

**CANDIA SCHOOL BOARD MEETING
THURSDAY, AUGUST 15, 2019 AT 6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have been approved.

Matt Woodrow, Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members Stephanie Helmig, Mark Chalbeck, and Kristina Ickes; Principal, Becky Wing; Assistant Principal, Michelle Lavallee; Director of Student Services, Kathryn Duncan; Technology Director, Chris Jamrog; Superintendent, William (Bill) Rearick; Assistant Superintendent, Marge Polak, and Business Administrator, Amy Ransom.

Matt Woodrow led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Superintendent Rearick provided proof of posting.

Matt Woodrow welcomed new Superintendent, Bill Rearick and new Business Administrator, Amy Ransom. Matt offered the board's help during the transition.

APPROVAL OF MINUTES

Motion by Mark Chalbeck, seconded by Stephanie Helmig, to accept the minutes of the Candia School Board Meeting on June 6, 2019, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Resident and former Minds in Motion teacher, Judi Lindsey welcomed Mr. Rearick to the Moore school and to the Candia community. Resident Jennifer Maurice asked if Spanish would be taught to grade 5, to which Becky Wing stated that it will be taught at all grade levels. Jennifer also asked about the playground updates, saying that the new plan puts it in an area where there is no shade and is not accessible in the winter. Matt Woodrow said that this will be covered later in the meeting under 'Facilities Update'.

SUPERINTENDENT UPDATES

The board reviewed the Superintendent's Updates. Bill Rearick stated that Lynda (Maintenance Director) and her crew have done a phenomenal job getting the building ready. He also gave kudos to Becky Wing for overseeing the summer maintenance projects.

OLD BUSINESS

Goals

The goals were reviewed. Matt Woodrow explained that the goals process allows the board to see progress as it happens.

Motion by Matt Woodrow, seconded by Kristina Ickes, to adopt the Candia School Board Goals for 2019/2020 as presented, and the motion carried unanimously.

Joint Meeting with Select Board

Matt Woodrow explained that the School Board is hoping to continue collaborating with other community boards in an effort to get in front of the budget timeline. Matt said he will contact Sue Young, to get some dates so the Select and School Boards can meet approximately three times a year.

NEW BUSINESS

Facilities Update

Becky Wing summarized the summer renovations done to the Moore School which included:

- Tile repair
- Window replacement
- Abatement in Nurse's area
- Update to phone/intercom system
- Special Education classroom updates
- New insulation in kitchen and gym

Becky said the relocation of the playground and shed would be done soon. Speaking to Ms. Maurice's query regarding winter access to the new location, Becky stated that a path will be snow blown, allowing for access. With regard to full-sun, Becky said that even if the playground wasn't moved, the trees by the current playground are showing signs of being unhealthy, and would have to be felled for safety reasons. She said that the PTO

might be interested in looking into a playground shade for the new area. Becky said other updates will be of fencing, adding a grass surface and kid cushion. She said a lot of thought has gone into this project. Becky said the sheds will come down in October. Though a gate was in the plan, it was eliminated to free up funds for a frost wall necessary for the shed.

Instructional Time Schedule

Becky Wing explained changes made to the Instructional Time Schedule.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to approve the 19/20 Instructional Time Schedule as presented, and the motion carried unanimously.

Field Trip Request

Motion by Stephanie Helmig, seconded by Mark Chalbeck, to approve the Grade 8 field trip to Washington, DC as presented, and the motion carried unanimously.

Handbook Changes

Becky Wing spoke to changes made to the handbook. She said it was completely updated into a digital format and much of it was revamped. She highlighted areas where substance was changed. Dress Code was renamed and revised, policies were added, combined K-8, and clarifications were made to Behavior Expectations.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to adopt the recommended changes to the Handbook as presented by Becky Wing, and the motion carried unanimously.

Disposal of Equipment

Chris Jamrog provided a list of items that can no longer be used due to recent laws governing security.

FINANCE/OPERATIONS

Review of Expenditure Manifest and Action Relating Thereto

Motion by Kristina Ickes, seconded by Matt Woodrow, to move the June manifest in the amount of \$659,993.35, and the motion carried unanimously.

Motion by Kristina Ickes, seconded by Stephanie Helmig, to move the July manifest in the amount of \$147,105.72, and the motion carried unanimously.

Motion by Kristina Ickes, seconded by Mark Chalbeck, to move the August 16, 2018 manifest in the amount of \$426,421.06, and the motion carried unanimously.

Amy Ransom explained that substitutes were encumbered in error by the payroll clerk which affected the expense report. Amy also said that they are working on journal entries for year end, and that she will have the report after the auditors come in next week. Stephanie Helmig stated that the budget committee would like the report the Friday before their meeting. Stephanie said the budget committee has also requested enrollment numbers dating back to 2010 to get a feel of how enrollment numbers have declined, but the budget increases. Out of district placed students will be included on the enrollment reports going forward.

Matt Woodrow asked Becky Wing the enrollment number for kindergarten, to which Becky stated it is at 30.

PERSONNEL

Resignation

Motion by Matt Woodrow, seconded by Mark Chalbeck, to accept, with regret, the resignation of Amanda Dolan, and the motion carried unanimously.

Becky Wing explained that she and Superintendent Rearick met with teaching candidate Hannah Withee this afternoon. Becky said Hannah is a first-year teacher and would be a great addition to the Moore School.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to approve of the nomination of Hannah Withee as an elementary teacher, and the motion carried unanimously.

Co-Curricular Assignments

The Co-Curricular Assignments were reviewed.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to approve the Co-Curricular nominations as presented. With Stephanie Helmig abstaining due to a conflict of interest, all others in favor, the motion carried.

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

Not needed

NEXT / UPCOMING AGENDA ITEMS

September:

- New Teacher Welcome (5:00 p.m.)
- Meeting start time 5:30 p.m. followed by a building tour
- Administrator's Reports
- Enrollment Numbers
- PTO Board attendance-Rotation Schedule

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Resident Jennifer Maurice thanked the board for their in depth information regarding the relocation of the playground. Jennifer also said the PTO meets the 2nd Tuesday of the month at 7:00 p.m.

ADJOURNMENT

Motion by Stephanie Helmig, seconded by Matt Woodrow to adjourn the meeting at 7:05 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, September 5, 2019 at 5:30 p.m. at the Henry W. Moore School Media Center. There will be an informal gathering to welcome new staff at 5:00 p.m.

There will be an SAU Board Meeting on Wednesday, September 11, 2019 at the David R. Cawley Middle School.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary