

**CANDIA SCHOOL DISTRICT  
INDIVIDUAL SCHOOL ADMINISTRATIVE PERSONNEL**

**PRINCIPALS**

**Appointment**

The Principal shall be elected by the School Board following nomination by the Superintendent. A process for candidacy will be developed by the School Board and Superintendent. Candidates for position of Principal will file a formal, written application with the Superintendent of Schools. All applications will be screened by the Superintendent and a number will be selected for an interview by the Superintendent and the School Board, or a screening committee appointed by the Board.

**Functions**

The Principal of the Candia Moore School shall act as the chief administrative officer for the school building and grounds. He/She shall be responsible for, and shall have authority over the actions of students, professional and non-professional employees, visitors, volunteers, and persons hired to perform special tasks. He/She shall perform the powers and duties the Principal prescribed by the New Hampshire State Board of Education regulations.

The Principal shall keep the Superintendent informed of activities in his/her building by whatever means the Superintendent deems appropriate.

The Board encourages the Principal to keep them and the public advised of academic events and activities of special interest.

The Principal shall attend School Board meetings if requested by the Superintendent or the School Board.

Statutory Reference:  
RSA186:8 Statutory Authority

Adopted: December 2, 1999  
Reviewed: January 6, 2022