

**CANDIA SCHOOL BOARD MEETING
THURSDAY, DECEMBER 6, 2018 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have been approved.

Matt Woodrow, Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members Dana Buckley, Mark Chalbeck, Stephanie Helmig, and Kim Royer (6:01 p.m.); Principal, Becky Wing; Assistant Principal, Michelle Lavallee; Director of Student Services, Kathryn Duncan; Technology Director, Chris Jamrog; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

Becky Wing introduced Libby (K) and Clara (2nd) Johnson who led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

PINKERTON ACADEMY LIAISON

Elizabeth Nerney addressed the board with activities at Pinkerton that included:

- Cheerleaders won Championship
- Football team placed 2nd in their division
- Robotics team placed 1st
- Girls Cross Country won in their division
- National Honor Society Inductions
- Upcoming: Production of Little Women
- Mid-terms in January

APPROVAL OF MINUTES

Motion by Dana Buckley, seconded by Mark Chalbeck, to accept the minutes of the Candia School Board Meeting on November 1, 2018, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

None

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

None

REPORTS

Reports of Administrators were reviewed.

Becky Wing stated she attended the VEX competition and was very impressed at how well Candia's teams did. Coach Sue Demanche said that this year Candia's teams is comprised of 6th and 7th graders, but she hopes to include 8th grader next year. Matt Woodrow asked Marge Polak how report card night went, to which Marge said it went well, that the parents like the work study practices, and that there were good questions. She added that the report cards will have both letter grades and competencies, and that they are on the website under 'Students'. Kim Royer said it was nice to see classroom updates showing kids doing more with their academics.

Mark Chalbeck reported that the Transportation Committee will be meeting next week.

Dana Buckley reported that a new Superintendent has been chosen and that a press release will be issued shortly. William Rearick will begin on July 1, 2019.

OLD BUSINESS

Goals

Goals were reviewed. Dr. Littlefield said the goals sheet corresponds with the administrator reports.

Matt Woodrow said he felt there has been good collaboration between the school board and the select board and budget committees.

Policies KF, KF-R-Use of Facilities (previously tabled)

Considerable discussion ensued relative to Use of Facilities. Dr. Littlefield stated that he felt that no one should use the taxpayer building unless it is protected from liability. He is not in favor of it being used without staff present. He suggested that, in the future, a line item be added to the budget for 'Community Use of Facilities', so when non-profits use the facility, there would be funding for support staff.

Motion by Dana Buckley, seconded by Mark Chalbeck to approve the first reading of policies KF and KF-R with the following amendments: add: '**Exceptions may be made at the discretion of the building Principal**' (Pg.1) and '**for profit, and nonprofit activities**' (Pg. 2), and the motion carried unanimously.

Policies IJOA, IJOA-R-Field Trips (previously tabled)

Motion by Dana Buckley, seconded by Matt Woodrow, to adopt policies IJOA and IJOA-R as a first reading, and the motion carried unanimously.

Policy EEBB, Use of Private Vehicles to Transport Students (previously tabled)

Stephanie Helmig asked if parents could carpool from school to a sporting event, in the event that there is no bus. Kim Royer stated that she is not in favor of using private vehicles for transportation as there is too much liability. Stephanie said the bus company cannot always provide a bus. Mark Chalbeck said the district can't take the liability risk. Kim Royer said that, in the future, they can look into a couple of excursion vehicles for the SAU to use. Stephanie said problems arise in short order.

Motion by Dana Buckley, seconded by Mark Chalbeck, to adopt policy EEBB as a first reading. With Kim Royer voting no, all others in favor, the motion carried.

Budget Discussion

Dr. Littlefield stated that the budget committee requested a reduction to the proposed budget in the amount of \$45,000. Stephanie Helmig said she felt the intent of the proposal by the budget committee was to make it level-funded.

Motion by Matt Woodrow, seconded by Kim Royer, to approve the Candia School District General Fund Budget in the amount of \$8,651,497.73, and the motion carried unanimously.

Warrant Articles

Motion by Dana Buckley, seconded by Kim Royer, to approve the three warrant articles as presented, and to authorize the Superintendent to insert the final calculations for those warrant articles, and the motion carried unanimously.

CESPA-Tentative Agreement, Ratification

Kim Royer stated that the negotiations were 'kind but conservative' and that this Collective Bargaining Agreement is for three years. She added that the board should encourage the community to support this agreement as they are a very important part of the school community.

Motion by Kim Royer, seconded by Matt Woodrow, to approve the Candia School Board Tentative Agreement with the Candia Educational Support Professionals/NEA-NH, and the motion carried unanimously.

Draft Calendar

Motion by Stephanie Helmig, seconded by Mark Chalbeck, to approve the 2019/2020 school calendar as presented, and the motion carried unanimously.

Dr. Littlefield suggested that the board consider reconvening the calendar committee during the board's next reorganization meeting. He commended the Candia School Board for their commitment to a daily calendar, allowing for more instructional time for students.

POLICIES

Second Reading

The board reviewed policies EEAEC (Student Conduct on School Buses), EI (Risk Management), BEDG-R (Access to Minutes and Public Records). Motion by Dana Buckley, seconded by Matt Woodrow, to approve policies EEAEC, EI, and BEDG-R, and the motion carried unanimously.

First Reading

The board reviewed policies AC (Non-Discrimination), ADB/GBEC GBEC/ADB (Drug-Free Workplace & Drug-Free Schools), ADC/GBED/JICG (Tobacco Products Ban Use and Possession in and on School Facilities and Grounds), BEDG (Minutes), BEDH (Public Comment and Participation at Board Meetings), EBC (Crisis Prevention), and EBCA (Crisis Prevention and Emergency Response Plans).

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the first reading of policies AC, ADG/GBEC, ADC/GBED/JICG, BEDG, BEDH, and EBCA as presented, and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifests and Action Relating Thereto

Motion by Matt Woodrow, seconded by Stephanie Helmig, to move the December 6, 2018 manifest in the amount of \$490,446.95, and the motion carried unanimously.

Budget Adjustments

Budget adjustments were reviewed.

Motion by Matt Woodrow, seconded by Dana Buckley, to approve the budget adjustments as presented, and the motion carried unanimously.

Revenue Report

The revenue report was in the packet for review.

PERSONNEL

Co-Curricular Nomination

Motion by Matt Woodrow, seconded by Dana Buckley, to approve the co-curricular nominations as presented, and the motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

INFORMATIONAL ITEMS AND CORRESPONDENCE

Enrollment Reports

NEXT / UPCOMING AGENDA ITEMS

Instructional Updates-March Meeting

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Jennifer Maurice asked for clarification of when the Moderator and School District Clerk will be invited to the board meeting (January 31), and asked the board to consider, if necessary, taking snow make-up days from the back end of April vacation, as the Monday of vacation falls on the day after Easter.

Moore School Paraprofessional, Lisa Cote, thanked Dr. Littlefield and Kim Royer for their time spent on negotiations.

Librarian Sue Demanche asked for clarification on the policy regarding transportation of students in personal vehicles for school events, to which Dr. Littlefield stated she should speak directly to the building principal about that.

Lisa Cote, Main St., spoke in regards to earlier discussions about the Use of Facilities and stated that Candia organizations such as PTO, Scouts, and the Women's Club use the facility and equipment. She said it defeats the purpose of fundraisers if they have to pay to rent out the facility. Matt Woodrow stated that the point is not to deter people from using the building, but to create a balance to maintain safety and liability. Mark Chalbeck stated that the revision made at this meeting will give discretion to the building principal.

ADJOURNMENT

Motion by Dana Buckley, seconded by Matt Woodrow to adjourn the meeting at 7:33 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, January 3, 2019, at 6:00 p.m. in the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary