

**CANDIA SCHOOL BOARD MEETING**  
**Thursday, December 2, 2021 5:00 p.m.**  
**Henry W. Moore School Media Center**

**AGENDA**

**DRAFT**

- I. CALL TO ORDER** – Matt Woodrow, Board Chair
- II. PLEDGE OF ALLEGIANCE**
- III. PROOF OF POSTING** – Bill Rearick
- IV. PINKERTON ACADEMY LIAISON**-Madison Butters
- V. MINUTES**
  - A. Approval of Board Minutes of November 4, 2021\*
  - B. Approval of Non-Public (sealed) Minutes of November 4, 2021\*
- VI. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VII. SUPERINTENDENT’S UPDATES\***
- VIII. REPORTS**
  - A. Reports of Administrators\*
  - B. Reports of Standing Committees
- IX. OLD BUSINESS**
  - A. Goals\*
  - B. FY 2022/2023 School Budget\* (updates-A.Ransom)
  - C. Custodial Rate of Pay-(discussion)
  - D. Facilities Warrant Article-(discussion)
  - E. Recording Board Meetings-(discussion)
- X. NEW BUSINESS**
  - A. Draft 2022/2023 School Calendar\*
  - B. CEA COVID 19 MOU Approval\*
- XI. FINANCIAL**
  - A. Manifest Approval
  - B. Expenditure Report\*
  - C. Revenue Report\*
- XII. POLICIES**
  - A. Second Reading JICD-Student Conduct, Discipline\*
  - B. First Reading BIA New Board Member Orientation, CCB Line and Staff Relations, CF School Building Administration, CFA Individual School Administration/Personnel, and CH Policy Implementation
- XIII. PERSONNEL**
  - A. Co-Curricular Nominations\*

**XIV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

**XV. NON-PUBLIC SESSION RSA 91-A 3 Sections II (a-k) (if necessary)**

**XVI. INFORMATIONAL ITEMS/UPCOMING AGENDA**

Enrollments

Draft SAU Bus RFP\*

Warrant Articles-Adoption and who will speak to them

School District Clerk and Moderator (*because the February meeting was moved to the day of the Deliberative Session*)

**XVII. ADJOURNMENT**

The next regularly scheduled Candia School Board Meeting will be held on Thursday, January 6, 2022 at 6:00 p.m. at the Henry W. Moore School Media Center.

*\*Materials enclosed for Board review prior to meeting*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises

**CANDIA SCHOOL BOARD MEETING  
THURSDAY, NOVEMBER 4, 2021  
6:00 P.M.  
HENRY W. MOORE SCHOOL CAFETORIUM**

**V.A.**

**These minutes have not been approved.**

**CALL TO ORDER**

Matt Woodrow, Board Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members Kristina Ickes, Mark Chalbeck, and Dana Buckley. Also in attendance Assistant Principal, John Banks; Director of Student Services, Kathryn Duncan; Technology Director, Chris Jamrog, Superintendent William (Bill) Rearick, Assistant Superintendent, Marge Polak, and Business Administrator, Amy Ransom.

**PLEDGE OF ALLEGIANCE**

Matt Woodrow led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Bill Rearick provided proof of posting.

**LIAISON**

Pinkerton Liaison, Madison Butters, updated the Board on activities at Pinkerton which included:

- Play 'She Kills Monsters'
- Girls Varsity Volleyball Playoffs
- Post Season Sports Playoffs
- Progress Reports

**MINUTES**

Motion by Kristina Ickes, seconded by Mark Chalbeck, to approve the October 7, 2021 meeting minutes, changing a quote by 'Jace Augusta' to 'Jason Gustin', and the motion carried unanimously.

Mary Pacheco, grade 2 teacher, read a letter addressed the Superintendent Rearick and Members of the School Board.

**SUPERINTENDENT'S UPDATES**

Bill Rearick updated the Board on bus #1 saying a new driver passed the test and bus #1 is back to running on time. Bill said they are close to getting the asymptomatic and symptomatic testing program up and running, but they are waiting on the contract from Convenient MD. He said there appears to be some difficulty receiving the tests as the state is running short. Matt Woodrow asked for the survey results, to which Becky Wing stated that 50% of those surveyed were in favor of asymptomatic testing and 75% of those surveyed were in favor of symptomatic testing. Bill Rearick stated that he continues to monitor the COVID numbers and that they are trending higher. Becky Wing reported that there was recent vandalism in the field. Video footage has been given to the Candia Police Department. Becky said there was a meeting with Tri-County Athletics, and the protocols which will be followed will be those whose district has the stricter of the two, no matter who is the home team.

**REPORTS**

Administrator's Reports were reviewed.

**OLD BUSINESS**

**Goals**

Goals were reviewed.

**Recording Board Meetings**

Marge Polak stated that she, Becky Wing and Chris Jamrog looked at low tech versions and Chris can report of their findings at the next meeting. Marge reiterated that if the district puts something on a

website, they must make sure it is accessible to everyone. If an audio recording is done, it would have to be verbatim.

### **2022/2023 Budget**

Matt Woodrow asked if there were any updates on Pinkerton tuition or on health care numbers. Bill said there have been no updates yet. Kristina Ickes stated that she attended a Pinkerton meeting where there was spirited discussion regarding facilities.

Mark Chalbeck stated that compensation for custodial staff is very low and that we need to bring salaries up. Amy Ransom will do a wage study and will report back to the Board. Mark Chalbeck asked Amy to include the comparison cost of contracting out vs. paying actual salaries.

### **Bus Transportation**

Matt Woodrow stated that there were a couple weeks that bus #1 was late up to an hour. Bill Rearick stated that requests were made of the bus company (STA) to shift routes so that one route wasn't always the late one, but that it took some time for the bus company to make that move. Bill said he understands that the bus company is having difficulty finding people, but that he sent a letter to STA asking for compensation for services not being provided. Bill said he also sent a letter to Department of Education Commissioner Frank Edelblut asking if he is planning on asking Governor Sununu for assistance with transporting students by the National Guard. He has not received a reply. Bill said each Board should discuss busing at their respective meetings as well as at their SAU Board meeting. Amy Ransom will have a draft RFP at the next Candia Board meeting.

## **NEW BUSINESS**

### **CESPA Agreement**

Bill Rearick summarized changes in language. He said he felt it was a smooth process and a fair contract. Motion by Matt Woodrow, seconded by Dana Buckley, to approve the 2022-2025 CESPA Agreement, and the motion carried unanimously.

### **Facilities Warrant Article**

Matt Woodrow gave a brief history of the current facilities project. He said the Board must decide on a warrant article and what would have a chance of passing. Bill Rearick suggested that the Board prioritize items, to which Mark Chalbeck stated the roof and the HVAC systems should be the priority and should be done at the same time. He said doing those projects individually would end up costing more and the roof would not be seamless, allowing for problems in a few years. Discussion ensued relative to financing plans. Amy Ransom said she would look into a performance contract, but wasn't sure if one would be available if it were to include only parts of a whole project.

## **FINANCIAL**

Motion by Matt Woodrow, seconded by Kristina Ickes to approve the 10/11/21-11/5/21 manifest in the amount of \$543,724.86, and the motion carried unanimously.

## **POLICIES**

Dana Buckley explained that Policy JICD was in the October 7 packet but was never reviewed. He said the committee recommended taking language from a policy created by the special education attorneys for the district.

Motion by Dana Buckley, seconded by Mark Chalbeck to accept the first reading of Policy JICD (Student Discipline and Due Process), and the motion carried unanimously.

Motion by Dana Buckley, seconded by Kristina Ickes to approve the second reading of Policy BEDH (Public Participation at Board Meetings) as presented, and the motion carried unanimously.

## **PERSONNEL**

Motion by Matt Woodrow, seconded by Dana Buckley to accept the co-curricular nominations as presented, and the motion carried unanimously.

## **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

Lindsey Croteau-Currier Road: Is a bus driver. Parents swear and scream at drivers. She said parents call the police. She added that it is difficult for drivers to combine routes as it cuts their hours. Drivers are not being backed up by anyone.

Jason Gustin-Crowley Road: Asked if numbers on the website are of students only, to which Becky Wing stated that the numbers represent students and staff. Asked Bill Rearick what the most current numbers

are, to which Bill gave numbers in each category over the the past four days, the past three days hitting the criteria that was set in the reopening plan.

Lindsey Croteau asked about air purifiers, to which Bill Rearick said 10 will be arriving tomorrow and all will be delivered by the middle of next week. There will be one in each classroom.

**NON-PUBLIC SESSION: RSA 91-A:3 Section II a.**

At 7:10 p.m., motion by Matt Woodrow, seconded by Dana Buckley, to enter into a non-public session under RSA 91-A:3 Section II a. A roll call vote was taken. With all in favor, the motion carried.

The Board resumed public session at 8:05 p.m.

Motion by Matt Woodrow, seconded by Dana Buckley, to seal the non-public minutes in perpetuity, and the motion carried unanimously.

**INFORMATIONAL/UPCOMING AGENDA ITEMS**

Enrollments  
Draft Calendar  
Facility Warrant Article  
Custodial Rate of Pay  
Draft Bus RFP  
Recording of Board Meetings

**ADJOURNMENT**

Motion by Dana Buckley, seconded by Matt Woodrow to adjourn the meeting at 8:05 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be on Thursday, December 2, 2021 at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca McCarthy  
Recording Secretary

November 3, 2021

Dear School Board Members,

My family made it nineteen months without COVID coming into our household. Nineteen months of social distancing, remote learning, making hard decisions and wearing masks in public to protect ourselves and others. We chose the remote learning option last year to keep our family safe. We have elderly family members who underwent major surgery during 2020 and family members that have only a portion of their lung. We have close friends with immune deficiencies; friends who aren't able to get the vaccine because of medications that would fight with it. We have a fourth grade son who almost died as an infant from RSV, and it still isn't clear if long term effects make him part of the most vulnerable to COVID.

This year we were not offered a remote learning option, and we decided to trust the administration of the Henry W Moore School, as they were able to do a respectable job last year of staying open and offering a relatively safe, masked environment. We were surprised and concerned when we saw the drastic policy change following the school board meeting in August, allowing students to come to school unmasked, including unvaccinated individuals. We were concerned with the guidelines of only 3 feet of social distance. We wondered, "if the school does not have the space to accommodate recommended social distancing, how can the school board justify the safety of not having a full mask policy?" In prior experience with the school administration, we knew that they have our kids' best interests at heart, so we ultimately made the choice to send our boys back to in person learning. Unfortunately, it is now clear that the administration has its hands tied by current policy and is unable to do much to protect our children based on decisions that have been made on their behalf.

This left me extremely frustrated and disappointed and now, afraid. Tuesday morning, my child became part of a cluster in a fourth grade classroom and woke up symptomatic, testing positive for COVID. He was exposed in a classroom where there was known exposure, and no student other than my son showed up to school masked following the notification. There was a second positive, and still we needed to wait for a third positive test result for any preventative measures to be taken, at which point it was too late for my son and the other school community members who have and may still test positive. What is the logic in waiting for the situation to be out of control in order to do anything about it? It's like waiting to see how far a fire will spread before calling the fire department. If masking were a part of the preventative measures to begin with, this cluster would likely not exist. Even if the potentially exposed students were masked upon the first positive test, it would have greatly reduced the impact on this group of students. Instead, now as I'm writing this I'm cringing at every dry cough and trying to stay strong for my family all the while envisioning those touch and go days where my son was on a ventilator, in a medically induced coma, fighting for his life as a baby. That treatment and patient care sounds awfully familiar, doesn't it?

I understand that much of the reasoning behind leaving our students unmasked is concern over the long term effects of wearing a face covering. Have you considered the psychological effects of losing a member of the school community? A family member? What about the long-term mental scar of being the person to infect someone who became seriously ill, or worse? I can attest first hand to the trauma of witnessing my child fight for their life and living every minute by the oxygen level readings on the monitor. I must ask, how much further must this go? Must something catastrophic be the catalyst for change?

Considering that the holidays are approaching, gatherings will be happening more frequently outside of school, and people will be spending more time indoors. I hope you will consider an update to your Re-Opening Plan to include a universal mask requirement, as COVID positive numbers will inevitably increase during the winter months. I am aware that vaccinations are on the horizon for children, but I foresee many parents waiting until the end of this winter season. In addition, those who are vaccinated still aren't fully vaccinated for several more more weeks. With the school cases already at half of last month's full total as of only November 3, it seems like common sense to mask students at this time.

I wish I were able to address you in person, but unfortunately I'm at home caring for my son and I'm making the choice not to attend so that I don't put you or your families at risk. I hope you will consider making a similar choice for the students and families of Candia by helping the School Administrators who are in the trenches every day mitigating the effects of the current policies, by following the recommendation of the American Academy of Pediatrics and doing what is right for the good of the whole by making updates to the Re-Opening Plan and requiring masks be worn indoors when inside the Henry W. Moore School Building.

Thank you for your time and consideration.  
Laura & Peter Foti

**New Hampshire School Administrative Unit #15**

90 Farmer Road

Hooksett, New Hampshire 03106-2125

Telephone (603) 622-3731 Fax (603) 669-4352

**VII.**

**Margaret W. Polak**  
*Assistant Superintendent*

**William J. Rearick**  
*Superintendent of Schools*

**Amy R. Ransom**  
*Business Administrator*

**Candia Board Update**

**December 2, 2021**

- On November 12<sup>th</sup>, a clinic was held after school at the Cawley Middle School in Hooksett where employees from Auburn, Candia, and Hooksett could receive a COVID-19 booster vaccine. The clinic was sponsored by the Manchester Health Department.
- The voluntary COVID-19 testing program is scheduled to begin on December 6<sup>th</sup>. Becky Wing has informed parents of the program. Permission slips have also been sent home.
- On November 19<sup>th</sup>, I met with the SAU principals. We discussed how the bus driver shortage is impacting instruction at each school. We also reviewed when the COVID-19 testing programs would be coming online in each district. Each principal provided an update on how their teachers are working on addressing their student's learning gaps.
- The people who vandalized the playing fields have been identified by the Candia Police Department. The individuals will be making restitution to repair the damage.
- Air purifiers have been purchased and installed in every classroom.



**Enrollment Update**

Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Total
22	40	29	18	31	38	34	37	27	<b>276</b> <small>(As of 11/24/21)</small>

**Highlights**

Eighth Grade art students choose someone they consider a hero. They used math to grid the photograph and draw it enlarged on a piece of paper that they scaled four times as large. They worked on their shading skills to show the values in the photograph. This painstaking work required patience and perseverance as they worked carefully on their portrait over a 3 week period. At the end of the project each student wrote an artist statement explaining their choice of a hero and reflecting on their final work.



The Girls on the Run girls participated in a 5k run on November 13th in Concord. For most of the girls this was their first 5k! They did an amazing job and completed their run alongside their running buddies. Congratulations girls!

Candia Kids Care has been very busy spreading kindness the past two months! Their October project was to support Treats for Troops and they collected 164 pounds of candy from donations at HMS. This organization uses the candy in the Christmas stockings they make up for our service men and women. Last week Candia Kids Care made 88 fleece hats that they donated to the Salvation Army, Kids Cafe. Children in Manchester will be able to take a warm hat home when they visit the Kids Cafe for dinner.



## COVID-19 Testing

Symptomatic COVID-19 testing will begin at the Moore School on Monday, December 6, 2021. The testing will be available for students who become symptomatic while at school as long as we have the tests and manpower needed to facilitate testing at that time. Students must have a signed permission slip on file in the health office and we must be able to contact a parent prior to testing on any specific day. We are hopeful that the addition of this program will help to decrease the number of student absences created by waiting for test results. Information was sent to parents on 11/22/21 via email.

## Student Services Update

The student service team has continued to meet regularly about specific student needs as well as targeted instructional practices. Special educators have continued professional development in both executive functioning and reading fluency interventions. There have been ongoing IEP team meetings for students within the Moore School as well as students attending high schools, charter schools, pre-schools, and out of district schools. Partnerships with community groups have continued with outreach to families in need around the holidays.

## Technology Update

Mr. Jamrog attended the monthly New Hampshire CTO meeting where the main focus was different products and solutions to help with workflow and increased productivity. He scheduled and attended meetings with SchoolMint. One of the meetings was a demonstration of the product for online registration, which can be linked directly to our student information system. Mr. Jamrog continues to support students and staff with any and all technology needs. With Mr. Healy's help, Mr. Jamrog moved a couple of projectors to facilitate better visibility with new classroom arrangements.

Respectfully Submitted,



Becky L. Wing, Principal

December Events
12/6-12/10: PTO Holiday Shop
12/10: PTO Family Night
12/13: Trimester 1 Report Cards
12/14: PTO Meeting, 7pm
12/24 - 12/31: Winter Vacation



Kindergarten students read the story, "A Turkey For Thanksgiving" and made stuffed turkeys.

**Candia School District**  
**School Board Goals 2021 – 2022**  
12-2-21

**In Process****Ongoing****Complete**

<b>Long Range Planning</b>	<b>Curriculum, Assessment, Programming</b>	<b>Technology</b>
Continue the work of the enrollment committee to identify opportunities and plan for population changes.	Improve student achievement at all grade levels as measured by assessment results and percent of students meeting growth targets.	Continue to update the technology plan on an annual basis.
	Identify student learning gap and create plans to target instruction for each student.	
	Explore and implement opportunities and programming for advanced learners.	Identify and address our cybersecurity needs and incorporate into safety protocols.
	Continue to review curricular, instructional and assessment practices.*	
	Continue to support teachers in enhancing instructional practices through a coaching model.	
	Identify executive function needs of students and explore resources and programs.	<b>School Board Functions</b>
	Ensure that cursive writing is included in the instructional scope and sequence.	
<b>Finance &amp; Facilities</b>	Implement a civics component in the middle school social studies program.	Create a sub-committee calendar and report on committee meetings on a regular basis.
Continue to improve facilities and update the 5-year plan.	<b>Culture</b>	Continue to improve overall community involvement in school events/culture.
	Create opportunities for students to interact with the community (Historical Society).	<b>Safety</b>
Hold facilities warrant article information night.	Explore having monthly field trips or virtual events to experience cultural or historical events.	Implement <i>See Something Say Something</i> protocols.
	Debrief after any school incidents to determine root causes, contributing factors and lessons learned.	Update school safety measures for external threats.
	Have Food Services create a healthy eating campaign.	

AUGUST				
M	T	W	T	F
PD	PD	PD		

August 29 - 31  
 September 1  
 September 5  
 September 30

Professional Development  
 First Day of School  
 Labor Day  
 Professional Development  
 Columbus Day Observed  
 Parent/Teacher Conferences  
 Veteran's Day  
 Thanksgiving Break

JANUARY				
M	T	W	T	F
V	3	4	5	6
9	10	11	12	13
H	17	18	19	20
23	24	25	26	27
30	31			

20

SEPTEMBER				
M	T	W	T	F
			1	2
H	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	PD

20

October 10  
 November 3  
 November 11  
 November 23 - 25  
 December 26 - January 2  
 January 16  
 February 27 - March 3

Winter Vacation  
 Martin Luther King Jr. Civil Rights Day  
 February Vacation  
 Professional Development  
 April Vacation  
 Memorial Day  
 Last Scheduled Day (\*Early Release)

FEBRUARY				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
V	V			

18

OCTOBER				
M	T	W	T	F
3	4	5	6	7
H	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

20

March 7  
 April 24 - 28  
 May 29  
 June 16

MARCH				
M	T	W	T	F
		V	V	V
6	PD	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

19

NOVEMBER				
M	T	W	T	F
	1	2	PTC	4
7	8	9	10	H
14	15	16	17	18
21	22	H	H	H
28	29	30		

17

**H: Holiday**  
**V: Vacation**  
**PD: Professional Development (No School for Students)**  
**PTC: Parent/Teacher Conferences (No School for Students)**

APRIL				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
V	V	V	V	V

15

DECEMBER				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
V	V	V	V	V

17

MAY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
H	30	31		

22

JUNE				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16*

12

**Candia School District  
Expenditure Report as of November 22, 2021  
(unaudited)**

**XI.B.**

Account Number	Description	Revised Budget	YTD Expenses	Encumbered	Amount Remaining
21110010200 5112	REG ED - TEACHER SALARIES	\$1,336,822.18	\$369,430.65	\$948,266.78	\$19,124.75
21110010200 5114	REG ED - PARAPROFESSIONAL	\$23,191.74	\$0.00	\$0.00	\$23,191.74
21110010200 5120	REG ED - SUBSTITUTE SALARIES	\$25,000.00	\$5,825.25	\$14,480.00	\$4,694.75
21110010200 5122	REG ED - HEALTH INSURANCE BUYOUT	\$21,936.65	\$5,484.16	\$16,452.49	\$0.00
21110010200 5211	REG ED - HEALTH INSURANCE	\$399,302.40	\$134,995.39	\$203,409.87	\$60,897.14
21110010200 5212	REG ED - DENTAL INSURANCE	\$23,220.93	\$2,483.07	\$7,613.49	\$13,124.37
21110010200 5213	REG ED - LIFE INSURANCE	\$1,822.56	\$735.01	\$1,087.55	\$0.00
21110010200 5214	REG ED - DISABILITY INSURANCE	\$3,947.52	\$1,598.10	\$2,340.66	\$8.76
21110010200 5220	REG ED - FICA	\$107,631.76	\$28,228.79	\$74,684.56	\$4,718.41
21110010200 5232	REG ED - NHRS PROFESSIONAL	\$281,000.07	\$78,492.08	\$199,326.72	\$3,181.27
21110010200 5240	REG ED - TUITION REIMBURSEMENT	\$25,000.00	\$0.00	\$0.00	\$25,000.00
21110010200 5241	REG ED - WORKSHOP REIMB PROF	\$6,200.00	\$0.00	\$300.00	\$5,900.00
21110010200 5250	REG ED - UNEMPLOYMENT INSURANCE	\$2,530.00	\$0.00	\$0.00	\$2,530.00
21110010200 5260	REG ED - WORKER'S COMPENSATION	\$5,501.24	\$4,366.59	\$0.00	\$1,134.65
21110010200 5320	REG ED - PROFESSIONAL EDUCATIONAL	\$500.00	\$0.00	\$0.00	\$500.00
21110010200 5330	REG ED - OTHER PROF SVCS	\$500.00	\$0.00	\$0.00	\$500.00
21110010200 5430	REG ED - REPAIRS & MAINT SERVICES	\$3,679.00	\$616.44	\$3,062.56	\$0.00
21110010200 5431	REG ED - REPAIRS EQUIPMENT	\$200.00	\$0.00	\$0.00	\$200.00
21110010200 5442	REG ED - RENTAL OF EQUIPMENT	\$7,740.00	\$0.00	\$4,740.00	\$3,000.00
21110010200 5580	REG ED - MILEAGE REIMBURSEMENT	\$300.00	\$0.00	\$0.00	\$300.00
21110010200 5610	REG ED - SUPPLIES	\$12,000.00	\$5,974.03	\$4,030.91	\$1,995.06
21110010200 5641	REG ED - TEXTBOOKS	\$300.00	\$0.00	\$0.00	\$300.00
21110010200 5737	REG ED - REPLACEMENT FURNITURE & F	\$0.00	\$0.00	\$0.00	\$0.00
21110010206 5641	FOREIGN LANGUAGE - TEXTBOOKS	\$796.00	\$0.00	\$0.00	\$796.00
21110010208 5610	ART - SUPPLIES	\$2,293.20	\$1,237.01	\$0.00	\$1,056.19
21110010218 5610	HEALTH - SUPPLIES	\$798.10	\$669.90	\$0.00	\$128.20
21110010223 5610	MATH - SUPPLIES	\$520.00	\$0.00	\$0.00	\$520.00
21110010223 5643	MATH - INFORMATION ACCESS FEES	\$5,617.70	\$9,360.00	\$0.00	(\$3,742.30)
21110010223 5645	MATH - PRACTICE BOOKS	\$7,062.21	\$3,469.70	\$0.00	\$3,592.51
21110010224 5610	MUSIC - SUPPLIES	\$920.00	\$0.00	\$0.00	\$920.00
21110010224 5643	MUSIC - INFORMATION ACCESS FEES	\$699.84	\$0.00	\$488.50	\$211.34
21110010224 5731	MUSIC - NEW EQUIPMENT	\$206.66	\$0.00	\$181.22	\$25.44
21110010225 5610	PHYS ED - SUPPLIES	\$460.85	\$335.73	\$0.00	\$125.12

**Candia School District**  
**Expenditure Report as of November 22, 2021**  
(unaudited)

Account Number	Description	Revised Budget	YTD Expenses	Encumbered	Amount Remaining
21110010227 5610	READING - SUPPLIES	\$237.84	\$202.78	\$0.00	\$35.06
21110010227 5643	READING - INFORMATION ACCESS FEES	\$1,046.55	\$0.00	\$0.00	\$1,046.55
21110010227 5645	READING - PRACTICE BOOKS	\$1,875.00	\$0.00	\$0.00	\$1,875.00
21110010229 5610	SCIENCE - SUPPLIES	\$3,262.55	\$0.00	\$0.00	\$3,262.55
21110010229 5641	SCIENCE - TEXTBOOKS	\$0.00	\$0.00	\$0.00	\$0.00
21110010229 5643	SCIENCE - INFORMATION ACCESS FEES	\$1,755.00	\$980.00	\$0.00	\$775.00
21110010230 5610	SOCIAL STUDIES - SUPPLIES	\$469.19	\$0.00	\$0.00	\$469.19
	<b>1100 - Summary</b>	<b>\$2,316,346.74</b>	<b>\$654,484.68</b>	<b>\$1,480,465.31</b>	<b>\$181,396.75</b>
21110530200 5561	REG ED HIGH SCHOOL - TUITION OTHER LEA'S	\$0.00	\$12,786.82	\$17,959.18	(\$30,746.00)
21110530200 5563	REG ED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	\$1,904,022.00	\$862,921.20	\$863,026.80	\$178,074.00
	<b>1105 - Summary</b>	<b>\$1,904,022.00</b>	<b>\$875,708.02</b>	<b>\$880,985.98</b>	<b>\$147,328.00</b>
21120010200 5111	SPED ELEMENTARY - ADMIN/OTHER SALARIES	\$87,676.00	\$33,721.50	\$53,954.50	\$0.00
21120010200 5112	SPED ELEMENTARY - TEACHER SALARIES	\$152,696.00	\$38,357.28	\$103,569.72	\$10,769.00
21120010200 5114	SPED ELEMENTARY - PARAPROFESSIONAL	\$170,233.60	\$41,290.69	\$89,431.49	\$39,511.42
21120010200 5115	SPED ELEMENTARY - SECRETARIAL SALARIES	\$28,121.40	\$7,571.13	\$20,550.27	\$0.00
21120010200 5117	SPED ELEMENTARY - CO-CURRICULAR SALARIES	\$100.00	\$0.00	\$0.00	\$100.00
21120010200 5122	SPED ELEMENTARY - HEALTH INSURANCE BUYOUT	\$1,500.00	\$0.00	\$1,500.00	\$0.00
21120010200 5211	SPED ELEMENTARY - HEALTH INSURANCE	\$185,565.30	\$47,705.99	\$63,345.64	\$74,513.67
21120010200 5212	SPED ELEMENTARY - DENTAL INSURANCE	\$4,272.13	\$1,690.51	\$1,798.35	\$783.27
21120010200 5213	SPED ELEMENTARY - LIFE INSURANCE	\$570.72	\$187.70	\$217.78	\$165.24
21120010200 5214	SPED ELEMENTARY - DISABILITY INSURANCE	\$704.66	\$260.17	\$285.83	\$158.66
21120010200 5220	SPED ELEMENTARY - FICA	\$33,677.40	\$8,078.80	\$20,545.58	\$5,053.02
21120010200 5231	SPED ELEMENTARY - NHRS SUPPORT	\$3,953.87	\$1,064.49	\$2,889.37	\$0.01
21120010200 5232	SPED ELEMENTARY - NHRS PROFESSIONAL	\$50,210.90	\$15,277.13	\$33,112.01	\$1,821.76
21120010200 5240	SPED ELEMENTARY - TUITION REIMBURSEMENT	\$1,800.00	\$955.50	\$955.50	(\$111.00)
21120010200 5241	SPED ELEMENTARY - WORKSHOP REIMB PROF	\$795.00	\$0.00	\$0.00	\$795.00
21120010200 5244	SPED ELEMENTARY - SECRETARIAL WORKSHOP	\$375.00	\$0.00	\$0.00	\$375.00
21120010200 5250	SPED ELEMENTARY - UNEMPLOYMENT INSURANCE	\$1,650.00	\$0.00	\$0.00	\$1,650.00
21120010200 5260	SPED ELEMENTARY - WORKER'S COMPENSATION	\$1,770.78	\$1,405.55	\$0.00	\$365.23
21120010200 5330	SPED ELEMENTARY - OTHER PROF SVCS	\$188,452.00	\$70,403.35	\$295,196.61	(\$177,147.96)
21120010200 5336	SPED ELEMENTARY - MEDICAID SERVICE PROVIDER	\$5,000.00	\$0.00	\$3,000.00	\$2,000.00
21120010200 5430	SPED ELEMENTARY - REPAIRS & MAINT SERVICES	\$350.00	\$62.79	\$287.21	\$0.00
21120010200 5442	SPED ELEMENTARY - RENTAL OF EQUIPMENT	\$1,500.00	\$0.00	\$1,500.00	\$0.00
21120010200 5531	SPED ELEMENTARY - TELEPHONE	\$1,850.00	\$932.07	\$1,335.93	(\$418.00)

**Candia School District  
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Account Number	Description	Revised Budget	YTD Expenses	Encumbered	Amount Remaining
21120010200 5564	SPED ELEMENTARY - TUITION TO PRIVATE SCHOOL	\$9,210.00	\$8,170.00	\$10,720.00	(\$9,680.00)
21120010200 5580	SPED ELEMENTARY - MILEAGE REIMBURSEMENT	\$3,500.00	\$400.06	\$0.00	\$3,099.94
21120010200 5610	SPED ELEMENTARY - SUPPLIES	\$500.00	\$0.00	\$178.00	\$322.00
21120010200 5643	SPED ELEMENTARY - INFORMATION ACCESS FEES	\$200.00	\$489.50	\$0.00	(\$289.50)
21120010200 5810	SPED ELEMENTARY - DUES & FEES	\$1,075.00	\$805.00	\$270.00	\$0.00
21120020200 5330	SPED MIDDLE - OTHER PROF SVCS	\$0.00	\$0.00	\$0.00	\$0.00
21120020200 5561	SPED MIDDLE - TUITION OTHER LEA'S	\$53,865.00	\$0.00	\$56,867.48	(\$3,002.48)
21120020200 5564	SPED MIDDLE - TUITION TO PRIVATE SCHOOL	\$0.00	\$7,411.53	\$56,115.87	(\$63,527.40)
21120030000 5320	SPED HIGH SCHOOL - PROFESSIONAL EDUCATIONAL	\$118,088.00	\$22,099.20	\$74,729.46	\$21,259.34
21120030000 5330	SPED HIGH SCHOOL - OTHER PROF SVCS	\$12,960.00	\$0.00	\$0.00	\$12,960.00
21120030000 5561	SPED HIGH SCHOOL - TUITION OTHER LEA'S	\$0.00	\$0.00	\$0.00	\$0.00
21120030000 5563	SPED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	\$625,482.00	\$254,643.00	\$348,105.00	\$22,734.00
21120030000 5564	SPED HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	\$520,051.00	\$162,784.70	\$334,763.29	\$22,503.01
	<b>1200 - Summary</b>	<b>\$2,267,755.76</b>	<b>\$725,767.64</b>	<b>\$1,575,224.89</b>	<b>(\$33,236.77)</b>
21123010000 5564	ESY - TUITION TO PRIVATE SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00
21123010200 5112	ESY ELEMENTARY - TEACHER SALARIES	\$7,200.00	\$10,500.00	\$1,350.00	(\$4,650.00)
21123010200 5114	ESY ELEMENTARY - PARAPROFESSIONAL	\$4,200.00	\$1,183.35	\$142.53	\$2,874.12
21123010200 5220	ESY ELEMENTARY - FICA	\$872.10	\$875.81	\$113.98	(\$117.69)
21123010200 5231	ESY ELEMENTARY - NHRS SUPPORT	\$590.52	\$0.00	\$0.00	\$590.52
21123010200 5232	ESY ELEMENTARY - NHRS PROFESSIONAL	\$1,513.44	\$2,207.10	\$283.79	(\$977.45)
21123010200 5330	ESY ELEMENTARY - OTHER PROF SVCS	\$12,240.00	\$14,177.50	\$2,088.00	(\$4,025.50)
21123010200 5580	ESY ELEMENTARY - MILEAGE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
21123010200 5610	ESY ELEMENTARY - SUPPLIES	\$50.00	\$0.00	\$0.00	\$50.00
21123020200 5564	ESY MIDDLE - TUITION TO PRIVATE SCHOOL	\$2,037.00	\$3,807.91	\$0.00	(\$1,770.91)
21123030200 5330	ESY HIGH SCHOOL - OTHER PROF SVCS	\$0.00	\$4,860.00	\$500.00	(\$5,360.00)
21123030200 5563	ESY HIGH SCHOOL - TUITION PUBLIC ACADEMIES	\$3,195.00	\$0.00	\$3,195.00	\$0.00
21123030200 5564	ESY HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	\$15,547.00	\$7,763.91	\$0.00	\$7,783.09
	<b>1230 - Summary</b>	<b>\$47,445.06</b>	<b>\$45,375.58</b>	<b>\$7,673.30</b>	<b>(\$5,603.82)</b>
21126010200 5114	ELL - PARAPROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00
21126010200 5220	ELL - FICA	\$0.00	\$0.00	\$0.00	\$0.00
21126010200 5250	ELL - UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00
21126010200 5330	ELL - OTHER PROF SVCS	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	<b>1260 - Summary</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>
21127010200 5610	ADV LEARNER - SUPPLIES	\$1,613.39	\$0.00	\$0.00	\$1,613.39

**Candia School District**  
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Account Number	Description	Revised Budget	YTD Expenses	Encumbered	Amount Remaining
	<b>1270 - Summary</b>	<b>\$1,613.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,613.39</b>
21141010200 5111	COCURRICULAR - ADMIN/OTHER SALARIES	\$300.00	\$0.00	\$0.00	\$300.00
21141010200 5112	COCURRICULAR - TEACHER SALARIES	\$4,800.00	\$0.00	\$6,525.00	(\$1,725.00)
21141010200 5117	COCURRICULAR - CO-CURRICULAR SALARIES	\$15,416.00	\$0.00	\$14,268.00	\$1,148.00
21141010200 5220	COCURRICULAR - FICA	\$1,569.48	\$0.00	\$1,585.82	(\$16.34)
21141010200 5232	COCURRICULAR - NHRS PROFESSIONAL	\$4,312.47	\$0.00	\$4,368.58	(\$56.11)
21141010200 5610	COCURRICULAR - SUPPLIES	\$980.00	\$0.00	\$0.00	\$980.00
21141010200 5810	COCURRICULAR - DUES & FEES	\$2,250.00	\$182.50	\$550.00	\$1,517.50
	<b>1410 - Summary</b>	<b>\$29,627.95</b>	<b>\$182.50</b>	<b>\$27,297.40</b>	<b>\$2,148.05</b>
21142010200 5117	ATHLETICS - CO-CURRICULAR SALARIES	\$15,409.00	\$3,936.00	\$2,295.00	\$9,178.00
21142010200 5220	ATHLETICS - FICA	\$1,178.79	\$300.16	\$175.44	\$703.19
21142010200 5232	ATHLETICS - NHRS PROFESSIONAL	\$3,238.98	\$551.56	\$482.08	\$2,205.34
21142010200 5330	ATHLETICS - OTHER PROF SVCS	\$5,250.00	\$1,500.00	\$1,500.00	\$2,250.00
21142010200 5441	ATHLETICS - RENTAL OF LAND & BUILDING	\$5,580.00	\$0.00	\$5,580.00	\$0.00
21142010200 5610	ATHLETICS - SUPPLIES	\$1,652.25	\$353.20	\$0.00	\$1,299.05
21142010200 5739	ATHLETICS - OTHER EQUIPMENT	\$2,714.97	\$1,641.30	\$0.00	\$1,073.67
21142010200 5810	ATHLETICS - DUES & FEES	\$580.00	\$0.00	\$580.00	\$0.00
	<b>1420 - Summary</b>	<b>\$35,603.99</b>	<b>\$8,282.22</b>	<b>\$10,612.52</b>	<b>\$16,709.25</b>
21212010200 5112	GUIDANCE - TEACHER SALARIES	\$74,600.80	\$20,084.89	\$54,515.91	\$0.00
21212010200 5211	GUIDANCE - HEALTH INSURANCE	\$21,654.00	\$7,796.43	\$10,644.58	\$3,212.99
21212010200 5212	GUIDANCE - DENTAL INSURANCE	\$783.27	(\$851.72)	\$408.42	\$1,226.57
21212010200 5213	GUIDANCE - LIFE INSURANCE	\$75.00	\$31.25	\$43.75	\$0.00
21212010200 5214	GUIDANCE - DISABILITY INSURANCE	\$220.07	\$91.70	\$128.38	(\$0.01)
21212010200 5220	GUIDANCE - FICA	\$5,706.96	\$1,490.89	\$4,157.70	\$58.37
21212010200 5232	GUIDANCE - NHRS PROFESSIONAL	\$15,681.09	\$4,221.84	\$11,459.75	(\$0.50)
21212010200 5250	GUIDANCE - UNEMPLOYMENT INSURANCE	\$110.00	\$0.00	\$0.00	\$110.00
21212010200 5260	GUIDANCE - WORKER'S COMPENSATION	\$302.13	\$239.81	\$0.00	\$62.32
21212010200 5330	GUIDANCE - OTHER PROF SVCS	\$5,778.36	\$4,995.25	\$270.00	\$513.11
	<b>2120 - Summary</b>	<b>\$124,911.68</b>	<b>\$38,100.34</b>	<b>\$81,628.49</b>	<b>\$5,182.85</b>
21213010200 5112	HEALTH - TEACHER SALARIES	\$56,980.00	\$15,340.78	\$41,639.22	\$0.00
21213010200 5120	HEALTH - SUBSTITUTE SALARIES	\$0.00	\$125.00	\$0.00	(\$125.00)
21213010200 5211	HEALTH - HEALTH INSURANCE	\$28,910.76	\$10,456.51	\$14,135.26	\$4,318.99
21213010200 5212	HEALTH - DENTAL INSURANCE	\$1,389.42	\$234.15	\$724.44	\$430.83
21213010200 5213	HEALTH - LIFE INSURANCE	\$75.00	\$31.25	\$43.75	\$0.00

**Candia School District**  
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Account Number	Description	Revised Budget	YTD Expenses	Encumbered	Amount Remaining
21213010200 5214	HEALTH - DISABILITY INSURANCE	\$168.09	\$70.05	\$98.07	(\$0.03)
21213010200 5220	HEALTH - FICA	\$4,358.97	\$1,105.06	\$3,162.23	\$91.68
21213010200 5232	HEALTH - NHRS PROFESSIONAL	\$11,977.20	\$3,224.62	\$8,752.56	\$0.02
21213010200 5250	HEALTH - UNEMPLOYMENT INSURANCE	\$110.00	\$0.00	\$0.00	\$110.00
21213010200 5260	HEALTH - WORKER'S COMPENSATION	\$230.77	\$183.17	\$0.00	\$47.60
21213010200 5330	HEALTH - OTHER PROF SVCS	\$4,000.00	\$0.00	\$0.00	\$4,000.00
21213010200 5610	HEALTH - SUPPLIES	\$2,322.00	\$0.00	\$0.00	\$2,322.00
21213010200 5641	HEALTH - TEXTBOOKS	\$100.00	\$0.00	\$0.00	\$100.00
21213010200 5642	HEALTH - ELECTRONIC INFORMATION	\$523.00	\$530.62	\$0.00	(\$7.62)
21213010200 5735	HEALTH - REPLACEMENT EQUIPMENT	\$2,051.00	\$125.29	\$0.00	\$1,925.71
21213010200 5810	HEALTH - DUES & FEES	\$150.00	\$0.00	\$0.00	\$150.00
	<b>2130 - Summary</b>	<b>\$113,346.21</b>	<b>\$31,426.50</b>	<b>\$68,555.53</b>	<b>\$13,364.18</b>
21214010200 5330	PSYCH SERVICES - OTHER PROF SVCS	\$91,245.00	\$16,209.10	\$86,011.10	(\$10,975.20)
21214010200 5610	PSYCH SERVICES - SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00
21214020200 5330	PSYCH SERVICES - MIDDLE - OTHER PROF SVCS	\$0.00	\$0.00	\$2,860.20	(\$2,860.20)
21214030200 5330	PYSCH SERVICES - HIGH - OTHER PROF SVCS	\$0.00	\$606.33	\$4,287.51	(\$4,893.84)
	<b>2140 - Summary</b>	<b>\$91,745.00</b>	<b>\$16,815.43</b>	<b>\$93,158.81</b>	<b>(\$18,229.24)</b>
21215010200 5330	SPEECH - OTHER PROF SVCS	\$113,220.00	\$18,210.04	\$91,409.96	\$3,600.00
21215010200 5580	SPEECH - MILEAGE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
21215030200 5330	SPEECH - HIGH - OTHER PROF SVCS	\$0.00	\$1,285.37	\$9,341.83	(\$10,627.20)
	<b>2150 - Summary</b>	<b>\$113,220.00</b>	<b>\$19,495.41</b>	<b>\$100,751.79</b>	<b>(\$7,027.20)</b>
21216010200 5334	THERAPY SVCS - OT CONTRACTED SVCS	\$84,520.00	\$22,050.00	\$69,480.00	(\$7,010.00)
21216010200 5610	THERAPY SVCS - SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00
	<b>2160 - Summary</b>	<b>\$84,520.00</b>	<b>\$22,050.00</b>	<b>\$69,480.00</b>	<b>(\$7,010.00)</b>
21216210200 5330	PHYSICAL THERAPY - OTHER PROF SVCS	\$1,000.00	\$307.50	\$3,148.50	(\$2,456.00)
	<b>2162 - Summary</b>	<b>\$1,000.00</b>	<b>\$307.50</b>	<b>\$3,148.50</b>	<b>(\$2,456.00)</b>
21219010200 5330	OTHER SUPPORT SERVICES - OTHER PROF SVCS	\$1,050.00	\$300.00	\$0.00	\$750.00
21219010200 5550	OTHER SUPPORT SERVICES - PRINTING	\$500.00	\$0.00	\$0.00	\$500.00
21219010200 5610	OTHER SUPPORT SERVICES - SUPPLIES	\$1,544.00	\$0.00	\$0.00	\$1,544.00
21219010200 5810	OTHER SUPPORT SERVICES - DUES & FEES	\$0.00	\$0.00	\$0.00	\$0.00
	<b>2190 - Summary</b>	<b>\$3,094.00</b>	<b>\$300.00</b>	<b>\$0.00</b>	<b>\$2,794.00</b>
21221010200 5117	STAFF DEVELOPMENT - CO-CURRICULAR SALARIES	\$7,312.00	\$0.00	\$0.00	\$7,312.00
21221010200 5220	STAFF DEVELOPMENT - FICA	\$559.37	\$0.00	\$0.00	\$559.37
21221010200 5232	STAFF DEVELOPMENT - NHRS PROFESSIONAL	\$1,536.99	\$0.00	\$0.00	\$1,536.99

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21221010200 5291	STAFF DEVELOPMENT - ADMIN DIRECTED WORKSHOPS	\$1,750.00	\$3,699.00	\$0.00	(\$1,949.00)
21221010200 5330	STAFF DEVELOPMENT - OTHER PROF SVCS	\$0.00	\$0.00	\$0.00	\$0.00
	<b>2210 - Summary</b>	<b>\$11,158.36</b>	<b>\$3,699.00</b>	<b>\$0.00</b>	<b>\$7,459.36</b>
21222010200 5111	MEDIA - ADMIN/OTHER SALARIES	\$63,060.97	\$17,003.01	\$46,082.96	(\$25.00)
21222010200 5122	MEDIA - HEALTH INSURANCE BUYOUT	\$3,000.00	\$750.00	\$2,250.00	\$0.00
21222010200 5213	MEDIA - LIFE INSURANCE	\$75.00	\$31.25	\$43.75	\$0.00
21222010200 5214	MEDIA - DISABILITY INSURANCE	\$186.03	\$77.50	\$108.50	\$0.03
21222010200 5220	MEDIA - FICA	\$5,053.66	\$1,358.13	\$3,697.65	(\$2.12)
21222010200 5232	MEDIA - NHRS PROFESSIONAL	\$13,255.42	\$3,574.06	\$9,686.97	(\$5.61)
21222010200 5250	MEDIA - UNEMPLOYMENT INSURANCE	\$110.00	\$0.00	\$0.00	\$110.00
21222010200 5260	MEDIA - WORKER'S COMPENSATION	\$255.40	\$202.72	\$0.00	\$52.68
21222010200 5430	MEDIA - REPAIRS & MAINT SERVICES	\$1,789.00	\$1,520.19	\$0.00	\$268.81
21222010200 5431	MEDIA - REPAIRS EQUIPMENT	\$400.00	\$0.00	\$0.00	\$400.00
21222010200 5610	MEDIA - SUPPLIES	\$1,030.40	\$202.72	\$407.65	\$420.03
21222010200 5615	MEDIA - AV SUPPLIES	\$250.00	\$0.00	\$0.00	\$250.00
21222010200 5641	MEDIA - TEXTBOOKS	\$4,000.00	\$5,695.69	\$202.44	(\$1,898.13)
21222010200 5644	MEDIA - PERIODICALS	\$95.45	\$49.93	\$54.99	(\$9.47)
21222010200 5649	MEDIA - NON PRINT	\$7,850.00	\$3,664.00	\$900.00	\$3,286.00
	<b>2220 - Summary</b>	<b>\$100,411.33</b>	<b>\$34,129.20</b>	<b>\$63,434.91</b>	<b>\$2,847.22</b>
21231010200 5111	SCHOOL BOARD SERVICES - ADMIN/OTHER SALARIES	\$4,200.00	\$2,100.00	\$2,100.00	\$0.00
21231010200 5113	SCHOOL BOARD SERVICES - TREASURER SALARIES	\$1,200.00	\$600.00	\$600.00	\$0.00
21231010200 5115	SCHOOL BOARD SERVICES - SECRETARIAL SALARIES	\$2,250.00	\$600.00	\$1,650.00	\$0.00
21231010200 5220	SCHOOL BOARD SERVICES - FICA	\$585.23	\$267.47	\$317.76	\$0.00
21231010200 5231	SCHOOL BOARD SERVICES - NHRS SUPPORT	\$254.25	\$84.36	\$169.89	\$0.00
21231010200 5332	SCHOOL BOARD SERVICES - AUDIT EXPENSES	\$7,465.50	\$5,025.00	\$2,440.00	\$0.50
21231010200 5341	SCHOOL BOARD SERVICES - LEGAL & CONSULTING	\$12,500.00	\$7,987.00	\$2,500.00	\$2,013.00
21231010200 5342	SCHOOL BOARD SERVICES - DISTRICT MEETING SERVICES	\$600.00	\$0.00	\$250.00	\$350.00
21231010200 5614	SCHOOL BOARD SERVICES - DISTRICT MEETING SUPPLIES	\$2,500.00	\$0.00	\$2,000.00	\$500.00
21231010200 5618	SCHOOL BOARD SERVICES - TREASURER SUPPLIES	\$750.00	\$0.00	\$750.00	\$0.00
21231010200 5810	SCHOOL BOARD SERVICES - DUES & FEES	\$5,000.00	\$3,592.98	\$0.00	\$1,407.02
	<b>2310 - Summary</b>	<b>\$37,304.98</b>	<b>\$20,256.81</b>	<b>\$12,777.65</b>	<b>\$4,270.52</b>
21232010200 5590	SAU SERVICES - SAU SERVICES	\$177,024.00	\$88,512.00	\$88,512.00	\$0.00
	<b>2320 - Summary</b>	<b>\$177,024.00</b>	<b>\$88,512.00</b>	<b>\$88,512.00</b>	<b>\$0.00</b>
21241010200 5111	PRINCIPAL SERVICES - ADMIN/OTHER SALARIES	\$103,999.00	\$39,999.60	\$63,999.40	\$0.00

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21241010200 5115	PRINCIPAL SERVICES - SECRETARIAL SALARIES	\$59,995.19	\$20,416.66	\$39,017.01	\$561.52
21241010200 5118	PRINCIPAL SERVICES - ASSISTANT PRINCIPAL SALAR	\$85,313.00	\$32,812.70	\$52,500.30	\$0.00
21241010200 5211	PRINCIPAL SERVICES - HEALTH INSURANCE	\$19,729.20	\$6,917.94	\$9,731.71	\$3,079.55
21241010200 5212	PRINCIPAL SERVICES - DENTAL INSURANCE	\$3,912.65	\$349.25	\$2,222.18	\$1,341.22
21241010200 5213	PRINCIPAL SERVICES - LIFE INSURANCE	\$202.28	\$77.75	\$111.25	\$13.28
21241010200 5214	PRINCIPAL SERVICES - DISABILITY INSURANCE	\$558.47	\$232.70	\$325.78	(\$0.01)
21241010200 5220	PRINCIPAL SERVICES - FICA	\$19,072.01	\$6,930.26	\$11,863.64	\$278.11
21241010200 5231	PRINCIPAL SERVICES - NHRS SUPPORT	\$5,880.26	\$2,261.61	\$3,618.63	\$0.02
21241010200 5232	PRINCIPAL SERVICES - NHRS PROFESSIONAL	\$39,793.38	\$15,165.20	\$24,488.23	\$139.95
21241010200 5240	PRINCIPAL SERVICES - TUITION REIMBURSEMENT	\$7,065.00	\$955.50	\$955.50	\$5,154.00
21241010200 5241	PRINCIPAL SERVICES - WORKSHOP REIMB PROF	\$2,000.00	\$1,409.00	\$198.00	\$393.00
21241010200 5244	PRINCIPAL SERVICES - SECRETARIAL WORKSHOP	\$850.00	\$109.00	\$0.00	\$741.00
21241010200 5250	PRINCIPAL SERVICES - UNEMPLOYMENT INSURANCE	\$440.00	\$0.00	\$0.00	\$440.00
21241010200 5260	PRINCIPAL SERVICES - WORKER'S COMPENSATION	\$1,009.70	\$801.45	\$0.00	\$208.25
21241010200 5430	PRINCIPAL SERVICES - REPAIRS & MAINT SERVICES	\$2,630.00	\$229.43	\$170.57	\$2,230.00
21241010200 5442	PRINCIPAL SERVICES - RENTAL OF EQUIPMENT	\$2,520.00	\$417.60	\$3,835.20	(\$1,732.80)
21241010200 5531	PRINCIPAL SERVICES - TELEPHONE	\$7,800.00	\$4,505.68	\$7,078.04	(\$3,783.72)
21241010200 5534	PRINCIPAL SERVICES - POSTAGE	\$1,700.00	\$500.00	\$0.00	\$1,200.00
21241010200 5540	PRINCIPAL SERVICES - ADVERTISING	\$500.00	\$0.00	\$0.00	\$500.00
21241010200 5550	PRINCIPAL SERVICES - PRINTING	\$1,000.00	\$0.00	\$497.73	\$502.27
21241010200 5580	PRINCIPAL SERVICES - MILEAGE REIMBURSEMENT	\$1,350.00	\$0.00	\$0.00	\$1,350.00
21241010200 5610	PRINCIPAL SERVICES - SUPPLIES	\$300.00	\$554.57	\$0.00	(\$254.57)
21241010200 5641	PRINCIPAL SERVICES - TEXTBOOKS	\$172.50	\$0.00	\$0.00	\$172.50
21241010200 5644	PRINCIPAL SERVICES - PERIODICALS	\$365.00	\$0.00	\$230.00	\$135.00
21241010200 5810	PRINCIPAL SERVICES - DUES & FEES	\$2,095.00	\$1,995.00	\$199.95	(\$99.95)
	<b>2410 - Summary</b>	<b>\$370,252.64</b>	<b>\$136,640.90</b>	<b>\$221,043.12</b>	<b>\$12,568.62</b>
21260010200 5111	MAINTENANCE - ADMIN/OTHER SALARIES	\$63,179.00	\$24,299.60	\$38,879.40	\$0.00
21260010200 5116	MAINTENANCE - CUSTODIAL SALARIES	\$91,652.76	\$23,999.03	\$49,248.49	\$18,405.24
21260010200 5211	MAINTENANCE - HEALTH INSURANCE	\$59,909.40	\$14,068.43	\$19,902.62	\$25,938.35
21260010200 5212	MAINTENANCE - DENTAL INSURANCE	\$2,414.29	\$237.27	\$934.18	\$1,242.84
21260010200 5213	MAINTENANCE - LIFE INSURANCE	\$148.89	\$49.40	\$69.16	\$30.33
21260010200 5214	MAINTENANCE - DISABILITY INSURANCE	\$360.76	\$77.65	\$101.51	\$181.60
21260010200 5220	MAINTENANCE - FICA	\$11,844.63	\$3,421.94	\$6,724.88	\$1,697.81
21260010200 5231	MAINTENANCE - NHRS SUPPORT	\$17,194.01	\$5,050.62	\$8,374.84	\$3,768.55

**Candia School District**  
**Expenditure Report as of November 22, 2021**  
(unaudited)

Account Number	Description	Revised Budget	YTD Expenses	Encumbered	Amount Remaining
21260010200 5232	MAINTENANCE - NHRS PROFESSIONAL	\$0.00	\$29.48	\$311.20	(\$340.68)
21260010200 5250	MAINTENANCE - UNEMPLOYMENT INSURANCE	\$550.00	\$0.00	\$0.00	\$550.00
21260010200 5260	MAINTENANCE - WORKER'S COMPENSATION	\$3,272.17	\$2,597.29	\$0.00	\$674.88
21260010200 5411	MAINTENANCE - WATER/SEWERAGE	\$6,835.85	\$4,707.50	\$3,002.51	(\$874.16)
21260010200 5430	MAINTENANCE - REPAIRS & MAINT SERVICES	\$10,960.00	\$27,949.06	\$22,187.19	(\$39,176.25)
21260010200 5432	MAINTENANCE - REPAIRS BUILDINGS	\$20,000.00	\$7,893.67	\$0.00	\$12,106.33
21260010200 5433	MAINTENANCE - REPAIRS GROUNDS	\$7,850.00	\$3,200.00	\$3,900.00	\$750.00
21260010200 5434	MAINTENANCE - BUILDING IMPROVEMENTS	\$1,386.61	\$2,702.00	\$3,875.00	(\$5,190.39)
21260010200 5435	MAINTENANCE - REPAIRS MAINT EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00
21260010200 5436	MAINTENANCE - REPAIRS SECURITY SYSTEM	\$500.00	\$240.00	\$0.00	\$260.00
21260010200 5437	MAINTENANCE - GARBAGE REMOVAL	\$5,100.00	\$1,046.68	\$1,953.32	\$2,100.00
21260010200 5521	MAINTENANCE - PROPERTY/LIABILITY INS	\$13,644.62	\$11,571.64	\$0.00	\$2,072.98
21260010200 5580	MAINTENANCE - MILEAGE REIMBURSEMENT	\$200.00	\$0.00	\$0.00	\$200.00
21260010200 5610	MAINTENANCE - SUPPLIES	\$5,700.00	\$5,436.23	\$1,243.93	(\$980.16)
21260010200 5612	MAINTENANCE - MAINTENANCE SUPPLIES	\$15,225.00	\$5,366.80	\$5,805.05	\$4,053.15
21260010200 5619	MAINTENANCE - SUPPLIES GROUNDS	\$500.00	\$0.00	\$0.00	\$500.00
21260010200 5622	MAINTENANCE - ELECTRICITY	\$40,000.00	\$0.00	\$40,000.00	\$0.00
21260010200 5624	MAINTENANCE - OIL	\$40,000.00	\$10,327.52	\$29,672.48	\$0.00
21260010200 5626	MAINTENANCE - GASOLINE	\$150.00	\$0.00	\$0.00	\$150.00
21260010200 5731	MAINTENANCE - NEW EQUIPMENT	\$6,880.00	\$0.00	\$0.00	\$6,880.00
21260010200 5735	MAINTENANCE - REPLACEMENT EQUIPMENT	\$400.00	\$0.00	\$0.00	\$400.00
	<b>2600 - Summary</b>	<b>\$426,857.99</b>	<b>\$154,271.81</b>	<b>\$236,185.76</b>	<b>\$36,400.42</b>
21270010200 5517	REG ED TRANSPORTATION - ATHLETIC TRANS	\$11,600.00	\$0.00	\$5,000.00	\$6,600.00
21270010200 5518	REG ED TRANSPORTATION - FIELD TRIPS	\$7,500.00	\$251.10	\$1,748.90	\$5,500.00
21270010200 5519	REG ED TRANSPORTATION - TRANSPORTATION	\$307,396.96	\$61,978.35	\$245,418.61	\$0.00
21270010261 5519	SPED TRANSPORTATION - TRANSPORTATION	\$290,264.00	\$23,227.58	\$167,522.94	\$99,513.48
	<b>2700 - Summary</b>	<b>\$616,760.96</b>	<b>\$85,457.03</b>	<b>\$419,690.45</b>	<b>\$111,613.48</b>
21281400000 5330	EVALUATION SERVICES - OTHER PROF SVCS	\$0.00	\$0.00	\$0.00	\$0.00
	<b>2814 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
21283510200 5330	PRE EMPLOYMENT PHYSICAL - OTHER PROF SVCS	\$0.00	\$0.00	\$0.00	\$0.00
	<b>2835 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
21284010200 5111	IT - ADMIN/OTHER SALARIES	\$70,040.00	\$26,938.50	\$43,101.50	\$0.00
21284010200 5211	IT - HEALTH INSURANCE	\$20,451.00	\$7,150.50	\$10,170.91	\$3,129.59
21284010200 5212	IT - DENTAL INSURANCE	\$887.71	\$380.88	\$506.83	\$0.00

**Candia School District  
Expenditure Report as of November 22, 2021  
(unaudited)**

Account Number	Description	Revised Budget	YTD Expenses	Encumbered	Amount Remaining
21284010200 5213	IT - LIFE INSURANCE	\$75.00	\$31.25	\$43.75	\$0.00
21284010200 5214	IT - DISABILITY INSURANCE	\$206.62	\$86.10	\$120.54	(\$0.02)
21284010200 5220	IT - FICA	\$5,358.06	\$1,957.40	\$3,290.81	\$109.85
21284010200 5231	IT - NHRS SUPPORT	\$9,847.62	\$3,787.60	\$6,060.07	(\$0.05)
21284010200 5240	IT - TUITION REIMBURSEMENT	\$2,880.00	\$0.00	\$0.00	\$2,880.00
21284010200 5241	IT - WORKSHOP REIMB PROF	\$825.00	\$0.00	\$0.00	\$825.00
21284010200 5250	IT - UNEMPLOYMENT INSURANCE	\$110.00	\$0.00	\$0.00	\$110.00
21284010200 5260	IT - WORKER'S COMPENSATION	\$283.66	\$225.15	\$0.00	\$58.51
21284010200 5330	IT - OTHER PROF SVCS	\$1,500.00	\$0.00	\$130.00	\$1,370.00
21284010200 5431	IT - REPAIRS EQUIPMENT	\$1,500.00	\$0.00	\$0.00	\$1,500.00
21284010200 5610	IT - SUPPLIES	\$5,000.00	\$535.56	\$415.43	\$4,049.01
21284010200 5650	IT - SOFTWARE	\$22,808.91	\$4,241.46	\$3,145.25	\$15,422.20
21284010200 5735	IT - REPLACEMENT EQUIPMENT	\$10,820.00	\$335.45	\$300.00	\$10,184.55
21284010200 5810	IT - DUES & FEES	\$540.00	\$200.00	\$0.00	\$340.00
	<b>2840 - Summary</b>	<b>\$153,133.58</b>	<b>\$45,869.85</b>	<b>\$67,285.09</b>	<b>\$39,978.64</b>
21290010200 5111	WAGE POOL - ADMIN/OTHER SALARIES	\$0.00	\$0.00	\$0.00	\$0.00
	<b>2900 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
21410010200 5710	SITE ACQUISITION - LAND & IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00
	<b>4100 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
21511010200 5910	PRINCIPAL OF DEBT - PRINCIPAL OF DEBT	\$0.00	\$0.00	\$0.00	\$0.00
	<b>5110 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
21512010200 5830	INTEREST ON DEBT - INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	<b>5120 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
21522110200 5930	FOOD SERVICE TRANSFER - FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00
	<b>5221 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
21523000000 5930	CAPITAL PROJECTS TRANSFER - FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00
	<b>5230 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
21525200000 5930	EXPENDABLE TRUST TRANSFER - FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00
	<b>5252 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
21531010200 5890	CHARTER SCHOOL - MISC EXPENDITURES	\$41,649.00	\$0.00	\$0.00	\$41,649.00
	<b>5310 - Summary</b>	<b>\$41,649.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$41,649.00</b>
	<b>Overall - Total</b>	<b>\$9,070,804.62</b>	<b>\$3,007,132.42</b>	<b>\$5,507,911.50</b>	<b>\$555,760.70</b>

**Candia School District  
Gen Fund Revenue Report - November 22, 2021**

**XI.C.**

<b>BUDGET UNIT</b>	<b>Account</b>	<b>BUDGET UNIT Title</b>	<b>Budget</b>	<b>Period Receipts</b>	<b>YTD Receipts</b>	<b>Balance</b>	<b>20-21 Receipts</b>
21111100000	4000	CURRENT APPROPRIATION	7,004,903.62	700,000.00	3,950,000.00	3,054,903.62	6,290,315.00
21141100000	4000	BUS FARES	0.00	0.00	0.00	0.00	6,680.50
21151000000	4000	INTEREST	1,500.00	0.00	0.00	1,500.00	129.14
21191000000	4000	RENTALS	0.00	1,000.00	1,000.00	(1,000.00)	1,500.00
21198000000	4000	REFUND OF PY EXPENSE	0.00	0.00	0.00	0.00	819.32
21199000000	4000	OTHER LOCAL REVENUE	1,500.00	8,580.91	8,590.91	(7,090.91)	306.63
21311100000	4000	STATE ADEQUACY GRANT	914,025.00	207,131.00	414,262.00	499,763.00	1,020,251.27
21311200000	4000	STATE EDUCATION TAX	1,001,574.00	0.00	0.00	1,001,574.00	977,308.00
21319000000	4000	OTHER STATE AID	0.00	0.00	1,995.21	(1,995.21)	3,814.38
21323000000	4000	CATASTROPHIC AID	124,802.00	0.00	0.00	124,802.00	116,996.70
21458000000	4000	MEDICAID REIMBURSEMENT	22,500.00	0.00	0.00	22,500.00	4,682.54
21525200000	4000	EXPENDABLE TRUST	0.00	0.00	0.00	0.00	0.00
		Total	9,070,804.62	916,711.91	4,375,848.12	4,694,956.50	8,422,803.48

**Candia POLICIES Second Reading**

2nd Board Reading Date: 12/2/2021

1st Board Reading Date: 11/4/2021

Committee Meeting Date: 9/9/2021

<b>POLICY TITLE/CATEGORY</b>	<b>CURRENT CODE</b>	<b>PROPOSED CODE</b>	<b>STATUS</b>	<b>DATE REVIEWED</b>	<b>Changes Made at First Reading</b>
Student Conduct, Discipline	JICD		Priority/Required by Law		No changes made by Board

**Candia POLICIES First Reading**

2nd Board Reading Date: 1/6/2021  
 1st Board Reading Date: 12/2/2021  
 Committee Meeting Date: 11/24/2021

POLICY TITLE/CATEGORY	CURRENT CODE	PROPOSED CODE	STATUS	DATE REVIEWED	SUGGESTED RECOMMENDATIONS
New Board Member Orientation	BIA			10/18/1999	Old. Few suggested updates. Added Language.
Line and Staff Relations	CCB			12/3/1999	Old. Review.
School Building Administration	CF			12/3/1999	Old. Review.
Individual School Administration/Personnel	CFA			12/3/1999	Old. Review. Eliminate RSA Language.
Policy Implementation	CH			12/3/1999	Old. Review.

**CANDIA SCHOOL DISTRICT**  
**STUDENT DISCIPLINE AND DUE PROCESS**

It is essential for schools to maintain a safe and orderly environment which supports student learning and achievement. All students are expected to conduct themselves with respect for others and in accordance with School Board policies, school rules, and applicable state and federal laws. Disciplinary action may be taken against students who violate policies, rules, or laws, and/or whose conduct directly interferes with the operations, discipline, or general welfare of the school.

Disciplinary consequences will range from a verbal warning for minor misconduct up to and including expulsion for the most serious offenses. The Candia School District will follow the procedures set forth by state and federal law, specifically RSA 193:13 and Ed 317, in the discipline of students. The Candia School Board does not review appeals of student disciplinary decisions unless a right to appeal is explicitly conferred by policy or by law.

Behavior that also violates the law may be referred to law enforcement authorities.

**Temporary Removal from Classroom**

Students may be temporarily removed from the classroom at the discretion of the classroom teacher. A student may be temporarily removed if the student refuses to follow the teacher's directions, fails to follow school policies or rules, disrupts the classroom environment, or otherwise engages in conduct that violates the Student Code of Conduct. During such removals, students will be sent to the building principal's office or designated area.

**Teacher Detention**

Students may be assigned a detention at the discretion of the classroom teacher. A student may receive a detention if the student refuses to follow the teacher's directions, fails to follow school policies or rules, disrupts the classroom environment, or otherwise engages in conduct which violates the Student Code of Conduct.

During such detentions, students will be required to remain at school during non-school hours; elementary students may serve a detention during their recess period(s). Parents will be notified at least twenty-four (24) hours prior to the detention. The length of the detention is left to the discretion of the classroom teacher and will generally not to exceed one (1) hour.

**Administrative Detention**

Students may be assigned a detention at the discretion of the building Principal or designee. A student may receive a detention if the student refuses to follow the administrator's directions, fails to follow school policies or rules, disrupts the school environment, or otherwise engages in conduct which violates the Student Code of Conduct. During such detentions, students will be required to remain at school during non-school hours. Parents will be notified at least twenty-four (24) hours prior to the detention. The length of the detention is left to the discretion of the administration and will generally not to exceed one (1) hour.

**In-School Suspension**

Students may be assigned in-school suspension at the discretion of the building Principal or designee. During such in-school suspensions, the student will attend school but will be removed from one or more classes and placed in a restricted and supervised room within the building. The student will be expected to remain of good behavior and work quietly on school work while serving the in-school suspension. Parents will be notified 24 hours prior to the in-school suspension.

### **Short-Term Out-of-School Suspension**

The building Principal or representative designated in writing by the Superintendent is authorized to suspend a student for a specific period of time, not to exceed ten (10) consecutive school days. A suspension may be imposed for:

- Behavior that is detrimental to the health, safety, or welfare of pupils or school personnel; or
- Repeated and willful disregard of the reasonable rules of the school that is not remediated through imposition of the districts graduated sanctions.

During such suspensions, unless otherwise stipulated in writing, a suspended student is not permitted to attend school classes or activities, school sponsored events, or be on school property for the duration of the suspension.

A student who is subject to a short-term suspension (ten school days or fewer) is entitled to the following due process:

1. The student will meet with the building principal or assistant principal to discuss the charges and the evidence against the student. The principal or assistant principal will inform the student of the possibility of a short-term suspension.
2. The student will be given an opportunity to present his or her side of the story at this meeting.
3. The student and at least one of the student's parents/guardians will receive a written statement explaining any disciplinary action taken against the student.

Depending on the severity of the student's conduct, the building Principal or designee may also refer or recommend the student to the Superintendent or to the School Board for further disciplinary consequences.

### **Long-Term Out-of-School Suspension**

The School Board, or the Superintendent, as the School Board's designee, may extend a student's suspension for up to an additional ten (10) consecutive school days. A long-term out- of-school suspension may be imposed for:

- An act of theft, destruction, or violence as defined in RSA 193-D;
- Bullying pursuant to school district policy, JICK when the student has not responded to targeted interventions and poses an ongoing threat to the safety or welfare of another student; or
- Possession of a firearm, BB gun, or paintball gun.

During such suspensions, unless otherwise stipulated in writing, a suspended student is not permitted to attend school classes or activities, school sponsored events, or be on school property for the duration of the suspension.

A student who is subject to a long-term suspension is entitled to the following due process:

1. Upon recommendation of a long-term suspension and prior to any hearing, there shall be a written communication to the student and at least one of the student's parents or guardians,

delivered in person or by mail to the student's last known address, which states the charges and an explanation of the evidence against the student.

2. A hearing that meets the requirements of Ed 317.04(f)(3)(g).
  - a. The school officials shall present evidence in support of the charges and the student (or the student's parent/guardian) shall have an opportunity to present any defense or reply.
  - b. During the hearing, the student, parent/guardian shall have the right to examine any witnesses presented by school officials.
  - c. The hearing shall be either public or private and the choice shall be that of the student or the parent/guardian. Provided, nevertheless, that if the nature of the evidence will violate the privacy of other students or if the Superintendent or School Board determines that substantial harm to the pupil could result from an ill-conceived decision to hold the hearing in public, then the Board reserves the right and obligation to insist upon a private hearing.
  - d. The student may, together with a parent/guardian, waive the right to a hearing and admit to the charges.
3. The student is entitled to a written decision which includes the legal and factual basis for the conclusion that the student should be suspended.
4. The written decision shall include notice to the student that the decision may be appealed. For a long term suspension issued by Superintendent, the decision must be appealed in writing to the Candia School Board within ten days after the issuance of the decision. The School Board will hold a hearing on the appeal but has the discretion to hear evidence or to rely upon the hearing conducted by the Superintendent.
5. For a long term suspension issued by the School Board, the decision must be appealed to the New Hampshire State Board of Education within 20 days after receipt of the decision.
6. The long-term suspension shall remain in effect while an appeal is pending unless the School Board stays the suspension.

Depending on the severity of the student's conduct, the Superintendent may also refer or recommend the student to the School Board for further disciplinary consequences.

### **Expulsion**

The School Board may expel a student, which permanently denies a student's attendance at school. An expulsion may be imposed for an act that poses an ongoing threat to the safety of students or school personnel and that constitutes:

- A repeated act that would permit a long term suspension;
- Any act of physical or sexual assault that would be a felony if committed by an adult;
- Any act of violence that constitutes a "violent crime" pursuant to RSA 651:5, XIII; or
- Criminal threatening that constitutes a class B felony pursuant to RSA 631:4, II(a).

During an expulsion, unless otherwise stipulated in writing, a student is not permitted to attend school classes or activities, school sponsored events, or occasion school property.

A student who is subject to expulsion is entitled to the following due process:

1. Upon recommendation of an expulsion and prior to any hearing, there shall be a written notice to the student and at least one of the student's parents or guardians, delivered in person or by mail to the student's last known address, which states the date, time, and place for a hearing before the School Board. The notice shall be delivered to the student and at least one of the student's parents/guardians at least five calendar days prior to the hearing.
2. The School Board shall conduct the hearing in accordance with New Hampshire Administrative Rule Ed 317.04(f) (3) (g).
  - a. The school officials shall present evidence in support of the charges and the student (or the student's parent/guardian) shall have an opportunity to present any defense or reply.
  - b. During the hearing, the student, or the parent/guardian shall have the right to examine any witnesses presented by school officials.
  - c. The hearing shall be either public or private and the choice shall be that of the student or the parent/guardian. Provided, nevertheless, that if the nature of the evidence will violate the privacy of other students or if the Board determines that substantial harm to the pupil could result from an ill-conceived decision to hold the hearing in public, then the Board reserves the right and obligation to insist upon a private hearing.
  - d. The student may, together with a parent/guardian, waive the right to a hearing and admit to the charges.
3. Before expelling a pupil under this section the local school board or chartered public school board of trustees shall consider each of the following factors:
  - a. The student's age;
  - b. The student's disciplinary history;
  - c. Whether the student has a disability;
  - d. The seriousness of the violation or behavior committed by the student;
  - e. Whether the school district has implemented positive behavioral interventions;
  - f. Whether a lesser intervention would properly address the violation or behavior committed by the student.
4. The School Board shall issue a written decision stating whether the student is expelled and, if so, the length of the expulsion. If the decision is to expel, the decision must include the legal and factual basis for the decision including the specific statutory reference prohibiting the act for which the student is expelled.
5. The expulsion shall run until the School Board reviews it and restores the student's permission to attend school. The written decision shall state any action that the student may take to be restored by the School Board. The decision shall also state that the student has the right to

appeal the decision to the New Hampshire State Board of Education at any time while the expulsion remains in effect.

