

**CANDIA SCHOOL BOARD MEETING
THURSDAY, OCTOBER 4, 2018 AT 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have been approved.

Matt Woodrow, Chair, called the meeting to order at 6:02 p.m. Those in attendance were Board members Dana Buckley, Kim Royer, and Mark Chalbeck; Principal, Becky Wing; Assistant Principal, Michelle Lavallee; Director of Student Services, Kathryn Duncan; Technology Director, Chris Jamrog; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Becky Wing introduced 8th grader, Haylee Barnes, who led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

PINKERTON ACADEMY LIAISON

Elizabeth Nerney enthusiastically addressed the board with activities at Pinkerton that included:

- Freshman Orientation
- Start of school
- Freshmen Reception
- Spirit Week
- Dance
- Open House
- Fall Sports
- Alumni Craft Fair
- PSAT's and SAT's
- College Finance Night

Ann Tierno, of the Candia Women's Club, presented Haylee Barnes with a scholarship for Washington, DC, for her winning essay. The essay can be viewed on the Women's Club website.

APPROVAL OF MINUTES

Motion by Kim Royer, seconded by Mark Chalbeck, to accept the minutes of the Candia School Board Meeting on September 6, 2018, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

PRESENTATION OF RECORDING OF MEETINGS

Chris Jamrog presented his research on the recording of meetings to the board. He suggested two options, Self-Managed (\$12,000-\$15,000) and Professionally Installed (\$25,000 - \$27,000). Kim Royer questioned if such a system could be used on a day to day basis. Dr. Littlefield stated that the Self-Managed camera is a 'good residential camera'. He said Hooksett started the practice of recording meetings a few years ago with the less expensive package. Two years later they replaced it with the professional version. Kim questioned the cost-effectiveness of spending \$15,000 - \$27,000 for 11 or 12 meetings a year. Matt Woodrow asked if streaming would be at an additional cost, to which Chris said it would be an annual fee. Dana Buckley asked for hard quotes from actual company's costs and tech specifications. Matt asked for recurring costs as well. Chris will get quotes for the board. Matt said the board will need to see where the budget numbers are before considering such a purchase. Dr. Littlefield stated that Candia is historically conservative, and the board may want to make the purchase at the end of the year as opposed to putting in as a budget line.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

Dr. Littlefield stated that the School District and Police Department entered into a Memorandum of Understanding which memorializes the relationship between the two, and sets the terms of public safety.

REPORTS

Reports of Administrators

Administrator Reports were reviewed.

Matt Woodrow asked Marge Polak how much of the Bradley F. Kidder Law Conference was devoted to privacy and use of media, to which Marge said not much time was spent on it, and that nothing addressed social media. Dr. Littlefield added that those who attended felt that current policies are in line.

Matt Woodrow commended Becky Wing and her staff for an outstanding job on the Open House. He said there's been great feed-back. He added that he liked the idea of Principal's Night, and said it may mitigate concerns some parents may have. Dana Buckley said he, too, has heard positive feedback, namely the fact that kids can run on the hot-top. Matt Woodrow asked Dr. Littlefield about HB1612, Relative to Data Security in Schools, to which Dr. Littlefield stated that he has been working with the three technology directors to develop a protocol that can be adopted by all the SAU #15 boards.

Per Dana Buckley's suggestion, Dr. Littlefield agreed to purchase a 1-year membership in the Student Data Privacy Consortium, at a cost of \$200.00, to see if it proves to be valuable.

Becky Wing reported that there is enough interest in both baseball and softball to have teams for both.

Mark Chalbeck stated that the Facility Committee is eager to start working on its maintenance plan. Dana Buckley stated that so far three candidates have been interviewed and are expected to be passed on to the SAU board. They have one more interview to do, and expect that candidate to move on to the SAU board as well.

OLD BUSINESS

Goals

Goals were reviewed.

Recording of Board Minutes

Previous discussion under 'Presentation'

NEW BUSINESS

Student Data Privacy & Security

Previously discussed under 'Reports of Administrators'

POLICY REVIEW-First Reading

The following policies were reviewed for a First Reading: CHA- Staff Advisory Role in Development of Regulations, CHB/BGD- Board Review of Regulations, CHD/BFE- Administration in Policy absence, CLA- Treatment of Outside Reports, EBCB- Evacuation Drills, EC-Buildings and Grounds Management, ECAC- Vandalism, EDC- Authorized Use of School Owned Materials, and KF/KF-R- Community Use of Facilities. The board reviewed all policies. Some discussion regarding outside groups using school equipment. Kim Royer said there are policies and practices, and that the board should have a conversation about it.

Motion by Dana Buckley, seconded by Kim Royer, to eliminate policies CHAA, EBCA, and ECAC, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the first reading of policies, CHB, CHD, CLA, EC, and EDC, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Matt Woodrow, to table policies KF and KF-R until the November meeting and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifests and Action Relating Thereto

Motion by Kim Royer, seconded by Matt Woodrow, to move the October 4, 2018 manifest in the amount of \$1,423,091.91, and the motion carried unanimously.

Budget Adjustments

Budget adjustments were reviewed.

Motion by Matt Woodrow, seconded by Dana Buckley, to approve the budget adjustments as presented, and the motion carried unanimously.

Revenue Report

The revenue report was in the packet for review.

PERSONNEL

Retirement

Motion by Matt Woodrow, seconded by Dana Buckley, to accept, with regret, Christine Crean's intent to retire at the end of the school year, and the motion carried unanimously.

Matt thanked Ms. Crean for her many years at the Moore School. Ms. Crean thanked the Candia School District for allowing her "to do what she has wanted to do since she was in high school".

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

INFORMATIONAL ITEMS AND CORRESPONDENCE

Enrollment Reports

NEXT / UPCOMING AGENDA ITEMS

Principal Presentation on Homework Practices

Policy KF (Use of Facilities)

Superintendent Search Update

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Resident, Jennifer Maurice reminded the board that she and many others in the community would like to see a foreign language program at the Moore School. She said she would rather see funds spent on that as opposed to equipment for recording meetings.

Resident Jeremy Gill added that people don't want to pay more taxes, and that spending it on recording meetings wasn't prudent. He asked if there was a way to record how many 'click's' of the number of people accessing the minutes on the website. He said it would be wise to find out who is accessing information now before expanding on that.

ADJOURNMENT

Motion by Mark Chalbeck, seconded by Dana Buckley to adjourn the meeting at 7:13 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, November 1, 2018, at 4:30 p.m. (Budget Workshop). The regular meeting will follow at 6:00 p.m. Both will be at the Henry W. Moore School Media Center.

There will be an SAU Board meeting on Wednesday, October 17, 2018, at 6:30 p.m., in the Auburn Village School Media Center.

There will be a Budget Workshop on October 30, 2018 at 4:00 p.m.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary