

**CANDIA SCHOOL DISTRICT  
STUDENT ACTIVITIES FUND MANAGEMENT**

The Principal shall be responsible for the proper administration of the financial activities of the student activities fund in accordance with state law and appropriate accounting practices and procedures. All monies collected shall be deposited to the student body activities account at the local banks. All payments made from the student activities account shall have approval of the Principal or his/her designee.

Monies raised by student organizations or class activities must be expended for appropriate student activities.

Student activity accounts are subject to auditing at any time by the Business Administrator or his/her designee.

Adopted: June 7, 2001  
Reviewed: October 1, 2015