

**CANDIA SCHOOL DISTRICT  
USE AND LOCATION OF AUTOMATED EXTERNAL DEFIBRILLATOR(S)**

The Candia School District has purchased an Automatic External Defibrillator(s) (AED) for use in emergency situations warranting its use. The use/administration/maintenance of the AED is subject to the following conditions:

**1. Location of the AED(s)**

The Superintendent, working with the Principal and school nurse, shall select and approve the location(s) for the AED(s).

**2. Authorized Employees/Training of Users**

AEDs will only be administered by those employees designated by the Principal, in consultation with the school nurse. Employees will only be authorized after they have successfully received completed appropriate training in cardiopulmonary resuscitation and AED use.

**3. Maintenance**

AEDs will be maintained by the School Nurse or his/her designee. Maintenance shall be done according to the AED manufacturer's specifications. The school nurse will maintain a record of all maintenance which has been performed on the AED(s).

**4. Registration of AED(s)**

In accordance with RSA 153-A:33, the school nurse or his/her designee shall register the AED(s) with the New Hampshire Department of Safety. See sample registration forms in Appendix GBGBA-R or at [www.state.nh.us/safety/ems/aed\\_public\\_registry\\_packet.pdf](http://www.state.nh.us/safety/ems/aed_public_registry_packet.pdf).

**5. Liability Limited**

The Candia School District, and persons administering the AED(s), shall have the limitations of liability as specified in RSA 153:A-31, as well as other sources of law.

All employees of the District are expected to comply with the administration of this policy. Any violation of this policy shall constitute grounds for disciplinary action, up to and including termination of employment.

**Legal Reference:**

RSA 153-A:28-33

Further information: State of NH,  
Bureau of Emergency Medical Services,  
271-4568

Appendix GBGBA-R

Adopted: November 4, 2004

Revised: February 5, 2009

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**Contents of GBGBA-R**

- Memorandum from the State of New Hampshire, Department of Safety, Division of Fire Standards and Training, and Bureau of Emergency Medical Services
- Automatic External Defibrillator (AED) Registry Form

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