

CANDIA SCHOOL BOARD

PUBLIC MEETING NOTICE

Remote Access to Board Meeting
THURSDAY August 20, 2020 6:00 P.M.

The Candia School Board will be holding a Board meeting, with remote access following Emergency Order #12 Pursuant to Executive Order 2020-04, via ZOOM on Thursday, August 20, 2020, commencing at 6:00 p.m.

You will be able to listen to the meeting by phone by dialing US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 995 1301 9332

Passcode: 441126

The webinar can be found at this address:

<https://zoom.us/j/99513019332?pwd=ME9HVDYrT0JxQUI4MGdjVEJMZTVKdz09>

Passcode: JYs1bE

If during the meeting you have any difficulty hearing the members of the School Board, you can call Tech support at 603-483-2251 ext 116.

An agenda* for the meeting follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PROOF OF POSTING

APPROVAL OF MINUTES

OPPORTUNITY FOR PUBLIC TO ADDRESS BOARD

OLD BUSINESS

- Re-Entry to School Update
- Athletics-Discussion
- Video Recording-Discussion

NEW BUSINESS

- Policy KF-Use during pandemic discussion

FINANCIAL

OPPORTUNITY FOR PUBLIC TO ADDRESS BOARD

NON-PUBLIC SESSION if necessary

ADJOURNMENT

* (Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises)

CANDIA SCHOOL BOARD
Thursday, August 20, 2020 – 6:00 p.m.
Henry W. Moore School Cafetorium
AGENDA

- I. CALL TO ORDER** – Matt Woodrow, Board Chair
- II. PLEDGE OF ALLEGIANCE**
- III. PROOF OF POSTING** – Bill Rearick
- VI. MINUTES**
 - A. Approval of Board Minutes of August 6, 2020*
 - B. Approval of Board Non-Public (sealed) Minutes of August 6, 2020
- V. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VI. OLD BUSINESS**
 - A. Re-entry to School Update – Discussion
 - 1. Instructional Update
 - B. Athletics - Discussion
 - C. Video Recording - Discussion
- VII. NEW BUSINESS**
 - A. Policy KF* - Review
- VIII. FINANCIAL**
 - A. Manifest Approval (as needed)
- IX. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- X. NON-PUBLIC SESSION RSA 91-A 3 Sections II (a-k)** if necessary
- XI. ADJOURNMENT**

The next regularly scheduled Candia School Board Meetings will be held on Thursday, September 3, 2020 at 6:00 p.m. at the Henry W. Moore School Media Center.

There will be an SAU Board Meeting on Wednesday, September 16, 2020 at 6:30 p.m. at the David R. Cawley Media Center in Hooksett.

**Materials enclosed for Board review prior to meeting*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises

**CANDIA SCHOOL BOARD MEETING
THURSDAY, AUGUST 6, 2020 AT 6:00 P.M.
HENRY W. MOORE SCHOOL**

IV.A.

These minutes have not been approved.

Matt Woodrow, Board Chair, called the meeting to order at 6:00 p.m.

A roll call was taken for the Board members in attendance. Those attending were Board members Stephanie Helmig and Dana Buckley. Mark Chalbeck and Kristina Ickes joined via telephone. Each stated they were alone. Also in attendance were Principal, Becky Wing, Superintendent, William (Bill) Rearick, and Assistant Superintendent, Marge Polak.

Matt Woodrow led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Bill Rearick provided proof of posting.

MINUTES

Motion by Kristina Ickes, seconded by Dana Buckley, to approve the Board Retreat Minutes of May 26, 2020. A poll vote was taken. With all in favor, the motion carried.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to approve the Board Meeting Minutes of July 23, 2020. A poll vote was taken. With all in favor, the motion carried.

OPPORTUNITY FOR PUBLIC INPUT and Re-Entry to School Update

Resident Eric York requested that the Board offer an online option for remote learning. His proposal is attached to these minutes.

Resident Brian Beauchamp asked if masks would be worn on the bus to which Becky Wing stated that they would be.

Becky Wing presented a 'day in the life' of a Moore School student. Parents would be responsible for taking their own child's temperature and performing a well-check before sending them to school. Each child would wear a mask on the bus and would apply hand sanitizer upon arrival. Students would be seated at individual desks, facing forward. K-4 students would maintain 6' distance while 5-8 would maintain 3'. Masks would be expected to be worn when the appropriate distance isn't attainable and during group instruction. Outdoor and face mask breaks would be taken daily. Students would re-apply hand sanitizer as they board the bus at the end of the school day.

Matt Woodrow stated that all re-entry plans and procedures must remain fluid.

Dana Buckley stated that, though the expectation is for masks to be worn, situations may arise resulting in a student not wearing one.

Resident Kevin Delongchamps asked if temporary classrooms are being considered, to which Bill Rearick stated that a single portable classroom runs \$35,000 - \$50,000 for a single unit with no bathroom and a double runs \$60,000 - \$70,000 with no bathroom.

Resident Lori Otis asked about class size and if new teachers would be hired or current be 'repurposed'.

Becky Wing reviewed class sizes and discussed the possibility of staggered start times.

Resident Tom Otis asked by the Board chose in-person learning as opposed to online learning.

Bill Rearick explained that the Re-Entry team worked for months on three optional plans: In-school, hybrid of in-school and remote, and total remote. After reviewing responses for the first survey which showed the majority of parents choosing in-school learning, the Board chose that option. After a second survey went out, it was clear that, given the option, many of those parents who originally chose the in-school setting would opt for remote.

Stephanie Helmig said they can't ask teachers to do 'double duty' teaching both in person and remotely. Bill Rearick stated that would not be considered. Matt Woodrow asked if parents chose the remote option, would they be committed to a full year, to which Bill Rearick stated that the commitment would just be for the trimester. Stephanie Helmig asked if any more funding is expected, to which Bill Rearick stated there is none expected at this time. Dana Buckley asked if unified arts would be available to those who would learn remotely, to which Bill Rearick stated that online learning would mirror what was done in person. With

regard to remote instruction, Bill said they will continue with what worked in the spring and eliminate what didn't. Becky Wing stated that the new Learning Management system allows for teachers to interact more with students. Dana Buckley requested more peer interaction for those participating in remote learning. Motion by Matt Woodrow, seconded by Mark Chalbeck, to approve researching offering a remote option in addition to in-school instruction so families who may not be comfortable sending their child to school could have that option. A poll vote was taken. With all in favor, the motion carried. Becky Wing will send out a survey tomorrow morning. Bill Rearick stated that health and safety protocols are being drafted. He said how they start school may look very different as the year progresses. They will be watching the school and regional numbers and will act appropriately. The Board will meet again on Thursday, August 20, 2020.

OLD BUSINESS

School Calendar

Motion by Stephanie Helmig, seconded by Dana Buckley, to approve the revised calendar as presented. A poll vote was taken. With all in favor, the motion carried.

Facilities Projects

Matt Woodrow stated that after years of deferred maintenance, they are starting to get some work done. He said the parking lot looks great. Becky Wing said work next week will include middle school wing windows, main office window, wifi, and cameras.

NEW BUSINESS

Instructional Time Schedule

Motion by Matt Woodrow, seconded by Dana Buckley to approve the Instructional Time Schedule as presented. A poll vote was taken. With all in favor, the motion carried.

School Start Time

Becky Wing presented three options for busing. They will be included in these minutes. She said she will contact the New Morning Program after the Board makes their decision on which option to choose. The board reviewed each option.

Motion by Stephanie Helmig, seconded by Dana Buckley, to choose Option A as presented. A poll vote was taken. With all in favor, the motion carried.

School Sports

The Board reviewed the recommendations by the president of Tri-County Athletics but took no action as they wanted more information derived from the survey.

Manifest Approval

Motion by Matt Woodrow, seconded by Mark Chalbeck, to approve the July 24, 2020 manifest in the amount of \$97,716.99. A poll vote was taken. With all in favor, the motion carried.

Motion by Matt Woodrow, seconded by Dana Buckley, to approve the August 6, 2020 manifest in the amount of \$228,900.66. A poll vote was taken. With all in favor, the motion carried.

Bill Rearick asked the Board if they would be comfortable with his sending out the draft health protocols to parents over the weekend. They agreed, as long as it was clearly marked as a draft.

OPPORTUNITY FOR PUBLIC INPUT

Resident Jen Flores stated her biggest concern is curriculum for home schooling.

Resident Miriam Wilcox suggested that surveys include videos and that remote learning is a luxury for many families. She asked if a teacher, who experiences childcare issues, could have their child educated in Candia. Bill Rearick said there might be some discussion at a later date.

Resident Vanessa Tancrede asked why some students are allowed 3' distance while others must be 6'.

Becky Wing stated that state standards dropped the minimum to 3', but because of the Moore School population, the younger students can maintain 6'.

Resident Kevin Delongchamps asked what space was available last fall, to which Becky Wing stated that would be difficult to answer as configurations of desks in classrooms differed.

Resident Eric Young stated that there has been a 40% increase in COVID-19 cases in children.

Samantha Ondzes asked if face shields would be an option and what protocols are in place for those who are sick. She requested remote learning to include more than a short video of instruction.

Resident Crystal Clock stated that homeschooling does not allow for special education services. Bill Rearick stated that all special education services will be provided to those in-school and remote learning. However,

he said it is a legal issue for those being homeschooled requesting special education services. Remote learning and homeschooling differ.

Resident Lori Otis asked if parents must drop off twice if their children are on a different start time from one another. Becky Wing stated that they would.

Resident Danielle Robideau asked if those who cough as a result of asthma or allergies would be required to leave school. Bill Rearick stated that those with chronic health issues such as asthma or allergies that do not show new symptoms would not be sent home.

Resident Kelly Espinola advocated for the hardworking teachers, and requested administration not to ask them to do both in-session and remote teaching. Bill Rearick stated that no teacher would be asked to teach both in session and remotely.

Bill Rearick said if the infection rate increases in Candia and surrounding towns, increasing the number of students and teacher absenteeism, they will shut down when appropriate.

NON-PUBLIC SESSION RSA 91-A:3 Section II (a-k) (if necessary)

Motion by Matt Woodrow, seconded by Dana Buckley, to enter into a non-public session RSA 91-A:3 Section II c.

A poll vote was taken. With all in favor, the motion carried unanimously.

The Board reconvened into a public session at 8:21 p.m.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to seal the minutes in perpetuity. A poll vote was taken. With all in favor, the motion carried unanimously.

ADJOURNMENT

Motion by Stephanie Helmig, seconded by Dana Buckley, to adjourn the meeting at 8:40 p.m. A poll vote was taken, and with all in favor, the motion carried.

The next regularly scheduled Candia School Board Meeting will be on Thursday, August 20, 2020 at 6:00 p.m. at the Henry W. Moore School Cafetorium.

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Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary

SAU 15 Protocols for Cleaning and Disinfecting

SAU 15 schools are reopening our facilities to students and staff for the 2020-21 school year under the guidelines informed by the Centers for Disease Control and the State of New Hampshire to mitigate the spread of COVID-19.

(<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>)

Routine cleaning and disinfecting is key to maintaining a safe environment for faculty, students, and staff. Cleaning removes dirt and most germs and is usually done with soap and water. Disinfecting kills most germs, depending on the type of chemical, and only when the chemical product is used as directed on the label. Below is information regarding our cleaning and disinfecting procedures.

Specialized Flu/Virus Cleaning Routines:

Our schools will have all common area touchpoints (*listed below) disinfected regularly throughout the day by our professional custodians. Concentration will be on areas of high student traffic and contact, including special attention to restrooms following and exceeding when possible, current CDC guidelines

(<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>).

Teachers will be encouraged to disinfect classroom touchpoints on a frequent basis. Staff will be encouraged to disinfect their office areas and touchpoints as needed but at least daily. Evening disinfecting will primarily be done with an electrostatic sprayer, using a disinfectant listed on the EPA site for use against SARS-CoV-2, the virus that causes COVID-19

(<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>).

Other procedures will be implemented as needed on a case by case basis.

*Touchpoints:

- Door handles & push bars
- Light switches
- Shared tables/chairs
- Classroom equipment and supplies as applicable
- Restroom doors and handles
- Hallway and stairwell railings and banisters
- Toilet and urinal handles
- Sink and faucet handles
- Office countertops
- Toilet paper dispensers
- Telephones

SAU 15 Protocols for Cleaning and Disinfecting

Daily Cleaning Routines:

In addition to the special work outlined above, custodians are performing their regular daily cleaning, including wiping down tables, desks, chairs and other surfaces, emptying trash, cleaning restrooms, vacuuming, and cleaning floors. Additional cleaning of desks will be performed during lunch periods. High touch surfaces on playground structures will be cleaned each morning.

Routine cleaning (sweeping, vacuuming, etc) will occur each evening followed by disinfecting of all classrooms, offices, bathrooms, and gathering spaces. A daily checklist will be established to verify that all tasks have been completed on a daily basis.

Cleaning and disinfecting products

Soap and water or another detergent will be used to clean dirty items. Then, a disinfectant for Use Against SARS-CoV-2 (COVID-19) will be used following the manufacturer's instructions to ensure safe and effective use of the product.

(<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid19>)

Many products recommend keeping the surface wet for a period of time (see the product label), wearing gloves, and ensuring good ventilation during use of the product.

Hand Sanitizers:

Students, faculty and staff and visitors will be required to sanitize their hands before entering the school building each day and before entering a new classroom or location when moving within the building. Hands free alcohol based sanitizing stations with a minimum of 60% alcohol will be available at each student entrance during bus and parent drop off for use before entering the building and at the main entrance throughout the day. Touch free alcohol based sanitizing stations with a minimum of 60% alcohol will also be mounted on a wall right inside the classroom doorway for use throughout the school day.

Students are permitted to use their personal hand sanitizer, though we recommend that it meets the [CDC guidelines](#). Adults should always supervise the use of hand sanitizers by children.

CANDIA SCHOOL DISTRICT COMMUNITY USE OF SCHOOL FACILITIES

The primary objective of the Candia School Board is to meet the needs of the students. Once this objective is met, the Candia School Board will grant the privilege of using the school facilities (buildings and grounds) to those individuals, organizations or groups who are residents of the Town of Candia. This does not alter the fact that it is the responsibility of the school board to establish regulations to protect the assets and investments of the Candia School District.

Certain events shall receive first consideration during the calendar year. These events shall include town meetings; school meetings, both scheduled and special; and annual municipal, state, and federal elections.

Facility use may be granted to organizations at the discretion of the building principal, on the following priority basis:

1. School-sponsored organizations: Those which are recognized by the school board as directly related to school activities (no fees to be assessed).
2. Government organizations: Agencies which are authorized under the laws of the United States, the State of New Hampshire, the County of Rockingham, or the Town of Candia (no fees assessed).
3. Non-profit organizations: Those that are social, service, fraternal, or religious in nature and serve the community on a non-profit basis. Youth civic organizations will have priority in this section, i.e., CYAA, Scouts, Lions, etc. (no fees assessed).
4. Private groups or organizations (refer to fee schedule in KF-R).
5. For-profit organizations or individuals that apply for extended use of school facilities will be charged a fee negotiated on a case by case basis. Sales of personal items (yard sales, flea markets, etc.) are not considered an appropriate use of the school facilities.

Applications for the use of facilities (land and buildings) must be approved by the Principal or his/her designee. Individuals and/or organizations requesting use of facilities may be required to hire security personnel prior to approval. Those organizations using the school building must name the Candia School District as an "additional insured" on the user's insurance policy. A certificate of insurance must be provided at the time of submitting the Application for Use of School Facilities.

Alcohol, tobacco products, and vaporizers are not permitted at the Henry W. Moore school facilities or school grounds.

The use of the facility does not include school-owned equipment. Exceptions may be made at the discretion of the building Principal.

A staff member must be in the building when it is in use.

Legal Reference:

RSA 126-K:7, Use of Tobacco Products on Public Educational Facility Grounds Prohibited

Revised: July 14, 1987

Revised: November 18, 1992

Adopted: May 4, 2000

Adopted: June 2, 2005

Revised: May 2, 2019

Revised: July 31, 1990

Revised: September 7, 1995

Adopted: May 9, 2002

Revised: December 3, 2015