

**CANDIA SCHOOL BOARD MEETING
THURSDAY, MAY 3, 2018 AT 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have not been approved.

Matt Woodrow, Chair, called the meeting to order at 6:01 p.m. Those in attendance were Board members Dana Buckley, Kim Royer, Mark Chalbeck, and Stephanie Helmig; Principal, Dr. Robert St. Cyr; Director of Student Services, Kathryn Duncan; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Pinkerton Academy Liaison, Elizabeth Nerney led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

PINKERTON ACADEMY LIAISON

Elizabeth Nerney addressed the board with the following activities at Pinkerton:

- Her 10-day trip to France
- AP Exams
- NHS Induction
- Faculty Play
- Underclassmen Awards
- Athletic Camp Signups are open
- Fall sports-Physicals must be dated June 1 or later to be acceptable
- Reverse Career Fair
- Senior Performing Arts Recital
- 29 days until finals (last day of finals is June 19)
- May 19 is the prom

Matt Woodrow explained that the presentations scheduled for the evening would be moved to the June 7 meeting due to unforeseen circumstances.

APPROVAL OF MINUTES

Motion by Stephanie Helmig, seconded by Dana Buckley, to accept the minutes of the Candia School Board Meeting on March 28, 2018, and the motion carried unanimously.

Motion by Mark Chalbeck, seconded by Dana Buckley, to accept the non-public, sealed minutes of the Candia School Board Meeting on March 28, 2018, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Stephanie Helmig, to accept the minutes of the Candia School Board Meeting on April 5, 2018, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to accept the non-public, sealed minutes of the Candia School Board Meeting on April 5, 2018, and the motion carried unanimously.

Kim Royer stated that, moving forward when approving field trips that use public funds, board members should include that dollar amount in their motion.

Mark Chalbeck suggested the board come up with a percentage each child would pay for field trips and to decide what would be covered; it should be equitable.

PRESENTATION

The presentations scheduled for this meeting will be on the June 7, 2018 agenda.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Lisa Cote, resident and parent of a Moore School student, spoke to the board with regard to the Robotics' Team's trip to Kentucky. She said it was a fantastic opportunity for the boys. She said they were able to communicate and work together with other students from all over the world. It was a huge team-building experience, placing 64th of 79 in their division. Matt Woodrow read a letter to the board from Coach Sue Demanche echoing Ms. Cote's comments. The team worked hard and made the Henry W. Moore School proud.

Resident Judith Szot noted that the team was comprised of all boys and hoped that girls would find an interest in the Robotic's team in the future.

Matt Woodrow announced that there will be a Curriculum and Technology night on June 6 from 5:30 – 7:00, and that incoming Principal, Becky Wing, would be in attendance.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

Nothing additional

REPORTS

Reports of Administrators

Administrator Reports were reviewed.

Kim Royer asked Bob St. Cyr how the Science Information night went. Bob said attendance was low, but it went very well. Teachers are energized. Marge Polak stated that Mary Pacheco, Elizabeth Murphy, and Julie Brassard all participated. They may have a table set up for the Curriculum and Technology night.

Kim Royer asked when configuration changes would be done, to which Bob St. Cyr stated that there are many parts to it and that information wouldn't be available until the June meeting. Kim asked what spraying had been done. Bob said black flies, mosquitos, and ticks. He was not sure if poison ivy was sprayed but will update the board. Kim Royer stated that new kindergarten curriculum standards are play-based and asked if Candia is following those guidelines. Dr. Littlefield stated that House Bill 1499 language suggests that the delivery of the curriculum is play-based, and the standards remain the same. There will be a technical advisory to aid teachers.

Stephanie Helmig stated there are concerns with the possibility of many grade 5 students moving out of town, to which Bob St. Cyr said that it is too early to tell. Mark Chalbeck asked if there was a schedule for board committees, and some discussion ensued. With regard to the Facilities Committee, Matt Woodrow said that when the Turner Report is complete, the board will break it down and make a prioritized list. Karen Lessard said the Facilities Committee will begin to meet after that point.

OLD BUSINESS

Goals

Goals were reviewed.

NEW BUSINESS

Primex CAP Agreement for Property and Liability Insurance

Karen Lessard said we have been with Primex for eight years, and recommends continuing with them. Mark Chalbeck asked if she could 'shop around' for other options, to which Karen said there are few, and that none are pooled, therefore would be at a higher cost.

Motion by Matt Woodrow, seconded by Dana Buckley, to approve the Primex proposal for Property and Liability Insurance from July 1, 2019 through June 1, 2022, as presented, and the motion carried unanimously.

Change of School Exit Survey

This will be discussed at the May 22 Retreat

Proposed Meeting Schedule

The 18/19 Board Meeting Schedule was reviewed and agreed upon

Field Trip Request-Smolak Farm

Stephanie Helmig asked if the board usually funds field trips. Dr. Littlefield stated that school-day field trips should align to curriculum. He added that he feels that if the curriculum is being followed, parents shouldn't be asked to fund it.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to approve the Smolak Farm field trip as presented, and the motion carried unanimously.

Stephanie Helmig requested a list of field trips and the student cost for each.

POLICY REVIEW

1st Reading/Review

Motion by Dana Buckley, seconded by Matt Woodrow, to eliminate Policies BIA-New Board Member Orientation, CB-School Superintendent, CCB-Line and Staff Relations, CF-School Building Administration, CFA-Individual School Administration/Personnel, and CH-Policy Implementation as presented, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the first reading of Policy BIB-Board Member Development, as amended, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the first reading of Policy CHA-Development of Regulations as presented, and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifests and Action Relating Thereto

Motion by Mark Chalbeck, seconded by Dana Buckley, to move the May 3, 2018 manifest in the amount of \$553,992.45, and the motion carried unanimously.

Budget Adjustments

Motion by Matt Woodrow, seconded by Stephanie Helmig, to approve the budget adjustments as presented, and the motion carried unanimously.

Revenue Report

The revenue report was in the packet for review.

PERSONNEL (if necessary)

Resignations

Dr. Littlefield stated that last fall, the board accepted intents to retire. Tonight, the board will accept those resignations.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to accept with regret, the resignations of Kathryn Lacaillade, Kim White, Eileen Suckley, and Judi Lindsey, and the motion carried unanimously. Matt Woodrow spoke on behalf of the board, thanking those teachers, for their years of hard work and dedication at the Moore School.

Mark Chalbeck stated that he recently attended a workshop at the New Hampshire School Board's Association, where he learned that they will meet and train the board, free of charge. Kim Royer said it would be beneficial for board members to attend the workshop on budgets as well.

Dana Buckley asked when the board would expect to receive the report from the Turner Group, to which Dr. Littlefield stated that the board would get it as soon as it is received by the SAU office.

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

INFORMATIONAL ITEMS AND CORRESPONDENCE

Enrollment Reports

NEXT / UPCOMING AGENDA ITEMS

HL Turner Group

Use of Technology to Enhance Learning-D. Roma

Changes to Handbook

June Field Trip Funding (discussion)

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation

ADJOURNMENT

Motion by Dana Buckley, seconded by Matt Woodrow to adjourn the meeting at 7:20 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, June 7, 2018, at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary