Orientation Packet.
4. The current school budget.
5. Negotiated agreements.

Schedule permitting, new members will be encouraged to attend the New Hampshire School Board Association's Orientation meeting in the spring.

Adopted: October 7, 1999

**CANDIA SCHOOL DISTRICT
BOARD MEMBER DEVELOPMENT OPPORTUNITIES**

The Candia School Board places a high priority on the importance of a planned and continuing program of in-service education for its members. The central purpose of the program is to enhance the quality and effectiveness of public school governance in our community. The Board will attempt to plan specific in-service activities designed to assist board members in their efforts to improve their skills as members of a policy-making body; to expand their knowledge about trends, issues, and new ideas affecting the continued welfare of our local schools; and to deepen their insights into the nature of leadership in a modern democratic society.

Funds shall be budgeted annually to support the program. Individual board members shall be reimbursed for out-of-pocket costs incurred through participation in approved activities. The Board as a whole shall retain the authority to approve or disapprove the participation of members in planned activities.

The Board regards the following as the kinds of activities and services appropriate for implementing this policy:

1. An awareness of conferences, conventions, and workshops which appear to be the most promising in terms of producing benefits to the School District.
2. Participation in School Board conferences, workshops, and conventions held by the State and National School Board Associations.
3. District-sponsored training sessions for Board members.
4. Subscriptions to publications addressed to the concerns of board members.

When a conference, convention, or workshop is not attended by the full Board, those who do participate may be requested to share information, recommendations, and materials acquired from the meeting.

ELIMINATE

CANDIA SCHOOL DISTRICT SCHOOL SUPERINTENDENT

The Administration of the school system in all its aspects shall be delegated to the Superintendent, who shall carry out his/her administrative functions in accordance with the policies adopted by the Board.

The Superintendent shall be the chief executive officer of the school system and shall have, under the direction of the Board and in conformance with state laws and policies, general supervision of the public schools and of all the personnel and departments of the school system. The Superintendent is responsible for the management of the schools under the Board's policies and is accountable to the Board. Further, the Superintendent is accountable to the Commissioner of Education for carrying out duties specified by the State Board of Education and/or the Commissioner.

By its nature, the position of Superintendent of Schools is an exacting position. In addition to the minimum requirements specifically set forth by the State Board of Education and the School Board, the Superintendent shall possess the following qualifications:

S/he shall be of good character and of unquestionable morals and integrity.

S/he shall possess good judgement and common sense along with the ability to think clearly and independently, relying on facts instead of prejudices.

S/he shall demonstrate high business and educational ability and leadership.

S/he shall have the capacity for maintaining the respect of educational leaders in neighboring districts and in the State of New Hampshire.

The Superintendent, in his/her discretion, may delegate to school personnel the exercise of any powers and the discharge of any duties imposed upon the Superintendent by these policies or by vote of the Board. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action taken under such delegation.

In addition to carrying out all policies and directives of the School Administrative Unit School Board and each individual School Board, the Superintendent is required by the State Board of Education to do the following:

Role Description (in accordance with the State Board of Education Regulation, Part ED 302 DUTIES OF SCHOOL SUPERINTENDENT)

The Superintendent shall serve as the executive head of the public schools, and shall be responsible for planning and administering their affairs subject to statutory requirements, the regulations of the State Board of Education, and the policies of the districts.

The position shall develop and maintain a system of public schools, capably staffed to provide quality education and supportive services. The Superintendent shall provide, develop, and implement the procedures to achieve educational objectives within the administrative unit.

In performance of these duties, the Superintendent shall be directly responsible to the State Board of Education through its Commissioner, and the Board or Boards of the School Administrative Unit.

The Superintendent may be supported by one or more assistants such as Assistant Superintendents, Business Administrators, and Teacher Consultants. The Superintendent shall delegate such of the duties as are necessary and desirable for the efficient completion of the requirements of the position.

Substantive Duties (Ed 302.02)

- a. The Superintendent shall nominate all professional and central office personnel.
- b. The Superintendent shall direct and supervise the work of all employees of the district and shall have all powers necessary to make such direction effective. While the Superintendent has ultimate responsibility, the delegation of powers and duties to other personnel is a proper exercise of the office.
- c. The Superintendent shall nominate all certified staff and appoint other employees in accordance with the laws, regulations of the State Board of Education, and School Board policies.
- d. The Superintendent shall be responsible for the selection and purchase of textbooks and other scholastic apparatus and supplies in accordance with the regulations of the School Board and the State Board and see that the same are suitably distributed to the school, accurately accounted for and economically used.
- e. The Superintendent shall be responsible for developing and recommending to the School Board the annual budget for the support of the educational program and for the operation and maintenance of schools in accordance with School Board policy.
- f. The Superintendent of Schools shall be responsible for an accounting system and financial reporting procedure in order that all funds will be accounted for in accordance with School Board policy and local and state law.
- g. The Superintendent shall be responsible for the development of an educational plan for the Candia School District and for recommending a program of studies suitable to the needs of the pupils and the community in accordance with School Board policies, state statutes, and State Board regulations.
- h. The Superintendent may, for cause, remove a teacher or other employee of the District in accordance with state statutes.
- i. The Superintendent shall recommend the dismissal of certified staff to the Board, recognizing its authority to dismiss according to the statutes.

- j. The Superintendent shall provide for temporary vacancies and shall have the authority to secure supplies immediately needed for the operation of the schools.
- k. The Superintendent shall be responsible for maintaining records and making reports as required by the State Board of Education and the School Boards.
- l. The Superintendent shall admit pupils to school attendance in accordance with the laws of the state, regulations of the State Board, and policies of the School Board. The Superintendent shall assign pupils to such classes and grades as their needs warrant.
- m. The Superintendent shall provide for the alleviation of hazardous conditions of an emergency nature that affect the health and welfare of pupils.
- n. The Superintendent shall be responsible for the evaluation of personnel and programs in accordance with School Board policies.
- o. The Superintendent shall be responsible, after notice, for the implementation of the policies and regulations of the State Board of Education. The Superintendent is expected to participate in the development and evaluation of said policies and regulations as requested by the Commissioner of Education.

Adopted: December 2, 1999

Regulatory Reference:
NH Code of Administrative Rules
Section Ed. 302

ELIMINATE

CANDIA SCHOOL DISTRICT LINE AND STAFF RELATIONS

General Operations

The following principles shall govern the administrative operation of the school system:

1. The school shall be encouraged to develop its educational program most appropriate for the students attending the Henry Moore School, consistent with School Board policy, state law, and State Board regulations.
2. The Superintendent shall have specific responsibility for overseeing the pattern and sequence of educational experiences provided for its school age children.
3. Responsibility shall flow simply and clearly from the support staff and teachers to the appropriate building administrator.
4. Each member of the staff shall be informed as to whom she/he is responsible and for what functions.
5. Whenever feasible, each member of the staff shall be made responsible to only one immediate superior for any one function.
6. Each staff member shall be informed as to whom she/he can go for help in working out his/her own functions in the school program.

Line of Responsibility

Each employee in the district, except the clerk, treasurer, auditor and counsel, shall be responsible to the Board through the Superintendent and school Principal.

All personnel shall refer matters requiring administrative action to the administrator immediately in charge of the area in which the problem arises.

Administrators shall refer such matters to the next higher authority when necessary.

The Superintendent in administering this policy shall be guided by the knowledge that the Board values the freest possible interchange of ideas outside the established framework of direct responsibility as preeminently desirable in the Candia School District. Nothing provided herein shall be interpreted as intended to interrupt the free and open flow of ideas and assistance among personnel at every level.

Adopted: November 12, 1975

Adopted: December 2, 1999

ELIMINATE

CANDIA SCHOOL DISTRICT SCHOOL BUILDING ADMINISTRATION

The School Board reaffirms the rights and responsibilities of the building Principal for the administration of their various programs and buildings within the broad scope of the adopted Board policies.

Specifically, the Candia Moore School Principal is the responsible head and professional leader in the development of the educational program and the improvement of instruction in the school. All personnel will work through and under the direction of the Principal in the performance of their duties within the Candia Moore School.

Adopted: December 2, 1999

Legal Reference:
NH Code of Administrative Rules, Section Ed 304.01, Substantive Duties of School Principals

ELIMINATE

CANDIA SCHOOL DISTRICT INDIVIDUAL SCHOOL ADMINISTRATIVE PERSONNEL

PRINCIPALS

Appointment

The Principal shall be elected by the School Board following nomination by the Superintendent. A process for candidacy will be developed by the School Board and Superintendent. Candidates for position of Principal will file a formal, written application with the Superintendent of Schools. All applications will be screened by the Superintendent and a number will be selected for an interview by the Superintendent and the School Board, or a screening committee appointed by the Board.

Functions

The Principal of the Candia Moore School shall act as the chief administrative officer for the school building and grounds. He/She shall be responsible for, and shall have authority over the actions of students, professional and non-professional employees, visitors, volunteers, and persons hired to perform special tasks. He/She shall perform the powers and duties the Principal prescribed by the New Hampshire State Board of Education regulations.

The Principal shall keep the Superintendent informed of activities in his/her building by whatever means the Superintendent deems appropriate.

The Board encourages the Principal to keep them and the public advised of academic events and activities of special interest.

The Principal shall attend School Board meetings if requested by the Superintendent or the School Board.

PART ED 304 DUTIES OF SCHOOL PRINCIPALS

Statutory Authority: RSA 186:8

Ed 304.01 Substantive Duties

- a. The school Principal shall be responsible for the internal organizational structure of the school, the programs of the school, the governance of the student body, the utilization of technology and the utilization of the plant in accordance with School Board policy and/or as directed by the Superintendent of Schools.
- b. The school Principal shall evaluate and make recommendations to the Superintendent concerning candidates for professional and non-professional positions in accordance with School Board policy or as directed by the Superintendent of Schools.
- c. The school Principal shall assign, direct, and evaluate all personnel employed with the school administrative unit in accordance with School Board policy, administrative regulations, and as directed by the Superintendent of Schools.
- d. The school Principal shall perform any other duties assigned by the Superintendent of Schools in accordance with School Board policy, state statutes, and regulations of the State Board of Education.

Adopted: December 2, 1999

Statutory Reference:

RSA 186:8 Rulemaking Authority; Standards; Employee Qualifications

NH Code of Administrative Rules, Section Ed 304.01, Substantive Duties of School Principals

ELIMINATE

**CANDIA SCHOOL DISTRICT
POLICY IMPLEMENTATION**

The administration of the school system in all its aspects shall be delegated to the Superintendent who shall carry out his/her administrative functions in accordance with the policies adopted by the Board. The execution of all decisions made by the Board concerning the internal operation of the school system shall be delegated to the Superintendent.

Adopted: December 2, 1999

CURRENT POLICY

CANDIA SCHOOL DISTRICT DEVELOPMENT OF REGULATIONS

The School Board may delegate to the Superintendent the function of specifying appropriate actions to carry out Board policy.

The Board itself shall adopt administrative regulations when specific state or federal laws and/or regulations require the Board to do so. The Board may also adopt other regulations.

In the development of rules, regulations, and arrangements for the operation of the school system, the Superintendent may include at the planning stage those employees who will be affected by such provisions.

Adopted: December 2, 1999

SUGGESTED (PREFERRED) NHSBA POLICY

The Board shall delegate to the Superintendent the function of implementing appropriate actions to carry out Board policy.

The Superintendent will present to the Board his/her recommendations regarding appropriate regulations to implement Board policy.

In the development of rules, regulations, and procedures for the operation of the District, the Superintendent may include at the planning stage those employees who will be affected by such provisions.

Candia School District
May 3, 2018 Expenditure Report

									XII.A.
Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1100	21110010200 5112	REG ED - TEACHER SALARIES	1,416,166.68	1,413,184.64	109,067.46	975,793.32	399,434.39	37,956.93	2.69%
1100	21110010200 5114	REG ED - PARAPROFESSIONAL	19,784.16	19,784.16	1,538.38	13,426.04	6,153.44	204.68	1.03%
1100	21110010200 5120	REG ED - SUBSTITUTE SALARIES	43,950.00	43,950.00	2,419.58	12,461.02	10,930.42	20,558.56	46.78%
1100	21110010200 5122	REG ED - HEALTH INSURANCE BUYOUT	18,553.67	23,803.67	0.00	17,102.76	5,200.91	1,500.00	6.30%
1100	21110010200 5211	REG ED - HEALTH INSURANCE	482,352.11	405,964.92	34,945.40	331,372.01	64,206.09	10,386.82	2.56%
1100	21110010200 5212	REG ED - DENTAL INSURANCE	21,395.52	19,736.07	1,853.64	18,972.51	515.79	247.77	1.26%
1100	21110010200 5213	REG ED - LIFE INSURANCE	1,811.52	1,811.52	154.97	1,505.99	276.01	29.52	1.63%
1100	21110010200 5214	REG ED - DISABILITY INSURANCE	3,560.43	3,560.43	293.31	2,887.46	659.14	13.83	0.39%
1100	21110010200 5220	REG ED - FICA	114,631.80	114,631.80	8,291.13	75,252.06	32,176.73	7,203.01	6.28%
1100	21110010200 5232	REG ED - NHRS PROFESSIONAL	237,931.08	240,913.12	18,275.18	167,437.52	69,341.79	4,133.81	1.72%
1100	21110010200 5240	REG ED - TUITION REIMBURSEMENT	25,000.00	25,000.00	1,434.00	13,525.65	11,190.00	284.35	1.14%
1100	21110010200 5241	REG ED - WORKSHOP REIMB PROF	6,200.00	6,200.00	309.00	2,281.87	352.00	3,566.13	57.52%
1100	21110010200 5250	REG ED - UNEMPLOYMENT INSURANCE	1,620.00	1,620.00	0.00	971.13	0.00	648.87	40.05%
1100	21110010200 5260	REG ED - WORKER'S COMPENSATION	5,156.68	5,571.01	0.00	5,571.01	0.00	0.00	0.00%
1100	21110010200 5330	REG ED - OTHER PROF SVCS	750.00	750.00	0.00	0.00	0.00	750.00	100.00%
1100	21110010200 5430	REG ED - REPAIRS & MAINT SERVICES	0.00	3,895.00	521.86	2,230.63	1,664.37	0.00	0.00%
1100	21110010200 5431	REG ED - REPAIRS EQUIPMENT	300.00	300.00	0.00	0.00	0.00	300.00	100.00%
1100	21110010200 5442	REG ED - RENTAL OF EQUIPMENT	10,627.00	7,453.20	0.00	5,589.90	1,863.30	0.00	0.00%
1100	21110010200 5580	REG ED - MILEAGE REIMBURSEMENT	200.00	200.00	0.00	18.19	0.00	181.81	90.91%
1100	21110010200 5610	REG ED - SUPPLIES	14,722.00	14,722.00	559.50	9,089.28	839.76	4,792.96	32.56%
1100	21110010208 5610	ART - SUPPLIES	2,625.07	2,625.07	25.25	1,616.34	627.34	381.39	14.53%
1100	21110010218 5610	HEALTH - SUPPLIES	1,000.00	1,000.00	0.00	288.90	711.10	0.00	0.00%
1100	21110010223 5610	MATH - SUPPLIES	588.20	588.20	0.00	521.24	0.00	66.96	11.38%
1100	21110010224 5610	MUSIC - SUPPLIES	1,862.58	1,862.58	0.00	1,130.71	808.90	(77.03)	-4.14%
1100	21110010225 5610	PHYS ED - SUPPLIES	545.34	545.34	0.00	0.00	535.35	9.99	1.83%
1100	21110010227 5610	READING - SUPPLIES	210.11	385.11	85.29	327.85	0.00	57.26	14.87%
1100	21110010229 5610	SCIENCE - SUPPLIES	1,350.35	1,752.19	180.74	841.15	911.04	0.00	0.00%
1100	21110010230 5610	SOCIAL STUDIES - SUPPLIES	700.64	700.64	0.00	683.37	0.00	17.27	2.46%
1100	21110010200 5641	REG ED - TEXTBOOKS	300.00	300.00	0.00	0.00	224.15	75.85	25.28%
1100	21110010223 5641	MATH - TEXTBOOKS	575.00	575.00	76.67	76.67	1,161.15	(662.82)	-115.27%
1100	21110010229 5641	SCIENCE - TEXTBOOKS	39,810.83	39,810.83	0.00	0.00	0.00	39,810.83	100.00%
1100	21110010200 5643	REG ED - INFORMATION ACCESS FEES	5,199.99	5,511.99	0.00	5,511.99	0.00	0.00	0.00%
1100	21110010223 5645	MATH - PRACTICE BOOKS	4,806.75	4,406.75	0.00	3,285.57	0.00	1,121.18	25.44%
1100	21110010227 5645	READING - PRACTICE BOOKS	5,007.17	4,832.17	328.10	4,783.12	0.00	49.05	1.02%
1100	21110010224 5731	MUSIC - NEW EQUIPMENT	1,193.45	1,220.79	0.00	1,220.79	0.00	0.00	0.00%
1100	21110010200 5737	REG ED - REPLACEMENT FURNITURE & F	1,685.90	1,714.48	0.00	1,714.48	0.00	0.00	0.00%
1100 Total			2,492,174.03	2,420,882.68	180,359.46	1,677,490.53	609,783.17	133,608.98	

Candia School District
May 3, 2018 Expenditure Report

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1105	21110530200 5561	REG ED HIGH SCHOOL - TUITION OTHER LEA'S	989,503.00	862,791.87	0.00	773,734.92	89,056.95	0.00	0.00%
1105	21110530200 5563	REG ED HIGH SCHOOL - TUITION PUBLIC ACADEMI	656,520.70	837,534.30	191,439.50	766,944.60	63,471.61	7,118.09	0.85%
1105 Total			1,646,023.70	1,700,326.17	191,439.50	1,540,679.52	152,528.56	7,118.09	
1200	21120010200 5111	SPED ELEMENTARY - ADMIN/OTHER SALARIES	79,438.40	80,999.00	6,230.70	65,422.35	15,576.65	0.00	0.00%
1200	21120010200 5112	SPED ELEMENTARY - TEACHER SALARIES	170,077.58	152,072.58	11,626.78	104,866.02	46,506.98	699.58	0.46%
1200	21120010200 5114	SPED ELEMENTARY - PARAPROFESSIONAL	144,516.50	162,931.35	15,122.98	113,774.92	36,631.79	12,524.64	7.69%
1200	21120010200 5115	SPED ELEMENTARY - SECRETARIAL SALARIES	20,913.75	23,701.40	1,775.08	16,097.93	7,100.31	503.16	2.12%
1200	21120010200 5117	SPED ELEMENTARY - CO-CURRICULAR SALARIES	450.00	450.00	0.00	0.00	0.00	450.00	100.00%
1200	21120010200 5122	SPED ELEMENTARY - HEALTH INSURANCE BUYOUT	12,167.03	12,917.03	0.00	5,187.78	7,729.25	0.00	0.00%
1200	21120010200 5211	SPED ELEMENTARY - HEALTH INSURANCE	103,894.72	93,381.12	6,973.61	64,899.17	13,049.26	15,432.69	16.53%
1200	21120010200 5212	SPED ELEMENTARY - DENTAL INSURANCE	4,013.76	4,013.76	295.47	2,949.21	1,020.49	44.06	1.10%
1200	21120010200 5213	SPED ELEMENTARY - LIFE INSURANCE	474.96	488.52	36.27	404.83	83.69	0.00	0.00%
1200	21120010200 5214	SPED ELEMENTARY - DISABILITY INSURANCE	623.80	627.84	48.38	467.78	160.06	0.00	0.00%
1200	21120010200 5220	SPED ELEMENTARY - FICA	32,708.62	34,486.33	2,510.01	22,677.19	8,675.53	3,133.61	9.09%
1200	21120010200 5231	SPED ELEMENTARY - NHRS SUPPORT	2,542.38	2,560.90	202.00	1,695.62	808.02	57.26	2.24%
1200	21120010200 5232	SPED ELEMENTARY - NHRS PROFESSIONAL	43,394.09	43,665.01	3,100.06	29,478.24	10,777.72	3,409.05	7.81%
1200	21120010200 5240	SPED ELEMENTARY - TUITION REIMBURSEMENT	4,950.00	4,950.00	0.00	0.00	3,546.00	1,404.00	28.36%
1200	21120010200 5241	SPED ELEMENTARY - WORKSHOP REIMB PROF	800.00	800.00	200.00	520.00	280.00	0.00	0.00%
1200	21120010200 5244	SPED ELEMENTARY - SECRETARIAL WORKSHOP	325.00	325.00	0.00	0.00	0.00	325.00	100.00%
1200	21120010200 5250	SPED ELEMENTARY - UNEMPLOYMENT INSURANCE	1,020.00	1,020.00	0.00	611.45	0.00	408.55	40.05%
1200	21120010200 5260	SPED ELEMENTARY - WORKER'S COMPENSATION	1,569.84	1,695.98	0.00	1,695.98	0.00	0.00	0.00%
1200	21120030000 5320	SPED HIGH SCHOOL - PROFESSIONAL EDUCATIONA	0.00	25,378.70	1,885.00	17,175.47	8,203.23	0.00	0.00%
1200	21120010200 5330	SPED ELEMENTARY - OTHER PROF SVCS	84,930.00	71,930.00	4,211.90	34,033.36	35,159.47	2,737.17	3.81%
1200	21120030000 5330	SPED HIGH SCHOOL - OTHER PROF SVCS	0.00	21,934.30	1,109.76	13,712.30	8,222.00	0.00	0.00%
1200	21120010200 5336	SPED ELEMENTARY - MEDICAID SERVICE PROVIDER	5,000.00	5,000.00	450.07	688.22	4,311.78	0.00	0.00%
1200	21120010200 5430	SPED ELEMENTARY - REPAIRS & MAINT SERVICES	0.00	475.00	44.30	363.14	111.86	0.00	0.00%
1200	21120010200 5442	SPED ELEMENTARY - RENTAL OF EQUIPMENT	475.00	1,225.00	0.00	574.16	334.50	316.34	25.82%
1200	21120010200 5531	SPED ELEMENTARY - TELEPHONE	1,851.00	1,851.00	153.67	1,224.60	521.73	104.67	5.65%
1200	21120030000 5561	SPED HIGH SCHOOL - TUITION OTHER LEA'S	221,920.00	202,422.05	0.00	184,220.80	0.00	18,201.25	8.99%
1200	21120030000 5563	SPED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	363,262.00	278,661.90	64,815.30	266,857.60	11,024.92	779.38	0.28%
1200	21120010200 5564	SPED ELEMENTARY - TUITION TO PRIVATE SCHOOL	214,215.00	253,083.27	18,518.21	194,575.48	58,507.79	0.00	0.00%
1200	21120030000 5564	SPED HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	120,419.00	114,489.70	4,936.46	76,404.12	18,169.68	19,915.90	17.40%
1200	21120010200 5580	SPED ELEMENTARY - MILEAGE REIMBURSEMENT	1,000.00	3,300.00	(122.90)	2,913.46	0.00	386.54	11.71%
1200	21120010200 5610	SPED ELEMENTARY - SUPPLIES	500.00	4,500.00	0.00	4,049.93	28.51	421.56	9.37%
1200	21120010200 5810	SPED ELEMENTARY - DUES & FEES	1,075.00	1,075.00	0.00	995.00	0.00	80.00	7.44%
1200 Total			1,638,527.43	1,606,411.74	144,123.11	1,228,536.11	296,541.22	81,334.41	
1230	21123010200 5112	ESY ELEMENTARY - TEACHER SALARIES	5,000.00	5,612.50	0.00	5,612.50	0.00	0.00	0.00%
1230	21123010200 5114	ESY ELEMENTARY - PARAPROFESSIONAL	4,553.12	3,855.82	0.00	2,900.50	0.00	955.32	24.78%
1230	21123010200 5220	ESY ELEMENTARY - FICA	730.81	730.81	0.00	651.25	0.00	79.56	10.89%

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1230	21123010200 5231	ESY ELEMENTARY - NHRS SUPPORT	408.09	408.09	0.00	0.00	0.00	408.09	100.00%
1230	21123010200 5232	ESY ELEMENTARY - NHRS PROFESSIONAL	868.00	868.00	0.00	809.06	0.00	58.94	6.79%
1230	21123010200 5330	ESY ELEMENTARY - OTHER PROF SVCS	16,565.00	16,565.00	0.00	13,870.00	0.00	2,695.00	16.27%
1230	21123030200 5563	ESY HIGH SCHOOL - TUITION PUBLIC ACADEMIES	0.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
1230	21123010000 5564	ESY - TUITION TO PRIVATE SCHOOL	23,950.00	20,650.00	0.00	19,885.00	0.00	765.00	3.70%
1230	21123020200 5564	ESY MIDDLE - TUITION TO PRIVATE SCHOOL	6,350.00	6,350.00	0.00	4,158.80	1,031.04	1,160.16	18.27%
1230	21123030200 5564	ESY HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	2,500.00	2,584.80	0.00	2,584.80	0.00	0.00	0.00%
1230	21123010200 5580	ESY ELEMENTARY - MILEAGE REIMBURSEMENT	75.00	75.00	0.00	0.00	0.00	75.00	100.00%
1230	21123010200 5610	ESY ELEMENTARY - SUPPLIES	100.00	100.00	0.00	68.49	0.00	31.51	31.51%
1230 Total			61,100.02	60,800.02	0.00	50,540.40	1,031.04	9,228.58	
1260	21126010200 5114	ELL - PARAPROFESSIONAL	5,400.00	5,400.00	557.13	663.25	0.00	4,736.75	87.72%
1260	21126010200 5220	ELL - FICA	413.10	413.10	42.62	50.74	0.00	362.36	87.72%
1260	21126010200 5250	ELL - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	35.97	0.00	24.03	40.05%
1260	21126010200 5260	ELL - WORKER'S COMPENSATION	19.98	21.59	0.00	21.59	0.00	0.00	0.00%
1260 Total			5,893.08	5,894.69	599.75	771.55	0.00	5,123.14	
1270	21127010200 5112	ADV LEARNER - TEACHER SALARIES	65,002.00	65,002.00	5,000.16	45,001.44	20,000.56	0.00	0.00%
1270	21127010200 5211	ADV LEARNER - HEALTH INSURANCE	19,995.75	19,995.75	1,646.72	15,925.65	3,061.84	1,008.26	5.04%
1270	21127010200 5212	ADV LEARNER - DENTAL INSURANCE	783.36	783.36	66.93	709.50	73.77	0.09	0.01%
1270	21127010200 5213	ADV LEARNER - LIFE INSURANCE	68.88	68.88	5.75	57.50	8.50	2.88	4.18%
1270	21127010200 5214	ADV LEARNER - DISABILITY INSURANCE	162.51	162.51	13.54	135.40	27.08	0.03	0.02%
1270	21127010200 5220	ADV LEARNER - FICA	4,972.65	4,972.65	375.08	3,376.60	1,525.43	70.62	1.42%
1270	21127010200 5232	ADV LEARNER - NHRS PROFESSIONAL	11,284.35	11,284.35	868.02	7,812.18	3,472.10	0.07	0.00%
1270	21127010200 5250	ADV LEARNER - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	35.97	0.00	24.03	40.05%
1270	21127010200 5260	ADV LEARNER - WORKER'S COMPENSATION	235.79	254.74	0.00	254.74	0.00	0.00	0.00%
1270	21127010200 5610	ADV LEARNER - SUPPLIES	972.00	972.00	60.00	902.27	60.00	9.73	1.00%
1270 Total			103,537.29	103,556.24	8,036.20	74,211.25	28,229.28	1,115.71	
1410	21141010200 5111	COCURRICULAR - ADMIN/OTHER SALARIES	300.00	300.00	0.00	0.00	0.00	300.00	100.00%
1410	21141010200 5112	COCURRICULAR - TEACHER SALARIES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
1410	21141010200 5117	COCURRICULAR - CO-CURRICULAR SALARIES	10,710.00	9,113.00	630.00	6,210.00	630.00	2,273.00	24.94%
1410	21141010200 5220	COCURRICULAR - FICA	1,148.27	1,148.27	48.20	451.03	48.20	649.04	56.52%
1410	21141010200 5232	COCURRICULAR - NHRS PROFESSIONAL	2,559.59	2,559.59	0.00	916.62	0.00	1,642.97	64.19%
1410	21141010200 5580	COCURRICULAR - MILEAGE REIMBURSEMENT	0.00	1,597.00	0.00	0.00	1,597.00	0.00	0.00%
1410	21141010200 5610	COCURRICULAR - SUPPLIES	750.00	350.00	0.00	0.00	350.00	0.00	0.00%
1410	21141010200 5810	COCURRICULAR - DUES & FEES	425.00	825.00	0.00	558.50	250.00	16.50	2.00%
1410 Total			19,892.86	19,892.86	678.20	8,136.15	2,875.20	8,881.51	
1420	21142010200 5117	ATHLETICS - CO-CURRICULAR SALARIES	14,805.00	14,805.00	1,575.00	10,237.50	0.00	4,567.50	30.85%
1420	21142010200 5220	ATHLETICS - FICA	1,132.58	1,132.58	116.63	777.91	0.00	354.67	31.32%
1420	21142010200 5232	ATHLETICS - NHRS PROFESSIONAL	2,578.34	2,578.34	273.42	1,066.34	0.00	1,512.00	58.64%
1420	21142010200 5330	ATHLETICS - OTHER PROF SVCS	4,176.00	4,176.00	0.00	4,176.00	0.00	0.00	0.00%

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1420	21142010200 5441	ATHLETICS - RENTAL OF LAND & BUILDING	6,550.00	6,550.00	0.00	3,740.00	1,260.00	1,550.00	23.66%
1420	21142010200 5610	ATHLETICS - SUPPLIES	1,923.52	1,923.52	0.00	372.00	45.00	1,506.52	78.32%
1420	21142010200 5739	ATHLETICS - OTHER EQUIPMENT	2,770.00	2,770.00	0.00	765.80	2,004.20	0.00	0.00%
1420	21142010200 5810	ATHLETICS - DUES & FEES	490.00	490.00	0.00	470.00	0.00	20.00	4.08%
1420 Total			34,425.44	34,425.44	1,965.05	21,605.55	3,309.20	9,510.69	
2120	21212010200 5112	GUIDANCE - TEACHER SALARIES	68,918.34	68,919.00	5,301.46	47,713.14	21,205.86	0.00	0.00%
2120	21212010200 5211	GUIDANCE - HEALTH INSURANCE	9,182.28	18,987.49	1,658.46	15,988.39	2,999.10	0.00	0.00%
2120	21212010200 5212	GUIDANCE - DENTAL INSURANCE	524.88	783.27	63.63	683.10	100.17	0.00	0.00%
2120	21212010200 5213	GUIDANCE - LIFE INSURANCE	68.88	68.88	5.75	57.50	8.50	2.88	4.18%
2120	21212010200 5214	GUIDANCE - DISABILITY INSURANCE	172.30	172.32	14.36	143.60	28.72	0.00	0.00%
2120	21212010200 5220	GUIDANCE - FICA	5,272.25	5,272.31	395.82	3,582.75	1,622.24	67.32	1.28%
2120	21212010200 5232	GUIDANCE - NHRS PROFESSIONAL	11,964.22	11,964.39	920.34	8,283.06	3,681.34	(0.01)	0.00%
2120	21212010200 5250	GUIDANCE - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	35.97	0.00	24.03	40.05%
2120	21212010200 5260	GUIDANCE - WORKER'S COMPENSATION	250.00	270.09	0.00	270.09	0.00	0.00	0.00%
2120	21212010200 5330	GUIDANCE - OTHER PROF SVCS	6,154.72	5,842.72	0.00	5,758.95	0.00	83.77	1.43%
2120 Total			102,567.87	112,340.47	8,359.82	82,516.55	29,645.93	177.99	
2130	21213010200 5112	HEALTH - TEACHER SALARIES	41,286.00	41,286.00	3,175.84	28,582.56	12,703.44	0.00	0.00%
2130	21213010200 5120	HEALTH - SUBSTITUTE SALARIES	0.00	250.00	0.00	250.00	0.00	0.00	0.00%
2130	21213010200 5211	HEALTH - HEALTH INSURANCE	26,154.00	26,029.00	2,160.60	21,000.04	3,820.60	1,208.36	4.64%
2130	21213010200 5212	HEALTH - DENTAL INSURANCE	1,389.36	1,389.42	118.74	1,258.68	130.74	0.00	0.00%
2130	21213010200 5213	HEALTH - LIFE INSURANCE	68.88	68.88	5.75	57.50	8.50	2.88	4.18%
2130	21213010200 5214	HEALTH - DISABILITY INSURANCE	103.22	103.22	8.60	86.00	17.20	0.02	0.02%
2130	21213010200 5220	HEALTH - FICA	3,158.38	3,158.38	221.34	2,033.70	963.63	161.05	5.10%
2130	21213010200 5232	HEALTH - NHRS PROFESSIONAL	7,167.25	7,167.25	551.32	4,961.88	2,205.32	0.05	0.00%
2130	21213010200 5250	HEALTH - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	35.97	0.00	24.03	40.05%
2130	21213010200 5260	HEALTH - WORKER'S COMPENSATION	145.42	157.10	0.00	157.10	0.00	0.00	0.00%
2130	21213010200 5330	HEALTH - OTHER PROF SVCS	3,000.00	3,980.00	1,469.00	3,447.79	955.27	(423.06)	-10.63%
2130	21213010200 5610	HEALTH - SUPPLIES	2,160.00	2,160.00	162.88	1,046.29	538.71	575.00	26.62%
2130	21213010200 5641	HEALTH - TEXTBOOKS	86.25	86.25	0.00	85.94	0.00	0.31	0.36%
2130	21213010200 5642	HEALTH - ELECTRONIC INFORMATION	375.00	375.00	0.00	302.25	0.00	72.75	19.40%
2130	21213010200 5735	HEALTH - REPLACEMENT EQUIPMENT	5,267.70	4,162.70	3,692.00	3,692.00	350.00	120.70	2.90%
2130	21213010200 5810	HEALTH - DUES & FEES	175.00	175.00	0.00	150.00	0.00	25.00	14.29%
2130 Total			90,596.46	90,608.20	11,566.07	67,147.70	21,693.41	1,767.09	
2140	21214010200 5330	PSYCH SERVICES - OTHER PROF SVCS	59,960.00	59,960.00	3,316.36	59,960.00	0.00	0.00	0.00%
2140	21214010200 5610	PSYCH SERVICES - SUPPLIES	750.65	1,050.65	0.00	993.42	57.23	0.00	0.00%
2140 Total			60,710.65	61,010.65	3,316.36	60,953.42	57.23	0.00	
2150	21215010200 5330	SPEECH - OTHER PROF SVCS	103,740.00	117,513.84	8,320.68	65,009.05	52,504.79	0.00	0.00%
2150	21215010200 5580	SPEECH - MILEAGE REIMBURSEMENT	400.00	400.00	0.00	0.00	0.00	400.00	100.00%
2150 Total			104,140.00	117,913.84	8,320.68	65,009.05	52,504.79	400.00	

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2160	21216010200 5334	THERAPY SVCS - OT CONTRACTED SVCS	79,350.00	88,456.24	8,594.78	57,687.90	30,768.34	0.00	0.00%
2160 Total			79,350.00	88,456.24	8,594.78	57,687.90	30,768.34	0.00	
2162	21216210200 5330	PHYSICAL THERAPY - OTHER PROF SVCS	1,000.00	1,000.00	272.50	917.50	82.50	0.00	0.00%
2162 Total			1,000.00	1,000.00	272.50	917.50	82.50	0.00	
2190	21219010200 5330	OTHER SUPPORT SERVICES - OTHER PROF SVCS	750.00	750.00	0.00	750.00	0.00	0.00	0.00%
2190	21219010200 5550	OTHER SUPPORT SERVICES - PRINTING	716.00	716.00	0.00	465.00	140.00	111.00	15.50%
2190	21219010200 5610	OTHER SUPPORT SERVICES - SUPPLIES	1,585.00	1,585.00	0.00	0.00	0.00	1,585.00	100.00%
2190	21219010200 5810	OTHER SUPPORT SERVICES - DUES & FEES	1,152.00	1,152.00	0.00	579.60	572.40	0.00	0.00%
2190 Total			4,203.00	4,203.00	0.00	1,794.60	712.40	1,696.00	
2210	21221010200 5117	STAFF DEVELOPMENT - CO-CURRICULAR SALARIES	8,200.00	8,200.00	0.00	6,023.75	0.00	2,176.25	26.54%
2210	21221010200 5220	STAFF DEVELOPMENT - FICA	627.30	627.30	0.00	455.13	0.00	172.17	27.45%
2210	21221010200 5232	STAFF DEVELOPMENT - NHRS PROFESSIONAL	1,423.52	1,423.52	0.00	1,045.73	0.00	377.79	26.54%
2210	21221010200 5291	STAFF DEVELOPMENT - ADMIN DIRECTED WORKSH	1,750.00	1,750.00	0.00	1,484.00	0.00	266.00	15.20%
2210 Total			12,000.82	12,000.82	0.00	9,008.61	0.00	2,992.21	
2220	21222010200 5111	MEDIA - ADMIN/OTHER SALARIES	58,200.00	58,201.00	4,477.00	40,293.00	17,908.00	0.00	0.00%
2220	21222010200 5122	MEDIA - HEALTH INSURANCE BUYOUT	3,000.00	3,000.00	0.00	2,250.00	750.00	0.00	0.00%
2220	21222010200 5213	MEDIA - LIFE INSURANCE	68.88	68.88	5.75	57.50	8.50	2.88	4.18%
2220	21222010200 5214	MEDIA - DISABILITY INSURANCE	145.50	145.56	12.13	121.30	24.26	0.00	0.00%
2220	21222010200 5220	MEDIA - FICA	4,681.79	4,681.94	342.50	3,254.61	1,427.34	(0.01)	0.00%
2220	21222010200 5232	MEDIA - NHRS PROFESSIONAL	10,129.61	10,129.61	777.20	6,994.80	3,108.83	25.98	0.26%
2220	21222010200 5250	MEDIA - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	35.97	0.00	24.03	40.05%
2220	21222010200 5260	MEDIA - WORKER'S COMPENSATION	206.71	223.32	0.00	223.32	0.00	0.00	0.00%
2220	21222010200 5430	MEDIA - REPAIRS & MAINT SERVICES	1,617.00	1,617.00	0.00	1,413.00	0.00	204.00	12.62%
2220	21222010200 5431	MEDIA - REPAIRS EQUIPMENT	400.00	400.00	0.00	0.00	0.00	400.00	100.00%
2220	21222010200 5610	MEDIA - SUPPLIES	1,030.40	1,030.40	0.00	766.41	263.84	0.15	0.01%
2220	21222010200 5615	MEDIA - AV SUPPLIES	500.00	500.00	49.99	49.99	0.00	450.01	90.00%
2220	21222010200 5641	MEDIA - TEXTBOOKS	5,750.00	5,750.00	0.00	4,652.25	1,095.08	2.67	0.05%
2220	21222010200 5644	MEDIA - PERIODICALS	438.51	438.51	0.00	372.66	0.00	65.85	15.02%
2220	21222010200 5649	MEDIA - NON PRINT	7,560.00	7,560.00	2,668.00	2,727.95	1,620.42	3,211.63	42.48%
2220 Total			93,788.40	93,806.22	8,332.57	63,212.76	26,206.27	4,387.19	
2310	21231010200 5111	SCHOOL BOARD SERVICES - ADMIN/OTHER SALARIES	4,200.00	4,200.00	0.00	4,200.00	0.00	0.00	0.00%
2310	21231010200 5113	SCHOOL BOARD SERVICES - TREASURER SALARIES	1,200.00	1,200.00	0.00	600.00	600.00	0.00	0.00%
2310	21231010200 5115	SCHOOL BOARD SERVICES - SECRETARIAL SALARIES	1,500.00	1,500.00	375.00	1,250.00	0.00	250.00	16.67%
2310	21231010200 5220	SCHOOL BOARD SERVICES - FICA	527.85	527.85	28.69	462.81	45.90	19.14	3.63%
2310	21231010200 5231	SCHOOL BOARD SERVICES - NHRS SUPPORT	170.70	170.70	42.68	142.29	0.00	28.41	16.64%
2310	21231010200 5332	SCHOOL BOARD SERVICES - AUDIT EXPENSES	12,370.00	12,370.00	710.00	7,110.00	0.00	5,260.00	42.52%
2310	21231010200 5341	SCHOOL BOARD SERVICES - LEGAL & CONSULTING	10,000.00	22,400.00	1,450.00	11,714.35	4,960.00	5,725.65	25.56%
2310	21231010200 5342	SCHOOL BOARD SERVICES - DISTRICT MEETING SER	500.00	549.00	0.00	549.00	0.00	0.00	0.00%
2310	21231010200 5614	SCHOOL BOARD SERVICES - DISTRICT MEETING SUF	2,500.00	2,500.00	2,207.89	2,386.29	0.00	113.71	4.55%

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2310	21231010200 5618	SCHOOL BOARD SERVICES - TREASURER SUPPLIES	1,000.00	1,000.00	44.00	209.48	0.00	790.52	79.05%
2310	21231010200 5810	SCHOOL BOARD SERVICES - DUES & FEES	5,890.00	5,890.00	0.00	4,696.03	185.00	1,008.97	17.13%
2310 Total			39,858.55	52,307.55	4,858.26	33,320.25	5,790.90	13,196.40	
2320	21232010200 5590	SAU SERVICES - SAU SERVICES	169,196.00	169,196.00	5,000.00	160,000.00	9,196.00	0.00	0.00%
2320 Total			169,196.00	169,196.00	5,000.00	160,000.00	9,196.00	0.00	
2410	21241010200 5111	PRINCIPAL SERVICES - ADMIN/OTHER SALARIES	94,234.92	96,080.00	7,390.76	77,602.98	18,477.02	0.00	0.00%
2410	21241010200 5115	PRINCIPAL SERVICES - SECRETARIAL SALARIES	53,254.46	54,123.02	4,108.16	42,132.85	11,990.17	0.00	0.00%
2410	21241010200 5118	PRINCIPAL SERVICES - ASSISTANT PRINCIPAL SALAR	71,589.32	72,993.00	5,614.84	58,955.82	14,037.18	0.00	0.00%
2410	21241010200 5211	PRINCIPAL SERVICES - HEALTH INSURANCE	70,390.56	69,511.94	5,834.26	56,039.34	12,315.89	1,156.71	1.66%
2410	21241010200 5212	PRINCIPAL SERVICES - DENTAL INSURANCE	3,427.20	4,102.69	352.61	3,546.58	556.11	0.00	0.00%
2410	21241010200 5213	PRINCIPAL SERVICES - LIFE INSURANCE	82.56	117.72	9.81	98.10	19.62	0.00	0.00%
2410	21241010200 5214	PRINCIPAL SERVICES - DISABILITY INSURANCE	414.56	422.76	35.23	352.30	70.46	0.00	0.00%
2410	21241010200 5220	PRINCIPAL SERVICES - FICA	16,759.54	17,008.07	1,238.04	12,969.48	3,399.89	638.70	3.76%
2410	21241010200 5231	PRINCIPAL SERVICES - NHRS SUPPORT	4,398.25	4,398.25	337.02	3,538.71	842.56	16.98	0.39%
2410	21241010200 5232	PRINCIPAL SERVICES - NHRS PROFESSIONAL	28,787.09	29,351.15	2,257.78	23,706.69	5,644.46	0.00	0.00%
2410	21241010200 5241	PRINCIPAL SERVICES - WORKSHOP REIMB PROF	2,500.00	2,500.00	0.00	774.00	85.00	1,641.00	65.64%
2410	21241010200 5244	PRINCIPAL SERVICES - SECRETARIAL WORKSHOP	850.00	850.00	0.00	0.00	422.00	428.00	50.35%
2410	21241010200 5250	PRINCIPAL SERVICES - UNEMPLOYMENT INSURANC	240.00	240.00	0.00	143.87	0.00	96.13	40.05%
2410	21241010200 5260	PRINCIPAL SERVICES - WORKER'S COMPENSATION	801.05	865.42	0.00	865.42	0.00	0.00	0.00%
2410	21241010200 5430	PRINCIPAL SERVICES - REPAIRS & MAINT SERVICES	2,380.00	2,530.00	108.29	920.14	150.56	1,459.30	57.68%
2410	21241010200 5442	PRINCIPAL SERVICES - RENTAL OF EQUIPMENT	3,170.00	2,520.00	0.00	1,890.00	630.00	0.00	0.00%
2410	21241010200 5531	PRINCIPAL SERVICES - TELEPHONE	6,350.00	6,350.00	467.05	4,212.84	1,102.10	1,035.06	16.30%
2410	21241010200 5534	PRINCIPAL SERVICES - POSTAGE	1,700.00	1,700.00	0.00	1,700.00	0.00	0.00	0.00%
2410	21241010200 5540	PRINCIPAL SERVICES - ADVERTISING	500.00	500.00	160.16	280.27	0.00	219.73	43.95%
2410	21241010200 5550	PRINCIPAL SERVICES - PRINTING	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00%
2410	21241010200 5580	PRINCIPAL SERVICES - MILEAGE REIMBURSEMENT	1,250.00	1,250.00	34.99	361.40	0.00	888.60	71.09%
2410	21241010200 5610	PRINCIPAL SERVICES - SUPPLIES	500.00	500.00	19.97	487.42	0.00	12.58	2.52%
2410	21241010200 5641	PRINCIPAL SERVICES - TEXTBOOKS	310.50	310.50	0.00	0.00	46.84	263.66	84.91%
2410	21241010200 5644	PRINCIPAL SERVICES - PERIODICALS	410.00	410.00	0.00	128.00	95.00	187.00	45.61%
2410	21241010200 5810	PRINCIPAL SERVICES - DUES & FEES	1,800.00	1,810.00	0.00	1,810.00	0.00	0.00	0.00%
2410 Total			367,300.01	371,644.52	27,968.97	292,516.21	69,884.86	9,243.45	
2600	21260010200 5111	MAINTENANCE - ADMIN/OTHER SALARIES	57,222.00	58,367.00	4,489.76	47,142.48	11,224.52	0.00	0.00%
2600	21260010200 5116	MAINTENANCE - CUSTODIAL SALARIES	76,180.68	83,654.09	6,182.48	63,407.26	19,488.62	758.21	0.91%
2600	21260010200 5211	MAINTENANCE - HEALTH INSURANCE	47,902.80	45,302.80	3,827.08	36,771.97	8,456.12	74.71	0.16%
2600	21260010200 5212	MAINTENANCE - DENTAL INSURANCE	1,574.64	2,128.36	182.20	1,837.82	290.54	0.00	0.00%
2600	21260010200 5213	MAINTENANCE - LIFE INSURANCE	41.28	117.36	9.78	97.80	19.56	0.00	0.00%
2600	21260010200 5214	MAINTENANCE - DISABILITY INSURANCE	268.29	268.29	12.16	121.60	21.44	125.25	46.68%
2600	21260010200 5220	MAINTENANCE - FICA	10,205.30	10,637.80	762.54	7,913.64	2,345.93	378.23	3.56%
2600	21260010200 5231	MAINTENANCE - NHRS SUPPORT	12,212.23	12,855.61	974.70	10,186.76	2,552.68	116.17	0.90%

Candia School District
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Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2600	21260010200 5250	MAINTENANCE - UNEMPLOYMENT INSURANCE	300.00	300.00	0.00	179.84	0.00	120.16	40.05%
2600	21260010200 5260	MAINTENANCE - WORKER'S COMPENSATION	2,725.67	2,944.68	0.00	2,944.68	0.00	0.00	0.00%
2600	21260010200 5411	MAINTENANCE - WATER/SEWERAGE	6,500.00	6,500.00	248.33	5,166.12	1,333.88	0.00	0.00%
2600	21260010200 5430	MAINTENANCE - REPAIRS & MAINT SERVICES	10,900.00	10,900.00	270.00	8,144.19	1,000.11	1,755.70	16.11%
2600	21260010200 5432	MAINTENANCE - REPAIRS BUILDINGS	20,000.00	20,000.00	1,290.75	13,233.51	3,117.85	3,648.64	18.24%
2600	21260010200 5433	MAINTENANCE - REPAIRS GROUNDS	6,000.00	6,000.00	0.00	4,410.00	3,190.00	(1,600.00)	-26.67%
2600	21260010200 5434	MAINTENANCE - BUILDING IMPROVEMENTS	46,597.80	46,597.80	0.00	28,707.40	3,109.57	14,780.83	31.72%
2600	21260010200 5435	MAINTENANCE - REPAIRS MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
2600	21260010200 5436	MAINTENANCE - REPAIRS SECURITY SYSTEM	500.00	500.00	0.00	490.00	10.00	0.00	0.00%
2600	21260010200 5437	MAINTENANCE - GARBAGE REMOVAL	5,100.00	5,100.00	412.06	3,746.90	1,353.10	0.00	0.00%
2600	21260010200 5521	MAINTENANCE - PROPERTY/LIABILITY INS	16,701.00	16,701.00	0.00	15,615.00	0.00	1,086.00	6.50%
2600	21260010200 5580	MAINTENANCE - MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	0.00	200.00	100.00%
2600	21260010200 5610	MAINTENANCE - SUPPLIES	5,700.00	5,700.00	267.63	1,737.91	1,087.09	2,875.00	50.44%
2600	21260010200 5612	MAINTENANCE - MAINTENANCE SUPPLIES	14,000.00	14,000.00	968.14	6,872.88	6,377.12	750.00	5.36%
2600	21260010200 5619	MAINTENANCE - SUPPLIES GROUNDS	500.00	500.00	0.00	0.00	0.00	500.00	100.00%
2600	21260010200 5622	MAINTENANCE - ELECTRICITY	40,000.00	40,000.00	0.00	26,654.00	13,346.00	0.00	0.00%
2600	21260010200 5624	MAINTENANCE - OIL	40,000.00	40,000.00	10,740.52	21,493.50	18,506.50	0.00	0.00%
2600	21260010200 5626	MAINTENANCE - GASOLINE	100.00	100.00	0.00	0.00	0.00	100.00	100.00%
2600	21260010200 5731	MAINTENANCE - NEW EQUIPMENT	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
2600	21260010200 5735	MAINTENANCE - REPLACEMENT EQUIPMENT	600.00	600.00	0.00	223.68	76.32	300.00	50.00%
2600 Total			424,531.69	432,474.79	30,638.13	307,098.94	96,906.95	28,468.90	
2700	21270010200 5517	REG ED - ATHLETIC TRANS	12,700.00	12,700.00	0.00	6,103.90	6,596.10	0.00	0.00%
2700	21270010200 5518	REG ED - FIELD TRIPS	8,111.90	8,111.90	0.00	191.45	7,588.45	332.00	4.09%
2700	21270010200 5519	REG ED - TRANSPORTATION	315,813.20	288,413.20	26,587.64	193,392.85	76,373.95	18,646.40	6.47%
2700	21270010261 5519	SPED - TRANSPORTATION	195,000.00	210,000.00	16,200.74	130,802.37	79,188.68	8.95	0.00%
2700 Total			531,625.10	519,225.10	42,788.38	330,490.57	169,747.18	18,987.35	
2835	21283510200 5330	PRE EMPLOYMENT PHYSICAL - OTHER PROF SVCS	250.00	250.00	0.00	0.00	0.00	250.00	100.00%
2835 Total			250.00	250.00	0.00	0.00	0.00	250.00	
2840	21284010200 5111	IT - ADMIN/OTHER SALARIES	64,229.00	65,478.00	5,036.76	52,885.98	12,592.02	0.00	0.00%
2840	21284010200 5211	IT - HEALTH INSURANCE	17,868.00	17,868.00	1,492.20	14,341.79	2,405.10	1,121.11	6.27%
2840	21284010200 5212	IT - DENTAL INSURANCE	689.28	861.07	74.97	755.73	105.34	0.00	0.00%
2840	21284010200 5213	IT - LIFE INSURANCE	41.28	41.40	3.45	34.50	6.90	0.00	0.00%
2840	21284010200 5214	IT - DISABILITY INSURANCE	160.57	163.68	13.64	136.40	27.28	0.00	0.00%
2840	21284010200 5220	IT - FICA	4,913.52	5,009.07	366.66	3,849.93	963.29	195.85	3.91%
2840	21284010200 5231	IT - NHRS SUPPORT	7,309.26	7,451.40	573.18	6,018.39	1,432.97	0.04	0.00%
2840	21284010200 5240	IT - TUITION REIMBURSEMENT	1,998.00	1,998.00	0.00	0.00	0.00	1,998.00	100.00%
2840	21284010200 5241	IT - WORKSHOP REIMB PROF	559.00	559.00	0.00	0.00	0.00	559.00	100.00%
2840	21284010200 5250	IT - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	35.97	0.00	24.03	40.05%
2840	21284010200 5260	IT - WORKER'S COMPENSATION	237.65	256.75	0.00	256.75	0.00	0.00	0.00%

Candia School District
May 3, 2018 Expenditure Report

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2840	21284010200 5330	IT - OTHER PROF SVCS	1,500.00	1,500.00	0.00	917.27	0.00	582.73	38.85%
2840	21284010200 5431	IT - REPAIRS EQUIPMENT	1,500.00	3,803.00	0.00	3,803.00	0.00	0.00	0.00%
2840	21284010200 5610	IT - SUPPLIES	5,200.00	5,200.00	0.00	1,487.79	0.00	3,712.21	71.39%
2840	21284010200 5650	IT - SOFTWARE	7,853.50	7,853.50	0.00	2,592.40	3,224.36	2,036.74	25.93%
2840	21284010200 5734	IT - NEW COMPUTER EQUIP	2,512.00	2,512.00	0.00	0.00	0.00	2,512.00	100.00%
2840	21284010200 5735	IT - REPLACEMENT EQUIPMENT	59,954.00	59,954.00	0.00	56,313.36	369.36	3,271.28	5.46%
2840 Total			176,585.06	180,568.87	7,560.86	143,429.26	21,126.62	16,012.99	
2900	21290010200 5111	WAGE POOL - ADMIN/OTHER SALARIES	10,889.65	0.00	0.00	0.00	0.00	0.00	0.00%
2900 Total			10,889.65	0.00	0.00	0.00	0.00	0.00	
4100	21410010200 5710	SITE ACQUISITION - LAND & IMPROVEMENTS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
4100 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5110	21511010200 5910	PRINCIPAL OF DEBT - PRINCIPAL OF DEBT	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5110 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5120	21512010200 5830	INTEREST ON DEBT - INTEREST	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5120 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5221	21522110200 5930	FOOD SERVICE TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5221 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5230	21523000000 5930	CAPITAL PROJECTS TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5230 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5252	21525200000 5930	EXPENDABLE TRUST TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5252 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5310	21531010200 5890	CHARTER SCHOOL EXPENSES - MISC EXPENDITURE	0.00	10,971.00	0.00	2,310.00	8,661.00	0.00	0.00%
5310 Total			0.00	10,971.00	0.00	2,310.00	8,661.00	0.00	
Grand Total			8,270,173.11	8,270,173.11	694,778.65	6,279,384.38	1,637,282.05	353,506.68	

XII.B.**Candia School District****Proposed Budget Adjustments****May 3, 2018**

<u>Account Number</u>	<u>Account Description</u>	<u>Reason</u>	<u>Increase</u>	<u>Decrease</u>
21213010200 5330	Nurse Other Professional Services	Substitute nurses through contracted service agency	500.00	-
21120010200 5114	SPED Paraprofessional Salaries		-	500.00
21110010224 5610	Music Supplies	Additional supplies needed for music program	78.00	-
21110010200 5431	Reg Ed Equipment Repairs		-	78.00
21110010223 5641	Math Textbooks	Additional textbooks needed	663.00	-
21110010223 5645	Math Practice Books		-	663.00
21260010200 5433	Maintenance Repairs Grounds	Additional weeding and pruning needed at the field and fence area	2,000.00	-
21260010200 5434	Building Improvements		-	2,000.00
	Total		<u>\$ 3,241.00</u>	<u>\$ 3,241.00</u>

Candia School District
May 3, 2018 Revenue Report

								XII.C.
BUDGET UNIT	Account	BUDGET UNIT Title	Budget	Period Receipts	YTD Receipts	Balance		16-17 YTD Receipts
21111100000	4000	CURRENT APPROPRIATION	5,839,658.00	450,000.00	4,956,735.00	882,923.00		5,591,987.00
21141100000	4000	BUS FARES	4,900.00	235.00	7,905.50	(3,005.50)		5,188.00
21142200000	4000	TRANSPORTATION SPED	0.00	0.00	0.00	0.00		1,248.00
21151000000	4000	INTEREST	125.00	0.00	112.16	12.84		131.42
21191000000	4000	RENTALS	1,500.00	0.00	1,500.00	0.00		1,500.00
21195100000	4000	SVCS PROVIDED OTHER LEA'S	0.00	0.00	0.00	0.00		1,356.00
21198000000	4000	REFUND OF PY EXPENSE	0.00	719.34	49,561.72	(49,561.72)		3,453.63
21199000000	4000	OTHER LOCAL REVENUE	0.00	0.00	506.19	(506.19)		60.00
21311100000	4000	STATE ADEQUACY GRANT	973,132.00	290,126.89	973,131.89	0.11		1,005,213.08
21311200000	4000	STATE EDUCATION TAX	943,265.00	0.00	943,265.00	0.00		158,013.00
21319000000	4000	OTHER STATE AID	0.00	0.00	6,245.70	(6,245.70)		6,609.72
21323000000	4000	CATASTROPHIC AID	82,500.00	0.00	81,005.96	1,494.04		39,596.11
21458000000	4000	MEDICAID REIMBURSEMENT	20,000.00	222.20	7,182.95	12,817.05		15,574.51
Total			7,865,080.00	741,303.43	7,027,152.07	837,927.93		6,829,930.47

XIII.A.

CANDIA SCHOOL BOARD

May 3, 2018

Resignations

Kathryn Lacillade

Teacher

Kim White

Teacher

Eileen Suckley

Teacher

Judi Lindsey

Teacher

**CANDIA SCHOOL BOARD
STANDING COMMITTEES 2018/2019**

CHAIR: Matt Woodrow Vice-Chair: Stephanie Helmig Clerk: Dana Buckley

COMMITTEE

Budget	Member: <u>Stephanie Helmig</u> Alternate: <u>Dana Buckley</u>
Facilities	<u>Mark Chalbeck/Kim Royer</u>
NHSBA Delegate and Legislative Advocacy Network Representative	<u>Matt Woodrow</u>
Policy	<u>Dana Buckley</u>
Transportation	<u>Mark Chalbeck</u>
SERESC Board of Directors	<u>Kim Royer</u>
Long-Term Planning	<u>Matt Woodrow</u>
Wellness	<u>Dana Buckley</u>
CESPA Negotiations	<u>Kim Royer</u>
Manifest	<u>Mark Chalbeck</u> <u>Kim Royer</u> <u>Matt Woodrow</u> <u>Dana Buckley</u>