Any expulsion shall be subject to review by the School Board, if requested, prior to the start of each school year. A student seeking restoration of permission to attend school shall file a written request with the Superintendent prior to the start of each school year which details the basis for the request.

#### **Possession of a Firearm**

Pursuant to RSA 193:13, IV, any student who brings or possesses a firearm (as defined in 18 U.S.C. § 921) in a safe school zone, as defined in RSA 193-D:1 without written authorization from the Superintendent or designee shall be expelled from school by the Candia School Board for a period of not less than 12 months.

Pursuant to RSA 193:13, VI, a student who is expelled from school in another state under the provisions of the Gun Free School Zones Act of 1994 shall not be eligible to enroll in the Candia School District during such expulsion. If the out of state expulsion is for an indefinite period of time, the student may petition the School Board for enrollment upon establishing residency.

As provided in RSA 193:13, VII, both of the above expulsions may be modified by the Superintendent upon review of the specific case in accordance with other applicable law. The expelled student must submit a written application to the Superintendent requesting modification of the expulsion, and the student will be required to submit sufficient evidence in the form of letters, work history, or other documents that it is in the school's best interest and the student's best interest to allow a modification.

#### **Superintendent Authority**

The School Board authorizes the Superintendent to reinstate a suspended or expelled pupil on a case by case basis.

#### **Educational Assignments**

The student's school will make all educational assignments available to the suspended student during the student's suspension.

The school district will provide alternative educational services to a student whenever the student is suspended in excess of twenty (20) cumulative days within any school year. Such alternative educational services will be determined by the school Principal or Assistant Principal and shall be designed to enable the student to advance from grade to grade.

No student shall be penalized academically solely by virtue of missing class due to suspension.

The School Board, in its discretion, may authorize educational services to be provided to an expelled student in an alternative setting on a case by case basis.

#### **Behavior Intervention Plans**

The student's school will develop an intervention plan for any student who has been suspended more than ten (10) cumulative school days in any school year. The intervention plan will be designed to proactively address the student's problematic behaviors.

#### **Students with Disabilities**

Discipline of students with identified or suspected disabilities will be in accordance with the Individuals with Disabilities Education Act of 2004, New Hampshire State Law on Special Education (RSA 186-C),

New Hampshire Standards for the Education of Children with Disabilities (Ed 1100), and Section 504 of the Rehabilitation Act of 1973.

**Code of Conduct (Handbook)**

The School Board authorizes the Superintendent to establish a Code of Conduct (Handbook) which will contain a system of supports and consequences designed to correct student misconduct and promote behavior within acceptable norms. The Code of Conduct will include a graduated set of age appropriate responses to misconduct and will set forth standards for short term suspensions up to five (5) school days, short term suspensions up to ten (10) school days, long term suspensions up to 20 school days, and expulsion. Such standards will make reference to the nature and degree of disruption caused to the school environment, the threat to the health and safety of pupils and school personnel, and the isolated or repeated nature of incidents forming the basis of disciplinary action.

**Notice**

This policy and school rules which inform the student body of the content of RSA 193:13 shall be included in the student handbook and made available on the District's website to students, parents, and guardians. The Principal or designated building administrator shall also inform the student body concerning this policy and school rules which address the content of RSA 193:13 through appropriate means, which may include posting and/or announcements.

The principal of each school shall make certain that the pupil has received notice of the requirements of RSA 193:13 and RSA 193-D:1 through announced, posted, or printed school rules at the beginning of each school year. The statutory text shall be printed in the school handbook to be distributed to each student at the beginning of the school year; and shall be announced, posted, and printed at other appropriate locations. Nothing herein shall prevent a school principal from printing, posting and/or announcing other rules applicable to the school.

**Legal References:**

18 U.S.C. § 921, Definition of Firearm  
RSA 189:15, Regulations  
RSA 193:13, Suspension & Expulsion of Pupils  
RSA 651:5, XIII, Annulment of Criminal Records - Violent Crimes  
RSA 631:4, II(a), Criminal Threatening  
RSA Chapter 193-D, Safe School Zones  
RSA Chapter 193-F, Pupil Safety and Violence Prevention  
NH Code of Administrative Rules, Section Ed 306.04(a), Policy Development  
NH Code of Administrative Rules, Section Ed 306.04(f), Student Discipline  
NH Code of Administrative Rules, Section Ed 317, Standards and Procedures for Suspension and Expulsion of Pupils Including Procedures Assuring Due Process

Adopted: June 7, 2001  
Adopted: November 7, 2002  
Revised: June 5, 2008  
Revised: March 7, 2018  
Revised: December 5, 2019

**CANDIA SCHOOL DISTRICT  
NEW BOARD MEMBER ORIENTATION**

A new member or any person designated for appointment as a new member of the Board is to be afforded the Board and the staff's fullest measures of courtesy and cooperation. Board and staff shall make every feasible effort to assist the new member to become fully informed about the Board's functions, policies, procedures, and problems.

A meeting will be convened with the Superintendent for the primary purpose of orienting the new member to his or her responsibilities, to the Board's method of operating, and to the School District policies and procedures.

Each new member will be provided with the following:

1. ~~A copy of Becoming A Better Board Member.~~
2. **Link to the School Board Policies** ~~Policy Manual.~~
3. ~~The NH School Boards Association Orientation Packet.~~
4. **Meetings Schedule**
5. **Current and Next Years Calendar**
6. **Goals**
7. **Candia Board Meeting Procedures**
8. The current school budget.
9. Negotiated agreements.

Schedule permitting, new members will be ~~encouraged to attend~~ **informed of** the New Hampshire School Board Association's Orientation meeting ~~in the spring.~~

**CANDIA SCHOOL DISTRICT  
LINE AND STAFF RELATIONS**

**General Operations**

The following principles shall govern the administrative operation of the school system:

1. The school shall be encouraged to develop its educational program most appropriate for the students attending the Henry Moore School, consistent with School Board policy, state law, and State Board regulations.
2. The Superintendent shall have specific responsibility for overseeing the pattern and sequence of educational experiences provided for its school age children.
3. Responsibility shall flow simply and clearly from the support staff and teachers to the appropriate building administrator.
4. Each member of the staff shall be informed as to whom she/he is responsible and for what functions.
5. Whenever feasible, each member of the staff shall be made responsible to only one immediate superior for any one function.
6. Each staff member shall be informed as to whom she/he can go for help in working out his/her own functions in the school program.

**Line of Responsibility**

Each employee in the district, except the clerk, treasurer, auditor and counsel, shall be responsible to the Board through the Superintendent and school Principal.

All personnel shall refer matters requiring administrative action to the administrator immediately in charge of the area in which the problem arises.

Administrators shall refer such matters to the next higher authority when necessary.

The Superintendent in administering this policy shall be guided by the knowledge that the Board values the freest possible interchange of ideas outside the established framework of direct responsibility as preeminently desirable in the Candia School District. Nothing provided herein shall be interpreted as intended to interrupt the free and open flow of ideas and assistance among personnel at every level.

Adopted: November 12, 1975

Adopted: December 2, 1999

**CANDIA SCHOOL DISTRICT  
SCHOOL BUILDING ADMINISTRATION**

The School Board reaffirms the rights and responsibilities of the building Principal for the administration of their various programs and buildings within the broad scope of the adopted Board policies.

Specifically, the Candia Moore School Principal is the responsible head and professional leader in the development of the educational program and the improvement of instruction in the school. All personnel will work through and under the direction of the Principal in the performance of their duties within the Candia Moore School.

**CANDIA SCHOOL DISTRICT  
INDIVIDUAL SCHOOL ADMINISTRATIVE PERSONNEL**

**PRINCIPALS**

**Appointment**

The Principal shall be elected by the School Board following nomination by the Superintendent. A process for candidacy will be developed by the School Board and Superintendent. Candidates for position of Principal will file a formal, written application with the Superintendent of Schools. All applications will be screened by the Superintendent and a number will be selected for an interview by the Superintendent and the School Board, or a screening committee appointed by the Board.

**Functions**

The Principal of the Candia Moore School shall act as the chief administrative officer for the school building and grounds. He/She shall be responsible for, and shall have authority over the actions of students, professional and non-professional employees, visitors, volunteers, and persons hired to perform special tasks. He/She shall perform the powers and duties the Principal prescribed by the New Hampshire State Board of Education regulations.

The Principal shall keep the Superintendent informed of activities in his/her building by whatever means the Superintendent deems appropriate.

The Board encourages the Principal to keep them and the public advised of academic events and activities of special interest.

The Principal shall attend School Board meetings if requested by the Superintendent or the School Board.

**~~PART ED 304 DUTIES OF SCHOOL PRINCIPALS~~**

**~~Statutory Authority: RSA 186:8~~**

**~~Ed 304.01 Substantive Duties~~**

- ~~a. The school Principal shall be responsible for the internal organizational structure of the school, the programs of the school, the governance of the student body, the utilization of technology and the utilization of the plant in accordance with School Board policy and/or as directed by the Superintendent of Schools.~~
- ~~b. The school Principal shall evaluate and make recommendations to the Superintendent concerning candidates for professional and non-professional positions in accordance with School Board policy or as directed by the Superintendent of Schools.~~
- ~~c. The school Principal shall assign, direct, and evaluate all personnel employed with the school administrative unit in accordance with School Board policy, administrative regulations, and as directed by the Superintendent of Schools.~~
- ~~d. The school Principal shall perform any other duties assigned by the Superintendent of Schools in accordance with School Board policy, state statutes, and regulations of the State Board of Education.~~

Adopted: December 2, 1999

Statutory Reference:  
RSA186:8 Statutory Authority

**CANDIA SCHOOL DISTRICT  
POLICY IMPLEMENTATION**

The administration of the school system in all its aspects shall be delegated to the Superintendent who shall carry out his/her administrative functions in accordance with the policies adopted by the Board. The execution of all decisions made by the Board concerning the internal operation of the school system shall be delegated to the Superintendent.

**XIII.A.**

**CANDIA SCHOOL DISTRICT  
2021-2022  
CO-CURRICULAR ASSIGNMENT NOMINATIONS**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ACTIVITY</b>	<b>COMPENSATION</b>
Jacques	Kelly	Assistant Track Coach	\$ 640.00