

CANDIA SCHOOL BOARD MEETING

Thursday, October 3, 2019 – 6:00 p.m.

LOCATION OF MEETING Henry W. Moore School – Media Center

AGENDA

- I. CALL TO ORDER:** Matt Woodrow, Board Chair
 - A. Pledge of Allegiance – Remington Alff, Michael Moran, Carter Woodrow
 - B. Women’s Club Scholarship Presentation

- II. PROOF OF POSTING** – Superintendent, William Rearick

- III. PINKERTON ACADEMY LIAISON** –Michelle Sangillo

- IV. APPROVAL OF MINUTES**
 - A. Minutes of the Candia School Board Meeting on September 5, 2019*

- V. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

- VI. SUPERINTENDENT’S UPDATES*** – William Rearick

- VII. REPORTS**
 - A. Administrator’s Reports*
 - B. Reports of Standing Committees

- VIII. OLD BUSINESS**
 - A. Review of Goals*
 - B. CIP Submission Update* –Matt Woodrow

- IX. NEW BUSINESS**
 - A. Superintendent Process*-Discussion
 - B. Spotlight on Success-Becky Wing

- X. FINANCE/OPERATIONS**
 - A. October Expenditure Report* / Manifest Approval
 - B. Budget Adjustments (if necessary)
 - C. Revenue Report*

- XI. POLICIES**
 - A. 1st Reading* AC-Non-discrimination Policy Notice, GCCBC-Family Medical Leave Act, DBJ-Transfer of Appropriation, EEAC-School Bus Scheduling and Routing,-JICJ, Communication Devices, GBEA-Staff Ethics, GBEAB-Mandatory Code of Conduct Reporting-All Employees, and GBEB-Staff Conduct

- XII. PERSONNEL (if necessary)**

- XIII. NON-PUBLIC SESSION RSA 91-A 3 Sections II (a-k) (if necessary)**

XIV. INFORMATIONAL ITEMS AND CORRESPONDENCE

XV. ITEMS FOR NEXT/FUTURE AGENDA

XVI. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

XVII. ADJOURNMENT

There will be Candia School Board Budget Meeting on Wednesday, November 6, 2019 in the Henry W. Moore School Media Center.

The next regularly scheduled Candia School Board Meeting will be held on Thursday, November 7, 2019 at 6:00 p.m. at the Henry W. Moore School Media Center.

There will be an SAU Board meeting on Wednesday, October 16, 2019, at the Henry W. Moore School Media Center.

**Materials enclosed for Board review prior to meeting*

GUIDELINES FOR PUBLIC COMMENT AT CANDIA SCHOOL BOARD MEETINGS

Guidelines when addressing the Candia School Board under OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD section of the Candia School Board meeting agenda:

Appropriate time will be set aside for citizens to address the Board. Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented. The presentation should be as brief as possible. Written remarks are encouraged. Speakers may offer comments on such school operations and programs as concern them. In public session, however, the Board will not hear personal complaints of school personnel nor complaints against any person connected with the school system. Other channels are provided for Board consideration and disposition of legitimate complaints involving individuals, which should be referred to the Superintendent for appropriate action.

**CANDIA SCHOOL BOARD MEETING
THURSDAY, SEPTEMBER 5, 2019 AT 5:30 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have not been approved.

Matt Woodrow, Chair, called the meeting to order at 5:30 p.m. Those in attendance were Board members Dana Buckley, Stephanie Helmig, Mark Chalbeck, and Kristina Ickes; Principal, Becky Wing; Assistant Principal, Michelle Lavallee; Director of Student Services, Kathryn Duncan; Technology Director, Chris Jamrog; Superintendent, William (Bill) Rearick; Assistant Superintendent, Marge Polak; and Business Administrator, Amy Ransom.

Matt welcomed and thanked the new teachers who were in attendance for an earlier Meet and Greet.

Becky Wing introduced first grader, Taylor Robidoux, who led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Superintendent Rearick provided proof of posting.

Matt Woodrow stated that the meeting will begin with a tour of the facilities led by Becky Wing. On the tour, Ms. Wing pointed out

- Abatements
- New flooring
- Renovations to the special education area
- Renovations to the nurse's area
- Insulation installation
- Tile replacement by the art room
- Resurfacing of pavement
- New 4-square pad
- Movement of playground equipment
- New swings

Motion by Kristina Ickes, seconded by Stephanie Helmig, to amend the agenda to include discussions regarding changes in the handbook, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to move discussion regarding the Foreign Exchange Student request up on the agenda, and the motion carried unanimously.

APPROVAL OF MINUTES

Motion by Stephanie Helmig, seconded by Mark Chalbeck, to accept the minutes of the Candia School Board Meeting on August 15, 2019, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation

Foreign Exchange Student Request

Mrs. Franklin was in attendance with a request for a foreign exchange student. Matt said the necessary paperwork had been submitted and approved by Pinkerton Academy, and that the board must formally approve it.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to approve the Franklin's request for Meerimal Kadyrzhanova, exchange student from Kyrgyzstan, to attend Pinkerton Academy for the 19/20 school year, and the motion carried unanimously.

SUPERINTENDENT UPDATES

Superintendent Rearick stated that negotiations will begin later than expected due to the unavailability of one of the attendees.

ADMINISTRATOR'S REPORTS

Reports of the administrators were reviewed. Stephanie Helmig asked if there was a lot of change regarding Math in Focus, to which Becky Wing stated that there was a shift in topic per grade level, but it is the same pedagogy.

Dana Buckley asked how Pickup Patrol works, and Becky explained that the teacher and office are both notified. Matt Woodrow stated the E911 is now in place allowing a location to be immediately identified.

OLD BUSINESS

Goals

The goals were reviewed. Bill Rearick said a few items would be moving to completed status.

Enrollment Numbers

Enrollment numbers were reviewed. Becky Wing stated that there were 21 summer withdrawals. Of those, 12 relocated, were removed by the courts, or were IEP placements, and four chose to attend charter or private schools.

NEW BUSINESS

CIP Submission

Matt Woodrow explained that the town boards are working with the planning board by submitting a form listing upcoming projects expected to cost over \$5,000, that wouldn't be part of an operating budget. He said some of the maintenance work at the Moore School has been put off for too long and that many costs are significantly increased due to code requirements. Matt said he will list items from the Turner Report on the form and will have the board review and add to it as needed. Mark Chalbeck stated that the planning board wants to help the select board and town try for level budgets so as not to have spikes in tax rates.

Dates for Budget Meetings

The board decided to meet on Wednesday, November 6 from 4:00pm – 8:00pm for a budget meeting. Stephanie Helmig will provide the budget committee with their book(s) on November 14.

Transportation Discussion

Dana Buckley asked that a summary of how bus routes/stops are formulated be provided annually with the bus routes. Bill Rearick and Becky Wing will create a brief narrative explaining the process.

Changes to approved Handbook

Bill Rearick explained that some language in the handbook with regard to transportation is inappropriate for a handbook, and might be better suited in a policy. The policy committee will review it at their meeting on September 24.

Motion by Kristina Ickes, seconded by Mark Chalbeck, to strike the language in the handbook as presented, and for the policy committee to review the issue of transportation, and the motion carried unanimously.

FINANCE/OPERATIONS

Review of Expenditure Manifest and Action Relating Thereto

Motion by Kristina Ickes, seconded by Matt Woodrow, to approve the September 5, 2019 manifest in the amount of \$399,216.97, and the motion carried unanimously.

Revenue Report

The revenue report was reviewed.

Motion by Stephanie Helmig, seconded by Kristina Ickes, to refrain from approving budget adjustments until the policy on budget adjustments is reviewed, and the motion carried unanimously.

PERSONNEL

Co-Curricular Nomination

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the softball co-curricular nomination as presented, and the motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

Not needed

NEXT / UPCOMING AGENDA ITEMS

October:

- Pinkerton Liaison-Michelle Sangillo
- Women's Club Scholarship Presentation
- CIP Update-Matt Woodrow

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation

ADJOURNMENT

Motion by Dana Buckley, seconded by Matt Woodrow to adjourn the meeting at 7:04 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be held Thursday, October 3, 2019 at 6:00 p.m. at the Henry W. Moore School Media Center.

There will be an SAU Board Meeting on Wednesday, October 16, 2019 at 6:30 p.m. at the Henry W. Moore School.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary

Candia School District
Superintendent's Report

October 3, 2019

- I met with Principal Wing on September 18th, to review her initial 2020-21 budget submission. I have made a few recommendations to the budget. These recommendations have already been completed and submitted to me by Principal Wing. The budget review process will be completed on October 9th when I review the special education budget with Mrs. Duncan.
- I attended the Policy Subcommittee meeting which was held on September 24th. I also held my monthly meeting with Principal Wing on October 1st.
- On October 3rd I attended the Kidder Law Conference which was sponsored by the NHSBA and the NHSAA. I attended workshops on Compliance with the Safe School Zones Act and Designing Practical MOU's, Access to Audio and Videotaping, and Mandatory Reporting Laws of Suspected Neglect and Child Abuse.

**Candia School Board Meeting
Assistant Superintendent Report
10/3/19**

Professional Development Day 9/27/19

- As part of the SAU wide PD day, Diana Fenton, Attorney in the Commissioner's Office at the NH Department of Education will present to Candia faculty on the new Code Of Ethics and Code Of Conduct.
- Both the Code of Conduct and Code of Ethics include four core principles including responsibility to students, responsibility to the education profession and the educational professionals, responsibility to the school community, and ethical use of technology.

Consultation Services – 9/26 & 9/27

- Jessica Kaminski will be on-site for 2 days to work with teachers in both a consulting role and a coaching role. This year, we are implementing the updated version of Math In Focus. Part of her work will include supporting teachers in working through new elements and using them in effective daily instruction.

SAU 15 Teacher Mentor Committee

- This committee of representatives from each town will be formed over the next few weeks and the first meeting will be held in mid-October. The group will review current research, conduct a needs assessment, and determine a course of action to implement a formal teacher mentor program for the 2020-21 school year. Each building will also create informal mentor supports for this year.

South Central Curriculum/Instruction/Assessment Group

- This group met on 9/20/19. Topics included DOE updates, legislative review, and timeline for the social studies standards release. Districts shared challenges in the grant approval process as well.

Cursive Handwriting – School Board Goal

- Instruction in cursive handwriting is part of our K-5 Imagine It Language Arts Program. Letter formation is first introduced in second grade. Continued instruction and practice is part of the third and fourth grade curriculum. In fifth grade student vocabulary and spelling lists are introduced in cursive. Students complete short and longer writing assignments through the grades.

Innovations In Learning Conference – October 29 & 30

- I will attend this conference sponsored by NHSAA. It will provide an in-depth update of curriculum development, innovative practices, the needs of the 21st Century Learner, and successful implementation of sustained change initiatives.

2019-20 Upcoming And Ongoing Projects

- Dyslexia Law – We will be meeting with building administration and reading intervention providers to review the timeline, procedures and intervention practices required to meet this state law. Changes and updates will be made as appropriate.
- Science Curriculum Work – Teachers across the SAU will be meeting to create pacing guides based on the implementation of our new science programs (Inspire, K-5 and IQWST, 6-8). Middle school science teachers across the SAU will be meeting to review state assessment results and conduct an item analysis.

Playground

The long-awaited playground relocation is complete! Students have been able to enjoy the play structures since Monday, September 16. The basketball court, four-square pad, kickball field and open field areas continue to be popular play spaces as well. We have noticed that students are engaging in more and varied activities in the new space.



Open House/Chromebook Night for Grades 7 & 8

Several parents attended the Open House/Chromebook Night for grades 7 and 8. Middle school teachers presented the expectations that all 7th & 8th grade students developed through a team process the first two days of school. Each of the middle school teachers also presented information about what to expect this year in their content area. Mr. Abril Sanchez spoke with parents about the new Spanish program and his plan for current 7th & 8th grade students. Mr. Jamrog discussed acceptable practices with Chromebooks both at school and at home.

K-6 Open House



CYAA, PTO, Smyth Public Library, Girl Scouts and more. The event was very well attended.

Open House for parents of students in grades K -6 was held on Tuesday, September 24th. Grade level teams of teachers held scheduled presentations focused on what it is like to be a student at that grade level, academic content & expectations, as well as ways that parents can assist their children at home. Unified arts and intervention teachers were available throughout the night for parent visits as well. Parents also had the opportunity to talk with representatives from organizations such as



Student Services Update

The student service team has had a busy start to the year. Team members within the Moore School have participated in on-going embedded professional development in the areas of targeted literacy and math instruction as well as behavioral principles and executive functioning. They have done an excellent job implementing instructional strategies and working toward our common goals and priorities. There have been ongoing IEP team meetings for the students within the Moore School as well as students attending high schools, charter schools, pre-schools, and out of district schools. We have continued to partner with community agencies and community members to meet the unique needs of our students and are excited about the continued support.

Technology Update

Mr. Jamrog updated and configured the Macbooks and iPads to be used for NWEA testing. The network handled the testing sessions very well. Kindergarten students continued the practice, begun last year, of utilizing iPads to take the assessment. Mr. Jamrog met with the technology committee to discuss technology updates that were conducted over the summer and to begin formulating a plan for the upcoming year. Some of the major topics discussed were school board goals, unique and exciting technologies to bring to Moore School, and steps to take toward aligning the District to the Data Governance Manual.

Deerfield Fair Display

The Moore School was represented at the Deerfield Fair again this year. Several student projects were on display in the school building. Thank you to Meg Morenz for coordinating the exhibit, Sue Soucy for helping Meg with the set up and to all of the students for the fabulous display of projects.



Professional Development

The first round of instructional coaching in reading and mathematics began this month (*School Board Goal*). Marianne Nice, reading consultant, and Jessica Kaminski, math consultant, began observing and demonstrating lessons and meeting with teachers on individual coaching goals this month.

All teachers participated in professional development opportunities on Friday, September 27. The day included a focus on small group instruction (*School Board Goal*) in K-8 mathematics; strategies to support executive skill development; further development of our middle school "Connections" time; and a presentation focused on the New Hampshire Educator Code of Conduct and Code of Ethics.

Respectfully Submitted,

Becky L. Wing, Principal

October Events
10/2: Washington DC Parent Info. Night, 6pm
10/7-10/11: School Safety Week
10/8: Fire Prevention Week Assemblies
10/8: PTO Meeting, 7pm
10/9: School Picture Retakes
10/11: K-4 Progress Reports/5-8 Progress Check
10/14: Columbus Day – No School
10/27-30: 8 th Grade Washington, D.C. Trip
10/30: Principal Night, 5:30pm

**Candia School District
School Board Goals 2019-2020
10/3/19**

In Process

Ongoing

Complete

Long Range Planning	Curriculum, Instruction, Assessment & Programming	Communication & School Board Functions
Analyze enrollment data and identify opportunities and problems. Create a plan for population fluctuations.	Improve student achievement at all grade levels as measured by assessment results and students meeting their growth targets. Continue to review curricular, instructional and assessment practices. Provide a bi-annual report to the board.	Involve key community stakeholders in school events. (Weathervane)
In Process Include out of district students in enrollment numbers	Complete Implement the 5 th /6 th grade level instructional model.	Improve Board and faculty/staff relationships through communication, mutual respect, and professionalism.
Explore areas for partnering with other SAU districts to find efficiencies: i.e. maintenance, special education.	Ongoing Increase personalized learning opportunities. <ul style="list-style-type: none"> • Continue small group targeted instruction K-5 and initiate this practice 6-8. • Continue coaching model for reading and math • Class time/online review of lessons or additional practice. 	Consider monthly facilities, transportation, and other committee meetings as appropriate.
Ongoing Technology	Explore additional options for advanced learners.	Explore video recording of school board meetings.
Explore best practices for computer screen time in grades K-1.	Ongoing Identify when cursive is taught and practiced within the grade level continuum. Complete Initiate a practice in the media center to feature a U.S. president each month.	
Ensure students are exposed to a variety of current programs and devices.	Partner with local businesses to support classroom learning or to discuss career options.	School Culture
	Ensure that field trips are content rich or enhancing opportunities.	
Finance & Facilities	Utilize all facets of the teacher effectiveness system to support teachers and instructional practices.	Ongoing Review and update discipline procedures.
In Process Provide the budget in an electronic searchable format.	Safety	Debrief after school incidents to determine root causes, contributing factors, and lessons learned.
	Explore the need for additional safety measures.	
In Process During the budget process, review items that are no longer needed and ensure that information provided is accurate and up to date.	Review safety procedures for evening, vacation and summer access to the school.	Consider incentives such as shining stars for middle school students.

VIII.B.

CIP Form Number	ARCHITECTURAL General Observation of Interior Spaces			\$ Opinion of Cost			
	COMPONENT	OBSERVATION	RECOMMENDATION	Remaining Useful Life	Short-Term	Mid-Term	Long-Term
1	Kindergarten Unit Ventilators	These units are now over 20 years old and have reached the end of their useful life.	Replace units with more centralized systems to provide better outside air introduction, quieter operation, and more ease of maintenance.	0 years	\$75,000		
2	1986 Heating and Ventilating Unit	The air handling unit above the ceiling in this wing is beyond its useful life. The return air system for this unit also does not meet fire code	Replace unit with newer unit and duct return air back to unit.	0 years	\$250,000		
3	1978 Heating and Ventilating Unit	The air handling unit above the ceiling in this wing is beyond its useful life. The return air system for this unit also does not meet fire code	Replace unit with newer unit and duct return air back to unit.	0 years	\$250,000		
4	Media Center Unit Ventilator	This unit has reached the end of its useful life and should be replaced.	Replace with new system capable of quiet operation.	0 years	\$75,000		
5	1954 and 1963 Classroom Ventilation	These sections of the building have limited or no ventilation. Current code requires ventilation to be provided in instructional spaces.	Install air handling units capable of providing tempered ventilation air to each space.	0 years	\$550,000		
6	Gymnasium/Cafeteria & Kitchen Ventilation	The air handlers in the Storage Room and under the Stage have exceeded their useful life and should be replaced.	Replace units with similar sized equipment for proper ventilation of the spaces.	0 years	\$200,000		

7	1996 Classroom Ventilation	The rooftop unit above the 1996 wing has reached the end of its useful life and should be replaced.	Replace unit with similar sized equipment for proper ventilation of the spaces.	0 years	\$150,000		
8	1938 Wing Ventilation	This unit does not ventilate the entire wing and has reached its useful life.	Install air handling unit(s) capable of providing tempered ventilation air to each space.	0 years	\$450,000		
9	Automatic Temperature Controls	Local thermostat control is provided only outside of the Boiler Room.	Central automatic temperature controls should be provided to allow single point scheduling and observation of equipment operation. Would give the ability for remote access and alarming.	0 years	\$300,000		
10	Exhaust Fans	Exhaust fans throughout the school have reached the end of their useful life and should be replaced.	Replace exhaust fans in kind with new equipment.	0 years	\$100,000		
11	FCI 24-Zoned Fire Alarm Control System MFA Remote Annunciator	Has approached the system's expected life span. Portions of system doesn't meet ADA; missing strobes in bathrooms.	Provide a completely new addressable voice-evacuation fire alarm system.	0-1 years	\$105,000		

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: 2021

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): Kindergarten Unit Ventilators - These units are now over 20 years old and have reached the end of their useful life. Replace units with more centralized systems to provide better outside air introduction, quieter operation, and more ease of maintenance.

Cost Estimate:

\$ \$75,000

Capital Costs:

Planning/feasibility analysis
 Architecture/Engineering fees
 Real estate acquisition
 Site preparation
 Construction
 Furnishings/ Equipment
 Vehicles/Capital Equipment
 Other

Impact on Operating & Maintenance:

Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
 (-) \$ _____ annually

Estimated Useful Life is _____ Years

\$ \$75,000

Total Project Cost

Sources of Funding:

Grant from: _____	Grant Type: _____	Grant amount: \$ _____
Loan from: _____	Loan Type: _____	Loan amount: \$ _____
Donation/Bequest/Private: _____	User charge or fee: \$ _____	Warrant Article: _____
Capital Reserve withdrawal: \$ _____	Impact fee amount: \$ _____	Current Revenue: \$ _____
General Obligation Bond: \$ _____	Revenue Bond: \$ _____	

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$75,000

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: 2021

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): 1986 Heating Ventilating Unit - The air handling unit above the ceiling in this wing is beyond its useful life. The return air system for this unit also does not meet fire code. Replace unit with newer unit and duct return air back to unit.

Cost Estimate:

\$ \$250,000

Capital Costs:

Planning/feasibility analysis
 Architecture/Engineering fees
 Real estate acquisition
 Site preparation
 Construction
 Furnishings/ Equipment
 Vehicles/Capital Equipment
 Other

Impact on Operating & Maintenance:

Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
 (-) \$ _____ annually

Estimated Useful Life is _____ Years

\$ \$250,000

Total Project Cost

Sources of Funding:

Grant from: _____	Grant Type: _____	Grant amount: \$ _____
Loan from: _____	Loan Type: _____	Loan amount: \$ _____
Donation/Bequest/Private: _____	User charge or fee: \$ _____	Warrant Article: _____
Capital Reserve withdrawal: \$ _____	Impact fee amount: \$ _____	Current Revenue: \$ _____
General Obligation Bond: \$ _____	Revenue Bond: \$ _____	

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$250,000

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: 2021

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____.

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): **1978 Heating & Ventilating Unit** - The air handling unit above the ceiling in this wing is beyond its useful life. The return air system for this unit also does not meet fire code. Replace unit with newer unit and duct return air back to unit.

Cost Estimate:

\$ \$250,000
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

Capital Costs:

Planning/feasibility analysis
Architecture/Engineering fees
Real estate acquisition
Site preparation
Construction
Furnishings/ Equipment
Vehicles/Capital Equipment
Other

Impact on Operating & Maintenance:

Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
(-) \$ _____ annually

Estimated Useful Life is _____ Years

\$ \$250,000

Total Project Cost

Sources of Funding:

Grant from: _____ Grant Type: _____ Grant amount: \$ _____
Loan from: _____ Loan Type: _____ Loan amount: \$ _____
Donation/Bequest/Private: _____ User charge or fee: \$ _____ Warrant Article: _____
Capital Reserve withdrawal: \$ _____ Impact fee amount: \$ _____ Current Revenue: \$ _____
General Obligation Bond: \$ _____ Revenue Bond: \$ _____

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$250,000

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: 2021

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): Media Center Unit Ventilator - This unit has reached the end of its useful life and should be replaced. Replace with new system capable of quiet operation.

Cost Estimate:

\$ \$75,000
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

Capital Costs:

Planning/feasibility analysis
Architecture/Engineering fees
Real estate acquisition
Site preparation
Construction
Furnishings/ Equipment
Vehicles/Capital Equipment
Other

Impact on Operating & Maintenance:

- Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
(-) \$ _____ annually

Estimated Useful Life is _____ **Years**

\$ \$75,000

Total Project Cost

Sources of Funding:

Grant from: _____ Grant Type: _____ Grant amount: \$ _____
Loan from: _____ Loan Type: _____ Loan amount: \$ _____
Donation/Bequest/Private: _____ User charge or fee: \$ _____ Warrant Article: _____
Capital Reserve withdrawal: \$ _____ Impact fee amount: \$ _____ Current Revenue: \$ _____
General Obligation Bond: \$ _____ Revenue Bond: \$ _____

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$75,000

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: ASAP

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): 1954 & 1963 Classroom Ventilation - These sections of the building have limited or no ventilation. Current code requires ventilation to be provided in instructional spaces. Install air handling units capable of providing tempered ventilation air to each space.

Cost Estimate:

\$ \$550,000

Capital Costs:

Planning/feasibility analysis
 Architecture/Engineering fees
 Real estate acquisition
 Site preparation
 Construction
 Furnishings/ Equipment
 Vehicles/Capital Equipment
 Other

Impact on Operating & Maintenance:

Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
 (-) \$ _____ annually

Estimated Useful Life is _____ Years

\$ \$550,000

Total Project Cost

Sources of Funding:

Grant from: _____	Grant Type: _____	Grant amount: \$ _____
Loan from: _____	Loan Type: _____	Loan amount: \$ _____
Donation/Bequest/Private: _____	User charge or fee: \$ _____	Warrant Article: _____
Capital Reserve withdrawal: \$ _____	Impact fee amount: \$ _____	Current Revenue: \$ _____
General Obligation Bond: \$ _____	Revenue Bond: \$ _____	

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$550,000 _____

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: TBD

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): **Gymnasium/Cafeteria & Kitchen Ventilation** - The air handlers in the Storage Room and under the Stage have exceeded their useful life and should be replaced. Replace units with similar sized equipment for proper ventilation of the spaces.

Cost Estimate:

\$ \$200,000
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

Capital Costs:

Planning/feasibility analysis
Architecture/Engineering fees
Real estate acquisition
Site preparation
Construction
Furnishings/ Equipment
Vehicles/Capital Equipment
Other

Impact on Operating & Maintenance:

Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
(-) \$ _____ annually

Estimated Useful Life is _____ Years

\$ \$200,000

Total Project Cost

Sources of Funding:

Grant from: _____ Grant Type: _____ Grant amount: \$ _____
Loan from: _____ Loan Type: _____ Loan amount: \$ _____
Donation/Bequest/Private: _____ User charge or fee: \$ _____ Warrant Article: _____
Capital Reserve withdrawal: \$ _____ Impact fee amount: \$ _____ Current Revenue: \$ _____
General Obligation Bond: \$ _____ Revenue Bond: \$ _____

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$200,000 _____

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: TBD

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): **1996 Classroom Ventilation** - The rooftop unit above the 1996 wing has reached the end of its useful life and should be replaced. Replace unit with similar sized equipment for proper ventilation of the spaces.

Cost Estimate:

\$ \$150,000

Capital Costs:

Planning/feasibility analysis
 Architecture/Engineering fees
 Real estate acquisition
 Site preparation
 Construction
 Furnishings/ Equipment
 Vehicles/Capital Equipment
 Other

Impact on Operating & Maintenance:

Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
 (-) \$ _____ annually

Estimated Useful Life is _____ Years

\$ \$150,000

Total Project Cost

Sources of Funding:

Grant from: _____ Grant Type: _____ Grant amount: \$ _____
 Loan from: _____ Loan Type: _____ Loan amount: \$ _____
 Donation/Bequest/Private: _____ User charge or fee: \$ _____ Warrant Article: _____
 Capital Reserve withdrawal: \$ _____ Impact fee amount: \$ _____ Current Revenue: \$ _____
 General Obligation Bond: \$ _____ Revenue Bond: \$ _____

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$150,000

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: TBD

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): 1938 Wing Ventilation - This unit does not ventilate the entire wing and has reached it useful life. Install air handling unit(s) capable of providing tempered ventilation air to each space.

Cost Estimate:

\$ \$450,000

Capital Costs:

Planning/feasibility analysis
 Architecture/Engineering fees
 Real estate acquisition
 Site preparation
 Construction
 Furnishings/ Equipment
 Vehicles/Capital Equipment
 Other

Impact on Operating & Maintenance:

Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
 (-) \$ _____ annually

Estimated Useful Life is _____ Years

\$ \$450,000

Total Project Cost

Sources of Funding:

Grant from: _____	Grant Type: _____	Grant amount: \$ _____
Loan from: _____	Loan Type: _____	Loan amount: \$ _____
Donation/Bequest/Private: _____	User charge or fee: \$ _____	Warrant Article: _____
Capital Reserve withdrawal: \$ _____	Impact fee amount: \$ _____	Current Revenue: \$ _____
General Obligation Bond: \$ _____	Revenue Bond: \$ _____	

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$450,000

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: TBD

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): Automatic Temperature Controls - Local thermostat control is provided only outside of the Boiler Room. Central automatic temperature controls should be provided to allow single point scheduling and observation of equipment operation. Would give the ability for remote access and alarming.

Cost Estimate:

\$ \$300,000
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

Capital Costs:

Planning/feasibility analysis
Architecture/Engineering fees
Real estate acquisition
Site preparation
Construction
Furnishings/ Equipment
Vehicles/Capital Equipment
Other

Impact on Operating & Maintenance:

Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
(-) \$ _____ annually

Estimated Useful Life is _____ Years

\$ \$300,000

Total Project Cost

Sources of Funding:

Grant from: _____ Grant Type: _____ Grant amount: \$ _____
Loan from: _____ Loan Type: _____ Loan amount: \$ _____
Donation/Bequest/Private: _____ User charge or fee: \$ _____ Warrant Article: _____
Capital Reserve withdrawal: \$ _____ Impact fee amount: \$ _____ Current Revenue: \$ _____
General Obligation Bond: \$ _____ Revenue Bond: \$ _____

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$300,000 _____

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: TBD

Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): Exhaust Fans - Exhaust fans throughout the school have reached the end of their useful life and should be replaced. Replace exhaust fans in kind with new equipment.

Cost Estimate:

\$ \$100,000
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

Capital Costs:

Planning/feasibility analysis
Architecture/Engineering fees
Real estate acquisition
Site preparation
Construction
Furnishings/ Equipment
Vehicles/Capital Equipment
Other

Impact on Operating & Maintenance:

- Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
(-) \$ _____ annually

Estimated Useful Life is Years

\$ \$100,000

Total Project Cost

Sources of Funding:

Grant from: _____ Grant Type: _____ Grant amount: \$ _____
Loan from: _____ Loan Type: _____ Loan amount: \$ _____
Donation/Bequest/Private: _____ User charge or fee: \$ _____ Warrant Article: _____
Capital Reserve withdrawal: \$ _____ Impact fee amount: \$ _____ Current Revenue: \$ _____
General Obligation Bond: \$ _____ Revenue Bond: \$ _____

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$100,000

**CANDIA CIP PROGRAM
CAPITAL PROJECT WORKSHEET AND SUBMISSION FORM**

_____ to _____

Priority Ranking: High Year 1st scheduled: _____ Year Needed: 2021
Dept.: _____ Dept. Priority: of projects Date of Submission: _____

Type of Project: Primary purpose of project is to (check one):

- Replace/Repair existing facilities/equipment Improve quality of existing facilities/equipment
 Expand capacity of existing service level/facility Provide new facility/service capability

Service Area: Region Business District

Project Impact (check one):

- Municipality Neighborhood School District
 Street Other District Other Area

Project Description: _____

Project Rationale:

- Removes imminent threat to public health/safety Alleviates substandard conditions/deficiencies
 Provides added capacity to serve growth Reduces long-term operating costs
 Provides an incentive to economic development Eligible for matching funds available until _____
 Responds to federal/state requirement for implementation Improves the quality of existing services

Narrative Justification (attach all backup material if possible): FCI 24-Zoned Fire Alarm Control System MFA Remote Annunciator - Has approached the system's expected life span. Portions of system doesn't meet ADA; missing strobes in bathrooms. Provide a completely new addressable voice-evacuation fire alarm system.

Cost Estimate:

\$ \$105,000
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

Capital Costs:

Planning/feasibility analysis
Architecture/Engineering fees
Real estate acquisition
Site preparation
Construction
Furnishings/ Equipment
Vehicles/Capital Equipment
Other

Impact on Operating & Maintenance:

Increases personnel requirements
 Increases O & M costs
 Reduces personnel requirements
 Reduces O & M costs

Dollar Cost of Impacts (if known):

(+) \$ _____ annually
(-) \$ _____ annually

Estimated Useful Life is _____ Years

\$ \$105,000

Total Project Cost

Sources of Funding:

Grant from: _____ Grant Type: _____ Grant amount: \$ _____
Loan from: _____ Loan Type: _____ Loan amount: \$ _____
Donation/Bequest/Private: _____ User charge or fee: \$ _____ Warrant Article: _____
Capital Reserve withdrawal: \$ _____ Impact fee amount: \$ _____ Current Revenue: \$ _____
General Obligation Bond: \$ _____ Revenue Bond: \$ _____

Special Assessment: _____ (Dept./Agency)

Total Project Cost: \$ \$105,000

SAU 15 Superintendent Evaluation Process 9/12/2019

Superintendent Evaluation Committee

Janice Baker, Auburn

Kara Salvas, Hooksett

Matt Woodrow, Candia

Process

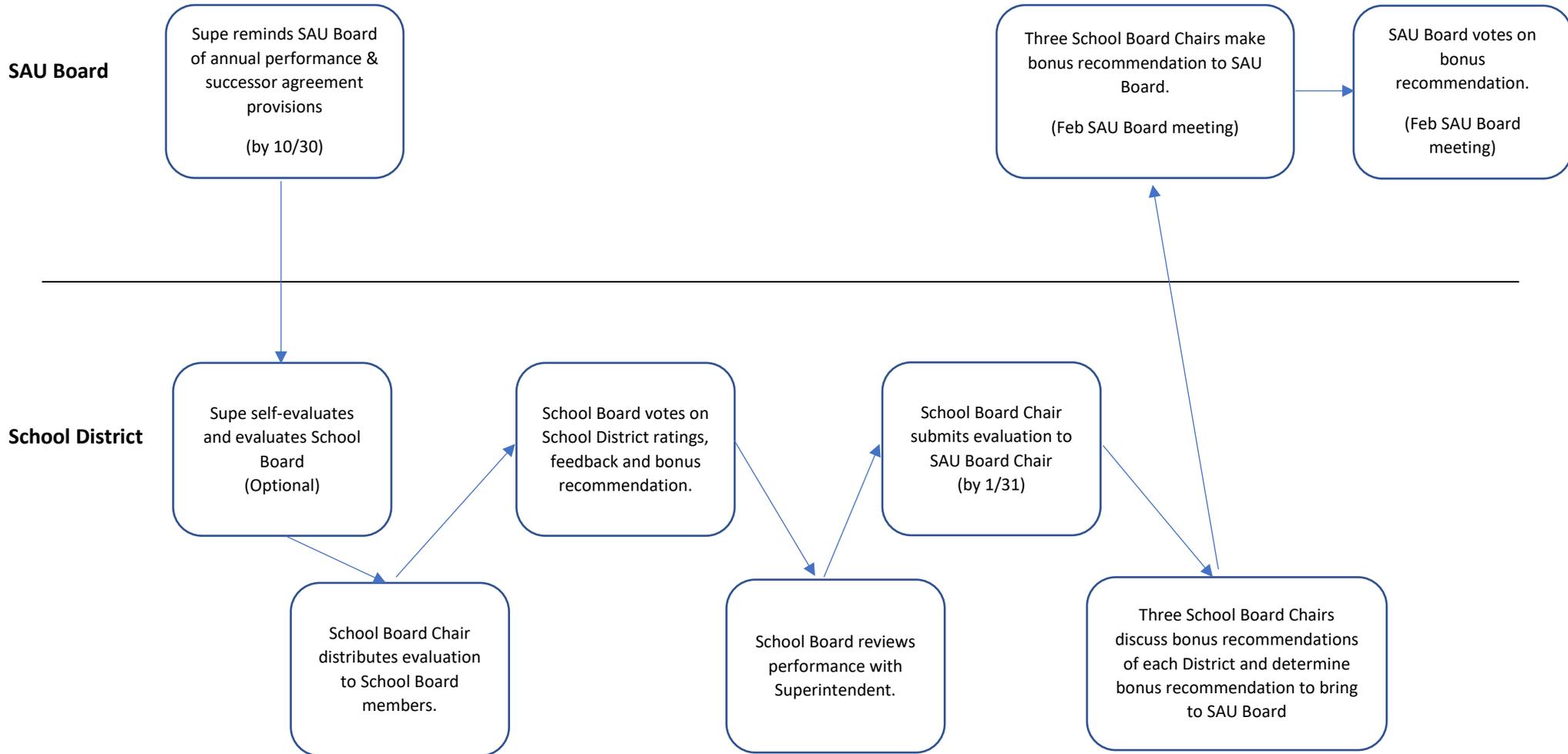
- **School District Evaluations:** Each School District will review the Superintendent separately per Auburn School Board policy (CBI, BBA). Hooksett School Board policy (BBA-R) on the District website also specifies review by the School District. Hooksett School Board has communicated that BBA-R is no longer an active policy.
 - Per the Superintendent contract, the SAU may also provide the Superintendent with at least one written evaluation. The "...evaluation shall be related, but not limited, to a written position description and to written goals and objectives established by the SAU and individual school district(s) within the School Administrative Unit."
 - Given that each School District will be evaluating the Superintendent, there is no need for an additional evaluation by the SAU Board.

- **Same Evaluation Framework & Tool:** The three School Districts will use the same evaluation framework and tool to provide a degree of expectation uniformity across the districts but also allow for district-specific feedback.

- **School District Guidelines:** While each School District should determine its own evaluation process, the Evaluation Committee recommends the following:
 - First, provide feedback to the Superintendent throughout the year and seek his/her feedback on how the School Board can better support him/her. Feedback provided during the annual evaluation process shouldn't be a surprise to the Superintendent and should reflect a summary of feedback previously provided.
 - In terms of the formal annual evaluation process:
 - The Superintendent may self-evaluate using the evaluation framework and tool.
 - The Superintendent may evaluate the School Board of each District by outlining what he/she needs to more fully meet the needs of each District.
 - The School Board Chair sends out the Superintendent's self-evaluation and School Board evaluation, if available, to each School Board member for each member's review.
 - The School Board Chair convenes a meeting of the School Board to discuss and vote on the rating for each Standard, the rating for each element of each Standard, and Standard comments. The School Board Chair also takes a vote whether or not to make a bonus recommendation to the SAU Board and if so, the amount of the bonus. *The idea is that like all School Board decisions regarding the performance evaluation and bonus recommendation, the final decision represents the voice of the School Board, even if individual School Board members don't agree with the decisions.*
 - The School Board and the Superintendent review the School Board's evaluation at a School Board meeting.

- **Roll-Up to the SAU**
 - Each School Board Chair provides each District's performance evaluation to the SAU Chair.
 - The SAU Chair provides a summary sheet and the three finalized evaluations to the Superintendent.
 - The three School Board Chairs discuss the bonus recommendations of each District and determines what bonus recommendation, if any, to make to the SAU Board.
 - The SAU Board Chairs provide the recommendation to the SAU Board and the Board votes on what bonus, if any, to provide the Superintendent.

Workflow



Candia School District
Expenditure Report as of September 26, 2019 (unaudited)

									X.A.
Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining	
1100	21110010200 5112	REG ED - TEACHER SALARIES	\$1,404,435.86	\$1,404,435.86	\$179,738.32	\$1,170,350.50	\$54,347.04	3.87%	
1100	21110010200 5114	REG ED - PARAPROFESSIONAL	\$22,015.11	\$22,015.11	\$2,598.68	\$19,304.50	\$111.93	0.51%	
1100	21110010200 5120	REG ED - SUBSTITUTE SALARIES	\$43,950.00	\$43,950.00	\$115.00	\$0.00	\$43,835.00	99.74%	
1100	21110010200 5122	REG ED - HEALTH INSURANCE BUYOUT	\$19,853.68	\$19,853.68	\$0.00	\$19,853.68	\$0.00	0.00%	
1100	21110010200 5211	REG ED - HEALTH INSURANCE	\$410,320.20	\$410,320.20	\$84,488.71	\$319,871.02	\$5,960.47	1.45%	
1100	21110010200 5212	REG ED - DENTAL INSURANCE	\$20,214.13	\$20,214.13	\$6,337.65	\$15,324.74	(\$1,448.26)	-7.16%	
1100	21110010200 5213	REG ED - LIFE INSURANCE	\$1,745.76	\$1,745.76	\$411.89	\$1,560.67	(\$226.80)	-12.99%	
1100	21110010200 5214	REG ED - DISABILITY INSURANCE	\$3,571.42	\$3,571.42	\$876.91	\$3,218.21	(\$523.70)	-14.66%	
1100	21110010200 5220	REG ED - FICA	\$114,911.32	\$114,911.32	\$13,591.92	\$92,182.29	\$9,137.11	7.95%	
1100	21110010200 5232	REG ED - NHRS PROFESSIONAL	\$252,099.64	\$252,099.64	\$31,162.42	\$201,950.84	\$18,986.38	7.53%	
1100	21110010200 5240	REG ED - TUITION REIMBURSEMENT	\$25,000.00	\$25,000.00	\$0.00	\$2,266.00	\$22,734.00	90.94%	
1100	21110010200 5241	REG ED - WORKSHOP REIMB PROF	\$6,200.00	\$6,200.00	\$80.00	\$300.00	\$5,820.00	93.87%	
1100	21110010200 5250	REG ED - UNEMPLOYMENT INSURANCE	\$1,560.00	\$1,560.00	\$84.83	\$0.00	\$1,475.17	94.56%	
1100	21110010200 5260	REG ED - WORKER'S COMPENSATION	\$6,668.41	\$6,668.41	\$6,778.14	\$0.00	(\$109.73)	-1.65%	
1100	21110010200 5320	REG ED - PROFESSIONAL EDUCATIONAL	\$400.00	\$400.00	\$0.00	\$1,462.00	(\$1,062.00)	-265.50%	
1100	21110010200 5330	REG ED - OTHER PROF SVCS	\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	100.00%	
1100	21110010200 5430	REG ED - REPAIRS & MAINT SERVICES	\$3,679.00	\$3,679.00	\$62.66	\$3,616.34	\$0.00	0.00%	
1100	21110010200 5431	REG ED - REPAIRS EQUIPMENT	\$300.00	\$300.00	\$0.00	\$0.00	\$300.00	100.00%	
1100	21110010200 5442	REG ED - RENTAL OF EQUIPMENT	\$7,740.00	\$7,740.00	\$1,540.00	\$7,740.00	(\$1,540.00)	-19.90%	
1100	21110010200 5580	REG ED - MILEAGE REIMBURSEMENT	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00	100.00%	
1100	21110010208 5610	ART - SUPPLIES	\$2,383.95	\$2,383.95	\$1,957.25	\$0.00	\$426.70	17.90%	
1100	21110010218 5610	HEALTH - SUPPLIES	\$734.75	\$734.75	\$158.52	\$569.75	\$6.48	0.88%	
1100	21110010223 5610	MATH - SUPPLIES	\$520.00	\$520.00	\$0.00	\$175.54	\$344.46	66.24%	
1100	21110010224 5610	MUSIC - SUPPLIES	\$970.00	\$970.00	\$0.00	\$0.00	\$970.00	100.00%	
1100	21110010225 5610	PHYS ED - SUPPLIES	\$502.38	\$502.38	\$505.13	\$0.00	(\$2.75)	-0.55%	
1100	21110010227 5610	READING - SUPPLIES	\$148.26	\$148.26	\$0.00	\$0.00	\$148.26	100.00%	
1100	21110010200 5610	REG ED - SUPPLIES	\$13,200.00	\$13,200.00	\$1,521.77	\$4,110.91	\$7,567.32	57.33%	
1100	21110010229 5610	SCIENCE - SUPPLIES	\$2,215.00	\$2,215.00	\$0.00	\$0.00	\$2,215.00	100.00%	
1100	21110010206 5641	FOREIGN LANGUAGE - TEXTBOOKS	\$7,631.40	\$7,631.40	\$0.00	\$6,427.60	\$1,203.80	15.77%	
1100	21110010200 5641	REG ED - TEXTBOOKS	\$300.00	\$300.00	\$0.00	\$0.00	\$300.00	100.00%	
1100	21110010229 5641	SCIENCE - TEXTBOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
1100	21110010223 5643	MATH - INFORMATION ACCESS FEES	\$4,587.70	\$4,587.70	\$0.00	\$4,587.70	\$0.00	0.00%	
1100	21110010224 5643	MUSIC - INFORMATION ACCESS FEES	\$705.00	\$705.00	\$0.00	\$0.00	\$705.00	100.00%	
1100	21110010227 5643	READING - INFORMATION ACCESS FEES	\$970.35	\$970.35	\$0.00	\$970.35	\$0.00	0.00%	
1100	21110010229 5643	SCIENCE - INFORMATION ACCESS FEES	\$1,824.00	\$1,824.00	\$0.00	\$1,824.00	\$0.00	0.00%	
1100	21110010223 5645	MATH - PRACTICE BOOKS	\$5,584.95	\$5,584.95	\$0.00	\$5,584.95	\$0.00	0.00%	
1100	21110010227 5645	READING - PRACTICE BOOKS	\$4,021.00	\$4,021.00	\$0.00	\$3,447.28	\$573.72	14.27%	
1100	21110010224 5731	MUSIC - NEW EQUIPMENT	\$1,319.92	\$1,319.92	\$1,281.08	\$43.71	(\$4.87)	-0.37%	
1100	21110010200 5737	REG ED - REPLACEMENT FURNITURE & F	\$2,741.00	\$2,741.00	\$0.00	\$315.00	\$2,426.00	88.51%	
		1100 - Summary	\$ 2,395,974.19	\$ 2,395,974.19	\$ 333,290.88	\$ 1,887,057.58	\$ 175,625.73		
1105	21110530200 5561	REG ED HIGH SCHOOL - TUITION OTHER LEA'S	\$248,703.00	\$248,703.00	\$12,778.00	\$127,460.00	\$108,465.00	43.61%	
1105	21110530200 5563	REG ED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	\$1,495,026.00	\$1,495,026.00	\$0.00	\$1,533,360.00	(\$38,334.00)	-2.56%	

Candia School District
Expenditure Report as of September 26, 2019 (unaudited)

Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
		1105 - Summary	\$ 1,743,729.00	\$ 1,743,729.00	\$ 12,778.00	\$ 1,660,820.00	\$ 70,131.00	
1200	21120010200 5111	SPED ELEMENTARY - ADMIN/OTHER SALARIES	\$82,618.98	\$82,618.98	\$19,447.26	\$64,824.10	(\$1,652.38)	-2.00%
1200	21120010200 5112	SPED ELEMENTARY - TEACHER SALARIES	\$138,142.00	\$138,142.00	\$15,939.45	\$122,202.55	\$0.00	0.00%
1200	21120010200 5114	SPED ELEMENTARY - PARAPROFESSIONAL	\$178,105.80	\$178,105.80	\$17,538.72	\$128,290.45	\$32,276.63	18.12%
1200	21120010200 5115	SPED ELEMENTARY - SECRETARIAL SALARIES	\$24,210.13	\$24,210.13	\$1,672.06	\$3,910.68	\$18,627.39	76.94%
1200	21120010200 5117	SPED ELEMENTARY - CO-CURRICULAR SALARIES	\$350.00	\$350.00	\$0.00	\$0.00	\$350.00	100.00%
1200	21120010200 5122	SPED ELEMENTARY - HEALTH INSURANCE BUYOUT	\$6,000.00	\$6,000.00	\$0.00	\$10,500.00	(\$4,500.00)	-75.00%
1200	21120010200 5211	SPED ELEMENTARY - HEALTH INSURANCE	\$114,319.14	\$114,319.14	\$23,445.96	\$88,556.93	\$2,316.25	2.03%
1200	21120010200 5212	SPED ELEMENTARY - DENTAL INSURANCE	\$3,488.86	\$3,488.86	\$963.09	\$2,491.97	\$33.80	0.97%
1200	21120010200 5213	SPED ELEMENTARY - LIFE INSURANCE	\$545.88	\$545.88	\$148.32	\$444.96	(\$47.40)	-8.68%
1200	21120010200 5214	SPED ELEMENTARY - DISABILITY INSURANCE	\$562.94	\$562.94	\$164.04	\$468.36	(\$69.46)	-12.34%
1200	21120010200 5220	SPED ELEMENTARY - FICA	\$32,851.10	\$32,851.10	\$3,922.79	\$25,180.86	\$3,747.45	11.41%
1200	21120010200 5231	SPED ELEMENTARY - NHRS SUPPORT	\$4,435.56	\$4,435.56	\$380.33	\$1,593.52	\$2,461.71	55.50%
1200	21120010200 5232	SPED ELEMENTARY - NHRS PROFESSIONAL	\$39,357.76	\$39,357.76	\$6,298.86	\$33,290.75	(\$231.85)	-0.59%
1200	21120010200 5240	SPED ELEMENTARY - TUITION REIMBURSEMENT	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.00%
1200	21120010200 5241	SPED ELEMENTARY - WORKSHOP REIMB PROF	\$795.00	\$795.00	\$0.00	\$795.00	\$0.00	0.00%
1200	21120010200 5244	SPED ELEMENTARY - SECRETARIAL WORKSHOP	\$375.00	\$375.00	\$0.00	\$0.00	\$375.00	100.00%
1200	21120010200 5250	SPED ELEMENTARY - UNEMPLOYMENT INSURANCE	\$1,080.00	\$1,080.00	\$58.72	\$0.00	\$1,021.28	94.56%
1200	21120010200 5260	SPED ELEMENTARY - WORKER'S COMPENSATION	\$2,063.74	\$2,063.74	\$2,097.70	\$0.00	(\$33.96)	-1.65%
1200	21120030000 5320	SPED HIGH SCHOOL - PROFESSIONAL EDUCATIONAL	\$112,352.81	\$112,352.81	\$0.00	\$83,069.66	\$29,283.15	26.06%
1200	21120010200 5330	SPED ELEMENTARY - OTHER PROF SVCS	\$147,940.88	\$147,940.88	\$0.00	\$152,940.88	(\$5,000.00)	-3.38%
1200	21120010200 5336	SPED ELEMENTARY - MEDICAID SERVICE PROVIDER	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0.00%
1200	21120010200 5430	SPED ELEMENTARY - REPAIRS & MAINT SERVICES	\$396.00	\$396.00	\$0.00	\$396.00	\$0.00	0.00%
1200	21120010200 5442	SPED ELEMENTARY - RENTAL OF EQUIPMENT	\$1,500.00	\$1,500.00	\$250.00	\$1,500.00	(\$250.00)	-16.67%
1200	21120010200 5531	SPED ELEMENTARY - TELEPHONE	\$1,851.00	\$1,851.00	\$319.70	\$1,561.06	(\$29.76)	-1.61%
1200	21120030000 5561	SPED HIGH SCHOOL - TUITION OTHER LEA'S	\$26,342.90	\$26,342.90	\$0.00	\$52,685.80	(\$26,342.90)	-100.00%
1200	21120020200 5561	SPED MIDDLE - TUITION OTHER LEA'S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1200	21120030000 5563	SPED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	\$569,063.00	\$569,063.00	\$0.00	\$446,092.00	\$122,971.00	21.61%
1200	21120010200 5564	SPED ELEMENTARY - TUITION TO PRIVATE SCHOOL	\$64,901.64	\$64,901.64	\$0.00	\$9,210.00	\$55,691.64	85.81%
1200	21120030000 5564	SPED HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	\$224,748.40	\$224,748.40	\$0.00	\$212,354.60	\$12,393.80	5.51%
1200	21120020200 5564	SPED MIDDLE - TUITION TO PRIVATE SCHOOL	\$154,702.83	\$154,702.83	\$13,543.20	\$282,706.63	(\$141,547.00)	-91.50%
1200	21120010200 5580	SPED ELEMENTARY - MILEAGE REIMBURSEMENT	\$3,300.00	\$3,300.00	\$1,062.00	\$0.00	\$2,238.00	67.82%
1200	21120010200 5610	SPED ELEMENTARY - SUPPLIES	\$500.00	\$500.00	\$0.00	\$1,550.00	(\$1,050.00)	-210.00%
1200	21120010200 5643	SPED ELEMENTARY - INFORMATION ACCESS FEES	\$300.00	\$300.00	\$0.00	\$100.00	\$200.00	66.67%
1200	21120010200 5810	SPED ELEMENTARY - DUES & FEES	\$1,075.00	\$1,075.00	\$0.00	\$975.00	\$100.00	9.30%
		1200 - Summary	\$ 1,946,776.35	\$ 1,946,776.35	\$ 107,252.20	\$ 1,732,691.76	\$ 106,832.39	
1230	21123010200 5112	ESY ELEMENTARY - TEACHER SALARIES	\$8,000.00	\$8,000.00	\$6,887.50	\$0.00	\$1,112.50	13.91%
1230	21123010200 5114	ESY ELEMENTARY - PARAPROFESSIONAL	\$4,800.00	\$4,800.00	\$2,190.57	\$0.00	\$2,609.43	54.36%
1230	21123010200 5220	ESY ELEMENTARY - FICA	\$979.20	\$979.20	\$694.46	\$0.00	\$284.74	29.08%
1230	21123010200 5231	ESY ELEMENTARY - NHRS SUPPORT	\$536.16	\$536.16	\$0.00	\$0.00	\$536.16	100.00%
1230	21123010200 5232	ESY ELEMENTARY - NHRS PROFESSIONAL	\$1,424.00	\$1,424.00	\$1,338.78	\$0.00	\$85.22	5.98%
1230	21123010200 5330	ESY ELEMENTARY - OTHER PROF SVCS	\$14,848.40	\$14,848.40	\$6,716.00	\$2,400.00	\$5,732.40	38.61%
1230	21123030200 5563	ESY HIGH SCHOOL - TUITION PUBLIC ACADEMIES	\$5,798.06	\$5,798.06	\$0.00	\$5,798.06	\$0.00	0.00%
1230	21123010000 5564	ESY - TUITION TO PRIVATE SCHOOL	\$18,516.53	\$18,516.53	\$0.00	\$3,173.00	\$15,343.53	82.86%

Candia School District
Expenditure Report as of September 26, 2019 (unaudited)

Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
1230	21123030200 5564	ESY HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	\$11,140.89	\$11,140.89	\$0.00	\$9,539.00	\$1,601.89	14.38%
1230	21123020200 5564	ESY MIDDLE - TUITION TO PRIVATE SCHOOL	\$1,940.00	\$1,940.00	\$0.00	\$1,075.00	\$865.00	44.59%
1230	21123010200 5580	ESY ELEMENTARY - MILEAGE REIMBURSEMENT	\$75.00	\$75.00	\$0.00	\$0.00	\$75.00	100.00%
1230	21123010200 5610	ESY ELEMENTARY - SUPPLIES	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
		1230 - Summary	\$ 68,158.24	\$ 68,158.24	\$ 17,827.31	\$ 22,085.06	\$ 28,245.87	
1260	21126010200 5114	ELL - PARAPROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1260	21126010200 5220	ELL - FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1260	21126010200 5250	ELL - UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1260	21126010200 5330	ELL - OTHER PROF SVCS	\$3,800.00	\$3,800.00	\$0.00	\$0.00	\$3,800.00	100.00%
		1260 - Summary	\$ 3,800.00	\$ 3,800.00	\$ -	\$ -	\$ 3,800.00	
1270	21127010200 5112	ADV LEARNER - TEACHER SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1270	21127010200 5211	ADV LEARNER - HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1270	21127010200 5212	ADV LEARNER - DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1270	21127010200 5213	ADV LEARNER - LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1270	21127010200 5214	ADV LEARNER - DISABILITY INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1270	21127010200 5220	ADV LEARNER - FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1270	21127010200 5232	ADV LEARNER - NHRS PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1270	21127010200 5250	ADV LEARNER - UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1270	21127010200 5563	ADV LEARNER - TUITION PUBLIC ACADEMIES	\$4,840.17	\$4,840.17	\$0.00	\$3,407.38	\$1,432.79	29.60%
		1270 - Summary	\$ 4,840.17	\$ 4,840.17	\$ -	\$ 3,407.38	\$ 1,432.79	
1410	21141010200 5111	COCURRICULAR - ADMIN/OTHER SALARIES	\$300.00	\$300.00	\$0.00	\$0.00	\$300.00	100.00%
1410	21141010200 5112	COCURRICULAR - TEACHER SALARIES	\$4,400.00	\$4,400.00	\$0.00	\$0.00	\$4,400.00	100.00%
1410	21141010200 5117	COCURRICULAR - CO-CURRICULAR SALARIES	\$13,448.00	\$13,448.00	\$0.00	\$643.00	\$12,805.00	95.22%
1410	21141010200 5220	COCURRICULAR - FICA	\$1,388.33	\$1,388.33	\$0.00	\$49.19	\$1,339.14	96.46%
1410	21141010200 5232	COCURRICULAR - NHRS PROFESSIONAL	\$3,176.95	\$3,176.95	\$0.00	\$0.00	\$3,176.95	100.00%
1410	21141010200 5610	COCURRICULAR - SUPPLIES	\$1,885.00	\$1,885.00	\$1,080.02	\$0.00	\$804.98	42.70%
1410	21141010200 5810	COCURRICULAR - DUES & FEES	\$2,035.00	\$2,035.00	\$725.00	\$172.50	\$1,137.50	55.90%
		1410 - Summary	\$ 26,633.28	\$ 26,633.28	\$ 1,805.02	\$ 864.69	\$ 23,963.57	
1420	21142010200 5117	ATHLETICS - CO-CURRICULAR SALARIES	\$15,409.00	\$15,409.00	\$0.00	\$1,289.00	\$14,120.00	91.63%
1420	21142010200 5220	ATHLETICS - FICA	\$1,178.79	\$1,178.79	\$0.00	\$98.59	\$1,080.20	91.64%
1420	21142010200 5232	ATHLETICS - NHRS PROFESSIONAL	\$2,742.81	\$2,742.81	\$0.00	\$0.00	\$2,742.81	100.00%
1420	21142010200 5330	ATHLETICS - OTHER PROF SVCS	\$4,303.00	\$4,303.00	\$4,303.00	\$0.00	\$0.00	0.00%
1420	21142010200 5441	ATHLETICS - RENTAL OF LAND & BUILDING	\$4,177.50	\$4,177.50	\$0.00	\$4,177.50	\$0.00	0.00%
1420	21142010200 5610	ATHLETICS - SUPPLIES	\$1,457.50	\$1,457.50	\$0.00	\$577.00	\$880.50	60.41%
1420	21142010200 5739	ATHLETICS - OTHER EQUIPMENT	\$1,665.90	\$1,665.90	\$0.00	\$1,665.90	\$0.00	0.00%
1420	21142010200 5810	ATHLETICS - DUES & FEES	\$580.00	\$580.00	\$0.00	\$580.00	\$0.00	0.00%
		1420 - Summary	\$ 31,514.50	\$ 31,514.50	\$ 4,303.00	\$ 8,387.99	\$ 18,823.51	
2120	21212010200 5112	GUIDANCE - TEACHER SALARIES	\$71,704.00	\$71,704.00	\$8,273.52	\$63,430.44	\$0.04	0.00%
2120	21212010200 5211	GUIDANCE - HEALTH INSURANCE	\$20,223.84	\$20,223.84	\$4,114.42	\$14,873.54	\$1,235.88	6.11%
2120	21212010200 5212	GUIDANCE - DENTAL INSURANCE	\$783.27	\$783.27	\$242.69	\$532.23	\$8.35	1.07%
2120	21212010200 5213	GUIDANCE - LIFE INSURANCE	\$69.00	\$69.00	\$18.75	\$56.25	(\$6.00)	-8.70%
2120	21212010200 5214	GUIDANCE - DISABILITY INSURANCE	\$182.85	\$182.85	\$52.89	\$154.47	(\$24.51)	-13.40%
2120	21212010200 5220	GUIDANCE - FICA	\$5,485.36	\$5,485.36	\$618.18	\$4,836.28	\$30.90	0.56%
2120	21212010200 5232	GUIDANCE - NHRS PROFESSIONAL	\$12,763.31	\$12,763.31	\$1,472.70	\$11,290.62	(\$0.01)	0.00%

Candia School District
Expenditure Report as of September 26, 2019 (unaudited)

Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2120	21212010200 5250	GUIDANCE - UNEMPLOYMENT INSURANCE	\$60.00	\$60.00	\$3.26	\$0.00	\$56.74	94.57%
2120	21212010200 5260	GUIDANCE - WORKER'S COMPENSATION	\$336.36	\$336.36	\$341.89	\$0.00	(\$5.53)	-1.64%
2120	21212010200 5330	GUIDANCE - OTHER PROF SVCS	\$5,076.63	\$5,076.63	\$3,687.50	\$1,727.26	(\$338.13)	-6.66%
		2120 - Summary	\$ 116,684.62	\$ 116,684.62	\$ 18,825.80	\$ 96,901.09	\$ 957.73	
2130	21213010200 5112	HEALTH - TEACHER SALARIES	\$45,444.00	\$45,444.00	\$5,674.50	\$43,504.50	(\$3,735.00)	-8.22%
2130	21213010200 5120	HEALTH - SUBSTITUTE SALARIES	\$0.00	\$0.00	\$0.00	\$116,250.00	(\$116,250.00)	0.00%
2130	21213010200 5211	HEALTH - HEALTH INSURANCE	\$27,000.00	\$27,000.00	\$5,543.23	\$19,808.08	\$1,648.69	6.11%
2130	21213010200 5212	HEALTH - DENTAL INSURANCE	\$1,389.42	\$1,389.42	\$448.34	\$926.28	\$14.80	1.07%
2130	21213010200 5213	HEALTH - LIFE INSURANCE	\$69.00	\$69.00	\$6.25	\$68.75	(\$6.00)	-8.70%
2130	21213010200 5214	HEALTH - DISABILITY INSURANCE	\$115.88	\$115.88	\$12.09	\$115.71	(\$11.92)	-10.29%
2130	21213010200 5220	HEALTH - FICA	\$3,476.47	\$3,476.47	\$375.70	\$12,189.89	(\$9,089.12)	-261.45%
2130	21213010200 5232	HEALTH - NHRS PROFESSIONAL	\$8,089.03	\$8,089.03	\$1,010.07	\$7,743.80	(\$664.84)	-8.22%
2130	21213010200 5250	HEALTH - UNEMPLOYMENT INSURANCE	\$60.00	\$60.00	\$3.26	\$0.00	\$56.74	94.57%
2130	21213010200 5260	HEALTH - WORKER'S COMPENSATION	\$213.18	\$213.18	\$216.69	\$0.00	(\$3.51)	-1.65%
2130	21213010200 5330	HEALTH - OTHER PROF SVCS	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0.00%
2130	21213010200 5610	HEALTH - SUPPLIES	\$2,322.00	\$2,322.00	\$0.00	\$1,650.00	\$672.00	28.94%
2130	21213010200 5641	HEALTH - TEXTBOOKS	\$100.00	\$100.00	\$0.00	\$0.00	\$100.00	100.00%
2130	21213010200 5642	HEALTH - ELECTRONIC INFORMATION	\$347.00	\$347.00	\$302.25	\$0.00	\$44.75	12.90%
2130	21213010200 5735	HEALTH - REPLACEMENT EQUIPMENT	\$4,066.90	\$4,066.90	\$0.00	\$0.00	\$4,066.90	100.00%
2130	21213010200 5810	HEALTH - DUES & FEES	\$172.00	\$172.00	\$0.00	\$160.00	\$12.00	6.98%
		2130 - Summary	\$ 96,864.88	\$ 96,864.88	\$ 13,592.38	\$ 206,417.01	\$ (123,144.51)	
2140	21214010200 5330	PSYCH SERVICES - OTHER PROF SVCS	\$79,571.13	\$79,571.13	\$2,631.00	\$83,759.61	(\$6,819.48)	-8.57%
2140	21214010200 5610	PSYCH SERVICES - SUPPLIES	\$1,205.89	\$1,205.89	\$0.00	\$500.00	\$705.89	58.54%
		2140 - Summary	\$ 80,777.02	\$ 80,777.02	\$ 2,631.00	\$ 84,259.61	\$ (6,113.59)	
2150	21215010200 5580	SPEECH - MILEAGE REIMBURSEMENT	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00	100.00%
2150	21215010200 5330	SPEECH - OTHER PROF SVCS	\$103,740.00	\$103,740.00	\$1,872.00	\$112,892.18	(\$11,024.18)	-10.63%
		2150 - Summary	\$ 103,940.00	\$ 103,940.00	\$ 1,872.00	\$ 112,892.18	\$ (10,824.18)	
2160	21216010200 5334	THERAPY SVCS - OT CONTRACTED SVCS	\$79,350.00	\$79,350.00	\$0.00	\$79,350.00	\$0.00	0.00%
2160	21216010200 5610	THERAPY SVCS - SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		2160 - Summary	\$ 79,350.00	\$ 79,350.00	\$ -	\$ 79,350.00	\$ -	
2162	21216210200 5330	PHYSICAL THERAPY - OTHER PROF SVCS	\$2,800.00	\$2,800.00	\$0.00	\$0.00	\$2,800.00	100.00%
		2162 - Summary	\$ 2,800.00	\$ 2,800.00	\$ -	\$ -	\$ 2,800.00	
2190	21219010200 5330	OTHER SUPPORT SERVICES - OTHER PROF SVCS	\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	100.00%
2190	21219010200 5550	OTHER SUPPORT SERVICES - PRINTING	\$500.00	\$500.00	\$0.00	\$250.00	\$250.00	50.00%
2190	21219010200 5610	OTHER SUPPORT SERVICES - SUPPLIES	\$1,644.00	\$1,644.00	\$0.00	\$0.00	\$1,644.00	100.00%
2190	21219010200 5810	OTHER SUPPORT SERVICES - DUES & FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		2190 - Summary	\$ 2,894.00	\$ 2,894.00	\$ -	\$ 250.00	\$ 2,644.00	
2210	21221010200 5117	STAFF DEVELOPMENT - CO-CURRICULAR SALARIES	\$8,200.00	\$8,200.00	\$4,562.50	\$0.00	\$3,637.50	44.36%
2210	21221010200 5220	STAFF DEVELOPMENT - FICA	\$627.30	\$627.30	\$345.59	\$0.00	\$281.71	44.91%
2210	21221010200 5232	STAFF DEVELOPMENT - NHRS PROFESSIONAL	\$1,459.60	\$1,459.60	\$678.65	\$0.00	\$780.95	53.50%
2210	21221010200 5291	STAFF DEVELOPMENT - ADMIN DIRECTED WORKSHOPS	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	100.00%
2210	21221010200 5330	STAFF DEVELOPMENT - OTHER PROF SVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		2210 - Summary	\$ 12,036.90	\$ 12,036.90	\$ 5,586.74	\$ -	\$ 6,450.16	
2220	21222010200 5111	MEDIA - ADMIN/OTHER SALARIES	\$61,818.24	\$61,818.24	\$7,132.86	\$54,685.38	\$0.00	0.00%

Candia School District
Expenditure Report as of September 26, 2019 (unaudited)

Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2220	21222010200 5122	MEDIA - HEALTH INSURANCE BUYOUT	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	0.00%
2220	21222010200 5213	MEDIA - LIFE INSURANCE	\$69.00	\$69.00	\$18.75	\$56.25	(\$6.00)	-8.70%
2220	21222010200 5214	MEDIA - DISABILITY INSURANCE	\$157.64	\$157.64	\$45.60	\$133.20	(\$21.16)	-13.42%
2220	21222010200 5220	MEDIA - FICA	\$4,958.60	\$4,958.60	\$545.67	\$4,412.93	\$0.00	0.00%
2220	21222010200 5232	MEDIA - NHRS PROFESSIONAL	\$11,003.65	\$11,003.65	\$1,269.66	\$9,734.00	(\$0.01)	0.00%
2220	21222010200 5250	MEDIA - UNEMPLOYMENT INSURANCE	\$60.00	\$60.00	\$3.26	\$0.00	\$56.74	94.57%
2220	21222010200 5260	MEDIA - WORKER'S COMPENSATION	\$290.00	\$290.00	\$294.77	\$0.00	(\$4.77)	-1.64%
2220	21222010200 5430	MEDIA - REPAIRS & MAINT SERVICES	\$1,677.00	\$1,677.00	\$1,495.05	\$0.00	\$181.95	10.85%
2220	21222010200 5431	MEDIA - REPAIRS EQUIPMENT	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	100.00%
2220	21222010200 5610	MEDIA - SUPPLIES	\$1,030.40	\$1,030.40	\$359.64	\$79.96	\$590.80	57.34%
2220	21222010200 5615	MEDIA - AV SUPPLIES	\$250.00	\$250.00	\$0.00	\$0.00	\$250.00	100.00%
2220	21222010200 5641	MEDIA - TEXTBOOKS	\$5,000.00	\$5,000.00	\$4,418.95	\$136.87	\$444.18	8.88%
2220	21222010200 5644	MEDIA - PERIODICALS	\$305.90	\$305.90	\$74.88	\$0.00	\$231.02	75.52%
2220	21222010200 5649	MEDIA - NON PRINT	\$6,571.74	\$6,571.74	\$2,907.00	\$0.00	\$3,664.74	55.77%
		2220 - Summary	\$ 96,592.17	\$ 96,592.17	\$ 18,566.09	\$ 72,238.59	\$ 5,787.49	
2310	21231010200 5111	SCHOOL BOARD SERVICES - ADMIN/OTHER SALARIES	\$4,200.00	\$4,200.00	\$0.00	\$3,400.00	\$800.00	19.05%
2310	21231010200 5113	SCHOOL BOARD SERVICES - TREASURER SALARIES	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	\$0.00	0.00%
2310	21231010200 5115	SCHOOL BOARD SERVICES - SECRETARIAL SALARIES	\$2,250.00	\$2,250.00	\$300.00	\$0.00	\$1,950.00	86.67%
2310	21231010200 5220	SCHOOL BOARD SERVICES - FICA	\$585.23	\$585.23	\$22.96	\$351.90	\$210.37	35.95%
2310	21231010200 5231	SCHOOL BOARD SERVICES - NHRS SUPPORT	\$251.33	\$251.33	\$33.52	\$0.00	\$217.81	86.66%
2310	21231010200 5332	SCHOOL BOARD SERVICES - AUDIT EXPENSES	\$7,110.00	\$7,110.00	\$0.00	\$7,110.00	\$0.00	0.00%
2310	21231010200 5341	SCHOOL BOARD SERVICES - LEGAL & CONSULTING	\$12,500.00	\$12,500.00	\$0.00	\$0.00	\$12,500.00	100.00%
2310	21231010200 5342	SCHOOL BOARD SERVICES - DISTRICT MEETING SERVICE	\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	100.00%
2310	21231010200 5614	SCHOOL BOARD SERVICES - DISTRICT MEETING SUPPLIES	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.00%
2310	21231010200 5618	SCHOOL BOARD SERVICES - TREASURER SUPPLIES	\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	100.00%
2310	21231010200 5810	SCHOOL BOARD SERVICES - DUES & FEES	\$5,000.00	\$5,000.00	\$3,954.65	\$500.00	\$545.35	10.91%
		2310 - Summary	\$ 37,096.56	\$ 37,096.56	\$ 4,311.13	\$ 12,561.90	\$ 20,223.53	
2320	21232010200 5590	SAU SERVICES - SAU SERVICES	\$164,630.00	\$164,630.00	\$75,000.00	\$89,630.00	\$0.00	0.00%
		2320 - Summary	\$ 164,630.00	\$ 164,630.00	\$ 75,000.00	\$ 89,630.00	\$ -	
2410	21241010200 5111	PRINCIPAL SERVICES - ADMIN/OTHER SALARIES	\$98,000.00	\$98,000.00	\$23,067.72	\$76,892.28	(\$1,960.00)	-2.00%
2410	21241010200 5115	PRINCIPAL SERVICES - SECRETARIAL SALARIES	\$56,474.56	\$56,474.56	\$11,155.38	\$45,365.38	(\$46.20)	-0.08%
2410	21241010200 5118	PRINCIPAL SERVICES - ASSISTANT PRINCIPAL SALAR	\$82,000.00	\$82,000.00	\$18,923.10	\$63,076.90	\$0.00	0.00%
2410	21241010200 5211	PRINCIPAL SERVICES - HEALTH INSURANCE	\$44,183.04	\$44,183.04	\$8,680.59	\$32,807.36	\$2,695.09	6.10%
2410	21241010200 5212	PRINCIPAL SERVICES - DENTAL INSURANCE	\$3,912.65	\$3,912.65	\$1,018.29	\$2,856.62	\$37.74	0.96%
2410	21241010200 5213	PRINCIPAL SERVICES - LIFE INSURANCE	\$190.44	\$190.44	\$47.25	\$140.79	\$2.40	1.26%
2410	21241010200 5214	PRINCIPAL SERVICES - DISABILITY INSURANCE	\$439.75	\$439.75	\$134.19	\$374.49	(\$68.93)	-15.67%
2410	21241010200 5220	PRINCIPAL SERVICES - FICA	\$17,512.96	\$17,512.96	\$3,884.58	\$14,135.18	(\$506.80)	-2.89%
2410	21241010200 5231	PRINCIPAL SERVICES - NHRS SUPPORT	\$4,451.55	\$4,451.55	\$1,035.18	\$3,450.62	(\$34.25)	-0.77%
2410	21241010200 5232	PRINCIPAL SERVICES - NHRS PROFESSIONAL	\$30,696.61	\$30,696.61	\$7,474.38	\$24,914.52	(\$1,692.29)	-5.51%
2410	21241010200 5240	PRINCIPAL SERVICES - TUITION REIMBURSEMENT	\$7,155.00	\$7,155.00	\$0.00	\$0.00	\$7,155.00	100.00%
2410	21241010200 5241	PRINCIPAL SERVICES - WORKSHOP REIMB PROF	\$2,500.00	\$2,500.00	\$0.00	\$525.00	\$1,975.00	79.00%
2410	21241010200 5244	PRINCIPAL SERVICES - SECRETARIAL WORKSHOP	\$850.00	\$850.00	\$0.00	\$0.00	\$850.00	100.00%
2410	21241010200 5250	PRINCIPAL SERVICES - UNEMPLOYMENT INSURANCE	\$240.00	\$240.00	\$13.05	\$0.00	\$226.95	94.56%
2410	21241010200 5260	PRINCIPAL SERVICES - WORKER'S COMPENSATION	\$1,065.44	\$1,065.44	\$1,082.97	\$0.00	(\$17.53)	-1.65%

**Candia School District
Expenditure Report as of September 26, 2019 (unaudited)**

Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2410	21241010200 5430	PRINCIPAL SERVICES - REPAIRS & MAINT SERVICES	\$4,130.00	\$4,130.00	\$25.56	\$1,254.44	\$2,850.00	69.01%
2410	21241010200 5442	PRINCIPAL SERVICES - RENTAL OF EQUIPMENT	\$2,520.00	\$2,520.00	\$420.00	\$2,520.00	(\$420.00)	-16.67%
2410	21241010200 5531	PRINCIPAL SERVICES - TELEPHONE	\$7,800.00	\$7,800.00	\$1,611.95	\$8,264.43	(\$2,076.38)	-26.62%
2410	21241010200 5534	PRINCIPAL SERVICES - POSTAGE	\$1,700.00	\$1,700.00	\$1,700.00	\$0.00	\$0.00	0.00%
2410	21241010200 5540	PRINCIPAL SERVICES - ADVERTISING	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	100.00%
2410	21241010200 5550	PRINCIPAL SERVICES - PRINTING	\$1,200.00	\$1,200.00	\$0.00	\$220.00	\$980.00	81.67%
2410	21241010200 5580	PRINCIPAL SERVICES - MILEAGE REIMBURSEMENT	\$1,250.00	\$1,250.00	\$77.25	\$0.00	\$1,172.75	93.82%
2410	21241010200 5610	PRINCIPAL SERVICES - SUPPLIES	\$500.00	\$500.00	\$0.00	\$104.00	\$396.00	79.20%
2410	21241010200 5641	PRINCIPAL SERVICES - TEXTBOOKS	\$310.50	\$310.50	\$0.00	\$0.00	\$310.50	100.00%
2410	21241010200 5644	PRINCIPAL SERVICES - PERIODICALS	\$450.00	\$450.00	\$129.00	\$0.00	\$321.00	71.33%
2410	21241010200 5810	PRINCIPAL SERVICES - DUES & FEES	\$2,880.00	\$2,880.00	\$2,729.00	\$0.00	\$151.00	5.24%
		2410 - Summary	\$ 372,912.50	\$ 372,912.50	\$ 83,209.44	\$ 276,902.01	\$ 12,801.05	
2600	21260010200 5111	MAINTENANCE - ADMIN/OTHER SALARIES	\$59,534.34	\$59,534.34	\$14,013.48	\$46,711.55	(\$1,190.69)	-2.00%
2600	21260010200 5116	MAINTENANCE - CUSTODIAL SALARIES	\$82,771.04	\$82,771.04	\$20,361.55	\$66,315.93	(\$3,906.44)	-4.72%
2600	21260010200 5211	MAINTENANCE - HEALTH INSURANCE	\$48,226.08	\$48,226.08	\$9,468.49	\$35,875.96	\$2,881.63	5.98%
2600	21260010200 5212	MAINTENANCE - DENTAL INSURANCE	\$2,155.00	\$2,155.00	\$557.74	\$1,576.76	\$20.50	0.95%
2600	21260010200 5213	MAINTENANCE - LIFE INSURANCE	\$139.44	\$139.44	\$40.14	\$117.42	(\$18.12)	-12.99%
2600	21260010200 5214	MAINTENANCE - DISABILITY INSURANCE	\$290.67	\$290.67	\$44.80	\$130.88	\$114.99	39.56%
2600	21260010200 5220	MAINTENANCE - FICA	\$10,886.36	\$10,886.36	\$2,480.78	\$8,624.83	(\$219.25)	-2.01%
2600	21260010200 5231	MAINTENANCE - NHRS SUPPORT	\$12,732.51	\$12,732.51	\$2,783.96	\$10,117.68	(\$169.13)	-1.33%
2600	21260010200 5232	MAINTENANCE - NHRS PROFESSIONAL	\$0.00	\$0.00	\$105.91	\$0.00	(\$105.91)	0.00%
2600	21260010200 5250	MAINTENANCE - UNEMPLOYMENT INSURANCE	\$300.00	\$300.00	\$16.31	\$0.00	\$283.69	94.56%
2600	21260010200 5260	MAINTENANCE - WORKER'S COMPENSATION	\$3,460.25	\$3,460.25	\$3,517.19	\$0.00	(\$56.94)	-1.65%
2600	21260010200 5411	MAINTENANCE - WATER/SEWERAGE	\$6,835.85	\$6,835.85	\$3,257.50	\$3,957.50	(\$379.15)	-5.55%
2600	21260010200 5430	MAINTENANCE - REPAIRS & MAINT SERVICES	\$10,960.00	\$10,960.00	\$2,305.06	\$5,570.19	\$3,084.75	28.15%
2600	21260010200 5432	MAINTENANCE - REPAIRS BUILDINGS	\$20,000.00	\$20,000.00	\$0.00	\$7,166.19	\$12,833.81	64.17%
2600	21260010200 5433	MAINTENANCE - REPAIRS GROUNDS	\$7,850.00	\$7,850.00	\$3,100.00	\$4,000.00	\$750.00	9.55%
2600	21260010200 5434	MAINTENANCE - BUILDING IMPROVEMENTS	\$152,046.75	\$152,046.75	\$137,973.51	\$19,513.50	(\$5,440.26)	-3.58%
2600	21260010200 5435	MAINTENANCE - REPAIRS MAINT EQUIPMENT	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%
2600	21260010200 5436	MAINTENANCE - REPAIRS SECURITY SYSTEM	\$500.00	\$500.00	\$240.00	\$260.00	\$0.00	0.00%
2600	21260010200 5437	MAINTENANCE - GARBAGE REMOVAL	\$5,100.00	\$5,100.00	\$1,236.18	\$3,763.82	\$100.00	1.96%
2600	21260010200 5521	MAINTENANCE - PROPERTY/LIABILITY INS	\$15,861.00	\$15,861.00	\$11,921.84	\$0.00	\$3,939.16	24.84%
2600	21260010200 5580	MAINTENANCE - MILEAGE REIMBURSEMENT	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00	100.00%
2600	21260010200 5610	MAINTENANCE - SUPPLIES	\$5,700.00	\$5,700.00	\$896.19	\$328.30	\$4,475.51	78.52%
2600	21260010200 5612	MAINTENANCE - MAINTENANCE SUPPLIES	\$15,225.00	\$15,225.00	\$4,279.82	\$5,315.57	\$5,629.61	36.98%
2600	21260010200 5619	MAINTENANCE - SUPPLIES GROUNDS	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	100.00%
2600	21260010200 5622	MAINTENANCE - ELECTRICITY	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	\$0.00	0.00%
2600	21260010200 5624	MAINTENANCE - OIL	\$40,000.00	\$40,000.00	\$10,875.00	\$29,125.00	\$0.00	0.00%
2600	21260010200 5626	MAINTENANCE - GASOLINE	\$150.00	\$150.00	\$0.00	\$0.00	\$150.00	100.00%
2600	21260010200 5731	MAINTENANCE - NEW EQUIPMENT	\$1,382.99	\$1,382.99	\$1,294.23	\$0.00	\$88.76	6.42%
2600	21260010200 5735	MAINTENANCE - REPLACEMENT EQUIPMENT	\$568.50	\$568.50	\$311.52	\$88.48	\$168.50	29.64%
		2600 - Summary	\$ 544,375.78	\$ 544,375.78	\$ 231,081.20	\$ 288,559.56	\$ 24,735.02	
2700	21270010200 5517	REG ED TRANSPORTATION - ATHLETIC TRANS	\$12,700.00	\$12,700.00	\$0.00	\$12,700.00	\$0.00	0.00%
2700	21270010200 5518	REG ED TRANSPORTATION - FIELD TRIPS	\$6,981.05	\$6,981.05	\$0.00	\$4,700.00	\$2,281.05	32.67%

Candia School District
Expenditure Report as of September 26, 2019 (unaudited)

