

**CANDIA SCHOOL DISTRICT  
APPROVAL OF HANDBOOKS AND DIRECTIVES**

In order that pertinent board policies, regulations, and school rules and procedures may be known by all staff members and students affected by them, district administrators and the Principal are granted authority to issue staff and student handbooks.

It is essential that the contents of all handbooks conform with district-wide policies and regulations. School Administration will advise the school board if any changes in school-wide student and employee handbooks are made prior to publication.

Adopted: May 9, 2002