CANDIA SCHOOL BOARD MEETING

Thursday, February 1, 2018 – 6:00 p.m.
LOCATION OF MEETING Henry W. Moore School – Media Center

AGENDA

I. CALL TO ORDER
- A. Pledge of Allegiance

II. PROOF OF POSTING – Dr. Charles P. Littlefield

III. PINKERTON ACADEMY LIAISON – Elizabeth Nerney

IV. APPROVAL OF MINUTES
- A. Minutes of the Candia School Board Meeting on December 6, 2017*

V. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

VI. Updates from Dr. Charles P. Littlefield, Superintendent of SAU 15

VII. REPORTS
- A. Reports of Administrators*

VIII. OLD BUSINESS
- A. Goals*
- B. Ratification of Warrant Articles, Board Recommendations, and Who Will Speak to Them*
- C. Driver's Education Contract*
- D. Calendar Approval*
- E. Superintendent Search Update
- F. Field Trip Authorization*

IX. NEW BUSINESS
- A. Agenda Format
- B. Candia/Pinkerton Agreement: Dual and Concurrent Enrollment*
- C. Candia/SNHU Partnership

X. POLICY REVIEW
- A. Second Reading/Adoption*
- B. First Reading/Review*

XI. FINANCE/OPERATIONS
- A. January Expenditure Manifest and Action Relating Thereto* - Karen Lessard
- B. February Expenditure Manifest and Action Relating Thereto* - Karen Lessard

C. January Budget Adjustments* (if necessary) - Karen Lessard
D. February Budget Adjustments* (if necessary) - Karen Lessard
E. Revenue Report*

XII. PERSONNEL (if necessary)

XIII. NON-PUBLIC SESSION RSA 91-A 3 Sections II

XIV. INFORMATIONAL ITEMS AND CORRESPONDENCE

January Enrollment Reports*
February Enrollment Reports

XV. ITEMS FOR NEXT/FUTURE AGENDA

2018/2019 Programmatic Overview (Part 2) (April 5, 2018)

XVI. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

XVII. ADJOURNMENT

The next regularly scheduled Candia School Board Meeting will be held on
Thursday, March 8, 2018 at 6:00 p.m. at the Henry W. Moore School Media Center.

Deliberative Session #1 will be held at the Henry W. Moore School Media Center, on Thursday, February 8, 2018 at 6:00 p.m. (Snow date: Saturday, February 10, 2018 at 9:00 a.m.)
Deliberative Session #2 (Voting Day): Tuesday, March 13, 2018 from 6:00 a.m. – 7:00 p.m.

There will be an SAU Board Meeting at the Henry W. Moore School Media Center on February 14, 2018 at 6:30 p.m.

**Materials enclosed for Board review prior to meeting*

GUIDELINES FOR PUBLIC COMMENT
AT CANDIA SCHOOL BOARD MEETINGS

Guidelines when addressing the Candia School Board under OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD section of the Candia School Board meeting agenda:

1. Appropriate time will be set aside for citizens to address the Board.
2. Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
3. The presentation should be as brief as possible. Written remarks are encouraged.
4. Speakers may offer comments on such school operations and programs as concern them. In public session, however, the Board will not hear personal complaints of school personnel nor complaints against any person connected with the school system. Other channels are provided for Board consideration and disposition of legitimate complaints involving individuals, which should be referred to the Superintendent for appropriate action.

CANDIA SCHOOL BOARD MEETING
THURSDAY, DECEMBER 6, 2017 AT 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER

These minutes have not been approved.

Matt Woodrow, Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members Dana Buckley, Kim Royer, and Stephanie Helmig; Principal, Dr. Robert St. Cyr; Assistant Principal, Michelle Lavallee; Director of Student Services, Kathryn Duncan; Technology Director, Dan Roma; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Michelle Lavallee introduced Emma Cantalupo who led the attendees in the Pledge of Allegiance.

PROOF OF POSTING
Dr. Littlefield provided proof of posting.

PINKERTON ACADEMY LIAISON Elizabeth Nerney updated the Board with Pinkerton activities that included the following:

- Nominations for National Honor Society (Elizabeth being the only Junior accepted)
- FMLA canned food drive
- 'Pinkerton's Got Talent'
- Production of Peter and the Starcatcher
- Instrumental Holiday Concert
- Rockapella

CANDIA WOMEN'S CLUB SCHOLARSHIP PRESENTATION
Ann Tierno of the Candia Women's Club presented the winner of the New York City Essay Contest, Emma Canalupo, with a scholarship for the 8th grade field trip. The essay can be seen on the Women's Club website.

LEVEL UP PRESENTATION
Judi Lindsey introduced Ava Vallee-Martel, Logan Marshall, Sophie Ragas, and Landon Amiot, who participated in the Level Up program, connecting Henry W. Moore students with students in Ghana. This program uses STEM and STEAM programs. It ran for 4-5 weeks, incorporating Creativity, Communication, Critical Thinking, and Collaboration.

APPROVAL OF MINUTES
The Board reviewed the minutes. Kim Royer stated that she felt the budget workshop minutes were too brief and would like to address why the board make the adjustments they made to the proposed budgets.
Motion by Matt Woodrow, seconded by Dana Buckley, to accept the minutes of the Candia School Board Meeting on November 2, 2017, and the motion carried unanimously.
Motion by Matt Woodrow, seconded by Stephanie Helmig, to accept the minutes of the Candia School Board Budget Workshop on November 1, 2017, changing the title from Leadership Seminar to Budget Workshop, and the motion carried unanimously.
Motion by Matt Woodrow, seconded by Dana Buckley, to accept the minutes of the Candia School Board Workshop, on November 2, 2017, changing the title from Leadership Seminar to Budget Workshop, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD
Resident Todd Keating stated his disappointment in the board for not approving the addition of a Spanish teacher in the proposed budget. He said Candia residents have been clear on being in favor of such a position, and that is the one thing that the Candia students are behind in when entering high school.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

Dr. Littlefield stated that he attended Pinkerton's Headmaster's Meeting and will update the Board with the new tuition rate later in the budget portion of the meeting.

REPORTS

Reports of Administrators

Administrator Reports were reviewed.

Stephanie Helmig asked Bob St. Cyr if the Tech Team meetings were still in progress, to which he stated they are. Bob explained the 'walkthrough' protocol after Stephanie asked for clarification. Stephanie asked Michelle Lavallee who the 504 Coordinator is, to which Michelle stated that she oversees 504's for K-12. Kathryn Duncan oversees the special education student body from Pre-K through 21 years of age. With regard to the 'share table', Stephanie asked if there are any kids in need of food. Bob said there are not.

OLD BUSINESS

Goals

Goals were reviewed. Dr. Littlefield stated that the goals are detailed in the Administrator's reports.

Approval of 18/19 Budget

Matt Woodrow stated that in light of new information regarding the policy database through the New Hampshire School Boards Association (NHSBA), he would like to add what was previously cut from the budget to allow for those services. Discussion ensued. Kim Royer stated that funds should be put aside for attorney fees to review policies. Dr. Littlefield stated that if the NHSBA policy database was not available, there would have to be someone to monitor legislation and determine how legislature passed affects existing policies. Any new policies would have to be vetted, then should be reviewed by legal counsel. Currently, the district attorney fees are $250 an hour. Kim Royer stated that after Dr. Littlefield has retired, there is no way of assuring the new Superintendent will have the knowledge of NH laws as they apply to existing policies. Candia has been using NHSBA for years and it has worked well. Dana Buckley stated that most policies are mundane. There are hundreds. There is no need to run them by an attorney. NHSBA is a lobbying corporation and they use funds to undermined parental rights. Matt Woodrow stated that he has concerns with the need for additional dedicated administrative needs should they choose to not contract with NHSBA. Though there are some unappealing aspects, he felt he must show support of the SAU and of the service NHSBA provides.

Motion by Matt Woodrow, seconded by Kim Royer, to fund $3,050 in line 2310, for the purpose of purchasing the policy services provided by the New Hampshire School Boards Association. With Dana Buckley voting no, all others in favor, the motion carried in the affirmative.

Stephanie Helmig stated that the new proposed budget showed a $530,000 increase. Matt Woodrow stated because of an increase in budget but a decrease in enrollment, adding a Spanish position would take away from core instruction. Kim Royer stated that, the entire board wanted a Spanish position, but that they have to do what is fiscally right for the town. Dana Buckley said filling only two of the four open positions was a relatively painless way to decrease the budget. Stephanie Helmig verified with Karen Lessard that only 3.7% of the budget is not contracted (buses, teacher contracts, tuition). Dr. Littlefield stated that the Pinkerton tuition rate showed a less-than-expected increase of 1.7%. Tuition for the 18/19 school year will be $12,066. This will be factored into the final proposed budget. Karen asked the board if they would consider entering into a 5-year transportation agreement.

Motion by Matt Woodrow, seconded by Kim Royer, to approve the proposed new transportation contract with STS as presented, and the motion carried unanimously. This will be factored into the final proposed budget.

Motion by Stephanie Helmig, seconded by Matt Woodrow, to approved the proposed 18/19 Candia School District budget of 8,653,229.33, and the motion carried unanimously.

Transition Team/Superintendent Search

Kim Royer stated that the committee is moving forward and will begin interviewing next week. The posting closes on December 8. She said the committee will know more after the interviews begin and will decide on the next steps.

NEW BUSINESS

Science Standards

Marge Polak stated that Science Consultant, Chris Harper, Curriculum Coordinator, Cheryl St. Pierre, and teachers Julie Brassard, and Mary Pacheco, collaborated on this presentation showing expectations by grade level. Both K-5 and 6-8 are currently piloting two different programs. Marge gave the timeline of science standards and each of the board members participated in an experiential learning activity.

2018-2019 Programmatic Overview (Part 1)
Dr. St. Cyr gave a short presentation of the comparisons of staffing for the 17/18 and 18/19 school years. There are currently 29 certified teaching staff members. There will be 27 certified teaching staff members in the 18/19 school year.
Bob will present Part 2 at the April 5 meeting.

Deliberative Session Dates
Deliberative Session Dates were reviewed. Stephanie Helmig asked why they are no longer held on a Saturday, to which Dr. Littlefield stated that in the past, 'piggybacking' with the town portion ran into time issues, and the board decided to change to a different day.
Deliberative Session #1 will be held on Thursday, February 8, 2018 at 6:00 p.m. The snow date is Saturday, February 10, 2018 at 9:00 a.m.

Review of Draft 18/19 Calendar
Dr. Littlefield stated that the calendar is based exactly on the 17/18 calendar. He commended the district for using a daily calendar which maximizes instruction for the students. The calendar has been distributed to the CEA representatives and will be on the next agenda for approval.

Transportation Contract
This item was discussed and voted on under the 'Approval of 18/19 Budget' section of this meeting.

Budget Committee Questions
Dr. Littlefield stated that he and Karen Lessard are prepared to answer budget committee questions at the December 7 meeting.

POLICY REVIEW

2nd Reading/Adoption
Motion by Dana Buckley, seconded by Kim Royer, to approve Policies GBCD, IJOC, IGE, BEDB, BEDG, and BEDG-R as presented, and the motion carried unanimously.

1st Reading/Review
Motion by Dana Buckley, seconded by Kim Royer, to approve the first reading of Policies EBCA, IHAK, IHAM, and IHAM-R, and the motion carried unanimously.
Motion by Dana Buckley, seconded by Kim Royer, to eliminate Policies IHCD/LEB, and EH; IHCD/LEB is relative only to districts with a high school, and EH is redundant to approved Policy BEDG, and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifest and Action Relating Thereto
Motion by Matt Woodrow, seconded by Stephanie Helmig, to move the December 6, 2017 manifest in the amount of $513,560.24, and the motion carried unanimously.

Budget Adjustments
The budget adjustments were reviewed.
Motion by Matt Woodrow, seconded by Kim Royer, to approve the budget adjustments as presented, and the motion carried unanimously.

Revenue Report
The revenue report was in the packet for review.

PERSONNEL (if necessary)
Motion by Matt Woodrow, seconded by Dana Buckley, to approve the Co-Curricular nominations as presented, and the motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)
No need.

INFORMATIONAL ITEMS AND CORRESPONDENCE

NEXT / UPCOMING AGENDA ITEMS
Agenda Format
February 1 Warrant Article Assignments

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Resident Todd Keating stated that he felt the board was just using excuses for not approving a budget that included a Spanish teacher position. He said other towns make it happen and that the district is not moving forward, no big ideas are coming, and that it is disappointing.

ADJOURNMENT

Motion by Dana Buckley, seconded by Matt Woodrow to adjourn the meeting at 8:38 p.m., and the motion carried unanimously.

There will be a public hearing on the budget on December 14, 2017 at 7:00 p.m. at the Town Hall.

The next regularly scheduled Candia School Board Meeting will be held Thursday, January 4, 2017 at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary

Candia School Board Meeting
Assistant Superintendent Report
2/1/18

Science Program Pilot

- The SAU K-5 science pilot teachers met on 1/23 with school principals and curriculum leaders. This session led by science consultant, Chris Harper, had teachers share their experiences and observations and review each program based on a 13-point checklist (core discipline ideas, science engineering, STEM, performance expectations, real world problem solving).
- Teachers have indicated their preferred choice of the two programs *(HMH Science Dimensions* and *McGraw Hill Science Inspire*) piloted but have decided to use the programs for a while longer to ensure that all teachers in their building have the opportunity to explore the programs and weigh in on the decision. A final decision will be made in April.

Next Generation Science Exemplar (NGSX) Training

- This state-wide project which took place in SAU 15 last summer was designed to train a cadre of elementary, middle and high school science faculty from a number of NH districts to effectively apply the three major science dimensions of disciplinary core ideas, scientific and engineering practices, and cross cutting concepts. The goal was then to have these teachers train teachers in their own districts.
- Our teachers (Mary Pacheco – Candia Gr.3, Nicole Blanchard – Auburn Gr.5, and Margaret Collins – Hooksett Gr. 8) will lead this training/study group with SAU 15 teachers beginning this month. The series will be held on 2/8, 2/13, 3/13, 3/16, and 3/30.

South Central Curriculum Instruction Group

- This meeting of the south central Assistant Superintendents took place on 1/19/2017 in Bedford. Julie Couch, Assessment Administrator for the NHDOE was in attendance to discuss topics including high school SAT administration, and the new science assessment that will take place this spring.

Middle School Competency Work

- On January 25th and 26th, middle school teachers across the SAU will work in grade level teams on mathematics competencies. Teachers will revisit the work that was done over the past year to ensure that a coherent progression of skills and concepts is evident in grades K-8. In particular, we will determine the best format for transitioning from elementary competencies to those our students will work toward at the high school level. Once this is accomplished, teachers will develop rubrics to accompany the grade level competencies.

Upcoming and On-going Projects

- **Writing Plan:** This month, we will begin working on the writing plan for grades 6-8. Consultants from *Keys To Literacy* who have been working with our staff for the past few years will lead the work with grade level teachers.
- **Middle School Report Card:** Principals of middle school grades and curriculum coordinators across the SAU have decided to begin discussions and work on a revised 6-8 report card. Parents have also expressed interest in having a middle school report card that provides more detailed information similar to that in grades K-5. After some preliminary work-sessions we will create a timeline for the project.

Henry W. Moore School Administrator's Report for January/February 2018

Inspiring Excellence Together

SAU #15 Core Values

1. Schools are for students.
2. Students meet and exceed high academic standards.
3. We each have the responsibility to ensure the success of all students.
4. Twenty-first century instruction is necessary for twenty-first century learning.
5. We believe that it does, in fact, "take a village to raise a child."

Total Enrollments as of January 1st
Students: 296

Principal's Report

- Supervision and evaluation process is ongoing
- Met with the High School Transition team comprised of members of the Pinkerton Guidance Department, our middle school teachers, Mrs. Lavallee and myself.
- Attended the Candia Budget Committee Meeting. Congratulations to the members of the Budget Committee, the Candia School Board and the Administrative team for the fine example of collaboration leading to a successful outcome.
- Reviewed 2017-18 Candia School Board Goals with Dr. Littlefield, Marge Polak, Kathryn Duncan and Dan Roma.
- *School Board Goal: Identify multiple platforms of communication with families and communities.* During the December Collaborative Staff meeting, we devoted the meeting in brainstorming new ideas to improve the frequency of communicating with families.
- Finalized and printed grades for the first trimester reporting period for grades K-5.
- Met with members of the SNHU Team, Dr. Littlefield and Marge Polak to discuss plans for an intern project for the 2018-2019 school year.
- On January 18, I attended the sending schools Pinkerton meeting for Principals.
- On January 23, I attended a meeting to review the roles for professors and students of Southern New Hampshire University who will join classes and assist teachers as part of their course requirements.
- I attended the Annual Moore School Spelling Bee on January 23. Mason DeWitt (7th Grade), for the second year in a row will represent Candia at the State Competition in February. Jamie Wallace (7th Grade) was the second place contender and Drake Biron (2nd Grade) came in third. This event was held in the evening and offered parents the opportunity to see their children compete. Thank you to Mr. Capel who organized the event and the Student Council's support with refreshments and popcorn.

Assistant Principal

- New Hampshire State Assessment - Facilitated grade level test administrator training and presentation on new components.
- Met with admin team and union representative to develop a plan to cover classrooms when substitute teachers are not available.
- PRIDE Team
    - Sub committee - Climate and Culture - worked on monthly staff newsletter, planned "Your Mindset Matters" bulletin board and staff surprise.
    - Whole team - Continued our work on developing a behavior support system.
- Due to absences and shortage of substitute teachers, I covered multiple classrooms, the office and duties.
- Planned and organized the "Kindness Assembly" on 1/11. Chaos & Kindness hosts Justin Spencer and Ryan Vezina (also members of Recycled Percussion) visited the school to talk about the importance of being kind to one another through an interactive performance that included students and staff. Fun was had by all!
- Hosted the staff post-holiday luncheon on 1/12.
- Chaperoned the student council semi-formal dance on 1/19.
- Teacher evaluations ongoing
- K - 5 progress reports issued on Wednesday, 1/31.

High School Coordinator

- 504 meetings at Central High School
- Pinkerton
    - Updated the "High School" section of the website with Mr. Roma's assistance.
    - 8th grade course registration is ongoing.
    - On Monday, 1/22 our 8th grade students spent the day touring the campus with high school students, meeting administration and freshman counselors, and learning about the many opportunities available to them.

Director of Student Services

- Communicated with parents and participated in IEP team meetings for high school, out of district school, charter school, and preschool students.
- Met regularly with the Henry W. Moore administrative team to review school needs and address specific concerns.
- Met weekly with the Student Service Team including special educators and related service providers.
- Continued investigation of surrounding preschool programs and analysis of enrollment trends.
- Attended monthly South Central Directors, NHASEA, and Title 1 meetings, which offered NH DOE regulation updates and legislative updates.
- Participated in NHASEA professional development committee meetings to determine professional needs and potential educational offerings for upcoming statewide director conferences

Maintenance Director

- Replaced hot water tank in 1938 section of the building
- Installation of a belly pipe to replace the day tank on the boiler system that was requested by the Department of Environmental Services
- During winter break we auto scrubbed all classroom and sanitized all classroom tables, desks door handles as well as handrails, water bubblers, faucets etc.

Director of Technology

- Met with Dr. Littlefield, Dr. St. Cyr and Kathryn Duncan to review the 2017-2018 School Board Goals.
- *School Board Goal: Create an accessible portal that gathers and aggregates various student data points.* I attended a presentation delivered by PowerSchool that showcased their upcoming PowerSchool Unified Insights Dashboard. An overview of the product line was shown and I was able to secure a quote on pricing.
- Coordinated with Cheryl St. Pierre, curriculum coordinator, to research and implement tablet reading apps that have been vetted from the NHDOE.
- Resolved an issue that impacted WiFi access on managed Chromebooks. The glitch that originated within the Google Administration Suite simultaneously dropped WiFi access for Chromebook devices across the country. Students were back up and running within a matter of minutes.
- Upgraded the school network web filter to version 3.0 (Longhorn).
- Collaborated with Administrative team and teaching staff to produce first Trimester report cards. Provided support with issues and questions regarding the PowerTeacher Pro Gradebook. Assisted Mrs. Lavallee with quarter two progress report cards.
- Configured the Cozmo coding robot that was donated to Mrs. Stark's classroom by a fourth grade parent. The robot interacts with objects, learns from its surroundings and speaks to students via an iPad app.
- Met with a consultant from Education Superhighway to discuss the ERate filing process and available connectivity options for SAU15, and the Candia School District.
- Met with the SAU15 Technology Directors to review current events, share ideas and to coordinate the districts with domain wide initiatives.
- Resolved an issue with the building phone system that knocked out the auto attendant that receives calls when dialing the school's phone number. The repair also brought users' voicemails back online, which was also impacted from the disruption.
- Transferred the iTunes music database from the school dance computer to another machine. The laptop used by our students for school dances was suffering from performance issues and no longer ran off its battery.
- Setup the gymnasium sound, display and microphone systems for several events including the school spelling bee, PTO bingo night, Candia planning board meetings and school assemblies.

- Adjusted the quarter and trimester dates for student courses within PowerSchool to reflect the changes due to snow day cancellations. Printed i4see bubble sheets for student assessments.
- Prepared district technology for winter NWEA testing window. Created the student roster file and performed technology assistance for the beginning of test window. Began preparing equipment for ACCESS testing.
- Made repairs to several Chromebooks that were accidentally damaged or were showing signs of wear and tear.

Candia Food Service

- Met with student council to discuss lunch program. Students were pleased with menu options. We spoke about introducing new products. I will be attending NH Buying Group food show in March and will meet with students when I return.
- Attended 'Serving it Safe' training with new employee. All food service staff has had 'Serve it Safe' training and has met or exceeded the professional standards requirement for food service staff.
- Attended wellness workshop online to review new wellness policy minimum requirements.

Athletic Director

- The boy's basketball team has shown great improvement in their play, winning their first games in the past 3 seasons. Their record is 3-6. The girl's basketball team has had challenges with injuries and illness resulting in a lack of consistency with key positions. Their record is 1-8.
- The season had 2 games remaining and will wrap up with playoffs at the end of January.

February Dates to Remember

2/1 Whole School Meeting
2/1 School Board Meeting
2/2 School Store
2/3 Town Deliberative Session
2/6 School Store
2/6 SNOW DATE Town Deliberative Session
2/8 School Deliberative Session #1
2/9 Escape the School
2/10 SNOW DATE School Deliberative Session #1
2/12 PTO Meeting
2/14 SAU 15 Board Meeting
2/26 to 3/2 No School/February Vacation

Candia School District
School Board Goals 2017-2018
February 1, 2018

In Process ***Ongoing*** ***Complete***

Long Range Planning	Curriculum, Instruction, Assessment & Programming	Finance & Facilities	Communication & School Board Functions
Create a plan to help promote and increase Candia enrollment over the next 5 to 10 years	Improve student achievement at all grade levels as measured by assessment results and determine barriers to improvement	Create a 5-year rolling facilities plan	Improve communication with parents and the community on important and timely topics
Discuss plans for staffing during times of enrollment decline • Programs • Facilities	Implement new science standards and update curriculum and materials Expand STEM opportunities in all grade levels	Consider bonus program to acknowledge participation in professional development	Identify multiple platforms of communication with families and community
Work with surrounding communities to address declining enrollment	Address academic groupings with emphasis on differentiated instruction	Consider incentives for retirement	Include presentations at board meetings on school events and initiatives
Technology	Review current academic standards and their value to educators	Review teacher salaries	Improve parental outreach • Surveys for feedback
Maintain updated technology plan to provide quality programming to students	Provide update on grade level competencies and new report card	Relocate the baseball field to address accessibility issues	Improve staff morale • Appreciation, supplies, recognition
	Reconfigure staff location in the building	**Special Education**	Implement new board member training
Determine the benefits and detriments of the use of technology to a student's education	Consider options to implement a foreign language program Online, school-based, after-school	Increase participation in student Childfind Screening Program – Review notification procedures	
Conduct a Technology Evaluation including parent feedback and impact on learning	Review the 8th grade trip once completed this fall and determine the pros and cons of New York City vs. Washington, DC	Investigate need for school based pre-school program – Visit other district programs	
Create an accessible portal that gathers and aggregates various student data points			

CANDIA SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF CANDIA, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the Henry W. Moore School, 12 Deerfield Road, in said District, on the 8th day of February 2018, 6:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through . Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through shall be conducted by official ballot to be held in conjunction with Town voting on the 13th day of March 2018. Polls will be open from 6:00 a.m. to 7:00 p.m. at the Candia Youth Athletic Association, 27 Raymond Road.

1. To choose the following school district officers:
   a) Two School Board Members 3-year term

2. Shall the Candia School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling $_____? Should this article be defeated, the default budget shall be $_____, which is the same as last year, with certain adjustments required by previous action of the Candia School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

3. Shall the Candia School District vote to discontinue the Technology and Playground Expendable Trust Funds. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

DRAFT

Given under our hands and seal at said Candia, New Hampshire, this _____ day of January, 2018.

SCHOOL BOARD OF CANDIA, NEW HAMPSHIRE

_____
Matthew Woodrow, Chair

_____
Becky Cronk, Vice Chair

_____
Stephanie Helmig, Clerk

_____
Kim Royer

_____
Dana Buckley

DRAFT

CANDIA SCHOOL DISTRICT

DRIVER EDUCATION CONTRACT

This Agreement is made January 4, 2018 by and between the Candia School District, a New Hampshire municipal corporation with a principal place of business in c/o SAU No. 15, 90 Farmer Road, Hooksett, New Hampshire 03106 (hereinafter called the "District") and Jack’s Driving School LLC.

WHEREAS the District desires to provide its students with the opportunity to enroll in driver education classes and experience behind-the-wheel instruction by a licensed provider of driver education and a certified instructor in driver education;

WHEREAS Jack’s Driving School LLC has a state approved registered/inspected and maintained vehicle to provide behind-the-wheel instruction as required by state standards;

WHEREAS the District has agreed to provide a classroom and audio/visual equipment to Jack’s Driving School LLC to provide classroom driver education;

NOW, THEREFORE, in consideration of the foregoing and the mutual promises and benefits contained herein, the parties hereto

agree as follows:

Driving School's Responsibilities

1. Jack’s Driving School LLC agrees to provide a state approved vehicle, registered, inspected, fueled and maintained in order to provide behind-the-wheel instruction as required by state standards for driver education.

2. Jack’s Driving School LLC shall maintain 1 million-dollar insurance coverage with a company licensed to do business in the State of New Hampshire in a form satisfactory to the District, with the School District listed as an "additional insured”. A copy of this Certificate must be provided to the District prior to this contract becoming effective.

3. Jack’s Driving School LLC shall employ Jack Wedemeyer who shall at all times maintain state certification as a driver education instructor and as a state licensing agent.

4. Jack’s Driving School LLC shall provide a minimum of thirty clock hours of classroom instruction per session and shall at all times provide sufficient classroom instruction to comply with state standards for driver education.

5. Jack’s Driving School LLC shall provide ten hours of instruction for each student enrolled in driver education at the student's convenience, scheduling no fewer than two nor more than three students in the instruction car at any one time. Jack’s Driving School LLC shall also provide six hours of state-required observation time for each enrolled student.

6. In the event of an accident or injury, Jack’s Driving

School LLC will notify the District by verbal contact immediately and provide a written report of the accident to the Superintendent of Schools within five days.

7. The District agrees to retain Jack's Driving School LLC as sole provider of driver education classes for a period of July 1, 2018 through June 30, 2021. Jack's Driving School LLC shall indemnify, defend and hold harmless the School District, its agents, officers and employees from and against any and all losses or damage suffered or incurred by the School District, and expenses including legal fees and disbursements, going out of or resulting from or occurring in connection with the execution of the work to be provided under this contract.

8. Jack's Driving School LLC will charge a total tuition to the parents for the next three years as follows:

September 2018 – September 2019	$620/per student
September 2019 – September 2020	$640/per student
September 2020 – September 2021	$650/per student

If at any time during this contract the State of New Hampshire reinstates the reimbursement of $150 per student, Jack's Driving School LLC will reduce their per student price by $100. For the remainder of this contract, Jack's Driving School LLC assures that the total tuition will remain competitive and will be reviewed by September 1 of each year with the SAU #15 Business Administrator.

9. Criminal records checks including fingerprints must be performed on all current employees and any new employees during the life of this agreement. A copy of each will be submitted to the Candia School District.

District Responsibilities

10. The Candia School District will provide a classroom, in a manner not to conflict with regularly scheduled classes.

11. No guarantees with respect to the number of students participating in the program are made. If more than ten (10) students sign up for and are eligible for the program, then Jack's Driving School LLC will start classroom instruction.

General Provisions

12. This contract constitutes the entire agreement between the parties. No representatives, warranties or promises pertaining to this agreement or any property effected by this agreement have been made or shall be binding on the parties, except as expressly stated herein.

13. The interpretation/construction and performance of this contract shall be governed by the laws of the State of New Hampshire.

14. The benefits and obligations of this agreement are not assignable.

15. This contract may be terminated by the District for unsatisfactory performance of this contract or if the Contractor becomes insolvent, bankrupt or makes an assignment for the benefit of creditors. The District shall give written notice to the Contractor citing the unsatisfactory performance and giving the Contractor fourteen (14) days to improve its performance to the

satisfaction of the District. If the performance of the Contractor does not improve to the satisfaction of the District, within the fourteen (14) day period, the District may terminate this contract by providing written notice to the Contractor, notifying it of final termination fourteen (14) days from the date of receipt of said notice.

Upon default by the Contractor, the District may employ another contractor or contractors to complete the terms of this Agreement and hold the Contractor responsible for any reasonable extra or added expenses or damages suffered by the District. The provisions outlined herein as the rights of the District after termination shall be in addition to any and all other legal or equitable remedies permissible under the law.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this agreement the day and year first above mentioned.

Jack’s Driving School LLC

BY: _____ DATE: _____

BY: _____ DATE: _____

Chair
Candia School Board

DRAFT

CANDIA SCHOOL DISTRICT
2018-2019 CALENDAR

VIII. D.

AUGUST -2-				
M	T	W	T	F
PD	PD	PD	30	31

SEPTEMBER -18-				
M	T	W	T	F
H	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	PD

OCTOBER -22-				
M	T	W	T	F
1	2	3	4	5
H	9	10	11	12
15	16	17	18	19
22	23	24	25	27
29	30	31		

NOVEMBER -17-				
M	T	W	T	F
			1	2
5	6	7	8	9
H	PTC	14	15	16
19	20	H	H	H
26	27	28	29	30

DECEMBER -15-				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
V	V	V	V	V
V				

August 27 - 29	Professional Development
August 30	First Day of School
September 3	Labor Day
September 28	Professional Development
October 8	Columbus Day Observed
November 12	Veteran's Day Observed
November 13	Parent/Teacher Conferences
November 21 - 23	Thanksgiving Break
December 24- January 1	Winter Vacation
January 21	Martin Luther King Jr./Civil Rights Day
February 25 - March 1	February Vacation
March 11 (Monday suggested CSB 2/2/17	Professional Development
April 22 - 26	April Vacation
May 27	Memorial Day Observed
June 17	180th Day* (*Early Release)
June 18 - 30	Possible Make-Up Days

186 Days (180 Teaching)

H: Holiday
V: Vacation
PD: Professional Development (No School for Students)
PTC: Parent/Teacher Conferences (No School for Students)

*Early Release Time:
11:30 a.m.

**Note: After 5 snow days, make-up days will be taken from the April vacation week

JANUARY -21-				
M	T	W	T	F
	V	2	3	4
7	8	9	10	11
14	15	16	17	18
H	22	23	24	25
28	29	30	31	

FEBRUARY -16-				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
V	V	V	V	

MARCH -19-				
M	T	W	T	F
				V
4	5	6	7	8
PD	12	13	14	15
18	19	20	21	22
25	26	27	28	29

APRIL -17-				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
V	V	V	V	V
29	30			

MAY -22-				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
H	28	29	30	31

JUNE -11-				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17*	X	X	X	X
X	X	X	X	X
X	X	X	X	X

HENRY W. MOORE SCHOOL
FIELD TRIP REQUEST

GRADE: 6

DATE OF TRIP: 3/6/18 (First choice) or 3/8/18 (Second choice)

LOCATION OF TRIP: Boston Museum of Science

DUAL AND CONCURRENT ENROLLMENT AGREEMENT BETWEEN COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE, THE SCHOOL DISTRICT AND PINKERTON ACADEMY

Pursuant to RSA 188-E:25 et seq., COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE (CCSNH), the CANDIA SCHOOL DISTRICT (School District) and Pinkerton Academy (Pinkerton), hereby enter into this Dual and Concurrent Enrollment Agreement (Agreement) to establish standards and development, implementation, and administration of Community College (College) dual and concurrent enrollment for participation in the program established under RSA 188-E:26 (Program) in the New Hampshire Department of Education (Department).

CCSNH STANDARDS FOR CONCURRENT ENROLLMENT COURSES

1. Concurrent enrollment means courses taught at Pinkerton Academy by secondary school teachers approved by CCSNH in which secondary school students earn both high school and college or credit while students are still attending secondary school or a career technical education center.

2. The curriculum in the concurrent enrollment course at Pinkerton shall be the same as that offered by the College, including College department approved texts, course outlines, exams and the CCSNH grading system (i.e. A-F). The grades earned are awarded dual credit – high school and college. College transcripts reflect course credit the same as that of comparable College courses. CCSNH reserves the right to determine and periodically revise the conditions under which College courses may be offered for college credit and assumes responsibility for supervision of course development, implementation and administration of concurrent enrollment courses.

3. Concurrent enrollment courses will be taught over a time period that is comparable to that offered by the College or a time period that is otherwise approved by the College.

4. Concurrent enrollment instructors must provide the College a resume and transcripts demonstrating that they meet the same educational and experiential standards specified for College faculty. College will assess credentials based upon the College departmental credentialing standards as well as standards established by the College's accrediting body, the Commission for Institutions of Higher Education. College Vice President of Academic Affairs has final authority to determine whether a proposed instructor meets specified standards.

5. The Pinkerton instructor will be provided a College faculty partner. Through the College faculty partner, the Pinkerton instructor will be provided an orientation, which

will include a review of applicable college policies, course design, teaching materials, methodology and other dimensions for facilitating adaptation of the college-designed courses to the high school setting. The College faculty partner will also provide classroom visitation, assistance in review of student performance when requested, and coordination with College staff as needed including College Running Start Coordinator and Disabilities Coordinator.

6. Applicable academic policies and regulations as set forth in the College catalogue will apply to all concurrent enrollment courses, including prerequisite skills and course requirements, class attendance and accommodations provided to students with disabilities. Pinkerton, by virtue of its long-term tuition contract with the School District, will be responsible for informing students, parents and its employees that concurrent enrollment courses are college level courses and students enrolling should expect a level of academic rigor higher than that usually associated with a high school course.

7. Requests for accommodation by students with disabilities must be processed through the

College Disabilities Coordinator and approved by the College department head. The School District, through Pinkerton will make students aware that accommodations that are available under an IEP for high school may not meet the standards applicable to college courses. Concurrent enrollment for both high school and college credit is not permitted where a student utilizes modifications or accommodations that are not appropriate for college courses.

8. Students must register and pay for a concurrent enrollment course by the designated deadline. Retroactive registration will not be permitted.

CCSNH STANDARDS FOR DUAL ENROLLMENT COURSES

9. Dual enrollment means college courses taught by CCSNH college faculty in which high-school students earn college credit while students are still enrolled in high school or a career technical education center.

10. The curriculum in the course shall be the same as that offered by the College, including College department approved texts, course outlines, exams and the CCSNH grading system (i.e. A-F). The grades earned are awarded dual credit – high school and college. High school transcripts will reflect course credit the same as that of comparable high school courses. CCSNH assumes full responsibility for development, implementation and administration of dual enrollment courses. CCSNH college faculty will report grades earned to the individual designated by the high school to serve as the point of contract on matters related to the Program.

11. Dual enrollment courses will be taught at the College over a time period that is determined by the College.

12. Applicable academic policies and regulations as set forth in the College catalogue will apply to all dual enrollment courses, including prerequisite skills and course requirements, class attendance and accommodations provided to students with disabilities. The School District, through Pinkerton, will be responsible for informing students, parents and School District employees that dual enrollment courses are college level courses and students enrolling should expect a level of academic rigor higher than that usually associated with a high school course.

13. Requests for accommodation by students with disabilities must be processed through the

College Disabilities Coordinator and approved by the College department head. The School District, through Pinkerton, will make students aware that accommodations that may be available under an IEP for high school may not meet the standards applicable to college courses. Dual enrollment for high school and college credit is not permitted where a student utilizes modifications or accommodations that are not appropriate for college courses.

14. Students must register and pay for a dual enrollment course by the designated deadline. Retroactive registration will not be permitted.

GENERAL PROGRAM PROVISIONS

15. Participation in the Program established under RSA 188-E:26 is limited to Pinkerton Academy students in grade 11 or 12 in courses designated by CCSNH as part of the Program.

16. CCSNH will provide Pinkerton and the Department with a list of designated STEM and STEM related courses annually prior to the start of the fall semester. Pinkerton shall annually notify students and their parents of dual and concurrent enrollment opportunities and those courses that have been specifically designated as eligible for reimbursement under the Program.

17. Pinkerton shall provide a designated individual or individuals to serve as the point of contact on matters related to the Program including, but not limited to, student counseling, support services, course scheduling, managing course forms and student registration, program evaluation, course transferability, and assisting with online courses.

18. Eligible students completing a Program course with a grade of C or better (Successfully Completed) shall be fully reimbursed by CCSNH for the course tuition paid

for up to two (2) Program courses in grade 11 and up to two (2) Program courses in grade 12 (Funding Limits).

19. Each semester, Pinkerton shall provide CCSNH with grades for all students enrolled in a concurrent enrollment course and CCSNH shall provide Pinkerton with grades for all Pinkerton students enrolled in a dual enrollment course.

20. CCSNH will be responsible for providing the Department with a list of eligible students who successfully completed a program course and have not exceeded the Program Funding Limits.

21. This Agreement shall become effective the date that it is signed, and shall continue for a period of one year. The Agreement may be terminated at any time by mutual consent of both parties. Either party may terminate this Agreement by giving six (6) months written notice.

For CCSNH:

Chancellor
Date: _____

For SCHOOL DISTRICT:

Chair School Board
Date: _____

For Pinkerton Academy

Chair, Board of Trustees
Date: _____

CANDIA POLICIES -2ND READING/ADOPTION- X.A.

2nd Board Reading Date: 1/4/2018
1st Board Reading Date: 12/6/2017
Committee Mtg. Date: 11/20/2017

POLICY TITLE/CATEGORY	CURRENT CODE	PROPOSED CODE	PROPOSAL STATUS	STATUS	Changes Made after 1st Reading
Emergency Plans	EBCA		Recommended		No changes made by Board
Character and Citizenship Education	IHAK		Priority/Required by Law		No changes made by Board
Health Education and Exemption from Instruction	IHAM		Priority/Required by Law		No changes made by Board
Health and Sex Education Exemption/Objecti	IHAM-R				No changes made by Board

CSD File: EBCA

CANDIA SCHOOL DISTRICT
EMERGENCY PLANS

~~The Superintendent and his/her designee shall ensure that building emergency management plans have been developed and are understood by staff, faculty, and students. Community emergency plans shall be developed in conjunction with local civic officials.~~

The Superintendent is responsible for ensuring the District's Emergency Response Plan conforms with the requirements of RSA 189:64 and addresses hazards including, but not limited to: acts of violence, threats, natural disasters, fire, hazardous materials, medical emergencies, and other hazards deemed necessary by the School Board or local emergency authorities. The emergency response plans will be based on and conform to the Incident Command System and the National Incident Management System.

The School Board directs the Superintendent to develop site-specific emergency response plans for each school building, to have each plan reviewed annually prior to September 1, and to submit the emergency response plans or if the annual review does not change the plan, notice that the review has been completed to the Department of Education no later than September 1st each year.

The Superintendent is authorized to provide a current building schematic floor plan in digital format to the Division of Homeland Security and Emergency Management of the Department of Safety.

The Superintendent or his/her designee is responsible for ensuring that at least two times per year, each school conducts emergency response drills, will establish a relationship with local and state emergency and law enforcement authorities, and will serve as a coordinator/liaison with these authorities.

Adopted: November 4, 1993
Adopted: April 6, 2000

Legal Reference:
RSA 189:64, Emergency Response Plans

CSD File: IHAK

CANDIA SCHOOL DISTRICT
CHARACTER AND CITIZENSHIP EDUCATION

~~The administration and faculty will have the responsibility for integrating into the curriculum, as appropriate, the following principles:~~

~~1. Each individual has dignity and worth.~~

~~2. A free society requires respect for persons, property, principles, and for self.~~

~~3. Each individual has a right to learn and freedom to achieve.~~

~~4. Each individual, regardless of race, creed, color, gender, ethnic background, or economic status, has the right to equal opportunity.~~

~~5. Each individual has the right to personal liberties.~~

~~6. Each individual is responsible for his/her own actions and should exercise self-discipline where and when appropriate.~~

~~7. Each individual has a responsibility to the group as well as to the total society.~~

~~8. A democratic government is established by majority vote.~~

~~9. Democratic societies are based on law.~~

~~10. Problems are solved through reason and orderly processes.~~

~~11. An individual should be tolerant of another's beliefs and should have freedom to express his/her own.~~

~~12. Each individual has the right to work, to pursue an occupation, and to gain satisfaction from personal efforts.~~

Those in charge of curriculum development will have the responsibility for integrating into the curriculum, as appropriate, the following principles:

1. **Pursuant to Part 2, Article 83 of the New Hampshire Constitution, humanity, benevolence, and truth and honesty with self and others.**
2. **Fairness, integrity, and justice.**
3. **Respect, courtesy, and human worth.**
4. **Community service.**
5. **Pursuant to RSA 186:13, the rights and responsibilities of citizenship.**
6. **Each individual has dignity and worth.**
7. **A free society requires respect for persons, property, principles and self.**

8. Each individual has a right to learn and freedom to achieve.

9. Each individual, regardless of age, gender, race, creed, color, religion, marital status, sexual orientation, national or ethnic origin, or disability, has the right to equal opportunity.

10. Each individual has the right to personal liberties.

11. Each individual is responsible for his/her own actions, and should exercise self-discipline where and when appropriate.

12. Each individual has a responsibility to the group as well as to the total society.

13. A democratic government is established by majority vote.

14. Democratic societies are based on law.

15. Problems are solved through reason and orderly processes.

16. An individual should be tolerant of another's beliefs and should have the freedom to express his/her own.

17. Each individual has the right to work, to pursue an occupation, and to gain satisfaction from personal efforts.

Teaching in the area of character and citizenship will take place throughout the K-12 program.

Adopted: December 2, 1993
Adopted: November 2, 2000
Revised: June 7, 2007

Legal References:
NH Code of Administrative Rules, Section Ed.306.04(a)(5) ~~306.06~~ **306.04 (i) Character and Citizenship**

CSD File: IHAM

CANDIA SCHOOL DISTRICT
HEALTH EDUCATION AND EXEMPTION FROM INSTRUCTION

Consistent with Department of Education requirements, health and physical education, including instruction about parts of the body, reproduction, and related topics, will be included in the instructional program.

Instruction must be appropriate to grade level, course of study, and development of students and must occur in a systematic manner. The Superintendent will require that faculty members who present this instruction receive continuing in-service training, which includes appropriate teaching strategies and techniques. **Any faculty member who has not received the necessary in-service training will not present this instruction.**

~~Parents/guardians will have the right to inspect and review health and physical instruction materials that will be made reasonably accessible to parents/guardians and others.~~

~~Parents/guardians who wish to review or inspect health and physical education materials may arrange a meeting with the Principal to review the materials.~~

The Candia School District recognizes that this instruction may include topics that parents/guardians may find to be of a sensitive nature. In seeking to acknowledge this and in accordance with NH RSAs, the district will provide prior notification to parents/guardians.

Parents/guardians will be notified in writing in a mailing sent to the residence no less than two weeks prior to the use of instructional materials and/or formal classroom instruction/discussion related in any manner to: health education, human sexual education, human sexuality, gender and any other related topics.

Parents/guardians have the right to review and/or inspect instructional materials pertaining to health education, human sexual education, human sexuality, gender, and/or any other related topics. .Such materials will be made reasonably accessible to parents/guardians and others.

Parents/guardians who wish to review and/or inspect instructional materials pertaining to health education, human sexual education, human sexuality, gender, and any other related topics may contact the Principal to arrange a meeting to review the material or to have the materials otherwise made available.

Opt-Out Procedure and Form

Parents/guardians, ~~or students over eighteen years of age~~, who do not want their child to participate in a particular unit of ~~health education instruction are allowed~~ **classroom instruction pertaining to health education, human sexual education, human sexuality, gender, and/or any other related topics have the legal right** to have their child opt-out of such instruction.

Parents/guardians who wish to **exercise their legal right to** have their child opt-out of such instruction are required to complete the district opt-out form and state the particular unit of curriculum in which the student is not to participate. Any student who is exempted by request of the parent/guardian under this policy may be given an alternative assignment sufficient to meet state requirements for health education. The alternative assignment will be provided by the health or physical education teacher in conjunction with Principal.

Parents/guardians who do not want their child to participate in a particular unit of ~~health or physical education~~ **instruction pertaining to health education, human sexual education, human sexuality, gender, and any other related topics** must complete a Health Education Opt-Out Form. Opt-Out Forms are available from either the health education teacher or the Principal.

Opt-out requests must be submitted annually and are valid only for the school year in which they are submitted.

Adopted: May 7, 2009

Legal References:
NH Admin Rules, Sec. Ed 306.40, **Health Educations Program, and** 306.41 **Physical Education Program,** RSA 186:11, IX-c, IXe **Notice to Parents/Guardian Required, RSA 186:11, IX-b, Health and Sex Education, Protection of Pupil Rights 90 U. S. C. 1232 (c) (1) (C)**
Appendix IHAM-R, Health Education Exemption: Opt-Out Form

HEALTH EDUCATION EXEMPTION: OPT-OUT FORM

I, _____ (parent/guardian) request that my child, _____ be excused from participating in certain units of health education instruction.

I request that the District waive the class attendance of my child in a class or courses on:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Please identify the grade level, class, and building. _____

_____.

I understand that I am requesting the school to excuse my child from certain units of curriculum that are required by state law. I further understand that in lieu of receiving instruction in this unit of health education, my child may be required to receive alternative learning in health education that is sufficient to enable my child to meet state requirements for health education. I further understand that this opt-out exemption is only valid for the school year in which it is signed and subsequent waivers may be necessary.

_____ _____

Parent/Guardian Signature Administrator Signature

Date Received _____

This form is exempt from disclosure under the Right-to-Know law, RSA 91-A, RSA 186:11, IX-e

Adopted: May 7, 2009

CANDIA POLICIES **FIRST READING** X.B.

2nd Board Reading Date:
1st Board Reading Date:
Committee Meeting Date: 12/20/2017

POLICY TITLE/CATEGORY	CURRENT CODE	PROPOSED CODE	PROPOSAL STATUS	STATUS	COMMITTEE RECOMMENDATIONS
Non-Educational Surveys and Questionnaires	ILDA	ILD	Priority/Required by Law		Eliminate current ILD and ILDA. Adopt NHSBA ILD.
Patriotic Exercises	IMDA		Recommended		Add sentence regarding General John Stark Day.
Student Discipline and Due Process	JICD		Priority/Required by Law		Adopt NHSBA suggested policy, adding a sentence regarding parent notification.
Hazing	JICFA		Priority/Required by Law		Added NHSBA paragraph regarding definition of hazing.
Reporting Child Abuse or Neglect	JLF		Priority/Required by Law		Added paragraph regarding required signage.
Payroll Procedures	DKA		Recommended		New policy. Reviewed by Business Administrator.
Fraud Prevention and Fiscal Management	*NEW*	DIH	Recommended		New policy. Reviewed by Business Administrator.

Eliminate

~~**CSB File: ILDA**~~

~~**CANDIA SCHOOL DISTRICT**~~

~~NON-EDUCATIONAL QUESTIONNAIRES, SURVEYS AND RESEARCH~~

~~This policy will apply to all non-academic and non-educational surveys and questionnaires implemented, used and conducted by the District. This policy is intended to be separate and distinguishable from Policy ILD - Educational Questionnaires, Surveys and Research.~~

~~Parents/guardians will be notified at least ten (10) days prior to the District administering a non-academic or non-educational survey or survey to students. Parents/guardians will be permitted to review the survey or questionnaire prior to it being administered, if so requested. Parents/guardians may opt-out their child from the survey or questionnaire. Such an opt-out notice must be in writing, including e-mail notification. Parents who do not opt-out their child(ren) from District administered surveys or questionnaires will be deemed to have consented to the survey or questionnaire.~~

~~For purposes of this policy, "non-academic survey or questionnaire" means "surveys, questionnaires, or other documents designed to elicit information about a student's social behavior, family life, religion, politics, sexual orientation, sexual activity, drug use, or any other information not related to a student's academics" or as otherwise may be defined by applicable state law or Department of Education regulation.~~

Adopted: November 05, 2015

Legal References:
RSA 186:11**, Duties of State Board of Education**

CSD File: ILD

CANDIA SCHOOL DISTRICT
NON-EDUCATIONAL QUESTIONNAIRES, SURVEYS, AND RESEARCH

~~Protection of Pupil Rights Amendment~~

~~Pursuant to the Protection of Pupil Rights Amendment, no student will be required to submit to a survey, analysis, or evaluation which is administered or distributed by a school, and is funded in whole or in part by any program administered by the U.S. Department of Education without the prior written consent of the parent/guardian that reveals information concerning the following:~~

~~1. Political affiliations;~~

~~2. Mental and psychological problems potentially embarrassing to the student or the family;~~

~~3. Sexual behavior and attitudes;~~

~~4. Illegal, anti-social, self-incriminating, and demeaning behavior;~~

~~5. Critical appraisals of other individuals with whom respondents have close family relationships;~~

~~6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;~~

~~7. Religious practices, affiliations, or beliefs of the student or student's parent; or~~

~~8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).~~

~~School District Approval~~

~~No surveys will be administered without the prior approval of the Superintendent or his/her designee. Any survey created by a third party or funded, in whole or in part, by the U.S. Department of Education, that includes any of the eight categories listed above, will be available for inspection by parents/guardians before the survey is administered to students. Parents/guardians will have the right to deny permission for their child to participate in taking the survey. The school will not penalize students whose parents/guardians exercise this option. The school will take reasonable precautions to protect student privacy during their participation of any survey, analysis, or evaluation containing one or more of the eight categories listed above.~~

~~Parental Notification~~

~~Parents will be notified when the school intends on issuing an educational survey. Notice will be given as early as possible before the survey is administered. Included in the notice will be information regarding how the survey or questionnaire will be administered; how it will be utilized; and the persons or entities that will have access to the results of the completed survey or questionnaire. Parents or guardians wishing to inspect a survey, analysis, or evaluation will be able to do so in the administrative office. Parents may refuse to allow their student to participate before or after reviewing the survey or questionnaire.~~

~~School District Use of Data~~

~~Administrators, teachers, other staff members and the school board may use surveys for many purposes. Such purposes may include, but are not limited to, the need for student services, the determination of prevailing views pertaining to proposed policies and/or practices, or the determination of student knowledge and/or attitudes related to a specific subject. These are examples of surveys and not intended to be an all-inclusive listing. Administrative approval is required for surveys. Responses will not be used in any identifying manner.~~

~~Surveys conducted for other agencies, organizations or individuals must have the recommendation of the Superintendent and the approval of the school board as to content and purpose. The results of such approved surveys must be shared with the school board.~~

~~Surveys Requesting Sexual Information~~

~~In any case in which a questionnaire or survey requesting sexual information of students is to be administered, the Superintendent will notify parents concerning the administration of such questionnaire or survey in writing prior to its administration. Such notice will inform parents of the nature and types of questions included in the questionnaire or survey, the purposes and age-appropriateness of the survey, and whether and how any findings or results will be disclosed. Parents will have the right to review the questionnaire or survey and to exempt their child from participating in the survey. School personnel administering any such questionnaire or survey will not disclose personally identifiable information. No questionnaire or survey requesting sexual information will be administered to any student in kindergarten through grade six unless required by federal or state law or regulation.~~

~~Miscellaneous Provisions~~

~~This policy does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as the following:~~

- ~~College or post-secondary education recruitment, or military recruitment;~~
- ~~Book clubs, magazines, and programs providing access to low-cost literary products;~~
- ~~Curriculum and instructional materials used by schools;~~
- ~~Tests and assessments used by schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students, or to generate other statistical data for educational purposes;~~
- ~~The sale of products or services to raise funds for school-related or education-related activities; and~~
- ~~Student recognition programs.~~

Separate federal and state laws require that written consent be obtained from a parent or guardian before a student participates in a non-educational survey or questionnaire that asks about information not directly related to a student's academics.

Federal law, the Protection of Pupil Rights Amendment, imposes the prior written consent requirement only if the survey, analysis, or evaluation or its administration

is paid for or in any way uses federal funds from the federal Department of Education and reveals information concerning the following:

1. **Political affiliations;**
2. **Mental and psychological problems potentially embarrassing to the student or the family;**
3. **Sexual behavior and attitudes;**
4. **Illegal, anti-social, self-incriminating, and demeaning behavior;**
5. **Critical appraisals of other individuals with whom respondents have close family relationships;**
6. **Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;**
7. **Religious practices, affiliations, or beliefs of the student or student's parent; or**
8. **Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).**

State law, RSA 186:11, IX-d, imposes the prior written consent requirement on questionnaires, or other documents designed to elicit information about:

1. **A student's social behavior;**
2. **family life;**
3. **religion;**
4. **politics;**
5. **sexual orientation;**
6. **sexual activity;**
7. **drug use;**
8. **or any other information not related to a student's academics.**

<u>School District Approval</u>

For the purpose of this policy, "non-academic survey" shall include a survey, analysis, or evaluation which seeks any information in the categories listed above. All non-academic surveys must have the prior approval of the Superintendent or his/her designee.

Surveys conducted for other agencies, organizations or individuals must have the recommendation of the Superintendent and the approval of the School Board as to content and purpose. The results of such approved surveys must be shared with the School Board.

No questionnaire or survey requesting sexual information will be administered to any student in kindergarten through grade six unless required by federal or state law or regulation. School personnel administering any such questionnaire or survey will not disclose personally identifiable information.

<u>Parental Notification</u>

Prior written consent from a parent or legal guardian is required to administer a non-academic survey to a student, unless the student is an adult or an emancipated minor who consents. Parents/Guardians will be notified at least ten (10) days prior to administration when a school intends to administer a non-academic survey. Included in the notice will be information regarding the purpose of the non-academic survey, how the survey will be administered; how it will be utilized; and the persons or entities that will have access to the results of the completed survey. Parents or guardians wishing to inspect a non-academic survey will be able to do so in the administrative office. Parents may refuse to give consent for their student to participate, with or without first reviewing the non-academic survey. The school will not penalize students whose parents/guardians decline to provide written consent. The school will take reasonable precautions to protect student privacy during their participation in any non-academic survey.

<u>Youth Risk Behavior Survey Developed by the Centers for Disease Control and Prevention</u>

State law does not require prior written consent from a parent or guardian for administration of the Youth Risk Behavior Survey developed by the Centers for Disease Control and Prevention. Guidance issued by the Center for Disease Control, United States Department of Health and Human Services, concludes that federal law, including the Protection of Pupil Rights Amendment, also does not require prior written consent from parents or guardians because students are not required to participate and the survey is not paid for by the United States Department of Education. As required by both New Hampshire and federal law, the District shall provide parents and guardians with notice at least ten (10) days before the Youth Risk Behavior Survey is administered. Parents may inspect the Youth Risk Behavior Survey at the school's administrative office. Parents or guardians may opt their student out of participating in the Youth Risk Behavior Survey by providing the Principal with written notice. District staff administering the Youth Risk Behavior Survey shall insure students understand that participation is voluntary and that students who opt-out will not be penalized.

<u>Miscellaneous Provisions</u>

This policy does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as the following:

- **College or post-secondary education recruitment, or military recruitment;**
- **Book clubs, magazines, and programs providing access to low-cost literary products;**
- **Curriculum and instructional materials used by schools;**
- **Tests and assessments used by schools to provide cognitive, evaluative,**

diagnostic, clinical, aptitude, or achievement information about students, or to generate other statistical data for educational purposes;

- **The sale of products or services to raise funds for school-related or education-related activities; and**

- **Student recognition programs.**

Adopted: November 05, 2015

Legal References:
20 U.S.C. § 1232h; 34 CFR Part 98 ***Protection of Pupil Rights Amendment, RSA 186:11, IX-d Duties of State Board of Education, 2017 CDC YRBS Guidance Manual***

CSD File: IMDA

CANDIA SCHOOL DISTRICT
PATRIOTIC EXERCISES

The school district should begin the day with the recitation of the Pledge of Allegiance. Pupil participation in the recitation of the Pledge of Allegiance shall be voluntary. Pupils not participating in the recitation of the Pledge of Allegiance may silently stand or remain seated but shall be required to respect the rights of those pupils electing to participate. If this paragraph shall be declared unconstitutional or otherwise invalid, the remaining paragraphs in this section shall not be affected, and shall continue in full force and effect.

In accordance with federal law, the District shall offer an education program(s) each year on Constitution Day to commemorate the September 17, 1787 signing of the United States Constitution. The Principal shall establish administrative guidelines ensuring that the District observes Constitution Day properly and in a manner befitting the importance of the event.

Further, during the weeks of Memorial Day and Veterans Day, the district will devote time for exercises of a patriotic nature, including a discussion of the words, meaning, and history of the Pledge of Allegiance and the Star Spangled Banner.

New Hampshire observes General John Stark Day on the second Monday in April. Schools in the District may commemorate the day with appropriate educational activities.

Adopted: January 4, 2001
Reviewed: February 2, 2017

Legal Reference:
RSA 189:18, **Patriotic Exercises, 36 U.S. C. 106, Constitution Day and Citizenship Day,** Section 111 of Div. J of Public Law 108-447**, RSA 4:13-l, General John Stark Day**

CSD File: JICD

CANDIA SCHOOL DISTRICT
STUDENT CONDUCT, DISCIPLINE AND DUE PROCESS

Safe School Zone

~~The Board endorses the following principles of student conduct:~~

1. ~~Respect for law, and those given authority to administer it, shall be expected of all students. This includes conformity to school rules as well as to general provisions of the law regarding minors.~~

2. ~~Respect for the rights of others, consideration of their privileges, and cooperative citizenship shall be expected of all members of the school community.~~

3. ~~Respect for the real and personal property, pride in one's work, and exemplary personal standards of courtesy, decency and honesty shall be maintained.~~

4. ~~Respect for individual worth is the obligation of the school. Diligence and a desire to benefit from the opportunity is the obligation of the student.~~

~~The Candia School Board expects student conduct to contribute to a productive learning climate. Individual rights are to be honored and protected in all instances; however, the rights of one individual shall not take precedence over those of another individual or of the group itself, and all students shall have equal rights and equal responsibilities in the classroom or at any school-sponsored activity.~~

~~The Board further recognizes the right of each school to establish disciplinary procedures in accordance with RSA 193:13 and RSA 193-D through the development of administrative procedures which are approved by the Superintendent or his/her designee. Due process shall be afforded to any student involved in a proceeding, which may result in removal from the classroom, detention, suspension, probation and expulsion. Students expelled from school may be reinstated by the Board under the provisions of RSA 193:13.~~

~~Suspension means an in-school suspension, an out-of-school suspension, a restriction from activities or loss of eligibility. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days. An out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten days. A restriction from school activities means a student will attend school, classes, and practice but will not participate in school activities.~~

~~Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.~~

~~Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board.~~

~~The Superintendent of Schools will have the authority of the school district, following a hearing, to continue the Principal's suspension of a student for a period in excess of ten (10) school days.~~

~~The Superintendent may modify expulsion requirements as provided in RSA 193:14, IV and in accordance with the Memorandum of Understanding* with the Candia Police Department.~~

~~Students receiving special education services will be disciplined in accordance with the student's IEP and all applicable provisions of the Individual With Disabilities Education Act (IDEA).~~

~~*See Memorandum of Understanding~~

Disciplinary measures include, but are not limited to, removal from the classroom, detention, in-school suspension, out-of-school suspension, restriction from activities, probation, and expulsion.

Definitions

1. **Removal from the classroom means a student is sent to the building Principal, or designee's office. It is within the discretion of the person in charge of the classroom to remove the student.**
2. **Detention means the student's presence is required for disciplinary purposes before or after the hours when the student is assigned to be in class. The building Principal, or designee, is authorized to establish guidelines or protocol for when detention shall be served (either before school or after school). Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee disciplining the student or the building Principal, or designee,.**
3. **An in-school suspension means the student will attend school but will be temporarily removed from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days.**
4. **An out-of-school suspension means the temporary denial of a student's attendance at school for a specific period of time for gross misconduct, for neglect, or refusal to conform to school rules or policies.**
5. **A restriction from school activities means a student will attend school, classes, and practice but will not participate in school extra-curricular activities.**
6. **Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.**
7. **Expulsion means the permanent denial of a pupil's attendance at school for**

any of the reasons listed in RSA 193:13, II and III.

Standards for Removal from Classroom and Detention

Students may be removed from the classroom at the classroom teacher's discretion if the student refuses to obey the teacher's directives, becomes disruptive, fails to abide by school rules or policies, or otherwise impedes the educational purpose of the class.

Likewise, classroom teachers may assign students to detention for similar conduct.

The building Principal, or designee, may assign students to detention under the same standard.

Standards for In-School Suspension, Restriction of Activities, and Probation

The building Principal, or designee, is authorized to issue in-school suspensions, restrictions of activities, or place a student on probation for any conduct that causes material or substantial disruption to the school environment, interferes with the rights of others, presents a threat to the health and safety of students, employees, and visitors, violates other board Policies, is otherwise inappropriate, or prohibited by law.

Process for Out-of-School Suspension:

The power of suspension is authorized as follows:

1. The building Principal, or designee, is authorized to suspend a student for ten (10) school days or less for gross misconduct, for neglect, or refusal to conform to school district policies and rules. The Principal, or designee, shall consult with the Superintendent prior to issuing any suspension.

- **A. Pursuant to Ed 317.04(a)(1), a suspension of ten (10) school days or less shall be considered a "short-term suspension" and may be issued for gross misconduct, for neglect, or refusal to conform to the reasonable policies and rules of the school under RSA 193:13, I.**

- **B. As required by RSA 193:13(a), educational assignments shall be made available to the suspended pupil during the period of suspension.**

2. The Superintendent is authorized to continue the suspension of a pupil for a period in excess of ten (10) school days. Prior to this extended suspension, the Superintendent will provide an informal hearing on the matter. The informal hearing need not rise to the level and protocol of an official hearing before the School Board, but must comply with the requirements of Department of Education Administrative Rule 317.04, Disciplinary Procedures, subsection (f)(3)g.

- **A. Pursuant to Ed 317.04(a)(2), a suspension in excess of ten (10) school days shall be considered a "long-term suspension."**
- **B. A long-term suspension may be issued for an act of theft, destruction, or violence as defined in RSA Chapter 193-D, for possession of a pellet paint ball gun or BB gun or rifle as provided by RSA 193:13, II, or for any**

violation of any rule established using the authority granted by RSA 189:15, provided the rule includes notice that a student may receive a long-term suspension and/or may be expelled for violation of the rule and the rule has been recorded in the official records of the School Board.

3. Any suspension in excess of ten (10) school days, as described in Paragraph 2 of this Section, is appealable to the School Board, provided the Superintendent receives the appeal in writing within ten (10) days after the issuance of the Superintendent's decision described in Paragraph 2. Any suspension in excess of ten (10) school days shall remain in effect while this appeal is pending.

4. Due process standards for short-term suspensions (ten (10) days or less) will adhere to the requirements of Ed 317.04(f)(1).

5. Due process standards for long-term suspensions (more than ten (10) days) will adhere to the requirements of Ed 317.04(f)(2).

Process for Expulsion

1. Any pupil may be expelled by the School Board for an act of theft, destruction, or violence as defined in RSA Chapter 193-D, for possession of a pellet paint ball gun or BB gun or rifle as provided by RSA 193:13, II, or for any violation of any rule established using the authority granted by RSA 189:15, provided the rule includes notice that a student may receive a long-term suspension and/or may be expelled for violation of the rule and the rule has been recorded in the official records of the School Board.

2. Additionally, any pupil may be expelled by the School Board for bringing or possessing a firearm as defined in Section 921 U.S.C. Title 18 in a safe school zone, as defined in RSA 193-D:1, unless such pupil has written authorization from the Superintendent. Any expulsion under this provision shall be for a period of not less than twelve (12) months.

3. The District will ensure that the due process standards set forth in Ed 317.04(f)(3) are followed.

4. An expulsion will run until the School Board restores the student's permission to attend school. A student seeking restoration of permission to attend school shall file a written request with the Superintendent which details the basis for the request.

Notice

Any time there is an instance of disciplinary action mentioned in Paragraph #1, as well as any infraction covered in this policy, parents will be notified. This policy and school rules which inform the student body of the content of RSA 193:13 shall be printed in the student handbook and made available on the District's website to students, parents, and guardians. The Principal or designated building administrator shall also inform the student body concerning this policy and school rules which address the content of RSA 193:13 through appropriate means, which may include posting and announcements. See: Ed. 317.04(d).

Adopted: June 7, 2001
Adopted: November 7, 2002
Revised: June 5, 2008

Legal Reference:
*RSA 193:14, IV**, **RSA 189:15, Regulations,** RSA 193:13, **Suspension & Expulsion of Pupils,** RSA 193-D, NH Ed Rule Sect. Ed. 306.04(a)(3)**, Discipline, Section Ed. 306.04 (f), Student Discipline Policy,** Sect. Ed. 317.04~~(b),~~* **Suspension and Expulsion of Pupils Assuring Due Process Disciplinary Procedures***, ~~NH Ed Rule Sect. Ed. 306.06~~*

CSD File: JICFA

CANDIA SCHOOL DISTRICT
HAZING

It is the policy of the District that no student or employee of the District shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned by the Board of Education shall engage or participate in hazing.

~~For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the Board of Education.~~

Hazing is defined as any act directed toward a student, or any coercion or intimidation of a student to act or to participate in or submit to any act, when: (1) Such act is likely or would be perceived by a reasonable person as likely to cause physical or psychological injury to any person; and (2) Such act is a condition of initiation into, admission into, continued membership in or association with any organization. Hazing includes but is not limited to an activity which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the Board of Education.

"Endanger the physical health, mental health or safety of an individual" shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug or controlled dangerous substance; or any forced physical activity which could adversely affect the physical health or safety of the individual.

"Endanger the mental health, physical well being, or dignity of an individual" shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the Board of Education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive School District authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action that may include expulsion for students and employment termination for employees.

A copy of this policy will be furnished to each student and teacher in the school District.

Adopted: March 6, 2008

Legal Reference:
NH Ed Rule 306.04(a)(7), RSA 631.7, Student Hazing

CSD File: JLF

CANDIA SCHOOL DISTRICT
REPORTING CHILD ABUSE OR NEGLECT

Any school employee having reason to suspect that a child is being or has been abused or neglected shall immediately report his/her suspicions to the building principal. The principal shall then immediately notify the appropriate state officials at the New Hampshire Department of Health and Human Services. The principal will then notify the Superintendent that such a report to Health and Human Services has been made.

A written report shall be made by the principal within 24 hours. The report should contain the name and address of the child suspected of being abused or neglected, the person responsible for the child's welfare, the specific information indicating neglect/abuse or the nature and extent of the child's injuries (including any evidence of previous injuries), the identity of the person or persons suspected of being responsible for such neglect or abuse, and any other information that might be helpful in establishing neglect or abuse or that may be required by the Department of Health and Human Services.

The Board recommends all school district employees receive routine training or information on how to identify child abuse and neglect.

The Principal or Administrator of each school shall post a sign in a public area within the school that is readily accessible to students, in the form provided by the New Hampshire Department of Health and Human Services, Division for Children, Youth, and Families, that contains instructions on how to report child abuse or neglect, including the phone number for filing reports and information on accessing the Division's website.

Adopted: January 9, 1985
Adopted: June 7, 2001
Revised: October 2, 2008

Legal References:
NH Admin Rules, Sec. Ed 306.04(a)(10), **Reporting of Suspected Abuse or Neglect,** RSA 169-C:29, **Persons Required to Report,** RSA 169-C:30, **Nature and Content of Report,** RSA 169-C:31, **Immunity from Liability,** and RSA 169-C:34, III**, Duties of the Department of Health and Human Services, and RSA 189:72, Child Abuse or Neglect Information**

CSD File: DKA

CANDIA SCHOOL DISTRICT
PAYROLL PROCEDURES

All salaries and supplements paid to regular staff members, substitute or part-time personnel, and student workers will be paid through the business office.

Proper payroll procedures are dependent on staff attendance accounting and on the signing-in and signing-out of part-time and hourly workers. The necessary procedures for this will be established by the Superintendent and carried out by the administrative personnel.

Compensation records kept by the business office will reflect an accurate history of the compensation and related benefits accorded each employee.

Pay Day Schedule

The school district pays salaries on a regular schedule throughout the school year. There shall be no salary advances.

Salary Deductions

Salary deductions are allowed. They are subject to the limitation of the accounting equipment. Authorized payroll deductions include:

1. Credit Union
2. Tax-Sheltered Annuities
3. Union Dues
4. Insurance Premium Contributions
5. ~~**Computer Purchase Repayment**~~

All salary deductions, other than those regulated by federal or state laws, will be deducted only upon written approval of the employee.

Legal References:
RSA 194-C:4 (II) (a), Superintendent Services, RSA 275:43, Payment of Wages; Hourly School District Employees

Adopted: February 3, 2000

CSD File: DIH

CANDIA SCHOOL DISTRICT
FRAUD PREVENTION AND FISCAL MANAGEMENT

Authority

The Board expects all Board members, district employees, volunteers, consultants, vendors, contractors and other parties that maintain a relationship with the school district to act with integrity, due diligence, and in accordance with law in their duties involving the District's resources. The Board is entrusted with public funds, and no one connected with the District shall do anything to erode that trust.

Definitions

Fraud, financial improprieties, or irregularities include but are not limited to:

1. **Forgery or unauthorized alteration of any document or account belonging to the District.**
2. **Forgery or unauthorized alteration of a check, bank draft, or any other financial document.**
3. **Misappropriation of funds, securities, supplies, or other assets.**
4. **Impropriety in handling money or reporting financial transactions.**
5. **Profiteering because of insider information of district information or activities.**
6. **Disclosure of confidential and/or proprietary information to outside parties.**
7. **Acceptance or seeking of anything of material value, other than items used in the normal course of advertising, from contractors, vendors, or persons providing services to the District.**
8. **Destruction, removal, or inappropriate use of District records, furniture, fixtures, or equipment.**
9. **Failure to provide financial records to authorized state or local entities.**
10. **Failure to cooperate fully with any financial auditors, investigators or law enforcement.**
11. **Other dishonest or fraudulent acts involving District monies or resources.**

Delegation of Responsibility

The Superintendent or designee shall be responsible to develop and implement internal controls designed to prevent and detect fraud, financial impropriety, or fiscal irregularities within the District, subject to review and approval by the Board.

The Superintendent shall be responsible for maintaining a sound system of internal controls that is designed to identify potential risks, evaluate the nature and extent of those risks, and manage them effectively.

District administrators are responsible to be alert to an indication of fraud, financial impropriety, or irregularity within their areas of responsibility.

The Superintendent shall recommend to the Board for its approval completion of a forensic audit when it is deemed necessary and beneficial to the District.

The Superintendent shall ensure the appropriate authorities are notified, pursuant to state law, when cases of fraud, embezzlement, or theft have been identified.

Guidelines

Reporting

An employee who suspects fraud, impropriety, or irregularity shall immediately report his/her suspicions to the Superintendent. If the report involves the Superintendent, the employee shall report his/her suspicions to the Board Chair. Employees who bring forth a legitimate concern or suspicion about a potential impropriety shall not be retaliated against. Those who do retaliate against such an employee shall be subject to disciplinary action.

Investigation

The Superintendent shall have primary responsibility for conducting necessary investigations of reported fraudulent activity.

Based on his/her judgment, the Superintendent shall coordinate investigative efforts with the District auditor, insurance agent, external agencies, and law enforcement officials, if applicable.

If the Superintendent is involved in the complaint, the Board Chair is authorized to engage the District's local legal counsel or alternate legal counsel to initiate an investigation of the complaint and coordinate the investigative efforts with individuals and agencies s/he deems appropriate.

Records shall be maintained for use in an investigation.

Individuals found to have altered or destroyed records shall be subject to disciplinary action. If an investigation substantiates the occurrence of a fraudulent activity, the Superintendent shall present a report to the Board and appropriate personnel.

If the Superintendent has not previously notified law enforcement and/or a regulatory agency with jurisdiction, the Board shall determine the final disposition of the matter, including whether the matter will be referred to the appropriate law enforcement and/or regulatory agency for further investigation or action.

Confidentiality

The Superintendent shall investigate reports of fraudulent activity in a manner that protects the confidentiality of the individuals and facts. All employees involved in the investigation are required to maintain confidentiality regarding all information about the matter during the investigation. Results of an investigation shall not be disclosed to or discussed with anyone other than those individuals with a legitimate right-to-know, until the results are made public.

Prevention

In order to prevent fraud, the Board directs that a system of internal controls be followed that include but are not limited to the following:

- **Segregation of Duties - Where possible, more than one (1) person will be involved in pieces of financial transactions. No one (1) person shall be responsible for an entire financial transaction.**
- **Payments - Payments shall be made only by checks. No cash transactions shall be permitted. Check signers shall be approved annually by the Board and will consist of persons not involved in the transaction.**
- **Bank Reconciliations - Bank statements and cancelled checks shall be reconciled by individuals who are not authorized to sign checks, nor involved in check processing.**

- **Access to Checks - Physical and electronic access to School District checks and accounts shall be limited to those employees with designated business functions.**
- **Capital Assets - The business office shall maintain updated lists of district capital assets.**
- **Training - Administrators shall be responsible for ensuring that employees under their supervision receive training regarding fraud prevention.**

Candia School District
January 4, 2018 Expenditure Report

XI.A.

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1100	21110010200 5112	REG ED - TEACHER SALARIES	1,416,166.68	1,413,184.64	108,505.47	487,779.44	900,118.97	25,286.23	1.79%
1100	21110010200 5114	REG ED - PARAPROFESSIONAL	19,784.16	19,784.16	1,286.40	6,524.80	13,054.68	204.68	1.03%
1100	21110010200 5120	REG ED - SUBSTITUTE SALARIES	43,950.00	43,950.00	2,364.27	5,586.77	0.00	38,363.23	87.29%
1100	21110010200 5122	REG ED - HEALTH INSURANCE BUYOUT	18,553.67	23,803.67	6,700.92	11,901.84	11,901.83	0.00	0.00%
1100	21110010200 5211	REG ED - HEALTH INSURANCE	482,352.11	408,463.75	32,684.10	190,402.81	193,137.39	24,923.55	6.10%
1100	21110010200 5212	REG ED - DENTAL INSURANCE	21,395.52	19,736.07	1,717.08	11,657.80	7,830.50	247.77	1.26%
1100	21110010200 5213	REG ED - LIFE INSURANCE	1,811.52	1,811.52	149.22	880.36	901.64	29.52	1.63%
1100	21110010200 5214	REG ED - DISABILITY INSURANCE	3,560.43	3,560.43	293.31	1,714.22	1,832.38	13.83	0.39%
1100	21110010200 5220	REG ED - FICA	114,631.80	114,631.80	8,886.38	37,964.47	70,556.35	6,110.98	5.33%
1100	21110010200 5232	REG ED - NHRS PROFESSIONAL	237,931.08	240,913.12	18,836.57	84,678.60	156,260.64	(26.12)	-0.01%
1100	21110010200 5240	REG ED - TUITION REIMBURSEMENT	25,000.00	25,000.00	190.82	6,037.65	950.00	18,012.35	72.05%
1100	21110010200 5241	REG ED - WORKSHOP REIMB PROF	6,200.00	6,200.00	150.00	1,071.00	1,026.87	4,102.13	66.16%
1100	21110010200 5250	REG ED - UNEMPLOYMENT INSURANCE	1,620.00	1,620.00	0.00	624.01	0.00	995.99	61.48%
1100	21110010200 5260	REG ED - WORKER'S COMPENSATION	5,156.68	5,571.01	0.00	5,571.01	0.00	0.00	0.00%
1100	21110010200 5330	REG ED - OTHER PROF SVCS	750.00	750.00	0.00	0.00	0.00	750.00	100.00%
1100	21110010200 5431	REG ED - REPAIRS EQUIPMENT	300.00	300.00	0.00	0.00	0.00	300.00	100.00%
1100	21110010200 5442	REG ED - RENTAL OF EQUIPMENT	10,627.00	11,348.20	1,185.77	4,736.01	6,612.19	0.00	0.00%
1100	21110010200 5580	REG ED - MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	0.00	200.00	100.00%
1100	21110010200 5610	REG ED - SUPPLIES	14,722.00	14,722.00	563.58	7,211.37	2,330.58	5,180.05	35.19%
1100	21110010200 5641	REG ED - TEXTBOOKS	300.00	300.00	0.00	0.00	0.00	300.00	100.00%
1100	21110010200 5643	REG ED - INFORMATION ACCESS FEES	5,199.99	5,511.99	0.00	5,511.99	0.00	0.00	0.00%
1100	21110010200 5737	REG ED - REPLACEMENT FURNITURE & F	1,685.90	1,685.90	566.99	566.99	1,147.49	(28.58)	-1.70%
1100	21110010208 5610	ART - SUPPLIES	2,625.07	2,625.07	0.00	1,037.64	602.50	984.93	37.52%
1100	21110010218 5610	HEALTH - SUPPLIES	1,000.00	1,000.00	0.00	0.00	292.90	707.10	70.71%
1100	21110010223 5610	MATH - SUPPLIES	588.20	588.20	111.10	467.30	0.00	120.90	20.55%
1100	21110010223 5641	MATH - TEXTBOOKS	575.00	575.00	0.00	0.00	0.00	575.00	100.00%
1100	21110010223 5645	MATH - PRACTICE BOOKS	4,806.75	4,806.75	0.00	3,285.57	0.00	1,521.18	31.65%
1100	21110010224 5610	MUSIC - SUPPLIES	1,862.58	1,862.58	0.00	1,130.71	149.70	582.17	31.26%
1100	21110010224 5731	MUSIC - NEW EQUIPMENT	1,193.45	1,193.45	0.00	1,220.79	0.00	(27.34)	-2.29%
1100	21110010225 5610	PHYS ED - SUPPLIES	545.34	545.34	0.00	0.00	0.00	545.34	100.00%
1100	21110010227 5610	READING - SUPPLIES	210.11	210.11	0.00	242.56	0.00	(32.45)	-15.44%
1100	21110010227 5645	READING - PRACTICE BOOKS	5,007.17	5,007.17	0.00	4,455.02	0.00	552.15	11.03%
1100	21110010229 5610	SCIENCE - SUPPLIES	1,350.35	1,350.35	0.00	0.00	1,000.00	350.35	25.95%
1100	21110010229 5641	SCIENCE - TEXTBOOKS	39,810.83	39,810.83	0.00	0.00	0.00	39,810.83	100.00%
1100	21110010230 5610	SOCIAL STUDIES - SUPPLIES	700.64	700.64	0.00	683.37	0.00	17.27	2.46%
1100 Total			2,492,174.03	2,423,323.75	184,191.98	882,944.10	1,369,706.61	170,673.04	
1105	21110530200 5561	REG ED HIGH SCHOOL - TUITION OTHER LEA'S	989,503.00	862,503.00	0.00	460,031.96	402,054.91	416.13	0.05%
1105	21110530200 5563	REG ED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	656,520.70	837,534.30	0.00	386,174.20	451,360.10	0.00	0.00%
1105 Total			1,646,023.70	1,700,037.30	0.00	846,206.16	853,415.01	416.13	
1200	21120010200 5111	SPED ELEMENTARY - ADMIN/OTHER SALARIES	79,438.40	80,999.00	6,230.70	37,384.20	43,614.80	0.00	0.00%
1200	21120010200 5112	SPED ELEMENTARY - TEACHER SALARIES	170,077.58	152,072.58	11,626.78	52,545.51	98,827.49	699.58	0.46%
1200	21120010200 5114	SPED ELEMENTARY - PARAPROFESSIONAL	144,516.50	163,406.35	12,825.83	52,691.80	93,164.21	17,550.34	10.74%

Candia School District
January 4, 2018 Expenditure Report

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1200	21120010200 5115	SPED ELEMENTARY - SECRETARIAL SALARIES	20,913.75	23,701.40	1,641.81	8,135.40	15,062.84	503.16	2.12%
1200	21120010200 5117	SPED ELEMENTARY - CO-CURRICULAR SALARIES	450.00	450.00	0.00	0.00	0.00	450.00	100.00%
1200	21120010200 5122	SPED ELEMENTARY - HEALTH INSURANCE BUYOUT	12,167.03	12,917.03	1,729.26	3,458.52	9,458.51	0.00	0.00%
1200	21120010200 5211	SPED ELEMENTARY - HEALTH INSURANCE	103,894.72	94,131.12	7,940.31	36,190.32	42,024.71	15,916.09	16.91%
1200	21120010200 5212	SPED ELEMENTARY - DENTAL INSURANCE	4,013.76	4,013.76	295.47	1,795.84	2,173.86	44.06	1.10%
1200	21120010200 5213	SPED ELEMENTARY - LIFE INSURANCE	474.96	488.52	43.19	230.34	258.18	0.00	0.00%
1200	21120010200 5214	SPED ELEMENTARY - DISABILITY INSURANCE	623.80	627.84	48.38	274.26	353.58	0.00	0.00%
1200	21120010200 5220	SPED ELEMENTARY - FICA	32,708.62	34,486.33	2,563.21	11,609.01	19,869.55	3,007.77	8.72%
1200	21120010200 5231	SPED ELEMENTARY - NHRS SUPPORT	2,542.38	2,560.90	186.84	789.50	1,714.15	57.25	2.24%
1200	21120010200 5232	SPED ELEMENTARY - NHRS PROFESSIONAL	43,394.09	43,665.01	3,100.06	15,527.97	24,727.98	3,409.06	7.81%
1200	21120010200 5240	SPED ELEMENTARY - TUITION REIMBURSEMENT	4,950.00	4,950.00	0.00	0.00	1,773.00	3,177.00	64.18%
1200	21120010200 5241	SPED ELEMENTARY - WORKSHOP REIMB PROF	800.00	800.00	0.00	0.00	800.00	0.00	0.00%
1200	21120010200 5244	SPED ELEMENTARY - SECRETARIAL WORKSHOP	325.00	325.00	0.00	0.00	0.00	325.00	100.00%
1200	21120010200 5250	SPED ELEMENTARY - UNEMPLOYMENT INSURANCE	1,020.00	1,020.00	0.00	392.88	0.00	627.12	61.48%
1200	21120010200 5260	SPED ELEMENTARY - WORKER'S COMPENSATION	1,569.84	1,695.98	0.00	1,695.98	0.00	0.00	0.00%
1200	21120010200 5330	SPED ELEMENTARY - OTHER PROF SVCS	84,930.00	71,930.00	2,993.42	6,561.32	65,166.51	202.17	0.28%
1200	21120010200 5336	SPED ELEMENTARY - MEDICAID SERVICE PROVIDER	5,000.00	5,000.00	50.93	132.14	4,867.86	0.00	0.00%
1200	21120010200 5442	SPED ELEMENTARY - RENTAL OF EQUIPMENT	475.00	475.00	0.00	244.74	230.26	0.00	0.00%
1200	21120010200 5531	SPED ELEMENTARY - TELEPHONE	1,851.00	1,851.00	153.23	610.52	1,289.48	(49.00)	-2.65%
1200	21120010200 5564	SPED ELEMENTARY - TUITION TO PRIVATE SCHOOL	214,215.00	244,556.32	8,222.41	72,829.70	143,220.73	28,505.89	11.66%
1200	21120010200 5580	SPED ELEMENTARY - MILEAGE REIMBURSEMENT	1,000.00	3,000.00	0.00	2,292.09	0.00	707.91	23.60%
1200	21120010200 5610	SPED ELEMENTARY - SUPPLIES	500.00	4,500.00	2,359.20	2,459.20	1,490.80	550.00	12.22%
1200	21120010200 5810	SPED ELEMENTARY - DUES & FEES	1,075.00	1,075.00	0.00	795.00	0.00	280.00	26.05%
1200	21120030000 5320	SPED HIGH SCHOOL - PROFESSIONAL EDUCATIONAL	0.00	25,378.70	0.00	0.00	25,378.70	0.00	0.00%
1200	21120030000 5330	SPED HIGH SCHOOL - OTHER PROF SVCS	0.00	21,934.30	2,840.00	5,415.00	16,519.30	0.00	0.00%
1200	21120030000 5561	SPED HIGH SCHOOL - TUITION OTHER LEA'S	221,920.00	221,920.00	0.00	184,220.80	37,699.20	0.00	0.00%
1200	21120030000 5563	SPED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	363,262.00	278,661.90	0.00	139,397.40	138,485.12	779.38	0.28%
1200	21120030000 5564	SPED HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	120,419.00	114,489.70	6,097.98	33,846.36	60,727.44	19,915.90	17.40%
1200 Total			1,638,527.43	1,617,082.74	70,949.01	671,525.80	848,898.26	96,658.68	
1230	21123010000 5564	ESY - TUITION TO PRIVATE SCHOOL	23,950.00	20,650.00	0.00	19,885.00	0.00	765.00	3.70%
1230	21123010200 5112	ESY ELEMENTARY - TEACHER SALARIES	5,000.00	5,612.50	0.00	5,612.50	0.00	0.00	0.00%
1230	21123010200 5114	ESY ELEMENTARY - PARAPROFESSIONAL	4,553.12	3,855.82	0.00	2,900.50	0.00	955.32	24.78%
1230	21123010200 5220	ESY ELEMENTARY - FICA	730.81	730.81	0.00	651.25	0.00	79.56	10.89%
1230	21123010200 5231	ESY ELEMENTARY - NHRS SUPPORT	408.09	408.09	0.00	0.00	0.00	408.09	100.00%
1230	21123010200 5232	ESY ELEMENTARY - NHRS PROFESSIONAL	868.00	868.00	0.00	809.06	0.00	58.94	6.79%
1230	21123010200 5330	ESY ELEMENTARY - OTHER PROF SVCS	16,565.00	16,565.00	0.00	13,870.00	0.00	2,695.00	16.27%
1230	21123010200 5580	ESY ELEMENTARY - MILEAGE REIMBURSEMENT	75.00	75.00	0.00	0.00	0.00	75.00	100.00%
1230	21123010200 5610	ESY ELEMENTARY - SUPPLIES	100.00	100.00	0.00	68.49	31.51	0.00	0.00%
1230	21123020200 5564	ESY MIDDLE - TUITION TO PRIVATE SCHOOL	6,350.00	6,350.00	0.00	4,158.80	1,681.04	510.16	8.03%
1230	21123030200 5563	ESY HIGH SCHOOL - TUITION PUBLIC ACADEMIES	0.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00%
1230	21123030200 5564	ESY HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	2,500.00	2,584.80	0.00	2,584.80	0.00	0.00	0.00%
1230 Total			61,100.02	60,800.02	0.00	50,540.40	4,712.55	5,547.07	

Candia School District
January 4, 2018 Expenditure Report

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1260	21126010200 5114	ELL - PARAPROFESSIONAL	5,400.00	5,400.00	0.00	106.12	0.00	5,293.88	98.03%
1260	21126010200 5220	ELL - FICA	413.10	413.10	0.00	8.12	0.00	404.98	98.03%
1260	21126010200 5250	ELL - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
1260	21126010200 5260	ELL - WORKER'S COMPENSATION	19.98	21.59	0.00	21.59	0.00	0.00	0.00%
1260 Total			5,893.08	5,894.69	0.00	158.94	0.00	5,735.75	
1270	21127010200 5112	ADV LEARNER - TEACHER SALARIES	65,002.00	65,002.00	5,000.16	22,500.72	42,501.28	0.00	0.00%
1270	21127010200 5211	ADV LEARNER - HEALTH INSURANCE	19,995.75	19,995.75	1,646.72	9,377.41	9,610.08	1,008.26	5.04%
1270	21127010200 5212	ADV LEARNER - DENTAL INSURANCE	783.36	783.36	66.93	451.83	331.44	0.09	0.01%
1270	21127010200 5213	ADV LEARNER - LIFE INSURANCE	68.88	68.88	5.75	34.50	31.50	2.88	4.18%
1270	21127010200 5214	ADV LEARNER - DISABILITY INSURANCE	162.51	162.51	13.54	81.24	81.24	0.03	0.02%
1270	21127010200 5220	ADV LEARNER - FICA	4,972.65	4,972.65	375.96	1,688.74	3,239.81	44.10	0.89%
1270	21127010200 5232	ADV LEARNER - NHRS PROFESSIONAL	11,284.35	11,284.35	868.02	3,906.09	7,378.22	0.04	0.00%
1270	21127010200 5250	ADV LEARNER - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
1270	21127010200 5260	ADV LEARNER - WORKER'S COMPENSATION	235.79	254.74	0.00	254.74	0.00	0.00	0.00%
1270	21127010200 5610	ADV LEARNER - SUPPLIES	972.00	972.00	0.00	842.27	120.00	9.73	1.00%
1270 Total			103,537.29	103,556.24	7,977.08	39,160.65	63,293.57	1,102.02	
1410	21141010200 5111	COCURRICULAR - ADMIN/OTHER SALARIES	300.00	300.00	0.00	0.00	0.00	300.00	100.00%
1410	21141010200 5112	COCURRICULAR - TEACHER SALARIES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
1410	21141010200 5117	COCURRICULAR - CO-CURRICULAR SALARIES	10,710.00	10,710.00	3,780.00	5,580.00	0.00	5,130.00	47.90%
1410	21141010200 5220	COCURRICULAR - FICA	1,148.27	1,148.27	272.50	402.83	0.00	745.44	64.92%
1410	21141010200 5232	COCURRICULAR - NHRS PROFESSIONAL	2,559.59	2,559.59	656.22	916.62	0.00	1,642.97	64.19%
1410	21141010200 5610	COCURRICULAR - SUPPLIES	750.00	750.00	0.00	0.00	350.00	400.00	53.33%
1410	21141010200 5810	COCURRICULAR - DUES & FEES	425.00	425.00	0.00	233.50	575.00	(383.50)	-90.24%
1410 Total			19,892.86	19,892.86	4,708.72	7,132.95	925.00	11,834.91	
1420	21142010200 5117	ATHLETICS - CO-CURRICULAR SALARIES	14,805.00	14,805.00	1,732.50	5,512.50	1,575.00	7,717.50	52.13%
1420	21142010200 5220	ATHLETICS - FICA	1,132.58	1,132.58	131.98	421.16	120.49	590.93	52.18%
1420	21142010200 5232	ATHLETICS - NHRS PROFESSIONAL	2,578.34	2,578.34	300.76	519.50	0.00	2,058.84	79.85%
1420	21142010200 5330	ATHLETICS - OTHER PROF SVCS	4,176.00	4,176.00	0.00	4,176.00	0.00	0.00	0.00%
1420	21142010200 5441	ATHLETICS - RENTAL OF LAND & BUILDING	6,550.00	6,550.00	0.00	0.00	5,000.00	1,550.00	23.66%
1420	21142010200 5610	ATHLETICS - SUPPLIES	1,923.52	1,923.52	0.00	372.00	0.00	1,551.52	80.66%
1420	21142010200 5739	ATHLETICS - OTHER EQUIPMENT	2,770.00	2,770.00	408.95	765.80	2,004.20	0.00	0.00%
1420	21142010200 5810	ATHLETICS - DUES & FEES	490.00	490.00	470.00	470.00	0.00	20.00	4.08%
1420 Total			34,425.44	34,425.44	3,044.19	12,236.96	8,699.69	13,488.79	
2120	21212010200 5112	GUIDANCE - TEACHER SALARIES	68,918.34	68,919.00	5,301.46	23,856.57	45,062.43	0.00	0.00%
2120	21212010200 5211	GUIDANCE - HEALTH INSURANCE	9,182.28	18,987.49	1,658.46	9,387.32	9,600.17	0.00	0.00%
2120	21212010200 5212	GUIDANCE - DENTAL INSURANCE	524.88	783.27	63.63	440.28	342.99	0.00	0.00%
2120	21212010200 5213	GUIDANCE - LIFE INSURANCE	68.88	68.88	5.75	34.50	31.50	2.88	4.18%
2120	21212010200 5214	GUIDANCE - DISABILITY INSURANCE	172.30	172.32	14.36	86.16	86.16	0.00	0.00%
2120	21212010200 5220	GUIDANCE - FICA	5,272.25	5,272.31	395.82	1,794.06	3,447.28	30.97	0.59%
2120	21212010200 5232	GUIDANCE - NHRS PROFESSIONAL	11,964.22	11,964.34	920.34	4,141.53	7,822.84	(0.03)	0.00%
2120	21212010200 5250	GUIDANCE - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
2120	21212010200 5260	GUIDANCE - WORKER'S COMPENSATION	250.00	270.09	0.00	270.09	0.00	0.00	0.00%

Candia School District
January 4, 2018 Expenditure Report

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2120	21212010200 5330	GUIDANCE - OTHER PROF SVCS	6,154.72	5,842.72	0.00	5,545.95	252.00	44.77	0.77%
2120 Total			102,567.87	112,340.42	8,359.82	45,579.57	66,645.37	115.48	
2130	21213010200 5112	HEALTH - TEACHER SALARIES	41,286.00	41,286.00	3,175.84	14,291.28	26,994.72	0.00	0.00%
2130	21213010200 5120	HEALTH - SUBSTITUTE SALARIES	0.00	125.00	62.50	187.50	0.00	(62.50)	-50.00%
2130	21213010200 5211	HEALTH - HEALTH INSURANCE	26,154.00	26,154.00	2,160.60	12,441.09	12,379.55	1,333.36	5.10%
2130	21213010200 5212	HEALTH - DENTAL INSURANCE	1,389.36	1,389.42	118.74	801.54	587.88	0.00	0.00%
2130	21213010200 5213	HEALTH - LIFE INSURANCE	68.88	68.88	5.75	34.50	31.50	2.88	4.18%
2130	21213010200 5214	HEALTH - DISABILITY INSURANCE	103.22	103.22	8.60	51.60	51.60	0.02	0.02%
2130	21213010200 5220	HEALTH - FICA	3,158.38	3,158.38	226.13	1,025.38	2,044.65	88.35	2.80%
2130	21213010200 5232	HEALTH - NHRS PROFESSIONAL	7,167.25	7,167.25	551.32	2,480.94	4,686.28	0.03	0.00%
2130	21213010200 5250	HEALTH - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
2130	21213010200 5260	HEALTH - WORKER'S COMPENSATION	145.42	157.10	0.00	157.10	0.00	0.00	0.00%
2130	21213010200 5330	HEALTH - OTHER PROF SVCS	3,000.00	2,875.00	625.25	1,108.25	1,766.75	0.00	0.00%
2130	21213010200 5610	HEALTH - SUPPLIES	2,160.00	2,160.00	0.00	676.91	1,104.09	379.00	17.55%
2130	21213010200 5641	HEALTH - TEXTBOOKS	86.25	86.25	0.00	0.00	0.00	86.25	100.00%
2130	21213010200 5642	HEALTH - ELECTRONIC INFORMATION	375.00	375.00	0.00	302.25	0.00	72.75	19.40%
2130	21213010200 5735	HEALTH - REPLACEMENT EQUIPMENT	5,267.70	5,267.70	0.00	0.00	0.00	5,267.70	100.00%
2130	21213010200 5810	HEALTH - DUES & FEES	175.00	175.00	0.00	0.00	0.00	175.00	100.00%
2130 Total			90,596.46	90,608.20	6,934.73	33,581.45	49,647.02	7,379.73	
2140	21214010200 5330	PSYCH SERVICES - OTHER PROF SVCS	59,960.00	59,960.00	9,935.50	27,939.75	32,020.25	0.00	0.00%
2140	21214010200 5610	PSYCH SERVICES - SUPPLIES	750.65	1,050.65	0.00	993.42	57.23	0.00	0.00%
2140 Total			60,710.65	61,010.65	9,935.50	28,933.17	32,077.48	0.00	
2150	21215010200 5330	SPEECH - OTHER PROF SVCS	103,740.00	117,513.84	10,130.24	29,862.59	87,651.25	0.00	0.00%
2150	21215010200 5580	SPEECH - MILEAGE REIMBURSEMENT	400.00	400.00	0.00	0.00	0.00	400.00	100.00%
2150 Total			104,140.00	117,913.84	10,130.24	29,862.59	87,651.25	400.00	
2160	21216010200 5334	THERAPY SVCS - OT CONTRACTED SVCS	79,350.00	88,456.24	8,174.16	25,149.22	63,307.02	0.00	0.00%
2160 Total			79,350.00	88,456.24	8,174.16	25,149.22	63,307.02	0.00	
2162	21216210200 5330	PHYSICAL THERAPY - OTHER PROF SVCS	1,000.00	1,000.00	272.50	272.50	727.50	0.00	0.00%
2162 Total			1,000.00	1,000.00	272.50	272.50	727.50	0.00	
2190	21219010200 5330	OTHER SUPPORT SERVICES - OTHER PROF SVCS	750.00	750.00	0.00	0.00	750.00	0.00	0.00%
2190	21219010200 5550	OTHER SUPPORT SERVICES - PRINTING	716.00	716.00	180.00	465.00	140.00	111.00	15.50%
2190	21219010200 5610	OTHER SUPPORT SERVICES - SUPPLIES	1,585.00	1,585.00	0.00	0.00	0.00	1,585.00	100.00%
2190	21219010200 5810	OTHER SUPPORT SERVICES - DUES & FEES	1,152.00	1,152.00	0.00	579.60	572.40	0.00	0.00%
2190 Total			4,203.00	4,203.00	180.00	1,044.60	1,462.40	1,696.00	
2210	21221010200 5117	STAFF DEVELOPMENT - CO-CURRICULAR SALARIES	8,200.00	8,200.00	630.00	6,023.75	0.00	2,176.25	26.54%
2210	21221010200 5220	STAFF DEVELOPMENT - FICA	627.30	627.30	45.65	455.13	0.00	172.17	27.45%
2210	21221010200 5232	STAFF DEVELOPMENT - NHRS PROFESSIONAL	1,423.52	1,423.52	109.37	1,045.73	0.00	377.79	26.54%
2210	21221010200 5291	STAFF DEVELOPMENT - ADMIN DIRECTED WORKSHOI	1,750.00	1,750.00	0.00	799.00	0.00	951.00	54.34%
2210 Total			12,000.82	12,000.82	785.02	8,323.61	0.00	3,677.21	
2220	21222010200 5111	MEDIA - ADMIN/OTHER SALARIES	58,200.00	58,201.00	4,477.00	20,146.50	38,054.50	0.00	0.00%
2220	21222010200 5122	MEDIA - HEALTH INSURANCE BUYOUT	3,000.00	3,000.00	750.00	1,500.00	1,500.00	0.00	0.00%
2220	21222010200 5213	MEDIA - LIFE INSURANCE	68.88	68.88	5.75	34.50	31.50	2.88	4.18%

Candia School District
January 4, 2018 Expenditure Report

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2220	21222010200 5214	MEDIA - DISABILITY INSURANCE	145.50	145.56	12.13	72.78	72.78	0.00	0.00%
2220	21222010200 5220	MEDIA - FICA	4,681.79	4,681.79	399.87	1,655.99	3,025.92	(0.12)	0.00%
2220	21222010200 5232	MEDIA - NHRS PROFESSIONAL	10,129.61	10,129.61	777.20	3,497.40	6,606.26	25.95	0.26%
2220	21222010200 5250	MEDIA - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
2220	21222010200 5260	MEDIA - WORKER'S COMPENSATION	206.71	223.32	0.00	223.32	0.00	0.00	0.00%
2220	21222010200 5430	MEDIA - REPAIRS & MAINT SERVICES	1,617.00	1,617.00	0.00	1,413.00	0.00	204.00	12.62%
2220	21222010200 5431	MEDIA - REPAIRS EQUIPMENT	400.00	400.00	0.00	0.00	0.00	400.00	100.00%
2220	21222010200 5610	MEDIA - SUPPLIES	1,030.40	1,030.40	0.00	766.41	0.00	263.99	25.62%
2220	21222010200 5615	MEDIA - AV SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	100.00%
2220	21222010200 5641	MEDIA - TEXTBOOKS	5,750.00	5,750.00	4,244.02	4,244.02	468.17	1,037.81	18.05%
2220	21222010200 5644	MEDIA - PERIODICALS	438.51	438.51	0.00	372.66	0.00	65.85	15.02%
2220	21222010200 5649	MEDIA - NON PRINT	7,560.00	7,560.00	0.00	0.00	59.99	7,500.01	99.21%
2220 Total			93,788.40	93,806.07	10,665.97	33,949.69	49,819.12	10,037.26	
2310	21231010200 5111	SCHOOL BOARD SERVICES - ADMIN/OTHER SALARIES	4,200.00	4,200.00	0.00	2,100.00	2,100.00	0.00	0.00%
2310	21231010200 5113	SCHOOL BOARD SERVICES - TREASURER SALARIES	1,200.00	1,200.00	600.00	600.00	600.00	0.00	0.00%
2310	21231010200 5115	SCHOOL BOARD SERVICES - SECRETARIAL SALARIES	1,500.00	1,500.00	125.00	625.00	0.00	875.00	58.33%
2310	21231010200 5220	SCHOOL BOARD SERVICES - FICA	527.85	527.85	55.46	254.35	206.55	66.95	12.68%
2310	21231010200 5231	SCHOOL BOARD SERVICES - NHRS SUPPORT	170.70	170.70	14.23	71.15	0.00	99.55	58.32%
2310	21231010200 5332	SCHOOL BOARD SERVICES - AUDIT EXPENSES	12,370.00	12,370.00	0.00	4,347.25	2,762.75	5,260.00	42.52%
2310	21231010200 5341	SCHOOL BOARD SERVICES - LEGAL & CONSULTING	10,000.00	10,000.00	0.00	2,565.35	12,400.00	(4,965.35)	-49.65%
2310	21231010200 5342	SCHOOL BOARD SERVICES - DISTRICT MEETING SERVI	500.00	500.00	0.00	0.00	0.00	500.00	100.00%
2310	21231010200 5614	SCHOOL BOARD SERVICES - DISTRICT MEETING SUPPI	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
2310	21231010200 5618	SCHOOL BOARD SERVICES - TREASURER SUPPLIES	1,000.00	1,000.00	0.00	165.48	0.00	834.52	83.45%
2310	21231010200 5810	SCHOOL BOARD SERVICES - DUES & FEES	5,890.00	5,890.00	(452.50)	4,196.03	600.00	1,093.97	18.57%
2310 Total			39,858.55	39,858.55	342.19	14,924.61	18,669.30	6,264.64	
2320	21232010200 5590	SAU SERVICES - SAU SERVICES	169,196.00	169,196.00	10,000.00	125,000.00	44,196.00	0.00	0.00%
2320 Total			169,196.00	169,196.00	10,000.00	125,000.00	44,196.00	0.00	
2410	21241010200 5111	PRINCIPAL SERVICES - ADMIN/OTHER SALARIES	94,234.92	96,080.00	7,390.76	44,344.56	51,735.44	0.00	0.00%
2410	21241010200 5115	PRINCIPAL SERVICES - SECRETARIAL SALARIES	53,254.46	53,754.46	4,118.58	23,283.42	30,454.60	16.44	0.03%
2410	21241010200 5118	PRINCIPAL SERVICES - ASSISTANT PRINCIPAL SALAR	71,589.32	72,993.00	5,614.84	33,689.04	39,303.96	0.00	0.00%
2410	21241010200 5211	PRINCIPAL SERVICES - HEALTH INSURANCE	70,390.56	69,890.56	5,834.26	32,974.67	35,380.56	1,535.33	2.20%
2410	21241010200 5212	PRINCIPAL SERVICES - DENTAL INSURANCE	3,427.20	4,102.69	352.61	2,156.62	1,946.07	0.00	0.00%
2410	21241010200 5213	PRINCIPAL SERVICES - LIFE INSURANCE	82.56	117.72	9.81	58.86	58.86	0.00	0.00%
2410	21241010200 5214	PRINCIPAL SERVICES - DISABILITY INSURANCE	414.56	422.76	35.23	211.38	211.38	0.00	0.00%
2410	21241010200 5220	PRINCIPAL SERVICES - FICA	16,759.54	17,008.07	1,238.83	7,355.54	9,275.49	377.04	2.22%
2410	21241010200 5231	PRINCIPAL SERVICES - NHRS SUPPORT	4,398.25	4,398.25	337.02	2,022.12	2,359.16	16.97	0.39%
2410	21241010200 5232	PRINCIPAL SERVICES - NHRS PROFESSIONAL	28,787.09	29,351.09	2,257.78	13,546.68	15,804.44	(0.03)	0.00%
2410	21241010200 5241	PRINCIPAL SERVICES - WORKSHOP REIMB PROF	2,500.00	2,500.00	0.00	529.00	0.00	1,971.00	78.84%
2410	21241010200 5244	PRINCIPAL SERVICES - SECRETARIAL WORKSHOP	850.00	850.00	0.00	0.00	0.00	850.00	100.00%
2410	21241010200 5250	PRINCIPAL SERVICES - UNEMPLOYMENT INSURANCE	240.00	240.00	0.00	92.44	0.00	147.56	61.48%
2410	21241010200 5260	PRINCIPAL SERVICES - WORKER'S COMPENSATION	801.05	865.42	0.00	865.42	0.00	0.00	0.00%
2410	21241010200 5430	PRINCIPAL SERVICES - REPAIRS & MAINT SERVICES	2,380.00	2,380.00	0.00	290.95	0.00	2,089.05	87.78%

Candia School District
January 4, 2018 Expenditure Report

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2410	21241010200 5442	PRINCIPAL SERVICES - RENTAL OF EQUIPMENT	3,170.00	3,170.00	283.75	1,471.00	1,699.00	0.00	0.00%
2410	21241010200 5531	PRINCIPAL SERVICES - TELEPHONE	6,350.00	6,350.00	302.66	2,186.41	3,375.31	788.28	12.41%
2410	21241010200 5534	PRINCIPAL SERVICES - POSTAGE	1,700.00	1,700.00	0.00	1,700.00	0.00	0.00	0.00%
2410	21241010200 5540	PRINCIPAL SERVICES - ADVERTISING	500.00	500.00	0.00	0.00	0.00	500.00	100.00%
2410	21241010200 5550	PRINCIPAL SERVICES - PRINTING	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00%
2410	21241010200 5580	PRINCIPAL SERVICES - MILEAGE REIMBURSEMENT	1,250.00	1,250.00	62.81	198.49	0.00	1,051.51	84.12%
2410	21241010200 5610	PRINCIPAL SERVICES - SUPPLIES	500.00	500.00	0.00	286.75	22.97	190.28	38.06%
2410	21241010200 5641	PRINCIPAL SERVICES - TEXTBOOKS	310.50	310.50	0.00	0.00	0.00	310.50	100.00%
2410	21241010200 5644	PRINCIPAL SERVICES - PERIODICALS	410.00	410.00	0.00	128.00	95.00	187.00	45.61%
2410	21241010200 5810	PRINCIPAL SERVICES - DUES & FEES	1,800.00	1,800.00	0.00	250.00	1,550.00	0.00	0.00%
2410 Total			367,300.01	372,144.52	27,838.94	167,641.35	193,272.24	11,230.93	
2600	21260010200 5111	MAINTENANCE - ADMIN/OTHER SALARIES	57,222.00	58,367.00	4,489.76	26,938.56	31,428.44	0.00	0.00%
2600	21260010200 5116	MAINTENANCE - CUSTODIAL SALARIES	76,180.68	82,054.09	6,383.54	36,358.07	45,442.38	253.64	0.31%
2600	21260010200 5211	MAINTENANCE - HEALTH INSURANCE	47,902.80	46,902.80	3,827.08	21,705.11	23,774.08	1,423.61	3.04%
2600	21260010200 5212	MAINTENANCE - DENTAL INSURANCE	1,574.64	2,128.36	182.20	1,124.84	1,003.52	0.00	0.00%
2600	21260010200 5213	MAINTENANCE - LIFE INSURANCE	41.28	117.36	9.78	58.68	58.68	0.00	0.00%
2600	21260010200 5214	MAINTENANCE - DISABILITY INSURANCE	268.29	268.29	12.16	72.96	70.08	125.25	46.68%
2600	21260010200 5220	MAINTENANCE - FICA	10,205.30	10,637.80	777.91	4,533.82	5,866.10	237.88	2.24%
2600	21260010200 5231	MAINTENANCE - NHRS SUPPORT	12,212.23	12,855.61	974.70	5,748.06	6,938.80	168.75	1.31%
2600	21260010200 5250	MAINTENANCE - UNEMPLOYMENT INSURANCE	300.00	300.00	0.00	115.55	0.00	184.45	61.48%
2600	21260010200 5260	MAINTENANCE - WORKER'S COMPENSATION	2,725.67	2,944.68	0.00	2,944.68	0.00	0.00	0.00%
2600	21260010200 5411	MAINTENANCE - WATER/SEWERAGE	6,500.00	6,500.00	248.33	3,806.65	2,693.35	0.00	0.00%
2600	21260010200 5430	MAINTENANCE - REPAIRS & MAINT SERVICES	10,900.00	10,900.00	50.00	7,700.43	1,143.87	2,055.70	18.86%
2600	21260010200 5432	MAINTENANCE - REPAIRS BUILDINGS	20,000.00	20,000.00	1,259.90	7,088.26	2,333.74	10,578.00	52.89%
2600	21260010200 5433	MAINTENANCE - REPAIRS GROUNDS	6,000.00	6,000.00	600.00	4,410.00	1,190.00	400.00	6.67%
2600	21260010200 5434	MAINTENANCE - BUILDING IMPROVEMENTS	46,597.80	46,597.80	1,980.00	26,042.40	2,665.00	17,890.40	38.39%
2600	21260010200 5435	MAINTENANCE - REPAIRS MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
2600	21260010200 5436	MAINTENANCE - REPAIRS SECURITY SYSTEM	500.00	500.00	0.00	240.00	260.00	0.00	0.00%
2600	21260010200 5437	MAINTENANCE - GARBAGE REMOVAL	5,100.00	5,100.00	412.06	2,060.30	3,039.70	0.00	0.00%
2600	21260010200 5521	MAINTENANCE - PROPERTY/LIABILITY INS	16,701.00	16,701.00	0.00	15,615.00	0.00	1,086.00	6.50%
2600	21260010200 5580	MAINTENANCE - MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	0.00	200.00	100.00%
2600	21260010200 5610	MAINTENANCE - SUPPLIES	5,700.00	5,700.00	68.56	924.71	900.29	3,875.00	67.98%
2600	21260010200 5612	MAINTENANCE - MAINTENANCE SUPPLIES	14,000.00	14,000.00	967.67	3,634.26	6,115.74	4,250.00	30.36%
2600	21260010200 5619	MAINTENANCE - SUPPLIES GROUNDS	500.00	500.00	0.00	0.00	0.00	500.00	100.00%
2600	21260010200 5622	MAINTENANCE - ELECTRICITY	40,000.00	40,000.00	0.00	15,551.13	24,448.87	0.00	0.00%
2600	21260010200 5624	MAINTENANCE - OIL	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00	0.00%
2600	21260010200 5626	MAINTENANCE - GASOLINE	100.00	100.00	0.00	0.00	0.00	100.00	100.00%
2600	21260010200 5731	MAINTENANCE - NEW EQUIPMENT	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
2600	21260010200 5735	MAINTENANCE - REPLACEMENT EQUIPMENT	600.00	600.00	0.00	223.68	76.32	300.00	50.00%
2600 Total			424,531.69	432,474.79	22,243.65	186,897.15	199,448.96	46,128.68	
2700	21270010200 5517	REG ED - ATHLETIC TRANS	12,700.00	12,700.00	1,228.95	4,235.10	8,464.90	0.00	0.00%
2700	21270010200 5518	REG ED - FIELD TRIPS	8,111.90	8,111.90	0.00	0.00	7,779.90	332.00	4.09%

Candia School District
January 4, 2018 Expenditure Report

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2700	21270010200 5519	REG ED - TRANSPORTATION	315,813.20	315,813.20	56,438.49	87,519.81	182,246.99	46,046.40	14.58%
2700	21270010261 5519	SPED - TRANSPORTATION	195,000.00	195,000.00	20,052.15	58,633.62	151,357.43	(14,991.05)	-7.69%
2700 Total			531,625.10	531,625.10	77,719.59	150,388.53	349,849.22	31,387.35	
2835	21283510200 5330	PRE EMPLOYMENT PHYSICAL - OTHER PROF SVCS	250.00	250.00	0.00	0.00	0.00	250.00	100.00%
2835 Total			250.00	250.00	0.00	0.00	0.00	250.00	
2840	21284010200 5111	IT - ADMIN/OTHER SALARIES	64,229.00	65,478.00	5,036.76	30,220.56	35,257.44	0.00	0.00%
2840	21284010200 5211	IT - HEALTH INSURANCE	17,868.00	17,868.00	1,492.20	8,488.89	8,258.00	1,121.11	6.27%
2840	21284010200 5212	IT - DENTAL INSURANCE	689.28	861.07	74.97	461.88	399.19	0.00	0.00%
2840	21284010200 5213	IT - LIFE INSURANCE	41.28	41.40	3.45	20.70	20.70	0.00	0.00%
2840	21284010200 5214	IT - DISABILITY INSURANCE	160.57	163.68	13.64	81.84	81.84	0.00	0.00%
2840	21284010200 5220	IT - FICA	4,913.52	5,009.07	366.66	2,199.96	2,697.19	111.92	2.23%
2840	21284010200 5231	IT - NHRS SUPPORT	7,309.26	7,451.40	573.18	3,439.08	4,012.30	0.02	0.00%
2840	21284010200 5240	IT - TUITION REIMBURSEMENT	1,998.00	1,998.00	0.00	0.00	0.00	1,998.00	100.00%
2840	21284010200 5241	IT - WORKSHOP REIMB PROF	559.00	559.00	0.00	0.00	0.00	559.00	100.00%
2840	21284010200 5250	IT - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
2840	21284010200 5260	IT - WORKER'S COMPENSATION	237.65	256.75	0.00	256.75	0.00	0.00	0.00%
2840	21284010200 5330	IT - OTHER PROF SVCS	1,500.00	1,500.00	0.00	917.27	0.00	582.73	38.85%
2840	21284010200 5431	IT - REPAIRS EQUIPMENT	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
2840	21284010200 5610	IT - SUPPLIES	5,200.00	5,200.00	0.00	350.77	244.00	4,605.23	88.56%
2840	21284010200 5650	IT - SOFTWARE	7,853.50	7,853.50	0.00	2,192.40	400.00	5,261.10	66.99%
2840	21284010200 5734	IT - NEW COMPUTER EQUIP	2,512.00	2,512.00	0.00	0.00	0.00	2,512.00	100.00%
2840	21284010200 5735	IT - REPLACEMENT EQUIPMENT	59,954.00	59,954.00	0.00	56,313.36	369.36	3,271.28	5.46%
2840 Total			176,585.06	178,265.87	7,560.86	104,966.57	51,740.02	21,559.28	
2900	21290010200 5111	WAGE POOL - ADMIN/OTHER SALARIES	10,889.65	0.00	0.00	0.00	0.00	0.00	0.00%
2900 Total			10,889.65	0.00	0.00	0.00	0.00	0.00	
4100	21410010200 5710	SITE ACQUISITION - LAND & IMPROVEMENTS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
4100 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5110	21511010200 5910	PRINCIPAL OF DEBT - PRINCIPAL OF DEBT	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5110 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5120	21512010200 5830	INTEREST ON DEBT - INTEREST	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5120 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5221	21522110200 5930	FOOD SERVICE TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5221 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5230	21523000000 5930	CAPITAL PROJECTS TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5230 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5252	21525200000 5930	EXPENDABLE TRUST TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5252 Total			1.00	1.00	0.00	0.00	0.00	1.00	
Grand Total			8,270,173.11	8,270,173.11	472,014.15	3,466,420.57	4,358,163.59	445,588.95	

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1100	21110010200 5112	REG ED - TEACHER SALARIES	1,416,166.68	1,413,184.64	106,979.77	648,936.92	725,262.87	38,984.85	2.76%
1100	21110010200 5114	REG ED - PARAPROFESSIONAL	19,784.16	19,784.16	1,538.38	8,810.90	10,768.58	204.68	1.03%
1100	21110010200 5120	REG ED - SUBSTITUTE SALARIES	43,950.00	43,950.00	600.00	8,684.46	0.00	35,265.54	80.24%
1100	21110010200 5122	REG ED - HEALTH INSURANCE BUYOUT	18,553.67	23,803.67	0.00	11,901.84	11,901.83	0.00	0.00%
1100	21110010200 5211	REG ED - HEALTH INSURANCE	482,352.11	408,463.75	36,178.20	226,581.01	156,959.19	24,923.55	6.10%
1100	21110010200 5212	REG ED - DENTAL INSURANCE	21,395.52	19,736.07	1,763.43	13,421.23	6,067.07	247.77	1.26%
1100	21110010200 5213	REG ED - LIFE INSURANCE	1,811.52	1,811.52	160.72	1,041.08	740.92	29.52	1.63%
1100	21110010200 5214	REG ED - DISABILITY INSURANCE	3,560.43	3,560.43	293.31	2,007.53	1,539.07	13.83	0.39%
1100	21110010200 5220	REG ED - FICA	114,631.80	114,631.80	7,986.16	50,163.26	57,047.13	7,421.41	6.47%
1100	21110010200 5232	REG ED - NHRS PROFESSIONAL	237,931.08	240,913.12	18,275.18	112,359.04	125,905.64	2,648.44	1.10%
1100	21110010200 5240	REG ED - TUITION REIMBURSEMENT	25,000.00	25,000.00	0.00	6,037.65	950.00	18,012.35	72.05%
1100	21110010200 5241	REG ED - WORKSHOP REIMB PROF	6,200.00	6,200.00	901.87	1,972.87	2,435.00	1,792.13	28.91%
1100	21110010200 5250	REG ED - UNEMPLOYMENT INSURANCE	1,620.00	1,620.00	0.00	624.01	0.00	995.99	61.48%
1100	21110010200 5260	REG ED - WORKER'S COMPENSATION	5,156.68	5,571.01	0.00	5,571.01	0.00	0.00	0.00%
1100	21110010200 5330	REG ED - OTHER PROF SVCS	750.00	750.00	0.00	0.00	0.00	750.00	100.00%
1100	21110010200 5430	REG ED - REPAIRS & MAINT SERVICES	0.00	0.00	1,154.32	1,154.32	2,740.68	(3,895.00)	0.00%
1100	21110010200 5431	REG ED - REPAIRS EQUIPMENT	300.00	300.00	0.00	0.00	0.00	300.00	100.00%
1100	21110010200 5442	REG ED - RENTAL OF EQUIPMENT	10,627.00	11,348.20	(1,009.41)	3,726.60	3,726.60	3,895.00	34.32%
1100	21110010200 5580	REG ED - MILEAGE REIMBURSEMENT	200.00	200.00	18.19	18.19	0.00	181.81	90.91%
1100	21110010200 5610	REG ED - SUPPLIES	14,722.00	14,722.00	371.82	7,583.19	1,958.76	5,180.05	35.19%
1100	21110010208 5610	ART - SUPPLIES	2,625.07	2,625.07	0.00	1,037.64	602.50	984.93	37.52%
1100	21110010218 5610	HEALTH - SUPPLIES	1,000.00	1,000.00	288.90	288.90	0.00	711.10	71.11%
1100	21110010223 5610	MATH - SUPPLIES	588.20	588.20	0.00	467.30	57.94	62.96	10.70%
1100	21110010224 5610	MUSIC - SUPPLIES	1,862.58	1,862.58	0.00	1,130.71	149.70	582.17	31.26%
1100	21110010225 5610	PHYS ED - SUPPLIES	545.34	545.34	0.00	0.00	0.00	545.34	100.00%
1100	21110010227 5610	READING - SUPPLIES	210.11	210.11	0.00	242.56	0.00	(32.45)	-15.44%
1100	21110010229 5610	SCIENCE - SUPPLIES	1,350.35	1,350.35	13.47	13.47	1,738.71	(401.83)	-29.76%
1100	21110010230 5610	SOCIAL STUDIES - SUPPLIES	700.64	700.64	0.00	683.37	0.00	17.27	2.46%
1100	21110010200 5641	REG ED - TEXTBOOKS	300.00	300.00	0.00	0.00	0.00	300.00	100.00%
1100	21110010223 5641	MATH - TEXTBOOKS	575.00	575.00	0.00	0.00	0.00	575.00	100.00%
1100	21110010229 5641	SCIENCE - TEXTBOOKS	39,810.83	39,810.83	0.00	0.00	0.00	39,810.83	100.00%
1100	21110010200 5643	REG ED - INFORMATION ACCESS FEES	5,199.99	5,511.99	0.00	5,511.99	0.00	0.00	0.00%
1100	21110010223 5645	MATH - PRACTICE BOOKS	4,806.75	4,806.75	0.00	3,285.57	0.00	1,521.18	31.65%
1100	21110010227 5645	READING - PRACTICE BOOKS	5,007.17	5,007.17	0.00	4,455.02	0.00	552.15	11.03%
1100	21110010224 5731	MUSIC - NEW EQUIPMENT	1,193.45	1,193.45	0.00	1,220.79	0.00	(27.34)	-2.29%
1100	21110010200 5737	REG ED - REPLACEMENT FURNITURE & F	1,685.90	1,685.90	0.00	566.99	1,147.49	(28.58)	-1.70%
1100 Total			2,492,174.03	2,423,323.75	175,514.31	1,129,499.42	1,111,699.68	182,124.65	
1105	21110530200 5561	REG ED HIGH SCHOOL - TUITION OTHER LEA'S	989,503.00	862,503.00	11,398.96	471,430.92	391,360.95	(288.87)	-0.03%

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1105	21110530200 5563	REG ED HIGH SCHOOL - TUITION PUBLIC ACADEMI	656,520.70	837,534.30	0.00	386,174.20	451,360.10	0.00	0.00%
1105 Total			1,646,023.70	1,700,037.30	11,398.96	857,605.12	842,721.05	(288.87)	
1200	21120010200 5111	SPED ELEMENTARY - ADMIN/OTHER SALARIES	79,438.40	80,999.00	6,230.70	46,730.25	34,268.75	0.00	0.00%
1200	21120010200 5112	SPED ELEMENTARY - TEACHER SALARIES	170,077.58	152,072.58	11,626.78	69,985.68	81,387.32	699.58	0.46%
1200	21120010200 5114	SPED ELEMENTARY - PARAPROFESSIONAL	144,516.50	163,406.35	12,399.82	71,945.09	73,948.35	17,512.91	10.72%
1200	21120010200 5115	SPED ELEMENTARY - SECRETARIAL SALARIES	20,913.75	23,701.40	1,775.08	10,772.69	12,425.55	503.16	2.12%
1200	21120010200 5117	SPED ELEMENTARY - CO-CURRICULAR SALARIES	450.00	450.00	0.00	0.00	0.00	450.00	100.00%
1200	21120010200 5122	SPED ELEMENTARY - HEALTH INSURANCE BUYOUT	12,167.03	12,917.03	0.00	3,458.52	9,458.51	0.00	0.00%
1200	21120010200 5211	SPED ELEMENTARY - HEALTH INSURANCE	103,894.72	94,131.12	6,848.08	43,038.40	35,176.63	15,916.09	16.91%
1200	21120010200 5212	SPED ELEMENTARY - DENTAL INSURANCE	4,013.76	4,013.76	266.96	2,062.80	1,906.90	44.06	1.10%
1200	21120010200 5213	SPED ELEMENTARY - LIFE INSURANCE	474.96	488.52	48.38	278.72	209.80	0.00	0.00%
1200	21120010200 5214	SPED ELEMENTARY - DISABILITY INSURANCE	623.80	627.84	48.38	322.64	305.20	0.00	0.00%
1200	21120010200 5220	SPED ELEMENTARY - FICA	32,708.62	34,486.33	2,362.30	15,223.64	16,155.16	3,107.53	9.01%
1200	21120010200 5231	SPED ELEMENTARY - NHRS SUPPORT	2,542.38	2,560.90	202.00	1,089.62	1,414.03	57.25	2.24%
1200	21120010200 5232	SPED ELEMENTARY - NHRS PROFESSIONAL	43,394.09	43,665.01	3,100.06	20,178.06	20,077.90	3,409.05	7.81%
1200	21120010200 5240	SPED ELEMENTARY - TUITION REIMBURSEMENT	4,950.00	4,950.00	0.00	0.00	3,546.00	1,404.00	28.36%
1200	21120010200 5241	SPED ELEMENTARY - WORKSHOP REIMB PROF	800.00	800.00	0.00	0.00	800.00	0.00	0.00%
1200	21120010200 5244	SPED ELEMENTARY - SECRETARIAL WORKSHOP	325.00	325.00	0.00	0.00	0.00	325.00	100.00%
1200	21120010200 5250	SPED ELEMENTARY - UNEMPLOYMENT INSURANCI	1,020.00	1,020.00	0.00	392.88	0.00	627.12	61.48%
1200	21120010200 5260	SPED ELEMENTARY - WORKER'S COMPENSATION	1,569.84	1,695.98	0.00	1,695.98	0.00	0.00	0.00%
1200	21120030000 5320	SPED HIGH SCHOOL - PROFESSIONAL EDUCATIONA	0.00	25,378.70	0.00	0.00	25,378.70	0.00	0.00%
1200	21120010200 5330	SPED ELEMENTARY - OTHER PROF SVCS	84,930.00	71,930.00	15,593.17	22,154.49	49,573.34	202.17	0.28%
1200	21120030000 5330	SPED HIGH SCHOOL - OTHER PROF SVCS	0.00	21,934.30	2,275.00	7,690.00	14,244.30	0.00	0.00%
1200	21120010200 5336	SPED ELEMENTARY - MEDICAID SERVICE PROVIDE	5,000.00	5,000.00	28.58	160.72	4,839.28	0.00	0.00%
1200	21120010200 5430	SPED ELEMENTARY - REPAIRS & MAINT SERVICES	0.00	0.00	244.74	244.74	230.26	(475.00)	0.00%
1200	21120010200 5442	SPED ELEMENTARY - RENTAL OF EQUIPMENT	475.00	475.00	(244.74)	158.66	750.00	(433.66)	-91.30%
1200	21120010200 5531	SPED ELEMENTARY - TELEPHONE	1,851.00	1,851.00	153.25	763.77	1,136.23	(49.00)	-2.65%
1200	21120030000 5561	SPED HIGH SCHOOL - TUITION OTHER LEA'S	221,920.00	221,920.00	0.00	184,220.80	0.00	37,699.20	16.99%
1200	21120030000 5563	SPED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	363,262.00	278,661.90	0.00	139,397.40	138,485.12	779.38	0.28%
1200	21120010200 5564	SPED ELEMENTARY - TUITION TO PRIVATE SCHOO	214,215.00	244,556.32	53,308.81	126,138.51	126,944.76	(8,526.95)	-3.49%
1200	21120030000 5564	SPED HIGH SCHOOL - TUITION TO PRIVATE SCHOO	120,419.00	114,489.70	5,226.84	39,073.20	55,500.60	19,915.90	17.40%
1200	21120010200 5580	SPED ELEMENTARY - MILEAGE REIMBURSEMENT	1,000.00	3,000.00	391.25	2,683.34	0.00	316.66	10.56%
1200	21120010200 5610	SPED ELEMENTARY - SUPPLIES	500.00	4,500.00	380.74	2,839.94	1,270.06	390.00	8.67%
1200	21120010200 5810	SPED ELEMENTARY - DUES & FEES	1,075.00	1,075.00	0.00	795.00	200.00	80.00	7.44%
1200 Total			1,638,527.43	1,617,082.74	122,266.18	813,495.54	709,632.75	93,954.45	
1230	21123010200 5112	ESY ELEMENTARY - TEACHER SALARIES	5,000.00	5,612.50	0.00	5,612.50	0.00	0.00	0.00%
1230	21123010200 5114	ESY ELEMENTARY - PARAPROFESSIONAL	4,553.12	3,855.82	0.00	2,900.50	0.00	955.32	24.78%
1230	21123010200 5220	ESY ELEMENTARY - FICA	730.81	730.81	0.00	651.25	0.00	79.56	10.89%

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1230	21123010200 5231	ESY ELEMENTARY - NHRS SUPPORT	408.09	408.09	0.00	0.00	0.00	408.09	100.00%
1230	21123010200 5232	ESY ELEMENTARY - NHRS PROFESSIONAL	868.00	868.00	0.00	809.06	0.00	58.94	6.79%
1230	21123010200 5330	ESY ELEMENTARY - OTHER PROF SVCS	16,565.00	16,565.00	0.00	13,870.00	0.00	2,695.00	16.27%
1230	21123030200 5563	ESY HIGH SCHOOL - TUITION PUBLIC ACADEMIES	0.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00%
1230	21123010000 5564	ESY - TUITION TO PRIVATE SCHOOL	23,950.00	20,650.00	0.00	19,885.00	0.00	765.00	3.70%
1230	21123020200 5564	ESY MIDDLE - TUITION TO PRIVATE SCHOOL	6,350.00	6,350.00	0.00	4,158.80	1,681.04	510.16	8.03%
1230	21123030200 5564	ESY HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	2,500.00	2,584.80	0.00	2,584.80	0.00	0.00	0.00%
1230	21123010200 5580	ESY ELEMENTARY - MILEAGE REIMBURSEMENT	75.00	75.00	0.00	0.00	0.00	75.00	100.00%
1230	21123010200 5610	ESY ELEMENTARY - SUPPLIES	100.00	100.00	0.00	68.49	31.51	0.00	0.00%
1230 Total			61,100.02	60,800.02	0.00	50,540.40	4,712.55	5,547.07	
1260	21126010200 5114	ELL - PARAPROFESSIONAL	5,400.00	5,400.00	0.00	106.12	0.00	5,293.88	98.03%
1260	21126010200 5220	ELL - FICA	413.10	413.10	0.00	8.12	0.00	404.98	98.03%
1260	21126010200 5250	ELL - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
1260	21126010200 5260	ELL - WORKER'S COMPENSATION	19.98	21.59	0.00	21.59	0.00	0.00	0.00%
1260 Total			5,893.08	5,894.69	0.00	158.94	0.00	5,735.75	
1270	21127010200 5112	ADV LEARNER - TEACHER SALARIES	65,002.00	65,002.00	5,000.16	30,000.96	35,001.04	0.00	0.00%
1270	21127010200 5211	ADV LEARNER - HEALTH INSURANCE	19,995.75	19,995.75	1,608.08	10,985.49	8,002.00	1,008.26	5.04%
1270	21127010200 5212	ADV LEARNER - DENTAL INSURANCE	783.36	783.36	56.88	508.71	274.56	0.09	0.01%
1270	21127010200 5213	ADV LEARNER - LIFE INSURANCE	68.88	68.88	5.75	40.25	25.75	2.88	4.18%
1270	21127010200 5214	ADV LEARNER - DISABILITY INSURANCE	162.51	162.51	13.54	94.78	67.70	0.03	0.02%
1270	21127010200 5220	ADV LEARNER - FICA	4,972.65	4,972.65	375.08	2,251.36	2,668.36	52.93	1.06%
1270	21127010200 5232	ADV LEARNER - NHRS PROFESSIONAL	11,284.35	11,284.35	868.02	5,208.12	6,076.18	0.05	0.00%
1270	21127010200 5250	ADV LEARNER - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
1270	21127010200 5260	ADV LEARNER - WORKER'S COMPENSATION	235.79	254.74	0.00	254.74	0.00	0.00	0.00%
1270	21127010200 5610	ADV LEARNER - SUPPLIES	972.00	972.00	0.00	842.27	120.00	9.73	1.00%
1270 Total			103,537.29	103,556.24	7,927.51	50,209.79	52,235.59	1,110.86	
1410	21141010200 5111	COCURRICULAR - ADMIN/OTHER SALARIES	300.00	300.00	0.00	0.00	0.00	300.00	100.00%
1410	21141010200 5112	COCURRICULAR - TEACHER SALARIES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
1410	21141010200 5117	COCURRICULAR - CO-CURRICULAR SALARIES	10,710.00	10,710.00	0.00	5,580.00	0.00	5,130.00	47.90%
1410	21141010200 5220	COCURRICULAR - FICA	1,148.27	1,148.27	0.00	402.83	0.00	745.44	64.92%
1410	21141010200 5232	COCURRICULAR - NHRS PROFESSIONAL	2,559.59	2,559.59	0.00	916.62	0.00	1,642.97	64.19%
1410	21141010200 5610	COCURRICULAR - SUPPLIES	750.00	750.00	0.00	0.00	350.00	400.00	53.33%
1410	21141010200 5810	COCURRICULAR - DUES & FEES	425.00	425.00	0.00	233.50	575.00	(383.50)	-90.24%
1410 Total			19,892.86	19,892.86	0.00	7,132.95	925.00	11,834.91	
1420	21142010200 5117	ATHLETICS - CO-CURRICULAR SALARIES	14,805.00	14,805.00	0.00	7,087.50	787.50	6,930.00	46.81%
1420	21142010200 5220	ATHLETICS - FICA	1,132.58	1,132.58	0.00	541.22	60.25	531.11	46.89%
1420	21142010200 5232	ATHLETICS - NHRS PROFESSIONAL	2,578.34	2,578.34	0.00	656.21	0.00	1,922.13	74.55%
1420	21142010200 5330	ATHLETICS - OTHER PROF SVCS	4,176.00	4,176.00	0.00	4,176.00	0.00	0.00	0.00%

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1420	21142010200 5441	ATHLETICS - RENTAL OF LAND & BUILDING	6,550.00	6,550.00	0.00	0.00	5,000.00	1,550.00	23.66%
1420	21142010200 5610	ATHLETICS - SUPPLIES	1,923.52	1,923.52	0.00	372.00	0.00	1,551.52	80.66%
1420	21142010200 5739	ATHLETICS - OTHER EQUIPMENT	2,770.00	2,770.00	0.00	765.80	2,004.20	0.00	0.00%
1420	21142010200 5810	ATHLETICS - DUES & FEES	490.00	490.00	0.00	470.00	0.00	20.00	4.08%
1420 Total			34,425.44	34,425.44	0.00	14,068.73	7,851.95	12,504.76	
2120	21212010200 5112	GUIDANCE - TEACHER SALARIES	68,918.34	68,919.00	5,301.46	31,808.76	37,110.24	0.00	0.00%
2120	21212010200 5211	GUIDANCE - HEALTH INSURANCE	9,182.28	18,987.49	1,625.69	11,013.01	7,974.48	0.00	0.00%
2120	21212010200 5212	GUIDANCE - DENTAL INSURANCE	524.88	783.27	51.93	492.21	291.06	0.00	0.00%
2120	21212010200 5213	GUIDANCE - LIFE INSURANCE	68.88	68.88	5.75	40.25	25.75	2.88	4.18%
2120	21212010200 5214	GUIDANCE - DISABILITY INSURANCE	172.30	172.32	14.36	100.52	71.80	0.00	0.00%
2120	21212010200 5220	GUIDANCE - FICA	5,272.25	5,272.31	395.82	2,387.79	2,838.93	45.59	0.86%
2120	21212010200 5232	GUIDANCE - NHRS PROFESSIONAL	11,964.22	11,964.34	920.34	5,522.04	6,442.34	(0.04)	0.00%
2120	21212010200 5250	GUIDANCE - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
2120	21212010200 5260	GUIDANCE - WORKER'S COMPENSATION	250.00	270.09	0.00	270.09	0.00	0.00	0.00%
2120	21212010200 5330	GUIDANCE - OTHER PROF SVCS	6,154.72	5,842.72	0.00	5,545.95	252.00	44.77	0.77%
2120 Total			102,567.87	112,340.42	8,315.35	57,203.73	55,006.60	130.09	
2130	21213010200 5112	HEALTH - TEACHER SALARIES	41,286.00	41,286.00	3,175.84	19,055.04	22,230.96	0.00	0.00%
2130	21213010200 5120	HEALTH - SUBSTITUTE SALARIES	0.00	125.00	0.00	250.00	0.00	(125.00)	-100.00%
2130	21213010200 5211	HEALTH - HEALTH INSURANCE	26,154.00	26,154.00	2,077.15	14,518.24	10,302.40	1,333.36	5.10%
2130	21213010200 5212	HEALTH - DENTAL INSURANCE	1,389.36	1,389.42	100.92	902.46	486.96	0.00	0.00%
2130	21213010200 5213	HEALTH - LIFE INSURANCE	68.88	68.88	5.75	40.25	25.75	2.88	4.18%
2130	21213010200 5214	HEALTH - DISABILITY INSURANCE	103.22	103.22	8.60	60.20	43.00	0.02	0.02%
2130	21213010200 5220	HEALTH - FICA	3,158.38	3,158.38	221.34	1,362.18	1,684.31	111.89	3.54%
2130	21213010200 5232	HEALTH - NHRS PROFESSIONAL	7,167.25	7,167.25	551.32	3,307.92	3,859.29	0.04	0.00%
2130	21213010200 5250	HEALTH - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
2130	21213010200 5260	HEALTH - WORKER'S COMPENSATION	145.42	157.10	0.00	157.10	0.00	0.00	0.00%
2130	21213010200 5330	HEALTH - OTHER PROF SVCS	3,000.00	2,875.00	377.00	1,485.25	1,389.75	0.00	0.00%
2130	21213010200 5610	HEALTH - SUPPLIES	2,160.00	2,160.00	0.00	676.91	1,104.09	379.00	17.55%
2130	21213010200 5641	HEALTH - TEXTBOOKS	86.25	86.25	0.00	0.00	0.00	86.25	100.00%
2130	21213010200 5642	HEALTH - ELECTRONIC INFORMATION	375.00	375.00	0.00	302.25	0.00	72.75	19.40%
2130	21213010200 5735	HEALTH - REPLACEMENT EQUIPMENT	5,267.70	5,267.70	0.00	0.00	0.00	5,267.70	100.00%
2130	21213010200 5810	HEALTH - DUES & FEES	175.00	175.00	0.00	0.00	45.00	130.00	74.29%
2130 Total			90,596.46	90,608.20	6,517.92	42,140.91	41,171.51	7,295.78	
2140	21214010200 5330	PSYCH SERVICES - OTHER PROF SVCS	59,960.00	59,960.00	10,696.38	38,636.13	21,323.87	0.00	0.00%
2140	21214010200 5610	PSYCH SERVICES - SUPPLIES	750.65	1,050.65	0.00	993.42	57.23	0.00	0.00%
2140 Total			60,710.65	61,010.65	10,696.38	39,629.55	21,381.10	0.00	
2150	21215010200 5330	SPEECH - OTHER PROF SVCS	103,740.00	117,513.84	10,323.55	40,186.14	77,327.70	0.00	0.00%
2150	21215010200 5580	SPEECH - MILEAGE REIMBURSEMENT	400.00	400.00	0.00	0.00	0.00	400.00	100.00%

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2150 Total			104,140.00	117,913.84	10,323.55	40,186.14	77,327.70	400.00	
2160	21216010200 5334	THERAPY SVCS - OT CONTRACTED SVCS	79,350.00	88,456.24	9,012.66	34,161.88	54,294.36	0.00	0.00%
2160 Total			79,350.00	88,456.24	9,012.66	34,161.88	54,294.36	0.00	
2162	21216210200 5330	PHYSICAL THERAPY - OTHER PROF SVCS	1,000.00	1,000.00	195.00	467.50	532.50	0.00	0.00%
2162 Total			1,000.00	1,000.00	195.00	467.50	532.50	0.00	
2190	21219010200 5330	OTHER SUPPORT SERVICES - OTHER PROF SVCS	750.00	750.00	0.00	0.00	750.00	0.00	0.00%
2190	21219010200 5550	OTHER SUPPORT SERVICES - PRINTING	716.00	716.00	0.00	465.00	140.00	111.00	15.50%
2190	21219010200 5610	OTHER SUPPORT SERVICES - SUPPLIES	1,585.00	1,585.00	0.00	0.00	0.00	1,585.00	100.00%
2190	21219010200 5810	OTHER SUPPORT SERVICES - DUES & FEES	1,152.00	1,152.00	0.00	579.60	572.40	0.00	0.00%
2190 Total			4,203.00	4,203.00	0.00	1,044.60	1,462.40	1,696.00	
2210	21221010200 5117	STAFF DEVELOPMENT - CO-CURRICULAR SALARIES	8,200.00	8,200.00	0.00	6,023.75	0.00	2,176.25	26.54%
2210	21221010200 5220	STAFF DEVELOPMENT - FICA	627.30	627.30	0.00	455.13	0.00	172.17	27.45%
2210	21221010200 5232	STAFF DEVELOPMENT - NHRS PROFESSIONAL	1,423.52	1,423.52	0.00	1,045.73	0.00	377.79	26.54%
2210	21221010200 5291	STAFF DEVELOPMENT - ADMIN DIRECTED WORKSH	1,750.00	1,750.00	0.00	799.00	1,175.00	(224.00)	-12.80%
2210 Total			12,000.82	12,000.82	0.00	8,323.61	1,175.00	2,502.21	
2220	21222010200 5111	MEDIA - ADMIN/OTHER SALARIES	58,200.00	58,201.00	4,477.00	26,862.00	31,339.00	0.00	0.00%
2220	21222010200 5122	MEDIA - HEALTH INSURANCE BUYOUT	3,000.00	3,000.00	0.00	1,500.00	1,500.00	0.00	0.00%
2220	21222010200 5213	MEDIA - LIFE INSURANCE	68.88	68.88	5.75	40.25	25.75	2.88	4.18%
2220	21222010200 5214	MEDIA - DISABILITY INSURANCE	145.50	145.56	12.13	84.91	60.65	0.00	0.00%
2220	21222010200 5220	MEDIA - FICA	4,681.79	4,681.79	342.50	2,169.74	2,512.19	(0.14)	0.00%
2220	21222010200 5232	MEDIA - NHRS PROFESSIONAL	10,129.61	10,129.61	777.20	4,663.20	5,440.45	25.96	0.26%
2220	21222010200 5250	MEDIA - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
2220	21222010200 5260	MEDIA - WORKER'S COMPENSATION	206.71	223.32	0.00	223.32	0.00	0.00	0.00%
2220	21222010200 5430	MEDIA - REPAIRS & MAINT SERVICES	1,617.00	1,617.00	0.00	1,413.00	0.00	204.00	12.62%
2220	21222010200 5431	MEDIA - REPAIRS EQUIPMENT	400.00	400.00	0.00	0.00	0.00	400.00	100.00%
2220	21222010200 5610	MEDIA - SUPPLIES	1,030.40	1,030.40	0.00	766.41	0.00	263.99	25.62%
2220	21222010200 5615	MEDIA - AV SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	100.00%
2220	21222010200 5641	MEDIA - TEXTBOOKS	5,750.00	5,750.00	0.00	4,244.02	468.17	1,037.81	18.05%
2220	21222010200 5644	MEDIA - PERIODICALS	438.51	438.51	0.00	372.66	0.00	65.85	15.02%
2220	21222010200 5649	MEDIA - NON PRINT	7,560.00	7,560.00	59.95	59.95	0.00	7,500.05	99.21%
2220 Total			93,788.40	93,806.07	5,674.53	42,422.57	41,346.21	10,037.29	
2310	21231010200 5111	SCHOOL BOARD SERVICES - ADMIN/OTHER SALARI	4,200.00	4,200.00	0.00	2,100.00	2,100.00	0.00	0.00%
2310	21231010200 5113	SCHOOL BOARD SERVICES - TREASURER SALARIES	1,200.00	1,200.00	0.00	600.00	600.00	0.00	0.00%
2310	21231010200 5115	SCHOOL BOARD SERVICES - SECRETARIAL SALARIES	1,500.00	1,500.00	0.00	625.00	0.00	875.00	58.33%
2310	21231010200 5220	SCHOOL BOARD SERVICES - FICA	527.85	527.85	0.00	254.35	206.55	66.95	12.68%
2310	21231010200 5231	SCHOOL BOARD SERVICES - NHRS SUPPORT	170.70	170.70	0.00	71.15	0.00	99.55	58.32%
2310	21231010200 5332	SCHOOL BOARD SERVICES - AUDIT EXPENSES	12,370.00	12,370.00	400.00	4,747.25	2,362.75	5,260.00	42.52%
2310	21231010200 5341	SCHOOL BOARD SERVICES - LEGAL & CONSULTING	10,000.00	10,000.00	0.00	2,565.35	12,400.00	(4,965.35)	-49.65%

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2310	21231010200 5342	SCHOOL BOARD SERVICES - DISTRICT MEETING SE	500.00	500.00	0.00	0.00	220.00	280.00	56.00%
2310	21231010200 5614	SCHOOL BOARD SERVICES - DISTRICT MEETING SU	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
2310	21231010200 5618	SCHOOL BOARD SERVICES - TREASURER SUPPLIES	1,000.00	1,000.00	0.00	165.48	0.00	834.52	83.45%
2310	21231010200 5810	SCHOOL BOARD SERVICES - DUES & FEES	5,890.00	5,890.00	500.00	4,696.03	100.00	1,093.97	18.57%
2310 Total			39,858.55	39,858.55	900.00	15,824.61	17,989.30	6,044.64	
2320	21232010200 5590	SAU SERVICES - SAU SERVICES	169,196.00	169,196.00	10,000.00	135,000.00	34,196.00	0.00	0.00%
2320 Total			169,196.00	169,196.00	10,000.00	135,000.00	34,196.00	0.00	
2410	21241010200 5111	PRINCIPAL SERVICES - ADMIN/OTHER SALARIES	94,234.92	96,080.00	7,390.76	55,430.70	40,649.30	0.00	0.00%
2410	21241010200 5115	PRINCIPAL SERVICES - SECRETARIAL SALARIES	53,254.46	53,754.46	4,108.16	29,578.37	24,314.65	(138.56)	-0.26%
2410	21241010200 5118	PRINCIPAL SERVICES - ASSISTANT PRINCIPAL SALAI	71,589.32	72,993.00	5,614.84	42,111.30	30,881.70	0.00	0.00%
2410	21241010200 5211	PRINCIPAL SERVICES - HEALTH INSURANCE	70,390.56	69,890.56	5,561.89	38,536.56	29,818.67	1,535.33	2.20%
2410	21241010200 5212	PRINCIPAL SERVICES - DENTAL INSURANCE	3,427.20	4,102.69	332.13	2,488.75	1,613.94	0.00	0.00%
2410	21241010200 5213	PRINCIPAL SERVICES - LIFE INSURANCE	82.56	117.72	9.81	68.67	49.05	0.00	0.00%
2410	21241010200 5214	PRINCIPAL SERVICES - DISABILITY INSURANCE	414.56	422.76	35.23	246.61	176.15	0.00	0.00%
2410	21241010200 5220	PRINCIPAL SERVICES - FICA	16,759.54	17,008.07	1,238.04	9,222.75	7,318.08	467.24	2.75%
2410	21241010200 5231	PRINCIPAL SERVICES - NHRS SUPPORT	4,398.25	4,398.25	337.02	2,527.65	1,853.63	16.97	0.39%
2410	21241010200 5232	PRINCIPAL SERVICES - NHRS PROFESSIONAL	28,787.09	29,351.09	2,257.78	16,933.35	12,417.78	(0.04)	0.00%
2410	21241010200 5241	PRINCIPAL SERVICES - WORKSHOP REIMB PROF	2,500.00	2,500.00	0.00	529.00	245.00	1,726.00	69.04%
2410	21241010200 5244	PRINCIPAL SERVICES - SECRETARIAL WORKSHOP	850.00	850.00	0.00	0.00	0.00	850.00	100.00%
2410	21241010200 5250	PRINCIPAL SERVICES - UNEMPLOYMENT INSURAN(	240.00	240.00	0.00	92.44	0.00	147.56	61.48%
2410	21241010200 5260	PRINCIPAL SERVICES - WORKER'S COMPENSATION	801.05	865.42	0.00	865.42	0.00	0.00	0.00%
2410	21241010200 5430	PRINCIPAL SERVICES - REPAIRS & MAINT SERVICES	2,380.00	2,380.00	264.53	555.48	515.22	1,309.30	55.01%
2410	21241010200 5442	PRINCIPAL SERVICES - RENTAL OF EQUIPMENT	3,170.00	3,170.00	(211.00)	1,260.00	1,260.00	650.00	20.50%
2410	21241010200 5531	PRINCIPAL SERVICES - TELEPHONE	6,350.00	6,350.00	439.71	2,626.12	2,935.60	788.28	12.41%
2410	21241010200 5534	PRINCIPAL SERVICES - POSTAGE	1,700.00	1,700.00	0.00	1,700.00	0.00	0.00	0.00%
2410	21241010200 5540	PRINCIPAL SERVICES - ADVERTISING	500.00	500.00	0.00	0.00	120.21	379.79	75.96%
2410	21241010200 5550	PRINCIPAL SERVICES - PRINTING	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00%
2410	21241010200 5580	PRINCIPAL SERVICES - MILEAGE REIMBURSEMENT	1,250.00	1,250.00	84.64	283.13	0.00	966.87	77.35%
2410	21241010200 5610	PRINCIPAL SERVICES - SUPPLIES	500.00	500.00	0.00	286.75	158.62	54.63	10.93%
2410	21241010200 5641	PRINCIPAL SERVICES - TEXTBOOKS	310.50	310.50	0.00	0.00	0.00	310.50	100.00%
2410	21241010200 5644	PRINCIPAL SERVICES - PERIODICALS	410.00	410.00	0.00	128.00	95.00	187.00	45.61%
2410	21241010200 5810	PRINCIPAL SERVICES - DUES & FEES	1,800.00	1,800.00	0.00	250.00	1,550.00	0.00	0.00%
2410 Total			367,300.01	372,144.52	27,463.54	205,721.05	155,972.60	10,450.87	
2600	21260010200 5111	MAINTENANCE - ADMIN/OTHER SALARIES	57,222.00	58,367.00	4,489.76	33,673.20	24,693.80	0.00	0.00%
2600	21260010200 5116	MAINTENANCE - CUSTODIAL SALARIES	76,180.68	82,054.09	6,406.97	45,992.69	36,202.70	(141.30)	-0.17%
2600	21260010200 5211	MAINTENANCE - HEALTH INSURANCE	47,902.80	46,902.80	3,585.62	25,290.73	20,188.46	1,423.61	3.04%
2600	21260010200 5212	MAINTENANCE - DENTAL INSURANCE	1,574.64	2,128.36	166.38	1,291.22	837.14	0.00	0.00%
2600	21260010200 5213	MAINTENANCE - LIFE INSURANCE	41.28	117.36	9.78	68.46	48.90	0.00	0.00%

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2600	21260010200 5214	MAINTENANCE - DISABILITY INSURANCE	268.29	268.29	12.16	85.12	57.92	125.25	46.68%
2600	21260010200 5220	MAINTENANCE - FICA	10,205.30	10,637.80	779.71	5,705.23	4,647.69	284.88	2.68%
2600	21260010200 5231	MAINTENANCE - NHRS SUPPORT	12,212.23	12,855.61	987.94	7,232.04	5,476.75	146.82	1.14%
2600	21260010200 5250	MAINTENANCE - UNEMPLOYMENT INSURANCE	300.00	300.00	0.00	115.55	0.00	184.45	61.48%
2600	21260010200 5260	MAINTENANCE - WORKER'S COMPENSATION	2,725.67	2,944.68	0.00	2,944.68	0.00	0.00	0.00%
2600	21260010200 5411	MAINTENANCE - WATER/SEWERAGE	6,500.00	6,500.00	248.33	4,054.98	2,445.02	0.00	0.00%
2600	21260010200 5430	MAINTENANCE - REPAIRS & MAINT SERVICES	10,900.00	10,900.00	50.00	7,750.43	1,093.87	2,055.70	18.86%
2600	21260010200 5432	MAINTENANCE - REPAIRS BUILDINGS	20,000.00	20,000.00	1,814.00	8,902.26	2,518.75	8,578.99	42.89%
2600	21260010200 5433	MAINTENANCE - REPAIRS GROUNDS	6,000.00	6,000.00	0.00	4,410.00	1,190.00	400.00	6.67%
2600	21260010200 5434	MAINTENANCE - BUILDING IMPROVEMENTS	46,597.80	46,597.80	0.00	26,042.40	2,665.00	17,890.40	38.39%
2600	21260010200 5435	MAINTENANCE - REPAIRS MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
2600	21260010200 5436	MAINTENANCE - REPAIRS SECURITY SYSTEM	500.00	500.00	0.00	240.00	260.00	0.00	0.00%
2600	21260010200 5437	MAINTENANCE - GARBAGE REMOVAL	5,100.00	5,100.00	412.06	2,472.36	2,627.64	0.00	0.00%
2600	21260010200 5521	MAINTENANCE - PROPERTY/LIABILITY INS	16,701.00	16,701.00	0.00	15,615.00	0.00	1,086.00	6.50%
2600	21260010200 5580	MAINTENANCE - MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	0.00	200.00	100.00%
2600	21260010200 5610	MAINTENANCE - SUPPLIES	5,700.00	5,700.00	115.09	1,039.80	1,185.20	3,475.00	60.96%
2600	21260010200 5612	MAINTENANCE - MAINTENANCE SUPPLIES	14,000.00	14,000.00	741.88	4,376.14	5,373.86	4,250.00	30.36%
2600	21260010200 5619	MAINTENANCE - SUPPLIES GROUNDS	500.00	500.00	0.00	0.00	0.00	500.00	100.00%
2600	21260010200 5622	MAINTENANCE - ELECTRICITY	40,000.00	40,000.00	0.00	15,551.13	24,448.87	0.00	0.00%
2600	21260010200 5624	MAINTENANCE - OIL	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00	0.00%
2600	21260010200 5626	MAINTENANCE - GASOLINE	100.00	100.00	0.00	0.00	0.00	100.00	100.00%
2600	21260010200 5731	MAINTENANCE - NEW EQUIPMENT	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
2600	21260010200 5735	MAINTENANCE - REPLACEMENT EQUIPMENT	600.00	600.00	0.00	223.68	76.32	300.00	50.00%
2600 Total			424,531.69	432,474.79	19,819.68	213,077.10	176,037.89	43,359.80	
2700	21270010200 5517	REG ED - ATHLETIC TRANS	12,700.00	12,700.00	347.30	4,582.40	8,117.60	0.00	0.00%
2700	21270010200 5518	REG ED - FIELD TRIPS	8,111.90	8,111.90	0.00	0.00	7,779.90	332.00	4.09%
2700	21270010200 5519	REG ED - TRANSPORTATION	315,813.20	315,813.20	26,337.73	113,857.54	155,909.26	46,046.40	14.58%
2700	21270010261 5519	SPED - TRANSPORTATION	195,000.00	195,000.00	18,493.41	77,127.03	132,864.02	(14,991.05)	-7.69%
2700 Total			531,625.10	531,625.10	45,178.44	195,566.97	304,670.78	31,387.35	
2835	21283510200 5330	PRE EMPLOYMENT PHYSICAL - OTHER PROF SVCS	250.00	250.00	0.00	0.00	0.00	250.00	100.00%
2835 Total			250.00	250.00	0.00	0.00	0.00	250.00	
2840	21284010200 5111	IT - ADMIN/OTHER SALARIES	64,229.00	65,478.00	5,036.76	37,775.70	27,702.30	0.00	0.00%
2840	21284010200 5211	IT - HEALTH INSURANCE	17,868.00	17,868.00	1,376.30	9,865.19	6,881.70	1,121.11	6.27%
2840	21284010200 5212	IT - DENTAL INSURANCE	689.28	861.07	68.94	530.82	330.25	0.00	0.00%
2840	21284010200 5213	IT - LIFE INSURANCE	41.28	41.40	3.45	24.15	17.25	0.00	0.00%
2840	21284010200 5214	IT - DISABILITY INSURANCE	160.57	163.68	13.64	95.48	68.20	0.00	0.00%
2840	21284010200 5220	IT - FICA	4,913.52	5,009.07	366.66	2,749.95	2,119.22	139.90	2.79%
2840	21284010200 5231	IT - NHRS SUPPORT	7,309.26	7,451.40	573.18	4,298.85	3,152.52	0.03	0.00%

Function	Account Number	Description	Original Budget	Revised Budget	Current Expenses	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2840	21284010200 5240	IT - TUITION REIMBURSEMENT	1,998.00	1,998.00	0.00	0.00	0.00	1,998.00	100.00%
2840	21284010200 5241	IT - WORKSHOP REIMB PROF	559.00	559.00	0.00	0.00	0.00	559.00	100.00%
2840	21284010200 5250	IT - UNEMPLOYMENT INSURANCE	60.00	60.00	0.00	23.11	0.00	36.89	61.48%
2840	21284010200 5260	IT - WORKER'S COMPENSATION	237.65	256.75	0.00	256.75	0.00	0.00	0.00%
2840	21284010200 5330	IT - OTHER PROF SVCS	1,500.00	1,500.00	0.00	917.27	0.00	582.73	38.85%
2840	21284010200 5431	IT - REPAIRS EQUIPMENT	1,500.00	1,500.00	0.00	0.00	3,803.00	(2,303.00)	-153.53%
2840	21284010200 5610	IT - SUPPLIES	5,200.00	5,200.00	0.00	350.77	1,311.03	3,538.20	68.04%
2840	21284010200 5650	IT - SOFTWARE	7,853.50	7,853.50	0.00	2,192.40	400.00	5,261.10	66.99%
2840	21284010200 5734	IT - NEW COMPUTER EQUIP	2,512.00	2,512.00	0.00	0.00	0.00	2,512.00	100.00%
2840	21284010200 5735	IT - REPLACEMENT EQUIPMENT	59,954.00	59,954.00	0.00	56,313.36	369.36	3,271.28	5.46%
2840 Total			176,585.06	178,265.87	7,438.93	115,393.80	46,154.83	16,717.24	
2900	21290010200 5111	WAGE POOL - ADMIN/OTHER SALARIES	10,889.65	0.00	0.00	0.00	0.00	0.00	0.00%
2900 Total			10,889.65	0.00	0.00	0.00	0.00	0.00	
4100	21410010200 5710	SITE ACQUISITION - LAND & IMPROVEMENTS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
4100 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5110	21511010200 5910	PRINCIPAL OF DEBT - PRINCIPAL OF DEBT	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5110 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5120	21512010200 5830	INTEREST ON DEBT - INTEREST	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5120 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5221	21522110200 5930	FOOD SERVICE TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5221 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5230	21523000000 5930	CAPITAL PROJECTS TRANSFER - FUND TRANSFERS	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5230 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5252	21525200000 5930	EXPENDABLE TRUST TRANSFER - FUND TRANSFER	1.00	1.00	0.00	0.00	0.00	1.00	100.00%
5252 Total			1.00	1.00	0.00	0.00	0.00	1.00	
5310	21531010200 5890	CHARTER SCHOOL EXPENSES - MISC EXPENDITURI	0.00	0.00	0.00	0.00	10,971.00	(10,971.00)	0.00%
5310 Total			0.00	0.00	0.00	0.00	10,971.00	(10,971.00)	
Grand Total			8,270,173.11	8,270,173.11	478,642.94	4,068,874.91	3,769,468.35	431,829.85	

Candia School District				XI.C.
Proposed Budget Adjustments				
January 4, 2018				
Account Number	Account Description	Reason	Increase	Decrease
21141010200 5810	Cocurricular Dues & Fees	Robotics team registrations	400.00	-
21141010200 5610	Cocurricular Supplies		-	400.00
21110010229 5610	Science Supplies	Purchase of additional science supplies	400.00	-
21110010223 5645	Math Practice Books		-	400.00
21120010200 5442	SPED Rental of Equipment	New copier to replace copier no longer serviceable	750.00	-
21120010200 5211	SPED Health Insurance		-	750.00
21231010200 5341	Legal & Consulting	Turner assessment as approved by board at 11/1/17 budget workshop	12,400.00	-
21270010200 5519	Reg Ed Transportation		-	12,400.00
21270010261 5519	SPED Transportation	Unanticipated additional costs to meet student needs	15,000.00	-
21270010200 5519	Reg Ed Transportation		-	15,000.00
21120010200 5564	SPED Elem Tuition Private School	Unanticipated placement	8,526.95	-
21120030000 5561	SPED High School Tuition Other LEA's		-	8,526.95
	Total		$ 37,476.95	$ 37,476.95

				XI.D.
Candia School District				
Proposed Budget Adjustments				
February 1, 2018				
Account Number	**Account Description**	**Reason**	**Increase**	**Decrease**
21531010200 5890	Charter School Expenses	Services provided to students attending charter schools	10,971.00	-
21120030000 5561	SPED HS Tuition Other LEA's		-	10,971.00
21284010200 5431	Repairs Equipment	Repairs needed for the telephone system	2,303.00	-
21241010200 5430	Repairs & Maintenance Services		-	500.00
21110010200 5211	Reg Ed Health Insurance		-	1,803.00
21110010200 5430	Repairs & Maintenance Services	Shift to account number for copier service	3,895.00	-
21110010200 5442	Rental of Equipment		-	3,895.00
	Total		$ 17,169.00	$ 17,169.00

Candia School District
January 4, 2018 Revenue Report

XI.E.

BUDGET UNIT	Account	BUDGET UNIT Title	Budget	Period Receipts	17-18 YTD Receipts	Balance		16-17 YTD Receipts
21111100000	4000	CURRENT APPROPRIATION	5,839,658.00	475,000.00	3,181,735.00	2,657,923.00		4,000,000.00
21141100000	4000	BUS FARES	4,900.00	10.00	4,230.50	669.50		3,080.50
21142200000	4000	TRANSPORTATION SPED	0.00	0.00	0.00	0.00		1,248.00
21151000000	4000	INTEREST	125.00	0.00	71.41	53.59		78.91
21191000000	4000	RENTALS	1,500.00	0.00	750.00	750.00		750.00
21195100000	4000	SVCS PROVIDED OTHER LEA'S	0.00	0.00	0.00	0.00		1,356.00
21198000000	4000	REFUND OF PY EXPENSE	0.00	595.00	595.00	(595.00)		0.00
21199000000	4000	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00		3,420.18
21311100000	4000	STATE ADEQUACY GRANT	973,132.00	0.00	391,065.00	582,067.00		394,861.00
21311200000	4000	STATE EDUCATION TAX	943,265.00	0.00	943,265.00	0.00		0.00
21319000000	4000	OTHER STATE AID	0.00	0.00	6,245.70	(6,245.70)		6,609.72
21323000000	4000	CATASTROPHIC AID	82,500.00	0.00	0.00	82,500.00		39,596.11
21458000000	4000	MEDICAID REIMBURSEMENT	20,000.00	111.34	1,222.87	18,777.13		6,210.62
Total			7,865,080.00	475,716.34	4,529,180.48	3,335,899.52		4,457,211.04

School Administrative Unit #15
Candia Pupil Accounting
Monthly Enrollment

DATE: January 2, 2018

Grade	TOTAL	Section	Average Class Size	January 2017	October 2017
K	23	2	12	28	23
1	34	2	17	35	34
2	33	2	17	30	34
3	31	2	16	28	31
4	28	2	14	38	28
5	40	2	20	36	40
6	35	2	18	34	35
7	28	2	14	50	28
8	44	3	15	38	44
TOTAL	296	19	16	317	297

School Administrative Unit #15
Candia Pupil Accounting
High School Monthly Enrollment

XIV.A(2)

DATE: January 2, 2018

School	Grade 9	Grade 10	Grade 11	Grade 12	TOTAL
Manchester Central	3	6	24	25	**58**
Manchester Memorial	0	1	0	0	**1**
Manchester West	0	0	2	1	**3**
MST	0	2	3	1	**6**
Pinkerton Academy	34	22	14	6	**76**
Coe Brown	1	0	0	0	**1**
Raymond	0	0	0	1	**1**
Trinity	1	4	7	1	**13**
Jesse Remington	0	1	0	1	**2**
TOTAL	**39**	**36**	**50**	**36**	**161**