

**CANDIA SCHOOL BOARD MEETING
THURSDAY, JANUARY 31, 2019 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have been approved.

Stephanie Helmig, Vice Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members Dana Buckley, Mark Chalbeck, and Kim Royer (6:02 p.m.); Principal, Becky Wing; Assistant Principal, Michelle Lavallee; Director of Student Services, Kathryn Duncan; Technology Director, Chris Jamrog; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Becky Wing introduced 5th grader, and winner of the Spelling Bee, Alex Foti, who led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

Clarke Thyng, Moderator, and Jennifer Maurice, School District Clerk, were in attendance, to review the warrant articles.

Dr. Littlefield asked if the board plans on videotaping the Deliberative Session. He said that no one has requested a viewing in the thirteen years that he has been Superintendent and that there is a cost attached to it. After discussion, the board decided not to videotape the meeting.

PINKERTON ACADEMY LIAISON

Elizabeth Nerney addressed the board with activities at Pinkerton that included:

- Recent mid-terms
- Recent Sending Towns Dinner
- Senior Writing Project – Student Voice in Writing
- Course Night (tonight)
- AP Course signups
- Summer Advancement Courses signups
- Numerous Holiday Donation Drives
- 2/6/19 Milli Vanilli Lip Sync Night (previously postponed)
- Winter Wonderland Dance
- Pinkerton Re-accreditation
- 129 more days until graduation

APPROVAL OF MINUTES

Motion by Kim Royer, seconded by Dana Buckley, to accept the minutes of the Candia School Board Meeting on January 3, 2019, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Resident Jennifer Maurice asked the board to reconsider their policy regarding parental transportation for school events. She said a bus hired for the VEX team had only a few kids use it, making it costly.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

No new updates

REPORTS

Reports of Administrators were reviewed.

Kim Royer asked Becky Wing how the school culture and climate are, to which Becky Wing stated that PRIDE (Professional Results in Daily Effort) was started by Michelle Lavallee in 2017 and is an ongoing initiative. Mark Chalbeck stated that the Turner Group Report calls for a 10 year projection plan, but that a 5 year plan is more feasible. He said on February 22-24 strobes will be installed in the bathrooms. Kim Royer agreed that a 5 year plan was more practical, and said that some things need to be fixed sooner than later.

They will get quotes for things that need immediate repair, which will go to the board for approval. Dr. Littlefield stated that the Turner Report is very important and should be used as the

OLD BUSINESS

Goals

Goals were reviewed. Dr. Littlefield stated that they are in good shape. Per the board's instructions, he will change the 10-year rolling facilities plan to a 5-year rolling facilities plan.

Warrant Articles

Matt Woodrow will speak to each article. Dana Buckley will second each.

POLICIES

Second Reading

The board reviewed policies AZ/GZ/JZ (Vaping Devices, EHB/EHB-R (Records Retention/Schedule), GADA (Employment References and Verification (Prohibiting Aiding and Abetting of Sexual Abuse), and JCA (Change of School or Assignment-Best Interest).

Motion by Dana Buckley, seconded by Kim Royer, to approved the second reading of the policies as presented. By doing so, policy EHB-R has been eliminated.

First Reading

The board reviewed policies KF-KF-R (Use of Facilities/Use of Facilities Form), JEC (Change of School or Assignment-Manifest Educational Hardship), JIC (Student Conduct), and EIB (Liability Insurance), and EID (Insurance). Considerable discussion regarding policy KF and KF-R ensued. Kim Royer suggested that no organizations outside of Candia be allowed to use the facility, but to honor those who have already been booked. Policies KF and KF-R will go before the Policy Committee at their next meeting. Discussion ensued regarding policy JIC.

Motion by Dana Buckley, seconded by Stephanie Helmig, to keep policy JIC as is, and not to adopt the NHSBA suggested policy as recommended by the Policy Committee, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Kim Royer, to approve the first reading of policies JEC, EIB and EID as presented, and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifests and Action Relating Thereto

Motion by Stephanie Helmig, seconded by Mark Chalbeck, to move the January 31, 2019 manifest in the amount of \$830,886.79, and the motion carried unanimously.

Budget Adjustments

The budget adjustments were reviewed.

Motion by Kim Royer, seconded by Mark Chalbeck, to approve the budget adjustments as presented, and the motion carried unanimously.

Revenue Report

The revenue report was in the packet for review.

CO-CURRICULAR NOMINATION

Motion by Kim Royer, seconded by Dana Buckley, to approve the co-curricular nomination as presented, and the motion carried unanimously.

Kim Royer asked how the collaboration with SNHU is going, to which Dr. Littlefield stated that it is a great partnership, but that the more global partnership didn't come to fruition. He said SNHU is in a transition phase, but the expectation is to start back up when things on their end are ironed out.

The board set a tentative retreat date for May 29 at SNHU. They hope incoming Superintendent, Bill Rearick will be able to attend.

The board continued discussion on transportation of students in private vehicles. The board will review policy EEBB at their next meeting.

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

INFORMATIONAL ITEMS AND CORRESPONDENCE

NEXT / UPCOMING AGENDA ITEMS

Instructional Updates

VEX bus situation/Policy EEBB-Use of Private Vehicles to Transport Students

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Resident Jennifer Maurice thanked the board for bringing policy EEBB back for discussion.

Resident Sandra Truby asked that policy KF clarify who may use the facility - Candia organizations and/or a Candia resident involved in an organization based out of town.

ADJOURNMENT

Motion by Dana Buckley, seconded by Stephanie Helmig to adjourn the meeting at 7:35 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, March 7, 2019, at 6:00 p.m. in the Henry W. Moore School Media Center.

There will be an SAU Board Meeting on Wednesday, February 20, 2019, at the David R. Cawley Middle School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary