

**CANDIA SCHOOL BOARD MEETING
THURSDAY, JANUARY 3, 2019 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have been approved.

Matt Woodrow, Chair, called the meeting to order at 6:02 p.m. Those in attendance were Board members Dana Buckley, Mark Chalbeck, Stephanie Helmig, and Kim Royer; Principal, Becky Wing; Assistant Principal, Michelle Lavallee; Director of Student Services, Kathryn Duncan; Technology Director, Chris Jamrog; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Becky Wing introduced 6th grader, Alex Baker, who led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

PINKERTON ACADEMY LIAISON

Elizabeth Nerney addressed the board with activities at Pinkerton that included:

- Upcoming mid-terms
- 8th grade Preview Night
- No school on Martin Luther King Jr. Day
- 1/31/19 Course Night
- 2/1/19 Milli Vanilli Lip Sync Night
- Graduation on 6/10/19 at 4:00 p.m. (157 more days)

APPROVAL OF MINUTES

Motion by Kim Royer, seconded by Mark Chalbeck, to accept the minutes of the Candia School Board Meeting on December 6, 2018, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

None

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

No new updates

REPORTS

Reports of Administrators were reviewed.

Matt Woodrow reported that there are many NHSBA workshops upcoming workshops.

Mark Chalbeck said the Facilities Committee will be scheduling a meeting, and that the Transportation Committee recently met with regard to a bus stop. Karen Lessard said she will be contacting the Road Agent for his input. Kim Royer suggested that the board contact the Selectmen as the bus stop at Crowley Road has been a struggle. She suggested that the stop at Healey and North Roads be reviewed as well, as snow banks make this area very narrow. Stephanie Helmig reported that the Budget Committee will be meeting on January 9 to finalize the warrant articles.

OLD BUSINESS

Goals

Goals were reviewed. Dr. Littlefield said that, although it is not goal, he wanted to know if the board was interested in getting Demographic Analysis/Enrollment Projections. He said it would cost approximately \$5,000. When asked his opinion of this data, Dr. Littlefield said he didn't feel it was necessary now, but would be beneficial in the future. Mark Chalbeck said he felt it was not necessary this year, and the board might want to wait until the town comes back with their master plan. When asked by Matt Woodrow if he felt there would be any surprises in the report, Dr. Littlefield said probably not, as things haven't really changed demographically, but that the board must keep in mind that Candia is a K-12 school district. Enrollment numbers may be down at the Moore School, but that Candia also has numerous high school students.

Warrant Articles

Warrant Articles were reviewed.

Motion by Dana Buckley, seconded by Mark Chalbeck, to recommend Warrant Article #2 (CESPA) as presented, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Dana Buckley, to recommend Warrant Article #3 (Operating Budget) in the amount of \$8,949,665.00, and the motion carried unanimously.

POLICIES

Second Reading

The board reviewed policies KF/KF-R (Community Use/Facility Form), IJOA/IJOA-R (Field Trips/Form), EEBB (Use of Private Vehicles to Transport Students), AC (Non-Discrimination), ADB/GBEC GBEC/ADB (Drug-Free Workplace & Drug-Free Schools), ADC/GBED/JICG (Tobacco Products Ban Use and Possession in and on School Facilities and Grounds), BEDG (Minutes), BEDH (Public Comment and Participation at Board Meetings), EBC (Crisis Prevention), and EBCA (Crisis Prevention and Emergency Response Plans).

Referring to Policy KF/KF-R(Community Use/Facility Form), Dana Buckley stated that he would like to open the building up to Candia organizations at no cost to them. Mark Chalbeck stated that because the world is so litigious, the district must protect itself. Karen Lessard shared a recent incident at the Moore School which resulted in an organization using the building, mistakenly caused damage which required considerable clean-up. Although their insurance covered it, Karen stressed that the district/policy should require a staff member to be in the building at all times when it is in use. Matt Woodrow stated that it is not the board's intent to deter anyone from using the facility, but to be cognizant of the liability to the district. Considerable discussion ensued. KF/KF-R was tabled and will be before the Policy Committee at their next meeting.

Motion by Dana Buckley, seconded by Matt Woodrow, to adopt policies IJOA/IJOA-R, EEBB, AC, ADG/GBEC, BEDG, BEDH, and EBCA as presented. With Kim Royer voting no (because of policy EEBB), all others in favor, the motion carried.

Motion by Dana Buckley, seconded by Matt Woodrow, to adopt ADC/GBED/JICG as presented, and the motion carried unanimously.

First Reading

The board reviewed policies AZ/GZ/JZ (Vaping Devices, EHB/EHB-R (Records Retention/Schedule), GADA (Employment References and Verification (Prohibiting Aiding and Abetting of Sexual Abuse), and JCA (Change of School or Assignment-Best Interest).

Because it's impossible to determine what substance is being vaped, Dana Buckley stated that there should be a policy prohibiting all vaping. Dr. Littlefield stated that a student caught vaping at Pinkerton gets a 10-day suspension for students caught vaping. Kim Royer stated that Central gives a 5-day suspension for the same offense.

Motion by Dana Buckley, seconded by Mark Chalbeck, to approve the first reading of policies AZ/GZ/JZ, EHB/EHB-R, GADA, and JCA as presented, and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifests and Action Relating Thereto

Motion by Matt Woodrow, seconded by Stephanie Helwig, to move the January 3, 2019 manifest in the amount of \$489,367.45, and the motion carried unanimously.

Budget Adjustments

There were no budget adjustments.

Revenue Report

The revenue report was in the packet for review.

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

INFORMATIONAL ITEMS AND CORRESPONDENCE

NEXT / UPCOMING AGENDA ITEMS

Instructional Updates-March Meeting

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Grade 3 teacher, Mary Pacheco, told the board of her experience in the classroom where the students were reading about the first self-made millionaire. Mary found the great, great, granddaughter of that woman on Face Book and began dialogue with her. The woman answered many questions posed by the students in

the classroom and Ms. Pacheco stated the students were engaged, engrossed, and respectful. She said it was truly an ‘authentic lesson’.

Elizabeth Murphy, grade 6 teacher, stated that the 6th Grade Spelling Bee will be Friday, January 4, 2019 at 6:30 p.m.

Dana Buckley asked if anyone has information on Henry W. Moore. Maria Gleason stated that he was a Candia resident that owned much land and donated a parcel for a school.

ADJOURNMENT

Motion by Dana Buckley, seconded by Matt Woodrow to adjourn the meeting at 6:58 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, **January 31, 2019**, at 6:00 p.m. in the Henry W. Moore School Media Center.

Deliberative Session #1 will be held on Wednesday, February 6, 2019 at 6:00 p.m. (Snow date is Saturday, February 9, 2019 at 9:00 a.m.)

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary