

**CANDIA SCHOOL BOARD MEETING
THURSDAY, APRIL 4, 2019 6:00 P.M. HENRY
W. MOORE SCHOOL MEDIA CENTER**

These minutes have been approved.

Dr. Charles P. (Phil) Littlefield called the meeting to order at 6:00 p.m. Those in attendance were Board members Matt Woodrow, Dana Buckley, Stephanie Helmig, and Kristina Ickes; Principal, Becky Wing; Assistant Principal, Michelle Lavalley; Director of Student Services, Kathryn Duncan; Technology Director, Chris Jamrog; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

Dr. Littlefield explained the nomination process by which a Board Chair is selected.

Motion by Dana Buckley to nominate Matt Woodrow as Chair. A roll call vote was taken.

Kristina Ickes-Yes
Dana Buckley-Yes
Stephanie Helmig-Yes
Matt Woodrow-Yes
The motion carried.

Matt Woodrow presided over the meeting from this point.

Motion by Matt Woodrow to nominate Stephanie Helmig as Vice-Chair. A roll call vote was taken.

Kristina Ickes-Yes
Dana Buckley-Yes
Stephanie Helmig-Yes
Matt Woodrow-Yes
The motion carried.

Motion by Matt Woodrow to nominate Dana Buckley as Clerk. A roll call vote was taken.

Kristina Ickes-Yes
Dana Buckley-Yes
Stephanie Helmig-Yes
Matt Woodrow-Yes
The motion carried.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

Matt Woodrow welcomed newly elected Kristina Ickes to the board.

Matt Woodrow explained that tonight's meeting would be abbreviated due to an untimely death in the community. Agenda items not covered tonight will be moved to the May 2nd meeting.

Karen Lessard requested the board choose which members would sign the manifests. Matt said the assignments would stay the same as 18/19, with Kristina Ickes taking over for the months previously assigned to Kim Royer.

APPROVAL OF MINUTES

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the minutes of the Candia School Board Meeting on March 7, 2019. With Kristina Ickes abstaining, all others in favor, the motion carried.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

Dr. Littlefield reminded the Board that he had sent each member a copy of the 2020 General Assurances. He further indicated that the Candia School District would be receiving Title I, Title II, Title IV, IDEA/Preschool, and REAP grants. The Chair indicated that he and the Superintendent would be

signing/initialing the General Assurances and asked if there were any questions.

NEW BUSINESS

Field Trip Authorization

Motion by Dana Buckley, seconded by Kristina Ickes, to approve the Field Trip Request as requested, and the motion carried unanimously.

Designation of Last Day of School

Dr. Littlefield stated that because there was one snow day, the last day of school should be June 18.

Motion by Matt Woodrow, seconded by Dana Buckley, to designate the last day of school as June 18, and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifests and Action Relating Thereto

Motion by Dana Buckley, seconded by Matt Woodrow, to move the April 4, 2019 manifest in the amount of \$751,986.09, and the motion carried unanimously.

Budget Adjustments

The budget adjustments were reviewed.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to approve the budget adjustments as presented, and the motion carried unanimously.

Revenue Report

The revenue report was in the packet for review.

PERSONNEL

Administrator Nominations

Dr. Littlefield stated that the terms in the packet were incorrect, that both should be for three years.

Motion by Stephanie Helmig seconded by Dana Buckley to accept the Administrator Nominations as three year terms, and the motion carried unanimously.

Professional Staff Nominations

Motion by Matt Woodrow seconded by Stephanie Helmig, to accept the Professional Staff Nominations as presented, and the motion carried unanimously.

INFORMATIONAL ITEMS AND CORRESPONDENCE

Enrollment Reports

NEXT / UPCOMING AGENDA ITEMS

Instructional Updates

Proposed Board Meeting Dates

All Agenda Items Not Addressed at this Abbreviated Meeting

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

ADJOURNMENT

Motion by Dana Buckley, seconded by Stephanie Helmig to adjourn the meeting at 6:17 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, May 2, 2019, at 6:00 p.m. in the Henry W. Moore School Media Center.

There will be an SAU Board Meeting on Wednesday, May 15, 2019 at 6:30 p.m. in the Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary