

## **CANDIA SCHOOL BOARD MEETING**

Thursday, August 17, 2017– 5:00 p.m.

LOCATION OF MEETING Henry W. Moore School – Media Center

### **AGENDA**

- I. CALL TO ORDER** Matthew Woodrow, Chair
  - A. Pledge of Allegiance
  
- II. PROOF OF POSTING** Dr. Charles P. Littlefield
  
- III. APPROVAL OF MINUTES**
  - A. Minutes of the Candia School Board Meeting on June 8, 2017\*
  - B. Non-Public (Sealed) Minutes of the Candia School Board Meeting on June 8, 2017
  
- IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**
  
- V. Updates from Dr. Charles P. Littlefield, Superintendent of SAU 15**
  
- VI. OLD BUSINESS**
  - A. Superintendent Transition Team
  
- VII. NEW BUSINESS**
  - A. Instructional Time Schedule\*
  - B. Goals Setting\*
  - C. Bus Passes-Discussion
  
- VIII. POLICY REVIEW**
  - A. Second Reading/Approval\*
  - B. First Reading/Review\*
  
- IX. FINANCE/OPERATIONS**
  - A. Review of June Expenditure Manifest and Action Relating Thereto – Karen Lessard
  - B. Review of July Expenditure Manifest and Action Relating Thereto - Karen Lessard
  - C. Review of August Expenditure Manifest and Action Relating Thereto - Karen Lessard
  - D. Expenditure Report\*
  - E. Budget Adjustments (if necessary) - Karen Lessard

**X. PERSONNEL (if necessary)**

- A. Ratification of Superintendent's Nomination\*
- B. Resignation\*

**XI. NON-PUBLIC SESSION RSA 91-A 3 Sections II**

**XII. INFORMATIONAL ITEMS AND CORRESPONDENCE**

There will be a Ribbon Cutting Ceremony for the new sign at 5:30 p.m.(before the Board Meeting) on September 7, 2017

**XIII. ITEMS FOR NEXT/FUTURE AGENDA**

Upcoming Report from Maintenance Director

**XIV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

**XV. ADJOURNMENT**

**The next regularly scheduled Candia School Board Meeting will be held on Thursday, September 7, 2017, 6:00 p.m. at the Henry W. Moore School Media Center.**

*\*Materials enclosed for Board review prior to meeting*

**GUIDELINES FOR PUBLIC COMMENT  
AT CANDIA SCHOOL BOARD MEETINGS**

**Guidelines when addressing the Candia School Board under OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD section of the Candia School Board meeting agenda:**

1. Appropriate time will be set aside for citizens to address the Board.
2. Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
3. The presentation should be as brief as possible. Written remarks are encouraged.
4. Speakers may offer comments on such school operations and programs as concern them. In public session, however, the Board will not hear personal complaints of school personnel nor complaints against any person connected with the school system. Other channels are provided for Board consideration and disposition of legitimate complaints involving individuals, which should be referred to the Superintendent for appropriate action.

### III. A.

**CANDIA SCHOOL BOARD MEETING  
THURSDAY, JUNE 8, 2017 AT 6:00 P.M.  
HENRY W. MOORE SCHOOL MEDIA CENTER**

**These minutes have not been approved.**

Matt Woodrow, Chair, called the meeting to order at 6:01 p.m. Those in attendance were Board members Becky Cronk, Kim Royer, Dana Buckley, and Stephanie Helmig; Principal, Dr. Robert St. Cyr; Director of Student Services, Kathryn Duncan; Technology Director, Dan Roma; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Minds in Motion teacher, Judi Lindsey introduced 4<sup>th</sup> grader, Kendall Deihle, attendee to the NH Recycling Conference, who led the attendees in the Pledge of Allegiance.

#### **PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

#### **APPROVAL OF MINUTES**

The Board reviewed the minutes.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to accept the minutes of the Candia School Board Meeting on May 4, 2017, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the minutes of the Candia School Board Leadership Seminar on May 22, 2017, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the minutes of the June 1, 2017 Public Hearing with the following amendment. Page 2 under Lisa McKenna-the last sentence should read: 'Parents rights must be ~~with~~upheld', and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the approved minutes as the public record of the June 1, 2017 Public Hearing, and the motion carried unanimously.

#### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

Sharon DeWitt stated that Policy JBAB provides clarity for staff and administrators. Though the staff is quite capable, there are no guidelines without a policy. There are policies on pregnancy, violence and hazing. Having a policy in place would be beneficial. Children need to be comfortable. The Board shouldn't base it's decision on 'what-ifs'. Think of the message it would send to the LGBQ population. There is no rush to repeal; keep this in place for guidelines.

Tom St. Martin said the community came together to talk, so that's an improvement. The vote was not to repeal, but to talk about JBAB, and the Board upheld their promise to do so. Good idea to let this ride and to work on the list of other things that this Board could be working on instead. There are more pressing things to deal with.

Mark Chalbeck stated that he would like JBAB repealed as it segregates and gives rights to a certain group. All children should have the same rights.

Todd Keating stated that from his Right to Know request analysis, a majority is in favor of keeping the policy as is.

Kelly Lavery stated she would like it repealed. Bring in professionals to educate staff. No one has said anything about rape, but this may open the door to pedophiles. She can't say one side is right or wrong. Protect kids that are uncomfortable. There was more awareness of the Pinkerton contract process than the approval process of JBAB.

Sandra Trube explained how a diagnosis is made and that it is not done lightly. Endocrinologists, physicians, therapists, parents and children are involved over time. Boy-girl transgender will use a stall. Girl-boy transgender will use a stall. There is no need for discomfort. Encouraged Board to keep policy as is. Get educated. Three physicians in town support policy.

Todd Keating, responding to Kelly Lavery's statement that there was more community awareness of the Pinkerton transition than the policy approval, stated that he found out both through word of mouth.

Sharon DeWitt stated that conversations must begin at home, as there are all types of families in town. Repealing the policy would send a message to those at risk.

## **UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15**

No new updates.

### **REPORTS**

#### **Reports of Administrators**

Reports of the Administrators were reviewed.

Stephanie Helmig asked Marge Polak if anyone could attend a report card committee meeting. Marge said there will be a Communication and Progress meeting for all school boards.

#### **Reports of Standing Committees**

Becky Cronk stated that the Facility Committee has everything aligned for summer projects.

Kim Royer asked if there was a list, to which Becky stated there is and progress is following that list.

Kim Royer stated that there is a SERESC meeting next week. She also reported that there will be something presented regarding long-term planning at the next SAU meeting.

Matt Woodrow stated that Manchester has made budget cuts and that some retirement positions won't be refilled. Matt also reported that he attended a sending schools dinner at Pinkerton last night which members from all three SAU #15 districts attended as well. Becky Cronk stated that at the JROTC awards, two seniors got full-boat scholarships.

### **OLD BUSINESS**

#### **Superintendent Transition Team**

Becky Cronk and Kim Royer represent Candia. Kim asked for collaboration from the Board, Superintendent, and the public, for their thoughts that would motivate one to consider working for SAU #15.

- Three unique School Boards and communities
- Have consistent (and unusual) community support
- Good staff; flexible and receptive to innovation and change
- Work together with the other districts; professional development in math and science
- Positive relationship with union in all three districts
- High quality of life
- SAU meetings four times a year; efficiencies can be realized

### **NEW BUSINESS**

#### **Discussion of June 1, 2017 Public Hearing (Policy JBAB)**

Matt Woodrow asked what was the will of the Board.

Dana Buckley: Public made it clear they didn't want the policy. Two of the Board members were voted off. 179 signatures were to repeal. There was a petition warrant article. 518 voted to have a public hearing. It's a violation of parent's rights. A solution would be to have all single stall bathrooms throughout the building.

Kim Royer stated that she couldn't imagine the cost of something like that. Dana cited a school in San Francisco that has done it. He said it's the only solution to bring the two sides together. Kim said the Turner Group will be coming in and that they could be asked about this suggestion. Becky Cronk stated there is already a need for a science room and a nurse's room to bring it to ADA compliance. There are other priorities; other things need to be addressed.

Stephanie Helmig stated she has stayed quiet throughout the discussions. No federal or state laws require this policy. She did research and 4 out of 46 K-8 schools in New Hampshire have a policy in place (Candia, Northwood, Winchester and Monroe). After the policy passed, eight children were pulled from the Moore School, two came to town but didn't enroll, and one family left town. Would like the parental rights portion changed if the policy is not repealed.

Dana Buckley stated that he contacted Barrett Christina who said there is no law. Had there been a law, members of NHSBA would have notified their members.

Kim Royer stated that though there is no law, a child not allowed to use the bathroom they identify with would be discrimination.

Becky Cronk stated that some people left town because they didn't want Central as the high school of record. She thanked everyone for their input. There were some mistruths and misinformation in the community. Throughout the discussion she noticed themes of most concern, such as the need for clear definitions, parental knowledge, and addressing overnight trips. This is a K-8 school. Would consider modifying language

regarding parents, and adding 'consistently identifying' into the policy with the verbiage 'this involves more than casual gender expression', and providing education for staff as teachers and other staff would need support for implementing a plan. A policy sets guidelines for staff and administration. With regard to overnight stays, she suggested each child be assessed on a case by case basis and stated in the policy.

Matt Woodrow stated that the Board has heard from both sides. It's not as much about policy as process. It is important that the Board work together to build the trust with the public. He stated that Auburn and Hooksett both tabled JBAB and have allowed administrators to handle and make necessary accommodations. There is no need for a policy; doesn't support it. The Board rushed into approving it. His position was and continues to be to rescind Policy JBAB. Becky Cronk asked if he would rescind all policies that target a particular audience, to which Matt said there are no policies that do so. He said he would consider adding language to anti-discrimination policies.

Stephanie Helmig asked if Dr. Littlefield felt comfortable having no policy and letting administration make decisions. Doesn't want children uncomfortable.

Kim Royer stated that she has kept a log of all communications regarding Policy JBAB. She said there was no issue or discussion for months at a time. She said over the course of this process, the majority is in favor of the policy. There have been no problems, though clearly some things can be changed. Although the staff is fantastic, a policy would assure non-discrimination. Suggested keeping the policy as it is, but for the Board to look at concerns, make changes, have legal counsel review it and bring it back to the Board for a approval.

Dana Buckley stated Amherst is considering single-stalls, if a policy was in place there would be a problem; this policy is not a solution.

Becky Cronk stated the community does not provide for an adequate gymnasium, she can't see it providing single-stall bathrooms. Dana said there is a real possibility for a lawsuit. Becky said a policy gives protection. Kim Royer said these are 5-14 year olds-not pedophiles. Give everyone dignity and respect. Dana cited 8<sup>th</sup> graders who said they would be uncomfortable with a transgender student in their bathroom. Kim said if a child in uncomfortable, they should talk to their parent, but that they are protected and safe in school. Becky Cronk said her child's privacy was recently violated by another (of the same gender) in the bathroom.

Dr. Littlefield gave some history to events similar to the passing of this policy. When IDEA was passed, there was an outcry from the public regarding those with special needs being integrated into the classroom. This has since become commonplace and a non-issue. He also told of when AIDS/HIV first appeared and the hysteria that followed. That has since become a non-issue. He said he is shocked, dismayed, and disappointed to hear the terms rapist, molester and pedophile in conversations regarding JBAB. Policy or no, the school will do right by children. Administrators will come up with a plan tailored for the youngster, and there will be a partnership between the parent, the school, and the child. They will do what is best for that child.

Motion by Matt Woodrow, seconded by Dana Buckley, to repeal the current policy and to allow administration to deal with issues on a case by case basis. Matt Woodrow, Dana Buckley and Stephanie Helmig in favor. Kim Royer and Becky Cronk against. The motion carried.

The Board took a short recess.

### **Changes to Handbook**

Motion by Matt Woodrow, seconded by Dana Buckley to approve the handbook changes as presented, and the motion carried unanimously.

### **Policy Review**

#### **2<sup>nd</sup> Reading/Adoption**

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the adoption of Policies BBBC/BBBE, BBBE/BBBC, BBBB, and JLCD-R, and the motion carried unanimously.

### **Policies AD and BA**

Motion by Dana Buckley, seconded by Becky Cronk, to approve the first reading of Policies AD and BA, and the motion carried unanimously.

## **FINANCE/OPERATIONS**

### **Review of Expenditure Manifest and Action Relating Thereto**

Motion by Becky Cronk, seconded by Matt Woodrow, to move the June 8, 2017 manifest in the amount of \$421,232.90, and the motion carried unanimously.

### **Budget Adjustments**

There were no budget adjustments.

## **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

Todd Keating said he was disappointed in the Board's decision on JBAB, but that Kim Royer did an awesome job with the breakdown of the information she gathered.

Tom St. Martin said the Board has given administration 'carte blanc' and didn't hear a motion to institute a plan for installing single stall bathrooms.

**PERSONNEL (if necessary)**

Motion by Matt Woodrow, seconded by Dana Buckley, to acknowledge the receipt of Eileen Suckley's intent to retire as of June 30, 2018, and the motion carried unanimously.

**NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)**

At 7:50 p.m., motion by Matt Woodrow, seconded by Dana Buckley, to enter into a non-public session RSA 91-A:3 Sections a & e. A roll call vote was taken, and, with all in favor, the motion carried.

The Board reconvened at 8:15 p.m.

Motion by Kim Royer, seconded by Becky Cronk, to accept, with regrets, the intent to retire, and to authorize the retirement incentive of, Doreen D'Antonio, and the motion carried unanimously.

Motion by Becky Cronk, seconded by Kim Royer, to seal the non-public minutes, and the motion carried unanimously.

Discussion ensued relative to a training for Right to Know. It was decided that Dr. Littlefield's assistant will set up a workshop with Bud Fitch from NHSBA to do a training in September.

**INFORMATIONAL ITEMS AND CORRESPONDENCE**

Enrollment Reports  
Candia School Boards Meeting Schedule  
SAU Board Meeting Schedule  
SAU Board Contact Information

**NEXT / UPCOMING AGENDA ITEMS**

Instruction Time Schedule  
Summer Manifest Approvals  
Parent Request to waive Policy JEB (Entrance Age)  
**Review of 'Goals' will be part of each future agenda**

**ADJOURNMENT**

Motion by Dana Buckley, seconded by Stephanie Helmig to adjourn the meeting at 8:20 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, August 17, 2017 at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary

# VII. A.

## INSTRUCTIONAL TIME SCHEDULE 2017-2018

School Name Henry W. Moore School

SAU: 15

Town: Candia

Grades: K-8

Ed 306.26 (b) requires that each elementary and middle school have an Instructional Time Schedule which indicates how much classroom time per week is to be spent on the following subjects.

The table below indicates the approximate amount of time (in minutes) spent per week on each subject at this school.

Subject	K	1	2	3	4	5	6	7	8
Art	45	45	45	45	45	45	45	45	45
Language Arts & Reading	450	450	450	450	450	450	450	560	560
Health	45	45	45	45	45	45	45	45	45
Physical Education	45	45	45	45	45	45	45	45	45
Information & Communication Technology	45	45	45	45	45	45	45	45	45
Math	300	300	300	300	300	300	300	280	280
Science	225	225	225	225	225	225	225	280	280
Social Studies	225	225	225	225	225	225	225	280	280
Family & Consumer Science	X	X	X	X	X	X	X	X	X
Technology Education	X	X	X	X	X	X	X	X	X

Notes: \_\_\_\_\_

Principal Signature



Date: 8/1/17

Supt. Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Candia School District  
School Board Goals 2017-2018 Draft**

**VII. B.**

**In Process**

**Ongoing**

**Complete**

<b>Long Range Planning</b>	<b>Curriculum, Instruction, Assessment &amp; Programming</b>	<b>Finance &amp; Facilities</b>	<b>Communication &amp; School Board Functions</b>
Create a plan to help promote and increase Candia enrollment over the next 5 to 10 years	Improve student achievement at all grade levels as measured by assessment results and determine barriers to improvement	Create a 5-year rolling facilities plan	Improve communication with parents and the community on important and timely topics
Discuss plans for staffing during times of enrollment decline <ul style="list-style-type: none"> <li>• Programs</li> <li>• Facilities</li> </ul>	Implement new science standards and update curriculum and materials Expand STEM opportunities in all grade levels	Consider bonus program to acknowledge participation in professional development	Identify multiple platforms of communication with families and community
Work with surrounding communities to address declining enrollment	Address academic groupings with emphasis on differentiated instruction	Consider incentives for retirement	Include presentations at board meetings on school events and initiatives
<b>Technology</b>	Review current academic standards and their value to educators	Review teacher salaries	Improve parental outreach <ul style="list-style-type: none"> <li>• Surveys for feedback</li> </ul>
Maintain updated technology plan to provide quality programming to students	Provide update on grade level competencies and new report card	Relocate the baseball field to address accessibility issues	Improve staff morale <ul style="list-style-type: none"> <li>• Appreciation, supplies, recognition</li> </ul>
	Reconfigure staff location in the building	<b>Special Education</b>	Implement new board member training
Determine the benefits and detriments of the use of technology to a student's education	Consider options to implement a foreign language program <ul style="list-style-type: none"> <li>• Online, school-based, after school</li> </ul>	Increase participation in student Childfind Screening Program – Review notification procedures	
Conduct a Technology Evaluation including parent feedback and impact on learning	Review the 8th grade trip once completed this fall and determine the pros and cons of New York City vs. Washington, DC	Investigate need for school based pre-school program – Visit other district programs	
Create an accessible portal that gathers and aggregates various student data points			





**CANDIA SCHOOL DISTRICT**  
**EDUCATIONAL PHILOSOPHY/SCHOOL DISTRICT MISSION**

The mission of the Candia School District is to develop a community of learners who are intellectually curious, resourceful, and respectful of self and others. Academic achievement, through constantly improving standards, is the Candia School District's highest priority.

Additionally, the Candia School Board expects each school in the district to adopt a written philosophy and a statement of goals and objectives consistent with the state's board of education rules and the following philosophical statements, which are viewed as integral to the teaching/learning process:

1. Each child is important.
2. All children can be successful learners.
3. Children learn by example.
4. Learning in school occurs primarily through faculty and student interaction.
5. Children learn best when community, schools, families, and students work together as a supportive and respectful group.
- 6. Families are an integral part of a child's education team.**
7. Schools must be safe places where risk taking, success, and failure are all important parts of the learning process.
8. The purpose of schools is to promote learning.
9. Today's education is to shape and prepare learners for tomorrow's world.
10. All people have the right to learn in an environment free of emotional, mental, and physical harm.
11. It is essential to recognize the importance of cooperation as well as competition in our complex, independent world.
12. Problem solving and adaptability are essential to survival in our changing world.
13. Learning is a lifelong process.
14. Acceptance of individuality is possible with understanding and mutual respect.
15. Opportunity must be provided for all students to reach their full academic potential.

The Board working with the Superintendent will review the philosophy, goals and objectives at least every five (5) years.

**Regulatory References:**

NH Code of Administrative Rules, Section Ed. 306.05, School Philosophy, Goals, and Objectives

Adopted: October 7, 1999

Adopted: June 1, 2006

**CANDIA SCHOOL DISTRICT  
ANNUAL GOALS AND OBJECTIVES**

Each year the Candia School Board will formulate goals and objectives. The goals and objectives may include but are not limited to the board functions of visions, structure, accountability, and advocacy.

At the conclusion of the year, the Board shall reflect on the degree to which the goals and objectives have been accomplished.

Adopted: May 9, 2002

Regulatory Reference:  
Ed. 303.01 (g)

**CANDIA POLICIES \*\*\*1st READING/REVIEW\*\*\***

**VII. B.**

2nd Board Reading Date: 9/7/2017  
 1st Board Reading Date: 8/17/2017  
 Committee Meeting Date: 7/19/2017

POLICY TITLE/CATEGORY	CURRENT CODE	PROPOSED CODE	PROPOSAL STATUS	STATUS	COMMITTEE RECOMMENDATIONS
Board Organizational Meeting	BDA		Optional	1st Reading/Review of Old Policies	No changes suggested.
Appointed Board Officials	BDC		Optional	1st Reading/Review of Old Policies	Minor language change to reflect new election terms. Added language of duties of Treasurer. Added appropriate legal references.
Board-Superintendent Relationship	BDD		Recommended	1st Reading/Review of Old Policies	Changes made to reflect non-gender specific Superintendent.
School Attorney	BDG		Optional	1st Reading/Review of Old Policies	Language changes.
Curriculum Development	IGA		Recommended	Supt. Suggested Review	Added more specific language.
Curriculum Adoption	IGD		Recommended	Supt. Suggested Review	No changes suggested.

**CANDIA SCHOOL DISTRICT  
BOARD ORGANIZATIONAL MEETING**

The School Board shall organize annually at its first meeting following the school district elections. Elections shall be held at the annual school district meeting in accordance with RSA 197:1. Every member shall be notified of the meeting for organization, in accordance with RSA 91-A:2. This meeting shall be called to order by the Superintendent, who shall preside during and until the election of a Chairperson.

RSA 197:1 Annual. A meeting of every school district shall be held annually between March 1 and March 25, inclusive, or in accordance with RSA 40:13 if that provision is adopted in the district, for raising and appropriating money for the support of schools for the fiscal year beginning the next July 1, for the transaction of other district business and, in those districts not electing their district officers at the town meeting, for the choice of district officers.

**BOARD OFFICERS**

The officers of the Candia School Board shall be a Chairperson, a Vice-Chairperson, and a Clerk. The officers shall be elected at the annual organization meeting to serve until the next annual organization meeting or until a successor is elected. Any vacancy in any of such offices may be filled at any meeting of the Board provided that all members of the Board have been notified prior to the meeting that the vacancy will be filled at such meeting. The Superintendent is the chief executive officer and an ex-officio member of the Board and shall be the Executive Secretary ex-officio.

**CHAIRPERSON**

The Chairperson shall consult with the Superintendent on the preparation of the agenda for each meeting, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may from time to time determine.

**VICE-CHAIR**

The Vice-Chairperson shall have the powers and duties of the Chairperson in his/her absence, and such other powers and duties as the School Board may from time to time determine.

**CLERK**

The Clerk shall be responsible for Board correspondence when directed by the Chairperson.

Statutory References:

RSA 91-A:2, Public Records and Meeting: Meeting Open to the Public

RSA 197:1, School Meetings and Officers

Adopted: December 2, 1999

**CANDIA SCHOOL DISTRICT  
APPOINTED BOARD OFFICIALS**

CLERK OF THE DISTRICT

The Clerk of the Candia School District is elected ~~annually~~ **triennially** and the School Board will fix the salary of the District Clerk, who shall not be a member of the School Board. The Clerk shall keep a true record of each district meeting and may submit any reports to the State of New Hampshire as may be required and shall carry out duties as required in RSA 197:20.

RSA 197:20 Clerk. The clerk shall keep a true record of all the doings of each meeting; shall make an attested copy of any record of the district for any person upon request and tender of legal fees therefor; shall act as moderator of any meeting until a moderator pro tempore shall be chosen, if the moderator is absent or the office has become vacant; and shall have the same power to administer oaths which the moderator has. If the clerk is absent at any meeting a clerk pro tempore shall be chosen.

TREASURER OF THE DISTRICT

The Treasurer of the School District shall be elected **triennially** and shall not be a member of the School Board. He/She shall receive such remuneration as the district may determine and perform such duties pertaining to the fiscal affairs of the school district as outlined in the New Hampshire statutes relating to public schools. If no one is elected and accepts, the School Board shall appoint the Treasurer.

**RSA 197:22 Treasurer's Bond. The treasurer shall, before entering upon the duties of such office, give a bond to the district with sufficient sureties, to the acceptance of the school board, for the faithful performance of the treasurer's official duties. A Deputy Treasurer may be appointed by the Treasurer subject to the approval of the Board.**

Statutory References:

~~RSA 195:5,~~

RSA 197:20, School Meetings & Officers: Clerk Duties

**RSA 197:22, School Meetings & Officers: Treasurers Bond**

**RSA 197:23-a, School Meetings & Officers: Treasurers Duties**

**RSA 671:23, School District Elections: Warrant**

**RSA 671:6, School District Elections: Other Officers**

**RSA 671:31, School District Elections: Reports by Clerk**

Adopted: October 7, 1999

**CANDIA SCHOOL DISTRICT  
BOARD-SUPERINTENDENT RELATIONSHIP**

The Board believes that the legislation of policies is a primary function of a School Board and that the execution of the policies should be a primary function of the Superintendent.

Delegation by the Board of its executive powers to the Superintendent provides freedom for the Superintendent to manage the schools within the Board's policies and frees the Board to devote its time to policy-making and appraisal functions.

The Superintendent is responsible for the administration of Board policies, the execution of Board decisions, the operation of school programs, for keeping the Board informed about school operations and issues, and for satisfactory fulfillment of the duties required by statute and rules of the State Board of Education.

The Board will:

1. Give the Superintendent full administrative authority for properly discharging ~~his~~ **their** professional duties, holding him/**her** responsible for acceptable results.
2. Act upon matters of employment or dismissal of school personnel only on the recommendation of the Superintendent.
3. Hold all meetings of the Board in the presence of the Superintendent or his/her designee.
4. Refer all school related concerns to the Superintendent and formally discuss at a regularly scheduled meeting.

Adopted: October 7, 1999

**CANDIA SCHOOL DISTRICT  
SCHOOL ATTORNEY**

The Board recognizes that the increasing complexity of School District operations frequently requires procurement of professional legal services. Consequently, it shall retain an attorney or law firm for that purpose.

A decision to seek legal advice or assistance on behalf of the School District shall normally be made by the Superintendent or by persons authorized by the Superintendent or Board. Such action shall occur where it is consistent with approved District policy or standard practice and meets an obvious need of the District. It may also take place as a consequence of formal Board direction.

Many types of instances of legal assistance to the District may be considered routine and not necessitating specific Board approval or prior vote. For example, the Superintendent may consult with the school attorney to interpret statutory requirements or regulations, prepare or review contracts and seek legal opinions regarding other District issues.

However, when the ~~administration~~ **Superintendent** concludes that unusual types or amounts of professional legal service may be required, ~~Board authorization for such service shall be promptly requested~~ **the Superintendent should promptly notify the Board.**

Adopted: October 7, 1999



**CANDIA SCHOOL DISTRICT  
CURRICULUM DEVELOPMENT**

Curriculum development must be viewed as an encompassing task involving the total educational community working cooperatively to develop a curriculum that offers a wide variety of approaches to education and to provide a more flexible and purposeful approach to meeting the diverse needs of our student population. ~~All curriculum development activities will be aligned with the NH Grade Level Expectations (GLE's).~~

The Board will encourage and support the professional staff in its efforts to investigate new curricular ideas, develop and improve programs, and evaluate results.

The Superintendent and/or designee will spearhead curriculum development for the school system. The Superintendent and/or designee will establish curriculum committees for the study of curriculum improvements, including the selection of new instructional materials, as found necessary and desirable.

The Board will make final decisions on curriculum change **and implementation** after the Superintendent and/or designee has submitted to the Board recommendations developed by the curriculum committees and the professional staff. The Superintendent and/or designee, ~~in reviewing and evaluating curriculum recommendations, may solicit community opinion~~ **prior to recommending curriculum adoption to the Board, the program will be presented to the parent public.**

All teachers have professional obligations to the school program beyond regular classroom duties, and these obligations include work on curriculum committees. It is expected that all teachers will make contributions to curriculum development.

Legal References:

NH Code of Administrative Rules, Section Ed. 302.02 (f) Substantive Duties of Superintendents  
NH Code of Administrative Rules, Section Ed. 303.01 (g) Substantive Duties of School Boards

Adopted: August 22, 1984  
Adopted: January 4, 2001  
Revised: June 7, 2007

**CANDIA SCHOOL DISTRICT  
CURRICULUM ADOPTION**

It is the policy of the Board that no course of study shall be eliminated or new courses added without approval of the Board, nor shall any significant alteration or reduction of a course of study be made without such approval.

Legal References:

NH Code of Administrative Rules, Section Ed. 302.02 (f) Substantive Duties of Superintendents

NH Code of Administrative Rules, Section Ed. 303.01 (g) Substantive Duties of School Boards

Adopted: November 2, 2000

**Candia School District  
Expenditure Report - July 2017**

Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1100	21110010200 5112	REG ED - TEACHER SALARIES	1,416,166.68	1,416,166.68	0.00	1,312,803.00	103,363.68	7.30%
1100	21110010200 5114	REG ED - PARAPROFESSIONAL	19,784.16	19,784.16	0.00	19,784.16	0.00	0.00%
1100	21110010200 5120	REG ED - SUBSTITUTE SALARIES	43,950.00	43,950.00	0.00	0.00	43,950.00	100.00%
1100	21110010200 5122	REG ED - HEALTH INSURANCE BUYOUT	18,553.67	18,553.67	0.00	0.00	18,553.67	100.00%
1100	21110010200 5211	REG ED - HEALTH INSURANCE	482,352.11	482,352.11	21,226.71	371,930.50	89,194.90	18.49%
1100	21110010200 5212	REG ED - DENTAL INSURANCE	21,395.52	21,395.52	2,217.71	17,270.59	1,907.22	8.91%
1100	21110010200 5213	REG ED - LIFE INSURANCE	1,811.52	1,811.52	87.98	1,694.02	29.52	1.63%
1100	21110010200 5214	REG ED - DISABILITY INSURANCE	3,560.43	3,560.43	295.55	3,251.05	13.83	0.39%
1100	21110010200 5220	REG ED - FICA	114,631.80	114,631.80	0.00	101,943.12	12,688.68	11.07%
1100	21110010200 5232	REG ED - NHRS PROFESSIONAL	237,931.08	237,931.08	0.00	227,903.03	10,028.05	4.21%
1100	21110010200 5240	REG ED - TUITION REIMBURSEMENT	25,000.00	25,000.00	3,448.99	3,448.96	18,102.05	72.41%
1100	21110010200 5241	REG ED - WORKSHOP REIMB PROF	6,200.00	6,200.00	0.00	473.00	5,727.00	92.37%
1100	21110010200 5250	REG ED - UNEMPLOYMENT INSURANCE	1,620.00	1,620.00	624.01	0.00	995.99	61.48%
1100	21110010200 5260	REG ED - WORKER'S COMPENSATION	5,156.68	5,156.68	5,571.01	0.00	(414.33)	-8.03%
1100	21110010200 5330	REG ED - OTHER PROF SVCS	750.00	750.00	0.00	0.00	750.00	100.00%
1100	21110010200 5431	REG ED - REPAIRS EQUIPMENT	300.00	300.00	0.00	0.00	300.00	100.00%
1100	21110010200 5442	REG ED - RENTAL OF EQUIPMENT	10,627.00	10,627.00	621.10	10,727.10	(721.20)	-6.79%
1100	21110010200 5580	REG ED - MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	200.00	100.00%
1100	21110010200 5610	REG ED - SUPPLIES	14,722.00	14,722.00	0.00	1,500.00	13,222.00	89.81%
1100	21110010208 5610	ART - SUPPLIES	2,625.07	2,625.07	0.00	1,228.41	1,396.66	53.20%
1100	21110010218 5610	HEALTH - SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
1100	21110010223 5610	MATH - SUPPLIES	588.20	588.20	0.00	0.00	588.20	100.00%
1100	21110010224 5610	MUSIC - SUPPLIES	1,862.58	1,862.58	0.00	1,239.81	622.77	33.44%
1100	21110010225 5610	PHYS ED - SUPPLIES	545.34	545.34	0.00	0.00	545.34	100.00%
1100	21110010227 5610	READING - SUPPLIES	210.11	210.11	0.00	0.00	210.11	100.00%
1100	21110010229 5610	SCIENCE - SUPPLIES	1,350.35	1,350.35	0.00	1,000.00	350.35	25.95%
1100	21110010230 5610	SOCIAL STUDIES - SUPPLIES	700.64	700.64	0.00	686.56	14.08	2.01%
1100	21110010200 5641	REG ED - TEXTBOOKS	300.00	300.00	0.00	0.00	300.00	100.00%
1100	21110010223 5641	MATH - TEXTBOOKS	575.00	575.00	0.00	0.00	575.00	100.00%
1100	21110010229 5641	SCIENCE - TEXTBOOKS	39,810.83	39,810.83	0.00	0.00	39,810.83	100.00%
1100	21110010200 5643	REG ED - INFORMATION ACCESS FEES	5,199.99	5,199.99	0.00	0.00	5,199.99	100.00%
1100	21110010223 5645	MATH - PRACTICE BOOKS	4,806.75	4,806.75	0.00	2,911.15	1,895.60	39.44%
1100	21110010227 5645	READING - PRACTICE BOOKS	5,007.17	5,007.17	0.00	0.00	5,007.17	100.00%

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Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1100	21110010224 5731	MUSIC - NEW EQUIPMENT	1,193.45	1,193.45	0.00	1,177.77	15.68	1.31%
1100	21110010200 5737	REG ED - REPLACEMENT FURNITURE & F	1,685.90	1,685.90	0.00	0.00	1,685.90	100.00%
<b>1100 Total</b>			2,492,174.03	2,492,174.03	34,093.06	2,080,972.23	377,108.74	
1105	21110530200 5561	REG ED HIGH SCHOOL - TUITION OTHER LEA'S	989,503.00	989,503.00	0.00	0.00	989,503.00	100.00%
1105	21110530200 5563	REG ED HIGH SCHOOL - TUITION PUBLIC ACADEMIE	656,520.70	656,520.70	0.00	0.00	656,520.70	100.00%
<b>1105 Total</b>			1,646,023.70	1,646,023.70	0.00	0.00	1,646,023.70	
1200	21120010200 5111	SPED ELEMENTARY - ADMIN/OTHER SALARIES	79,438.40	79,438.40	3,115.35	77,883.65	(1,560.60)	-1.96%
1200	21120010200 5112	SPED ELEMENTARY - TEACHER SALARIES	170,077.58	170,077.58	0.00	115,846.00	54,231.58	31.89%
1200	21120010200 5114	SPED ELEMENTARY - PARAPROFESSIONAL	144,516.50	144,516.50	0.00	146,557.25	(2,040.75)	-1.41%
1200	21120010200 5115	SPED ELEMENTARY - SECRETARIAL SALARIES	20,913.75	20,913.75	0.00	23,423.53	(2,509.78)	-12.00%
1200	21120010200 5117	SPED ELEMENTARY - CO-CURRICULAR SALARIES	450.00	450.00	0.00	0.00	450.00	100.00%
1200	21120010200 5122	SPED ELEMENTARY - HEALTH INSURANCE BUYOUT	12,167.03	12,167.03	0.00	0.00	12,167.03	100.00%
1200	21120010200 5211	SPED ELEMENTARY - HEALTH INSURANCE	103,894.72	103,894.72	3,957.45	68,442.30	31,494.97	30.31%
1200	21120010200 5212	SPED ELEMENTARY - DENTAL INSURANCE	4,013.76	4,013.76	396.22	3,573.48	44.06	1.10%
1200	21120010200 5213	SPED ELEMENTARY - LIFE INSURANCE	474.96	474.96	34.56	453.96	(13.56)	-2.85%
1200	21120010200 5214	SPED ELEMENTARY - DISABILITY INSURANCE	623.80	623.80	52.32	575.52	(4.04)	-0.65%
1200	21120010200 5220	SPED ELEMENTARY - FICA	32,708.62	32,708.62	225.54	27,745.90	4,737.18	14.48%
1200	21120010200 5231	SPED ELEMENTARY - NHRS SUPPORT	2,542.38	2,542.38	0.00	2,665.60	(123.22)	-4.85%
1200	21120010200 5232	SPED ELEMENTARY - NHRS PROFESSIONAL	43,394.09	43,394.09	540.82	33,631.47	9,221.80	21.25%
1200	21120010200 5240	SPED ELEMENTARY - TUITION REIMBURSEMENT	4,950.00	4,950.00	0.00	0.00	4,950.00	100.00%
1200	21120010200 5241	SPED ELEMENTARY - WORKSHOP REIMB PROF	800.00	800.00	0.00	320.00	480.00	60.00%
1200	21120010200 5244	SPED ELEMENTARY - SECRETARIAL WORKSHOP	325.00	325.00	0.00	0.00	325.00	100.00%
1200	21120010200 5250	SPED ELEMENTARY - UNEMPLOYMENT INSURANCE	1,020.00	1,020.00	392.88	0.00	627.12	61.48%
1200	21120010200 5260	SPED ELEMENTARY - WORKER'S COMPENSATION	1,569.84	1,569.84	1,695.98	0.00	(126.14)	-8.04%
1200	21120010200 5330	SPED ELEMENTARY - OTHER PROF SVCS	84,930.00	84,930.00	0.00	0.00	84,930.00	100.00%
1200	21120010200 5336	SPED ELEMENTARY - MEDICAID SERVICE PROVIDER	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00%
1200	21120010200 5442	SPED ELEMENTARY - RENTAL OF EQUIPMENT	475.00	475.00	0.00	475.00	0.00	0.00%
1200	21120010200 5531	SPED ELEMENTARY - TELEPHONE	1,851.00	1,851.00	151.71	1,748.29	(49.00)	-2.65%
1200	21120030000 5561	SPED HIGH SCHOOL - TUITION OTHER LEA'S	221,920.00	221,920.00	0.00	0.00	221,920.00	100.00%
1200	21120030000 5563	SPED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	363,262.00	363,262.00	0.00	363,262.00	0.00	0.00%
1200	21120010200 5564	SPED ELEMENTARY - TUITION TO PRIVATE SCHOOL	214,215.00	214,215.00	0.00	58,715.00	155,500.00	72.59%
1200	21120030000 5564	SPED HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	120,419.00	120,419.00	0.00	98,819.00	21,600.00	17.94%
1200	21120010200 5580	SPED ELEMENTARY - MILEAGE REIMBURSEMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%

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Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1200	21120010200 5610	SPED ELEMENTARY - SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00%
1200	21120010200 5810	SPED ELEMENTARY - DUES & FEES	1,075.00	1,075.00	0.00	950.00	125.00	11.63%
<b>1200 Total</b>			1,638,527.43	1,638,527.43	10,562.83	1,030,087.95	597,876.65	
1230	21123010200 5112	ESY ELEMENTARY - TEACHER SALARIES	5,000.00	5,000.00	0.00	1,600.00	3,400.00	68.00%
1230	21123010200 5114	ESY ELEMENTARY - PARAPROFESSIONAL	4,553.12	4,553.12	0.00	0.00	4,553.12	100.00%
1230	21123010200 5220	ESY ELEMENTARY - FICA	730.81	730.81	0.00	122.22	608.59	83.28%
1230	21123010200 5231	ESY ELEMENTARY - NHRS SUPPORT	408.09	408.09	0.00	0.00	408.09	100.00%
1230	21123010200 5232	ESY ELEMENTARY - NHRS PROFESSIONAL	868.00	868.00	0.00	277.35	590.65	68.05%
1230	21123010200 5330	ESY ELEMENTARY - OTHER PROF SVCS	16,565.00	16,565.00	0.00	13,350.00	3,215.00	19.41%
1230	21123030200 5563	ESY HIGH SCHOOL - TUITION PUBLIC ACADEMIES	0.00	0.00	0.00	3,000.00	(3,000.00)	0.00%
1230	21123010000 5564	ESY - TUITION TO PRIVATE SCHOOL	23,950.00	23,950.00	0.00	20,650.00	3,300.00	13.78%
1230	21123020200 5564	ESY MIDDLE - TUITION TO PRIVATE SCHOOL	6,350.00	6,350.00	0.00	6,350.00	0.00	0.00%
1230	21123030200 5564	ESY HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	2,500.00	2,500.00	0.00	2,500.00	0.00	0.00%
1230	21123010200 5580	ESY ELEMENTARY - MILEAGE REIMBURSEMENT	75.00	75.00	0.00	0.00	75.00	100.00%
1230	21123010200 5610	ESY ELEMENTARY - SUPPLIES	100.00	100.00	0.00	0.00	100.00	100.00%
<b>1230 Total</b>			61,100.02	61,100.02	0.00	47,849.57	13,250.45	
1260	21126010200 5114	ELL - PARAPROFESSIONAL	5,400.00	5,400.00	0.00	0.00	5,400.00	100.00%
1260	21126010200 5220	ELL - FICA	413.10	413.10	0.00	0.00	413.10	100.00%
1260	21126010200 5250	ELL - UNEMPLOYMENT INSURANCE	60.00	60.00	23.11	0.00	36.89	61.48%
1260	21126010200 5260	ELL - WORKER'S COMPENSATION	19.98	19.98	21.59	0.00	(1.61)	-8.06%
<b>1260 Total</b>			5,893.08	5,893.08	44.70	0.00	5,848.38	
1270	21127010200 5112	ADV LEARNER - TEACHER SALARIES	65,002.00	65,002.00	0.00	65,002.00	0.00	0.00%
1270	21127010200 5211	ADV LEARNER - HEALTH INSURANCE	19,995.75	19,995.75	1,027.89	17,959.60	1,008.26	5.04%
1270	21127010200 5212	ADV LEARNER - DENTAL INSURANCE	783.36	783.36	87.03	696.24	0.09	0.01%
1270	21127010200 5213	ADV LEARNER - LIFE INSURANCE	68.88	68.88	3.45	62.55	2.88	4.18%
1270	21127010200 5214	ADV LEARNER - DISABILITY INSURANCE	162.51	162.51	13.54	148.94	0.03	0.02%
1270	21127010200 5220	ADV LEARNER - FICA	4,972.65	4,972.65	0.00	4,972.65	0.00	0.00%
1270	21127010200 5232	ADV LEARNER - NHRS PROFESSIONAL	11,284.35	11,284.35	0.00	11,284.35	0.00	0.00%
1270	21127010200 5250	ADV LEARNER - UNEMPLOYMENT INSURANCE	60.00	60.00	23.11	0.00	36.89	61.48%
1270	21127010200 5260	ADV LEARNER - WORKER'S COMPENSATION	235.79	235.79	254.74	0.00	(18.95)	-8.04%
1270	21127010200 5610	ADV LEARNER - SUPPLIES	972.00	972.00	0.00	349.90	622.10	64.00%
<b>1270 Total</b>			103,537.29	103,537.29	1,409.76	100,476.23	1,651.30	
1410	21141010200 5111	COCURRICULAR - ADMIN/OTHER SALARIES	300.00	300.00	0.00	0.00	300.00	100.00%

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Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1410	21141010200 5112	COCURRICULAR - TEACHER SALARIES	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%
1410	21141010200 5117	COCURRICULAR - CO-CURRICULAR SALARIES	10,710.00	10,710.00	0.00	0.00	10,710.00	100.00%
1410	21141010200 5220	COCURRICULAR - FICA	1,148.27	1,148.27	0.00	0.00	1,148.27	100.00%
1410	21141010200 5232	COCURRICULAR - NHRS PROFESSIONAL	2,559.59	2,559.59	0.00	0.00	2,559.59	100.00%
1410	21141010200 5610	COCURRICULAR - SUPPLIES	750.00	750.00	0.00	0.00	750.00	100.00%
1410	21141010200 5810	COCURRICULAR - DUES & FEES	425.00	425.00	0.00	405.00	20.00	4.71%
<b>1410 Total</b>			19,892.86	19,892.86	0.00	405.00	19,487.86	
1420	21142010200 5117	ATHLETICS - CO-CURRICULAR SALARIES	14,805.00	14,805.00	0.00	0.00	14,805.00	100.00%
1420	21142010200 5220	ATHLETICS - FICA	1,132.58	1,132.58	0.00	0.00	1,132.58	100.00%
1420	21142010200 5232	ATHLETICS - NHRS PROFESSIONAL	2,578.34	2,578.34	0.00	0.00	2,578.34	100.00%
1420	21142010200 5330	ATHLETICS - OTHER PROF SVCS	4,176.00	4,176.00	4,176.00	0.00	0.00	0.00%
1420	21142010200 5441	ATHLETICS - RENTAL OF LAND & BUILDING	6,550.00	6,550.00	0.00	5,000.00	1,550.00	23.66%
1420	21142010200 5610	ATHLETICS - SUPPLIES	1,923.52	1,923.52	0.00	0.00	1,923.52	100.00%
1420	21142010200 5739	ATHLETICS - OTHER EQUIPMENT	2,770.00	2,770.00	0.00	0.00	2,770.00	100.00%
1420	21142010200 5810	ATHLETICS - DUES & FEES	490.00	490.00	0.00	0.00	490.00	100.00%
<b>1420 Total</b>			34,425.44	34,425.44	4,176.00	5,000.00	25,249.44	
2120	21212010200 5112	GUIDANCE - TEACHER SALARIES	68,918.34	68,918.34	0.00	68,919.00	(0.66)	0.00%
2120	21212010200 5211	GUIDANCE - HEALTH INSURANCE	9,182.28	9,182.28	1,027.89	17,959.60	(9,805.21)	-106.78%
2120	21212010200 5212	GUIDANCE - DENTAL INSURANCE	524.88	524.88	87.03	696.24	(258.39)	-49.23%
2120	21212010200 5213	GUIDANCE - LIFE INSURANCE	68.88	68.88	3.45	62.55	2.88	4.18%
2120	21212010200 5214	GUIDANCE - DISABILITY INSURANCE	172.30	172.30	14.36	157.96	(0.02)	-0.01%
2120	21212010200 5220	GUIDANCE - FICA	5,272.25	5,272.25	0.00	5,272.31	(0.06)	0.00%
2120	21212010200 5232	GUIDANCE - NHRS PROFESSIONAL	11,964.22	11,964.22	0.00	11,964.34	(0.12)	0.00%
2120	21212010200 5250	GUIDANCE - UNEMPLOYMENT INSURANCE	60.00	60.00	23.11	0.00	36.89	61.48%
2120	21212010200 5260	GUIDANCE - WORKER'S COMPENSATION	250.00	250.00	270.09	0.00	(20.09)	-8.04%
2120	21212010200 5330	GUIDANCE - OTHER PROF SVCS	6,154.72	6,154.72	0.00	4,062.50	2,092.22	33.99%
<b>2120 Total</b>			102,567.87	102,567.87	1,425.93	109,094.50	(7,952.56)	
2130	21213010200 5112	HEALTH - TEACHER SALARIES	41,286.00	41,286.00	0.00	41,286.00	0.00	0.00%
2130	21213010200 5211	HEALTH - HEALTH INSURANCE	26,154.00	26,154.00	1,387.74	23,432.90	1,333.36	5.10%
2130	21213010200 5212	HEALTH - DENTAL INSURANCE	1,389.36	1,389.36	154.38	1,235.04	(0.06)	0.00%
2130	21213010200 5213	HEALTH - LIFE INSURANCE	68.88	68.88	3.45	62.55	2.88	4.18%
2130	21213010200 5214	HEALTH - DISABILITY INSURANCE	103.22	103.22	8.60	94.60	0.02	0.02%
2130	21213010200 5220	HEALTH - FICA	3,158.38	3,158.38	0.00	3,158.38	0.00	0.00%

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2130	21213010200 5232	HEALTH - NHRS PROFESSIONAL	7,167.25	7,167.25	0.00	7,167.25	0.00	0.00%
2130	21213010200 5250	HEALTH - UNEMPLOYMENT INSURANCE	60.00	60.00	23.11	0.00	36.89	61.48%
2130	21213010200 5260	HEALTH - WORKER'S COMPENSATION	145.42	145.42	157.10	0.00	(11.68)	-8.03%
2130	21213010200 5330	HEALTH - OTHER PROF SVCS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%
2130	21213010200 5610	HEALTH - SUPPLIES	2,160.00	2,160.00	0.00	0.00	2,160.00	100.00%
2130	21213010200 5641	HEALTH - TEXTBOOKS	86.25	86.25	0.00	0.00	86.25	100.00%
2130	21213010200 5642	HEALTH - ELECTRONIC INFORMATION	375.00	375.00	0.00	302.25	72.75	19.40%
2130	21213010200 5735	HEALTH - REPLACEMENT EQUIPMENT	5,267.70	5,267.70	0.00	0.00	5,267.70	100.00%
2130	21213010200 5810	HEALTH - DUES & FEES	175.00	175.00	0.00	0.00	175.00	100.00%
<b>2130 Total</b>			90,596.46	90,596.46	1,734.38	76,738.97	12,123.11	
2140	21214010200 5330	PSYCH SERVICES - OTHER PROF SVCS	59,960.00	59,960.00	0.00	59,960.00	0.00	0.00%
2140	21214010200 5610	PSYCH SERVICES - SUPPLIES	750.65	750.65	0.00	0.00	750.65	100.00%
<b>2140 Total</b>			60,710.65	60,710.65	0.00	59,960.00	750.65	
2150	21215010200 5330	SPEECH - OTHER PROF SVCS	103,740.00	103,740.00	0.00	103,740.00	0.00	0.00%
2150	21215010200 5580	SPEECH - MILEAGE REIMBURSEMENT	400.00	400.00	0.00	0.00	400.00	100.00%
<b>2150 Total</b>			104,140.00	104,140.00	0.00	103,740.00	400.00	
2160	21216010200 5334	THERAPY SVCS - PT CONTRACTED SVCS	79,350.00	79,350.00	0.00	79,350.00	0.00	0.00%
<b>2160 Total</b>			79,350.00	79,350.00	0.00	79,350.00	0.00	
2162	21216210200 5330	PHYSICAL THERAPY - OTHER PROF SVCS	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00%
<b>2162 Total</b>			1,000.00	1,000.00	0.00	1,000.00	0.00	
2190	21219010200 5330	OTHER SUPPORT SERVICES - OTHER PROF SVCS	750.00	750.00	0.00	0.00	750.00	100.00%
2190	21219010200 5550	OTHER SUPPORT SERVICES - PRINTING	716.00	716.00	0.00	200.00	516.00	72.07%
2190	21219010200 5610	OTHER SUPPORT SERVICES - SUPPLIES	1,585.00	1,585.00	0.00	0.00	1,585.00	100.00%
2190	21219010200 5810	OTHER SUPPORT SERVICES - DUES & FEES	1,152.00	1,152.00	0.00	0.00	1,152.00	100.00%
<b>2190 Total</b>			4,203.00	4,203.00	0.00	200.00	4,003.00	
2210	21221010200 5117	STAFF DEVELOPMENT - CO-CURRICULAR SALARIES	8,200.00	8,200.00	0.00	0.00	8,200.00	100.00%
2210	21221010200 5220	STAFF DEVELOPMENT - FICA	627.30	627.30	0.00	0.00	627.30	100.00%
2210	21221010200 5232	STAFF DEVELOPMENT - NHRS PROFESSIONAL	1,423.52	1,423.52	0.00	0.00	1,423.52	100.00%
2210	21221010200 5291	STAFF DEVELOPMENT - ADMIN DIRECTED WORKSHO	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00%
<b>2210 Total</b>			12,000.82	12,000.82	0.00	0.00	12,000.82	
2220	21222010200 5111	MEDIA - ADMIN/OTHER SALARIES	58,200.00	58,200.00	0.00	58,201.00	(1.00)	0.00%
2220	21222010200 5122	MEDIA - HEALTH INSURANCE BUYOUT	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%
2220	21222010200 5213	MEDIA - LIFE INSURANCE	68.88	68.88	3.45	62.55	2.88	4.18%

**Candia School District  
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Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2220	21222010200 5214	MEDIA - DISABILITY INSURANCE	145.50	145.50	12.13	133.43	(0.06)	-0.04%
2220	21222010200 5220	MEDIA - FICA	4,681.79	4,681.79	0.00	4,452.37	229.42	4.90%
2220	21222010200 5232	MEDIA - NHRS PROFESSIONAL	10,129.61	10,129.61	0.00	10,103.69	25.92	0.26%
2220	21222010200 5250	MEDIA - UNEMPLOYMENT INSURANCE	60.00	60.00	23.11	0.00	36.89	61.48%
2220	21222010200 5260	MEDIA - WORKER'S COMPENSATION	206.71	206.71	223.32	0.00	(16.61)	-8.04%
2220	21222010200 5430	MEDIA - REPAIRS & MAINT SERVICES	1,617.00	1,617.00	0.00	1,413.00	204.00	12.62%
2220	21222010200 5431	MEDIA - REPAIRS EQUIPMENT	400.00	400.00	0.00	0.00	400.00	100.00%
2220	21222010200 5610	MEDIA - SUPPLIES	1,030.40	1,030.40	0.00	419.58	610.82	59.28%
2220	21222010200 5615	MEDIA - AV SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00%
2220	21222010200 5641	MEDIA - TEXTBOOKS	5,750.00	5,750.00	0.00	2,454.14	3,295.86	57.32%
2220	21222010200 5644	MEDIA - PERIODICALS	438.51	438.51	0.00	372.66	65.85	15.02%
2220	21222010200 5649	MEDIA - NON PRINT	7,560.00	7,560.00	0.00	0.00	7,560.00	100.00%
<b>2220 Total</b>			93,788.40	93,788.40	262.01	77,612.42	15,913.97	
2310	21231010200 5111	SCHOOL BOARD SERVICES - ADMIN/OTHER SALARIES	4,200.00	4,200.00	0.00	4,200.00	0.00	0.00%
2310	21231010200 5113	SCHOOL BOARD SERVICES - TREASURER SALARIES	1,200.00	1,200.00	0.00	1,200.00	0.00	0.00%
2310	21231010200 5115	SCHOOL BOARD SERVICES - SECRETARIAL SALARIES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%
2310	21231010200 5220	SCHOOL BOARD SERVICES - FICA	527.85	527.85	0.00	413.10	114.75	21.74%
2310	21231010200 5231	SCHOOL BOARD SERVICES - NHRS SUPPORT	170.70	170.70	0.00	0.00	170.70	100.00%
2310	21231010200 5332	SCHOOL BOARD SERVICES - AUDIT EXPENSES	12,370.00	12,370.00	0.00	7,110.00	5,260.00	42.52%
2310	21231010200 5341	SCHOOL BOARD SERVICES - LEGAL & CONSULTING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%
2310	21231010200 5342	SCHOOL BOARD SERVICES - DISTRICT MEETING SERV	500.00	500.00	0.00	0.00	500.00	100.00%
2310	21231010200 5614	SCHOOL BOARD SERVICES - DISTRICT MEETING SUPP	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%
2310	21231010200 5618	SCHOOL BOARD SERVICES - TREASURER SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
2310	21231010200 5810	SCHOOL BOARD SERVICES - DUES & FEES	5,890.00	5,890.00	3,954.65	600.00	1,335.35	22.67%
<b>2310 Total</b>			39,858.55	39,858.55	3,954.65	13,523.10	22,380.80	
2320	21232010200 5590	SAU SERVICES - SAU SERVICES	169,196.00	169,196.00	30,000.00	139,196.00	0.00	0.00%
<b>2320 Total</b>			169,196.00	169,196.00	30,000.00	139,196.00	0.00	
2410	21241010200 5111	PRINCIPAL SERVICES - ADMIN/OTHER SALARIES	94,234.92	94,234.92	3,695.38	92,384.62	(1,845.08)	-1.96%
2410	21241010200 5115	PRINCIPAL SERVICES - SECRETARIAL SALARIES	53,254.46	53,254.46	1,486.50	51,845.40	(77.44)	-0.15%
2410	21241010200 5118	PRINCIPAL SERVICES - ASSISTANT PRINCIPAL SALAR	71,589.32	71,589.32	2,807.42	70,185.58	(1,403.68)	-1.96%
2410	21241010200 5211	PRINCIPAL SERVICES - HEALTH INSURANCE	70,390.56	70,390.56	3,803.37	65,096.60	1,490.59	2.12%
2410	21241010200 5212	PRINCIPAL SERVICES - DENTAL INSURANCE	3,427.20	3,427.20	393.57	3,709.12	(675.49)	-19.71%
2410	21241010200 5213	PRINCIPAL SERVICES - LIFE INSURANCE	82.56	82.56	9.81	107.91	(35.16)	-42.59%



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Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2410	21241010200 5214	PRINCIPAL SERVICES - DISABILITY INSURANCE	414.56	414.56	35.23	387.53	(8.20)	-1.98%
2410	21241010200 5220	PRINCIPAL SERVICES - FICA	16,759.54	16,759.54	581.42	16,366.77	(188.65)	-1.13%
2410	21241010200 5231	PRINCIPAL SERVICES - NHRS SUPPORT	4,398.25	4,398.25	169.16	4,229.08	0.01	0.00%
2410	21241010200 5232	PRINCIPAL SERVICES - NHRS PROFESSIONAL	28,787.09	28,787.09	1,128.89	28,222.19	(563.99)	-1.96%
2410	21241010200 5241	PRINCIPAL SERVICES - WORKSHOP REIMB PROF	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%
2410	21241010200 5244	PRINCIPAL SERVICES - SECRETARIAL WORKSHOP	850.00	850.00	0.00	0.00	850.00	100.00%
2410	21241010200 5250	PRINCIPAL SERVICES - UNEMPLOYMENT INSURANCE	240.00	240.00	92.44	0.00	147.56	61.48%
2410	21241010200 5260	PRINCIPAL SERVICES - WORKER'S COMPENSATION	801.05	801.05	865.42	0.00	(64.37)	-8.04%
2410	21241010200 5430	PRINCIPAL SERVICES - REPAIRS & MAINT SERVICES	2,380.00	2,380.00	0.00	0.00	2,380.00	100.00%
2410	21241010200 5442	PRINCIPAL SERVICES - RENTAL OF EQUIPMENT	3,170.00	3,170.00	210.00	2,960.00	0.00	0.00%
2410	21241010200 5531	PRINCIPAL SERVICES - TELEPHONE	6,350.00	6,350.00	132.48	5,069.24	1,148.28	18.08%
2410	21241010200 5534	PRINCIPAL SERVICES - POSTAGE	1,700.00	1,700.00	1,700.00	0.00	0.00	0.00%
2410	21241010200 5540	PRINCIPAL SERVICES - ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00%
2410	21241010200 5550	PRINCIPAL SERVICES - PRINTING	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00%
2410	21241010200 5580	PRINCIPAL SERVICES - MILEAGE REIMBURSEMENT	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00%
2410	21241010200 5610	PRINCIPAL SERVICES - SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00%
2410	21241010200 5641	PRINCIPAL SERVICES - TEXTBOOKS	310.50	310.50	0.00	0.00	310.50	100.00%
2410	21241010200 5644	PRINCIPAL SERVICES - PERIODICALS	410.00	410.00	0.00	203.00	207.00	50.49%
2410	21241010200 5810	PRINCIPAL SERVICES - DUES & FEES	1,800.00	1,800.00	0.00	1,700.00	100.00	5.56%
<b>2410 Total</b>			367,300.01	367,300.01	17,111.09	342,467.04	7,721.88	
2600	21260010200 5111	MAINTENANCE - ADMIN/OTHER SALARIES	57,222.00	57,222.00	2,244.88	56,122.12	(1,145.00)	-2.00%
2600	21260010200 5116	MAINTENANCE - CUSTODIAL SALARIES	76,180.68	76,180.68	1,656.68	79,032.64	(4,508.64)	-5.92%
2600	21260010200 5211	MAINTENANCE - HEALTH INSURANCE	47,902.80	47,902.80	2,569.71	43,392.40	1,940.69	4.05%
2600	21260010200 5212	MAINTENANCE - DENTAL INSURANCE	1,574.64	1,574.64	213.84	1,914.52	(553.72)	-35.16%
2600	21260010200 5213	MAINTENANCE - LIFE INSURANCE	41.28	41.28	9.78	107.58	(76.08)	-184.30%
2600	21260010200 5214	MAINTENANCE - DISABILITY INSURANCE	268.29	268.29	11.92	131.12	125.25	46.68%
2600	21260010200 5220	MAINTENANCE - FICA	10,205.30	10,205.30	271.52	10,311.50	(377.72)	-3.70%
2600	21260010200 5231	MAINTENANCE - NHRS SUPPORT	12,212.23	12,212.23	371.40	12,299.61	(458.78)	-3.76%
2600	21260010200 5250	MAINTENANCE - UNEMPLOYMENT INSURANCE	300.00	300.00	115.55	0.00	184.45	61.48%
2600	21260010200 5260	MAINTENANCE - WORKER'S COMPENSATION	2,725.67	2,725.67	2,944.68	0.00	(219.01)	-8.04%
2600	21260010200 5411	MAINTENANCE - WATER/SEWERAGE	6,500.00	6,500.00	248.33	6,251.67	0.00	0.00%
2600	21260010200 5430	MAINTENANCE - REPAIRS & MAINT SERVICES	10,900.00	10,900.00	0.00	5,905.00	4,995.00	45.83%
2600	21260010200 5432	MAINTENANCE - REPAIRS BUILDINGS	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%

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2600	21260010200 5433	MAINTENANCE - REPAIRS GROUNDS	6,000.00	6,000.00	0.00	5,600.00	400.00	6.67%
2600	21260010200 5434	MAINTENANCE - BUILDING IMPROVEMENTS	46,597.80	46,597.80	0.00	20,320.00	26,277.80	56.39%
2600	21260010200 5435	MAINTENANCE - REPAIRS MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
2600	21260010200 5436	MAINTENANCE - REPAIRS SECURITY SYSTEM	500.00	500.00	0.00	500.00	0.00	0.00%
2600	21260010200 5437	MAINTENANCE - GARBAGE REMOVAL	5,100.00	5,100.00	412.06	4,687.94	0.00	0.00%
2600	21260010200 5521	MAINTENANCE - PROPERTY/LIABILITY INS	16,701.00	16,701.00	15,615.00	0.00	1,086.00	6.50%
2600	21260010200 5580	MAINTENANCE - MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	200.00	100.00%
2600	21260010200 5610	MAINTENANCE - SUPPLIES	5,700.00	5,700.00	0.00	300.00	5,400.00	94.74%
2600	21260010200 5612	MAINTENANCE - MAINTENANCE SUPPLIES	14,000.00	14,000.00	0.00	7,000.00	7,000.00	50.00%
2600	21260010200 5619	MAINTENANCE - SUPPLIES GROUNDS	500.00	500.00	0.00	0.00	500.00	100.00%
2600	21260010200 5622	MAINTENANCE - ELECTRICITY	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00%
2600	21260010200 5624	MAINTENANCE - OIL	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%
2600	21260010200 5626	MAINTENANCE - GASOLINE	100.00	100.00	0.00	0.00	100.00	100.00%
2600	21260010200 5731	MAINTENANCE - NEW EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%
2600	21260010200 5735	MAINTENANCE - REPLACEMENT EQUIPMENT	600.00	600.00	0.00	0.00	600.00	100.00%
<b>2600 Total</b>			424,531.69	424,531.69	26,685.35	293,876.10	103,970.24	
2700	21270010200 5517	REG ED TRANSPORTATION - COCURRICULAR TRIPS	12,700.00	12,700.00	0.00	12,700.00	0.00	0.00%
2700	21270010200 5518	REG ED TRANSPORTATION - FIELD TRIPS	8,111.90	8,111.90	0.00	6,111.90	2,000.00	24.66%
2700	21270010200 5519	REG ED TRANSPORTATION - STUDENT TRANS SVCS	315,813.20	315,813.20	0.00	315,813.20	0.00	0.00%
2700	21270010261 5519	SPED TRANSPORTATION - STUDENT TRANS SVCS	195,000.00	195,000.00	0.00	195,000.00	0.00	0.00%
<b>2700 Total</b>			531,625.10	531,625.10	0.00	529,625.10	2,000.00	
2835	21283510200 5330	PRE EMPLOYMENT PHYSICAL - OTHER PROF SVCS	250.00	250.00	0.00	0.00	250.00	100.00%
<b>2835 Total</b>			250.00	250.00	0.00	0.00	250.00	
2840	21284010200 5111	IT - ADMIN/OTHER SALARIES	64,229.00	64,229.00	2,518.38	62,959.62	(1,249.00)	-1.94%
2840	21284010200 5211	IT - HEALTH INSURANCE	17,868.00	17,868.00	1,027.89	15,950.80	889.31	4.98%
2840	21284010200 5212	IT - DENTAL INSURANCE	689.28	689.28	87.03	774.04	(171.79)	-24.92%
2840	21284010200 5213	IT - LIFE INSURANCE	41.28	41.28	3.45	37.95	(0.12)	-0.29%
2840	21284010200 5214	IT - DISABILITY INSURANCE	160.57	160.57	13.64	150.04	(3.11)	-1.94%
2840	21284010200 5220	IT - FICA	4,913.52	4,913.52	183.33	4,813.18	(82.99)	-1.69%
2840	21284010200 5231	IT - NHRS SUPPORT	7,309.26	7,309.26	286.59	7,164.80	(142.13)	-1.94%
2840	21284010200 5240	IT - TUITION REIMBURSEMENT	1,998.00	1,998.00	0.00	0.00	1,998.00	100.00%
2840	21284010200 5241	IT - WORKSHOP REIMB PROF	559.00	559.00	0.00	0.00	559.00	100.00%
2840	21284010200 5250	IT - UNEMPLOYMENT INSURANCE	60.00	60.00	23.11	0.00	36.89	61.48%

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Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2840	21284010200 5260	IT - WORKER'S COMPENSATION	237.65	237.65	256.75	0.00	(19.10)	-8.04%
2840	21284010200 5330	IT - OTHER PROF SVCS	1,500.00	1,500.00	0.00	725.00	775.00	51.67%
2840	21284010200 5431	IT - REPAIRS EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%
2840	21284010200 5610	IT - SUPPLIES	5,200.00	5,200.00	0.00	0.00	5,200.00	100.00%
2840	21284010200 5650	IT - SOFTWARE	7,853.50	7,853.50	0.00	592.40	7,261.10	92.46%
2840	21284010200 5734	IT - NEW COMPUTER EQUIP	2,512.00	2,512.00	0.00	0.00	2,512.00	100.00%
2840	21284010200 5735	IT - REPLACEMENT EQUIPMENT	59,954.00	59,954.00	0.00	56,682.72	3,271.28	5.46%
<b>2840 Total</b>			176,585.06	176,585.06	4,400.17	149,850.55	22,334.34	
2900	21290010200 5111	WAGE POOL - ADMIN/OTHER SALARIES	10,889.65	10,889.65	0.00	0.00	10,889.65	100.00%
<b>2900 Total</b>			10,889.65	10,889.65	0.00	0.00	10,889.65	
4100	21410010200 5710	SITE ACQUISITION - LAND & IMPROVEMENTS	1.00	1.00	0.00	0.00	1.00	100.00%
<b>4100 Total</b>			1.00	1.00	0.00	0.00	1.00	
5110	21511010200 5910	PRINCIPAL OF DEBT - PRINCIPAL OF DEBT	1.00	1.00	0.00	0.00	1.00	100.00%
<b>5110 Total</b>			1.00	1.00	0.00	0.00	1.00	
5120	21512010200 5830	INTEREST ON DEBT - INTEREST	1.00	1.00	0.00	0.00	1.00	100.00%
<b>5120 Total</b>			1.00	1.00	0.00	0.00	1.00	
5221	21522110200 5930	FOOD SERVICE TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	1.00	100.00%
<b>5221 Total</b>			1.00	1.00	0.00	0.00	1.00	
5230	21523000000 5930	CAPITAL PROJECTS TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	1.00	100.00%
<b>5230 Total</b>			1.00	1.00	0.00	0.00	1.00	
5252	21525200000 5930	EXPENDABLE TRUST TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	1.00	100.00%
<b>5252 Total</b>			1.00	1.00	0.00	0.00	1.00	
<b>Grand Total</b>			8,270,173.11	8,270,173.11	135,859.93	5,241,024.76	2,893,288.42	

**X. A.**

**Candia School Board Meeting**

**August 17, 2017**

**Ratification of Superintendent's Nomination**

**Rachel Angelias**  
(Teacher)

**X. B.**

**CANDIA SCHOOL BOARD**

**August 17, 2017**

**Resignation**

**Michael Sacharko**  
Special Education Teacher