

**CANDIA SCHOOL BOARD MEETING  
THURSDAY, AUGUST 11, 2022  
6:00 P.M.  
DAVID R. CAWLEY MIDDLE SCHOOL MEDIA CENTER**

**These minutes have been approved.**

**CALL TO ORDER**

Board Chair, Matt Woodrow called the meeting to order at 6:00 p.m. Those in attendance were Board members Dana Buckley, Mark Chalbeck and Kristina Ickes. Also in attendance was Principal Becky Wing, Director of Student Services Stacey Eaton, Superintendent William (Bill) Rearick, and Business Administrator, Cory Izbicki.

**PLEDGE OF ALLEGIANCE**

Mark Chalbeck led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Bill Rearick provided proof of posting.

**MINUTES**

Motion by Matt Woodrow, seconded by Dana Buckley, to approve the June 2, 2022 meeting minutes, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to approve the June 2, 2022 non-public and sealed meeting minutes, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Mark Chalbeck, to approve the June 22, 2022 Board meeting minutes. With Kristina Ickes abstaining, all others in favor, the motion carried.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to approve the June 22, 2022 Board non-public meeting minutes. With Kristina Ickes and Dana Buckley abstaining, all others in favor, the motion carried.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No participation.

**SUPERINTENDENT'S UPDATES**

Bill Rearick said the plan is to stay open all year as there is no longer a remote learning option. Bill met with the Vice President of Operations for STA and will be meeting again for updates on new hires and drivers assigned to Candia. He said they have increased their starting pay and are offering sign-on bonuses. The first negotiations meeting will be held on August 18. Bill explained that due to a delay in signing the EEI agreement, the interest rate has increased and asked the Board to decide how to make up the difference. After some discussion, the Board chose to fund it so as not to change the scope of the work.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to allocate up to \$100,000 from the fund balance contingency fund for the difference in interest, and the motion carried unanimously.

It was the consensus of the Board to amend the agenda to add Personnel.

**OLD BUSINESS**

**Enrollment Committee**

This will be discussed at the October meeting.

**NEW BUSINESS**

**Construction Update**

Bill Rearick stated that he visits the Moore School weekly and has met with the Construction Manager, Keith McBrian. Most everything will be completed in the next two weeks. He said there have been some slight changes, but no significant problems, and that they will need a couple of days around the holiday break.

The Board will invite the Budget Committee to tour the school before their September 8 Board meeting.

**Handbook Changes**

Becky Wing summarized the proposed changes to the handbook, saying most changes were clarifiers and formatting changes.

Motion by Dana Buckley, seconded by Kristina Ickes to accept the handbook changes as presented, and the motion carried unanimously.

#### **Instructional Time Schedule**

The Instructional Time Schedule was reviewed. Becky Wing said they are combining three lunchtimes into two in order for a longer lunch break.

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the Instructional Time Schedule as presented, and the motion carried unanimously.

#### **Strategic Plan/Goals**

Bill Rearick said this item was a carryover from the retreat. He said the reason for creating a strategic plan is to give the district direction.

#### **Meet and Greet Night(s)**

This will be on the September agenda.

#### **Lease Agreement**

Bill Rearick presented an updated lease agreement and explained that by law, a for-profit business using a not-for-profit property must pay that property's taxes. Because of this, Bill suggested changing the language in the agreement regarding renovations from 'at least \$6,000' to 'up to \$6,000'.

Motion by Matt Woodrow, seconded by Dana Buckley to move forward with the lease agreement with Patriot Plumbing with the amended language, and the motion carried unanimously.

Becky Wing will coordinate with Patriot Plumbing times when children will be on the premises.

#### **Soccer Update**

Becky Wing updated the Board on interest in soccer. Because of the low number of students, and in order to keep it for grades 6-8, they will create a coed team and continue to be part of Tri-Town. They will follow the boys' schedule.

#### **Calendar Change**

Becky requested an extension of the December vacation to accommodate work being done to the building during that week.

Motion by Mark Chalbeck, seconded by Matt Woodrow, to add one day before and one day after the holiday break on the previously approved calendar, and the motion carried unanimously.

### **FINANCIAL**

#### **Manifest Approval**

Motion by Matt Woodrow, seconded by Dana Buckley to approve the manifest dated 6/3/22-6/30/22 in the amount of \$745,941.25, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Mark Chalbeck to approve the manifest dated 7/1/22-8/4/22 in the amount of \$689,054.45, and the motion carried unanimously.

#### **Expenditure Report**

The expenditure report was in the packet for review.

### **PERSONNEL**

#### **Superintendent's Nomination**

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the nomination of Sharon O'Leary Graves as Health Services Associate, and the motion carried unanimously.

Motion by Kristina Ickes, seconded by Mark Chalbeck to accept, with deep regret, the resignation of teacher Kimberly Capel, and the motion carried unanimously.

### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No participation.

### **NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h)** (if necessary)

No need.

### **INFORMATIONAL/UPCOMING AGENDA ITEMS**

Informational: Board Meeting Schedule/Standing Committee Assignments/SAU #15 Meeting Schedule

Upcoming: Goals/Data Governance Plan and annual review of technology policies

**ADJOURNMENT**

Motion by Matt Woodrow, seconded by Dana Buckley to adjourn the meeting at 7:15 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be on Thursday, September 8, 2022 immediately following the 5:00 p.m. school tour at the Henry W. Moore School Media Center.

The SAU Board will meet on Wednesday, September 21, 2022 at 6:30 p.m. at the Henry W. Moore School.

Respectfully submitted,

Rebecca McCarthy  
Recording Secretary