Function	Account Number	Description	Original Budget	Revised Budget	YTD Expenses	Encumbered	Amount Remaining	Percent Remaining
2700	21270010200 5519	REG ED TRANSPORTATION - TRANSPORTATION	\$284,845.97	\$284,845.97	\$0.00	\$284,845.97	\$0.00	0.00%
2700	21270010261 5519	SPED TRANSPORTATION - TRANSPORTATION	\$262,526.96	\$262,526.96	\$0.00	\$225,000.00	\$37,526.96	14.29%
		2700 - Summary	\$ 567,053.98	\$ 567,053.98	\$ -	\$ 527,245.97	\$ 39,808.01	
2814	21281400000 5330	EVALUATION SERVICES - OTHER PROF SVCS	\$1.00	\$1.00	\$0.00	\$0.00	\$1.00	100.00%
		2814 - Summary	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	
2835	21283510200 5330	PRE EMPLOYMENT PHYSICAL - OTHER PROF SVCS	\$250.00	\$250.00	\$0.00	\$0.00	\$250.00	100.00%
		2835 - Summary	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ 250.00	
2840	21284010200 5111	IT - ADMIN/OTHER SALARIES	\$66,000.00	\$66,000.00	\$15,535.38	\$51,784.62	(\$1,320.00)	-2.00%
2840	21284010200 5211	IT - HEALTH INSURANCE	\$26,160.96	\$26,160.96	\$3,704.91	\$14,038.89	\$8,417.16	32.17%
2840	21284010200 5212	IT - DENTAL INSURANCE	\$1,570.52	\$1,570.52	\$214.00	\$665.36	\$691.16	44.01%
2840	21284010200 5213	IT - LIFE INSURANCE	\$69.00	\$69.00	\$18.75	\$56.25	(\$6.00)	-8.70%
2840	21284010200 5214	IT - DISABILITY INSURANCE	\$168.30	\$168.30	\$49.65	\$145.11	(\$26.46)	-15.72%
2840	21284010200 5220	IT - FICA	\$5,049.00	\$5,049.00	\$1,128.89	\$3,948.04	(\$27.93)	-0.55%
2840	21284010200 5231	IT - NHRS SUPPORT	\$7,372.20	\$7,372.20	\$1,735.32	\$5,784.34	(\$147.46)	-2.00%
2840	21284010200 5240	IT - TUITION REIMBURSEMENT	\$2,880.00	\$2,880.00	\$960.00	\$0.00	\$1,920.00	66.67%
2840	21284010200 5241	IT - WORKSHOP REIMB PROF	\$825.00	\$825.00	\$0.00	\$0.00	\$825.00	100.00%
2840	21284010200 5250	IT - UNEMPLOYMENT INSURANCE	\$60.00	\$60.00	\$3.26	\$0.00	\$56.74	94.57%
2840	21284010200 5260	IT - WORKER'S COMPENSATION	\$309.61	\$309.61	\$314.70	\$0.00	(\$5.09)	-1.64%
2840	21284010200 5330	IT - OTHER PROF SVCS	\$1,500.00	\$1,500.00	\$230.00	\$0.00	\$1,270.00	84.67%
2840	21284010200 5431	IT - REPAIRS EQUIPMENT	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%
2840	21284010200 5610	IT - SUPPLIES	\$5,000.00	\$5,000.00	\$1,582.92	\$217.08	\$3,200.00	64.00%
2840	21284010200 5650	IT - SOFTWARE	\$7,168.25	\$7,168.25	\$5,092.26	\$963.00	\$1,112.99	15.53%
2840	21284010200 5735	IT - REPLACEMENT EQUIPMENT	\$30,984.71	\$30,984.71	\$31,930.00	\$0.00	(\$945.29)	-3.05%
2840	21284010200 5810	IT - DUES & FEES	\$540.00	\$540.00	\$0.00	\$0.00	\$540.00	100.00%
		2840 - Summary	\$ 157,157.55	\$ 157,157.55	\$ 62,500.04	\$ 77,602.69	\$ 17,054.82	
2900	21290010200 5111	WAGE POOL - ADMIN/OTHER SALARIES	\$11,776.15	\$11,776.15	\$0.00	\$0.00	\$11,776.15	100.00%
		2900 - Summary	\$ 11,776.15	\$ 11,776.15	\$ -	\$ -	\$ 11,776.15	
4100	21410010200 5710	SITE ACQUISITION - LAND & IMPROVEMENTS	\$1.00	\$1.00	\$0.00	\$0.00	\$1.00	100.00%
		4100 - Summary	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	
5110	21511010200 5910	PRINCIPAL OF DEBT - PRINCIPAL OF DEBT	\$1.00	\$1.00	\$0.00	\$0.00	\$1.00	100.00%
		5110 - Summary	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	
5120	21512010200 5830	INTEREST ON DEBT - INTEREST	\$1.00	\$1.00	\$0.00	\$0.00	\$1.00	100.00%
		5120 - Summary	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	
5221	21522110200 5930	FOOD SERVICE TRANSFER - FUND TRANSFERS	\$1.00	\$1.00	\$0.00	\$0.00	\$1.00	100.00%
		5221 - Summary	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	
5230	21523000000 5930	CAPITAL PROJECTS TRANSFER - FUND TRANSFERS	\$1.00	\$1.00	\$0.00	\$0.00	\$1.00	100.00%
		5230 - Summary	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	
5252	21525200000 5930	EXPENDABLE TRUST TRANSFER - FUND TRANSFERS	\$1.00	\$1.00	\$0.00	\$0.00	\$1.00	100.00%
		5252 - Summary	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	
5310	21531010200 5890	CHARTER SCHOOL - MISC EXPENDITURES	\$0.00	\$0.00	\$0.00	\$2,700.00	(\$2,700.00)	0.00%
		5310 - Summary	\$ -	\$ -	\$ -	\$ 2,700.00	\$ (2,700.00)	
		Overall - Total	\$ 8,668,624.84	\$ 8,668,624.84	\$ 994,432.23	\$ 7,242,825.07	\$ 431,367.54	

Candia School District
Gen Fund Revenue Report -September 2019

								X.C.
BUDGET UNIT	Account	BUDGET UNIT Title	Budget	Period Receipts	YTD Receipts	Balance		18-19 YTD Receipts
2111100000	4000	CURRENT APPROPRIATION	6,326,141.00	0.00	1,800,000.00	4,526,141.00		6,223,441.00
2114100000	4000	BUS FARES	6,000.00	6,310.50	6,310.50	(310.50)		13,157.00
2115100000	4000	INTEREST	150.00	8.40	0.00	150.00		169.89
2119100000	4000	RENTALS	0.00	0.00	0.00	0.00		1,640.00
2119800000	4000	REFUND OF PY EXPENSE	0.00	0.00	820.00	(820.00)		15,843.48
2119900000	4000	OTHER LOCAL REVENUE	1,500.00	0.00	0.00	1,500.00		393.13
2131100000	4000	STATE ADEQUACY GRANT	973,026.00	194,605.00	194,605.00	778,421.00		855,876.42
2131120000	4000	STATE EDUCATION TAX	977,308.00	0.00	0.00	977,308.00		1,011,499.00
2131900000	4000	OTHER STATE AID	0.00	0.00	0.00	0.00		3,912.18
2132200000	4000	KINDERGARTEN AID	17,000.00	4,710.00	4,740.00	12,260.00		26,253.26
2132300000	4000	CATASTROPHIC AID	45,000.00	0.00	0.00	45,000.00		38,893.84
2145800000	4000	MEDICAID REIMBURSEMENT	22,500.00	0.00	0.00	22,500.00		41,605.14
2152520000	4000	EXPENDABLE TRUST	0.00	0.00	0.00	0.00		761.63
		Total	8,368,625.00	205,633.90	2,006,475.50	6,362,149.50		8,233,445.97

CANDIA POLICIES 1st READING				
			Committee Mtg. Date:	September 24, 2019
			1st Reading Date:	October 3, 2019
			2nd Reading Date:	November 7, 2019
POLICY TITLE/CATEGORY	CURRENT CODE	PROPOSED CODE	STATUS	Committee Recommendations
Nondiscrimination Policy Notice	AC			Added language from SB263. NHSBA is currently drafting a new policy.
Family Medical Leave Act	GCCBC		Recommended	Prefers NHSBA Policy. More clarity.
Transfer of Appropriation	DBJ			Changes suggested by Business Administrator.
School Bus Scheduling and Routing	EEAC			Changes to #7. Added #11.
Communication Devices	JICJ			Eliminate. Covered more thoroughly in Policy JICM.
Staff Ethics	GBEA		Recommended	Prefers NHSBA Policy with added language.
Mandatory Code of Conduct Reporting-All Employees	NEW	GBEAB	Recommended	Adopt as presented
Staff Conduct	NEW	GBEB	Recommended	Adopt as presented

**CANDIA SCHOOL DISTRICT
NONDISCRIMINATION POLICY NOTICE**

The Candia School District in accordance with the requirements of federal and state laws, and of regulations which implement those laws declares that the school district shall not discriminate in its education programs, activities or employment practices on the basis of race, color, national origin, age, gender, sexual orientation, religion, sex, gender identity, creed, marital, **familial** or economic status, physical or mental disability or disability under the provisions of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the IDEA of 1990, **or any other classes protected under RSA 354-A**. Any person having inquiries concerning the school district's compliance with the regulations implementing these laws may contact the office of the Superintendent of Schools.

The person designated to handle inquiries regarding nondiscrimination policies for the Candia School District is:

Assistant Superintendent of Schools
Candia School District, SAU #15
90 Farmer Road
Hooksett, NH 03106-2125
(603) 622-3731

Inquiries regarding the application of nondiscrimination policies may also be referred to the US Department of Education, Office for Civil Rights, 33 Arch Street, Ninth Floor, Boston, MA 02110.

Legal Reference:

RSA 354-A:7, Unlawful Discrimination Practices

RSA 354-A:6, Opportunity for Employment without Discrimination a Civil Right

Adopted: November 8, 1989

Revised: September 10, 1992

Adopted: June 8, 1999

Revised: March 16, 2001

Adopted: June 2, 2005

Revised: January 3, 2019

**CANDIA SCHOOL DISTRICT
FAMILY AND MEDICAL LEAVE ACT**

CURRENT POLICY:

Pursuant to the Family and Medical Leave Act of 1993, the Candia School District will provide up to 12 weeks of unpaid family/medical leave per year for employees eligible for such leave. The following policy outlines the basic requirements for obtaining leave, the amount of leave that may be taken, and how the leave relates to other time off provided by the Candia School District.

Eligibility

Employees who have worked for the Candia School District for at least 12 months and who have worked at least 1,250 hours in the 12 months preceding the date that requested leave is to begin are eligible for family/medical leave. Employees also must work within 75 miles of at least 50 other employees of the same school district to be eligible. Employees who do not satisfy these requirements are not eligible for family/medical leave, but may be eligible for other leave under other school district policies.

Employees may take family/medical leave in the following circumstances:

1. To care for a newborn child, so long as leave is completed by the child's first birthday;
2. Care of a child through adoption or foster care, so long as the leave is completed by one year following initial placement;
3. To care for a spouse, child or parent of the employee who requires such care because of a serious health condition; or
4. Because the employee has a serious health condition which renders him/her unable to perform his/her job.

Amount of Family/Medical Leave

In no event can family/medical leave last for longer than 12 weeks per year. The year, for these purposes, shall be July 1 through June 30. Employees who wish to take family/medical leave will be required to substitute any accrued but unused vacation and other leave for family/medical leave (i.e., use of other leave will count as concurrent use of family/medical leave). If other accrued leave is exhausted in less than 12 weeks, employees may augment such leave with family/medical leave until the total of all leave equals 12 weeks. No additional vacation or sick leave will accrue while an employee is on family/medical leave. However, upon returning to work, employees will continue to accrue vacation and other leave.

An employee who is taking family/medical leave on account of a serious medical condition of himself/herself, a spouse, a child, or a parent may take leave intermittently or on a reduced-schedule basis. Employees taking family/medical leave for any other reason are not entitled to leave on an intermittent or reduced-schedule basis. When necessary, an employee on intermittent or reduced-schedule leave may be transferred to another position, with no loss in pay or benefits, which will more easily accommodate the need for leave.

Special Rules for Teachers

Congress created special rules for teachers who must take family/medical leave intermittently due to their own or covered relatives' serious health conditions. If the teacher would be on leave for more than 20 percent of the working days in the period for which the teacher seeks intermittent leave, the Candia School District may require the teacher to elect either (1) to take non-intermittent leave for the period not to exceed the duration of the planned medical treatment or (2) to transfer temporarily to an available alternative position that the employee is qualified to hold, that has equivalent pay and benefits, and that better accommodates intermittent leave than the employee's regular position.

Special provisions also limit teachers' rights to take family/medical leave, either intermittent or non-intermittent, close to the end of an academic term. The United States Department of Labor's regulations define "academic term" to mean a semester. If a teacher wishes to begin family/medical leave (for any purpose) more than five weeks before the end of the term and to return with less than three weeks left in the term, the Candia School District may require the teacher to remain on leave until the end of the term. If the employee wishes to begin family/medical leave (for any purpose except his/her own serious health condition) more than three but less than five weeks before the end of the term and to return during the last two weeks of the term, the Candia School District may require the teacher to remain on leave until the end of the term. If the teacher wishes to begin family/medical leave (for any purpose except his/her own serious health condition) during the last three weeks of the term and wishes to take leave of more than five working days, the Candia School District may require the teacher to remain on leave until the end of the term.

Health and Other Insurance Benefits

During family/medical leave, an employee's health insurance will continue on the same basis as when the employee was on active status. If this requires employee contribution for health insurance, the employee must make timely premium payments in order to maintain insurance for himself/herself and dependents. If an employee does not return from family/medical leave, the Candia School District is entitled to collect all health premiums paid during the family/medical leave from the employee.

It may be necessary for the employee to continue other benefits as well, such as disability or life insurance, in order to be entitled to the same coverage upon return from leave. Employees will be required to pay premiums for any coverage which must be continued during the leave.

Notice of Leave

Employees seeking leave must provide, to the extent practicable, 30 days notice that they intend to take family/medical leave. If an employee does not provide at least 30 days notice, an explanation must be provided as to why less notice was given. The Candia School District may either permit the employee to begin the leave as requested or require him/her to wait 30 days until after notice was provided to begin leave.

Certification of Need for Leave

Each employee requesting family/medical leave on account of a medical condition of the employee, spouse, child or parent must provide certification from a health care provider which sets forth:

1. The date the serious health condition commenced and the health care provider's best medical judgment concerning the probable duration of the condition;
2. Diagnosis of the serious health condition;
3. Indication of whether in-patient hospitalization is required;
4. A statement of whether the employee is unable to perform his/her job because of the health condition or is needed to care for the spouse, child or parent with the condition; and
5. If intermittent or reduced-leave schedules are requested, the dates of expected medical treatment and the duration of such treatment.

Medical certification must be provided within 15 days after the request for leave is made. Employees who do not provide this information in a timely manner may be denied leave.

Reinstatement

At the beginning of the family/medical leave, the employee is to inform the Superintendent of his/her expected return date. Except as otherwise provided by law, employees will be returned to the same or an equivalent position to the position occupied before the leave begins. An equivalent position is one that is similar in terms of pay, benefits and terms and conditions of employment. Under certain conditions a "key employee" may not be reinstated to the same or a similar position.

If the employee takes leave on account of his/her serious medical condition, he/she will be required to present a medical certification of his/her fitness for duty before being permitted to return. If an employee fails to provide this certification within 50 days after the conclusion of the leave, the employee may be terminated.

Adopted: June 2, 2005
Legal Reference:
Title 29 § 2601 et. seq.

PREFERRED POLICY:

Consistent with the federal Family and Medical Leave Act of 1993, the School District recognizes that eligible employees have access to unpaid family and medical leave for up to twelve (12) weeks during any twelve (12) month period. The intent of this policy is to summarize the Act as it applies to eligible employees of the School District. Employees should consult regulations that implement the Act for more specific definitions and criteria for use. It is not the intent of this Policy to provide additional or different provisions than those specified in the Act and its implementing regulations.

To be eligible for family or medical leave, an employee must have been employed for at least twelve (12) months, have worked at least 1,250 hours during the prior twelve months, and be employed at a work-site where at least 50 employees are employed by the District within a 75-mile radius of that work-site.

Family leave shall be provided when a son or daughter is born to the employee or when one is placed with the employee for adoption or foster care. Medical leave shall be provided for the serious health condition of the employee, or in order for the employee to take care of a spouse, child, or parent who has a serious health condition rendering him/her unable to perform the functions of his/her job.

An employee may elect, or the District may require, an employee to use accrued paid vacation, personal, or family leave for purposes of family leave. An employee may elect, or the District may require, an employee to use accrued vacation, personal, or medical/sick leave for purposes of medical leave.

The employee shall notify the District of his/her request for leave, if foreseeable, at least thirty (30) days prior to the date when the leave is to begin. If such leave is not foreseeable, then the employee shall give such notice as is practical. The District may require a certification from a health care provider if medical leave is requested. When an employee returns following a leave, he/she must be returned to the same or equivalent position of employment. The Superintendent, or his/her designee, may reassign a teacher consistent with the teacher's agreement, to a different grade level, building, or other assignment, consistent with the employee's certification.

The District shall post a notice prepared or approved by the Secretary of Labor stating the pertinent provisions of the Family and Medical Leave Act, including information concerning the enforcement of the Act.

The user of this policy is also directed to the applicable provisions of any Collective Bargaining Agreements in the district.

Legal Reference:
Title 29 B 2601 et. seq.

**CANDIA SCHOOL DISTRICT
TRANSFER OF APPROPRIATION**

It is the intent of the School Board to limit its spending to the amount specified for each line item. However, **when the Superintendent or his/her designee feels it is appropriate for a function transfer, it will be brought before the board for approval the Superintendent is authorized to transfer funds between line items when necessary to achieve School Board policy goals, except that excess.**

Funds may not be transferred from the Unemployment Compensation line item.

To the greatest extent practical, the Board will be kept apprised of the discretionary transfer of such funds.

Adopted: February 3, 2000

Statutory References:

RSA 32:10 Transfer of Appropriations, RSA 282-A:71, III, Unemployment Compensation

**CANDIA SCHOOL DISTRICT
SCHOOL BUS SCHEDULING AND ROUTING**

It is the policy of the Candia School Board to transport elementary school children along approved bus routes from their home and back along a similar route.

The pick up or discharge of students at stops other than their legal home may be permitted upon written request by the parent(s)/guardian(s) of the child. In order to effectively design the bus routes, this long-term arrangement request should be in the hands of the transportation supervisor by August of each year. Granting of this request will be based on the following criteria:

- a. Safety of the child
- b. Age of child
- c. Space on bus
- d. Length of time of the arrangement
- e. Number of students at the bus stop
- f. Convenience to the School District

The Candia School Board authorizes the administration to make minor adjustments in the bus routes, which are consistent with the following guidelines:

1. Changes in bus route stops may be instituted by the administration.
2. Bus stops are to be at locations that minimize the danger to students, buses, and the public.
3. The walking distance limit along a bus route shall be no more than 0.6 miles.
4. The walking distance to a bus stop from off the bus route may be up to 1.5 miles.
5. Buses that travel on Class VI, town non-maintained roads are subject to school board approval.
6. The maximum length of time for a student to ride a regular education bus to and from school shall be one hour and fifteen minutes per run.
7. Elementary bus students will not be allowed to cross ~~Business Route 101 or Route 27~~ **Routes 101, 43, or 27.**
8. Students may be required to transfer buses in order to improve the efficiency of the total transportation system.
9. The time scheduling of bus routes will be for maximum efficiency for the Candia School District.
10. Students may be allowed to change from one bus to another for after-school activities under the following conditions:
 - a. A request is made in writing, one day in advance from the student's parent/guardian to the Principal and/or designee.
 - b. The seating capacity of the bus is not exceeded.
 - c. The request will cause no undue problems.
 - d. Priorities for handling requests will be determined by the Principal and/or designee.

11. Students living on a main road are only allowed to board the bus from the side on which they live.

Adopted: April 3, 2003

Revised: November 5, 2015

**CANDIA SCHOOL DISTRICT
COMMUNICATION DEVICES**

ELIMINATE

The use of beepers, recording devices, cell phones, and similar communication devices by any student in a school building, while in transit under the authority of the school or while attending any function authorized by the school, is prohibited unless specifically authorized by school personnel.

Students' cell phones shall be stored while at school. If school or bus staff become aware of unauthorized cell phone usage, the cell phone will be confiscated immediately and only returned directly to a child's parent or legal guardian.

The school district will not be responsible for loss, damage or theft of any electronic communication device brought to school.

Adopted: May 1, 2001
Revised: May 7, 2009

**CANDIA SCHOOL DISTRICT
STAFF ETHICS**

CURRENT POLICY:

An employee speaking or writing as a citizen should be free from institutional censorship or discipline, but his/her special position in the community carries special obligations. The employee must remember that the public may judge the profession and institution by his/her utterances. Hence the employee should, at all times, be accurate, exercise appropriate restraint, show respect for the opinion of others, and make every effort to indicate that he/she is not a school spokesperson.

EMPLOYEE CONFLICT OF INTEREST

Employees will not engage in, or have financial interest in, any activities that raise a reasonable question of conflict of interest with their duties and responsibilities as employees. This includes, but is not limited to:

1. Employees will not participate for financial remuneration in outside activities wherein their position on the staff is used to sell goods or services to pupils or their parents.
2. Employees who have patented or copyrighted any device, publication, or other item will not receive royalties for use of such item in the district.
3. Employees will not engage in any type of work where the source of information concerning customer, client, or employer originates from information obtained through the district.
4. School employees will not solicit or sell for personal gain any educational materials or equipment in the attendance areas served by the school to which they are assigned. Nor will any employees make available lists of names of students or parents to anyone for sales purposes.

Adopted: June 1, 2000

PREFERRED POLICY:

All employees of the District are expected to maintain high standards in their conduct both on and off duty. District employees are responsible for providing leadership in the school and community. This responsibility requires the employee to maintain standards of exemplary conduct. To these ends, the Board adopts the following statements of standards. District employees will adhere to the standards enunciated in this Policy in the decision-making process involving their interactions with students, the school community, colleagues, parents and the public.

A. Adoption and Incorporation of Standards of Code of Ethics for New Hampshire Educators.

The Board incorporates by reference and adopts as independent ethical standards relative to employment in the District, the provisions of the New Hampshire Code of Ethics for New Hampshire Educators (the "NH Code of Ethics"), as the same may be amended by the State from time to time.

B. Additional Ethical Standards.

In addition to the ethical standards set forth in the New Hampshire Code of Ethics, and without limiting the application thereof to District employment, employees will:

- Make the wellbeing of students the fundamental value of all decision-making and actions.
- Staff members shall maintain a reasonable standard of care for the supervision, control and protection of students commensurate with their assigned duties and responsibilities.
- Maintain just, courteous, and proper relationships with students, parents, staff members, and others.
- Fulfill their job responsibilities with honesty and integrity.
- Direct any criticism of other staff members toward improving the District. Such constructive criticism is to be made directly to the building administrator.
- Obey all local, state, and national laws.
- Obey and implement the School Board's policies, administrative rules and regulations.
- Avoid using position for personal gain through political, social, religious, economic, or other influence.
- Maintain the standards and seek to improve the effectiveness of the profession through research and continuing professional development.
- Honor all contracts until fulfillment or release.
- Maintain all privacy and confidentiality standards as required by law.
- Exhibit professional conduct both on and off duty.
- Refrain from using personal, political, social or religious beliefs, values or attitudes to direct or influence curriculum, student behavior, student attitudes, or discussion amongst students or in any other way alter the perception of students.
- Refrain from showing favoritism towards any specific political, social or religious beliefs, values or attitudes that may be expressed by students.

- Commit to the prevention of harassment or intimidation of students by other students and/or staff for expressing political, social or religious beliefs, values or attitudes that may differ from those being expressed by others.
- Acknowledge the first amendment rights of students at all times.

C. Dissemination.

The content of this policy should be included in every employee/staff member handbook, and/or otherwise provided annually to each employee, designated volunteer, and contracted party.

**CANDIA SCHOOL DISTRICT
MANDATORY CODE OF CONDUCT REPORTING – ALL EMPLOYEES**

A. General.

The Code of Conduct for New Hampshire Educators, sections 510.01- 510.05 of the N.H. Dept. of Education Administrative Rules (the “NH Code of Conduct”) imposes various reporting requirements upon each “Credential Holder” as that term is defined by N.H. Dept. of Ed. Administrative Rule 501.02 (h). The reporting requirements include, among others:

1. reporting any “suspected violation of the code of conduct” (see NH Code of Conduct at Ed 510.05 (a)); and
2. self-reporting within five (5) days any arrest for violations of crimes enumerated in RSA 189:13-a, V (“Section V Offenses”) (see NH Code of Conduct, at Ed 510.01 (b)(2)).

By way of District Policy GBEB, the Board has adopted the provisions of the NH Code of Conduct as employment rules and standards applicable to all employees and consultant/independent contractor, irrespective of whether or not such persons are Credential Holders. Consequently, each District employee designated volunteer, or contracted service provider (collectively referred to in this policy as a “Covered Individual”), is required to report certain acts, incidents and misconduct as provided in this policy.

Reports under this Policy are in addition to other reports as may be mandated by law or other policies (e.g., abuse or neglect of children, required by RSA 169-C:29 and Policy KFA; acts of “theft, destruction, or violence” as defined under RSA 193-D:4, I (a), incidents of “bullying” per Board Policy JICK, and hazing under RSA 671:7).

B. Reports by Covered Individuals of Suspected Misconduct or Violations.

1. Any Covered Individual having reason to suspect that any other district or SAU employee, designated volunteer, or third party consultant/contractor has violated any provision of the NH Code of Conduct, and or District Policy GBEB, whether on or off duty, shall report the same to such Covered Individual’s building principal, or to the Superintendent.

If the person who is the subject of the alleged misconduct/violation is the Superintendent, then the Covered Individual shall report the suspected violation to the Assistant Superintendent, Business Administrator, or Human Resources Director, who is hereby granted authority to consult with the District’s attorney on the matter.

Additionally, if the Covered Individual is also a Credential Holder, he/she shall report the Superintendent’s suspected violation/misconduct directly to the N.H. Department of Education. Likewise, if a Credential Holder has made a report to the Principal and/or the Superintendent, and believes that the District’s reporting procedures as expressed in this Policy have not been followed, the Credential Holder shall so notify the New Hampshire Department of Education directly.

2. Any initial report made relative to A.1 or A.2 above, may be made orally in the first instance, but must be supplemented with a written report as soon as practicable after the initial report, but in no

event longer than two business days. Upon request of the Covered Individual, the recipient of the report shall provide a copy of said report to the Covered Individual with a signed "received" annotation, such that the Covered Individual may document his/her State mandated obligation to report.

C. Self-Reporting of Certain Crimes.

Self-reports of the Section V Offenses as described in A.2 above, shall be made in the same manner as reports under B, above. Because the list of Section V Offences is subject to change by the N.H. Legislature, employees, etc. who are arrested for any reason should promptly review the then statute, which may be found online at:

<http://www.gencourt.state.nh.us/rsa/html/XV/189/189-13-a.htm>

D. Provisions Applicable to Principals.

Upon receiving a report of suspected violation of GBEB, or the NH Code of Conduct, or otherwise has knowledge of a violation, the Principal or any other administrator shall immediately report the same to the Superintendent. If the Superintendent is the subject of report, then the Principal's report shall be made in the same manner as described in B.2, above.

E. Superintendent's Report to the Department Regarding Credential Holders.

The Superintendent shall report misconduct by Credential Holders to the N.H. Department of Education in accordance with section 510.05 (c) of the NH Code of Conduct.

F. Procedures.

The Superintendent may establish such administrative procedures, forms, etc. as he/she may deem necessary or appropriate to implement this policy.

G. Dissemination.

The content or a copy of this policy should be included in every employee/staff member handbook, and/or otherwise provided annually to each employee, designated volunteer, and contracted consultant.

Legal References:

N.H. Dept. of Education Administrative Rule – Ed 510.01- 510.05, Code of Conduct for NH Educators

CANDIA SCHOOL DISTRICT STAFF CONDUCT

A. General Provisions.

All employees have the responsibility to make themselves familiar with, and abide by, the laws of the State of New Hampshire as they affect their work, all policies and decisions of the Board, and the administrative regulations and directives designed to implement them.

All employees shall be expected to carry out their assigned duties, support and enforce Board policies and administrative regulations, submit required reports, protect District property, oversight of students and contribute to the education and development of the District's students.

Employees are advised that failure to abide by this and other school board policies can lead to disciplinary action, up to and including dismissal, and can result in non-renewal. Any action taken regarding an employee's employment with the District will be consistent with all rules, laws, and collective bargaining agreements, if applicable.

B. Adoption and Incorporation of Standards of Code of Conduct for New Hampshire Educators.

The Board incorporates by reference, and adopts as independent standards of conduct relative to employment in the District, the provisions of the New Hampshire Code of Conduct for New Hampshire Educators (Ed 510.01-510.05) (the "NH Code of Conduct"), as the same may be amended by the State from time to time. The District reserves the right to take employment action against any employee based upon the District's interpretation of the provisions of the NH Code of Conduct and the District's independent assessment of whether an employee has violated said provisions. The District's interpretation, assessment and/or action thereon, are independent of any interpretation by the New Hampshire Department of Education ("DOE") with respect to those standards, and irrespective of any investigation by or action taken by the DOE relative to a District employee's conduct.

C. Dissemination.

The content or a copy of this policy should be included in every employee/staff member handbook, and/or otherwise provided annually to each employee, designated volunteer, and contracted party.