

CANDIA SCHOOL BOARD
Thursday, August 11, 2022 – 6:00 p.m.
Henry W. Moore School Media Center
AGENDA

- I. CALL TO ORDER** – Matt Woodrow, Board Chair
- II. PROOF OF POSTING** – Superintendent Bill Rearick
- III. MINUTES**
 - A. Approval of Board Retreat Minutes of June 2, 2022*
 - B. Approval of Non-Public, Sealed Board Meeting Minutes of June 2, 2022
 - C. Approval of Board Meeting Minutes of June 22, 2022*
 - D.. Approval of Non-Public Meeting Minutes of June 22, 2022
- IV. OLD BUSINESS**
 - A. Enrollment Committee - Discussion (tabled at Retreat)
- V. NEW BUSINESS**
 - A. Construction Update
 - B. Handbook Changes*
 - C. Instructional Time Schedule*
 - D. Strategic Plan/Discuss Goals – Discussion
 - E. Meet and Greet Night(s)
- VI. FINANCIAL**
 - A. Manifest Approvals
- VII. NON-PUBLIC SESSION RSA 91-A 3 Sections II (i and I)**
- VIII. INFORMATIONAL/UPCOMING AGENDA ITEMS**
 - Informational: Board Meeting Schedule*
 - Standing Committee Assignments*
 - SAU #15 Meeting Schedule*
 - Upcoming: Goals
- IX. ADJOURNMENT**

The next regularly scheduled Candia School Board Meetings will be held on Thursday, September 8, 2022 at 6:00 p.m. at the Henry W. Moore School Media Center.

There will be an SAU Board Meeting on Wednesday, September 21, 2022 at 6:30 p.m. at the Henry W. Moore School Media Center in Candia.

**Materials enclosed for Board review prior to meeting*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises

**CANDIA SCHOOL BOARD MEETING
THURSDAY, JUNE 2, 2022
6:00 P.M.
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have not been approved.

CALL TO ORDER

Board Chair, Matt Woodrow called the meeting to order at 5:05 p.m. Those in attendance were Board members Dana Buckley and Mark Chalbeck, who began the meeting by phone remotely and joined during the non-public session. Also in attendance was Principal, Becky Wing, Assistant Principal, John Banks; Director of Student Services, Kathryn Duncan; Superintendent, William (Bill) Rearick and Assistant Superintendent, Marge Polak.

PLEDGE OF ALLEGIANCE

Mark Chalbeck led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Bill Rearick provided proof of posting.

Motion by Matt Woodrow, seconded by Dana Buckley, to enter into a non-public session under RSA 91-A:3 Section II i and I at 5:06 p.m. A roll call vote was taken and with all in favor, the motion carried.

The Board resumed their public meeting at 5:50 p.m. Motion by Matt Woodrow, seconded by Dana Buckley, to seal the non-public minutes in perpetuity, and the motion carried unanimously. Mark Chalbeck was now present.

Pinkerton Liaison, Madison Butters, updated the Board of the follow events at Pinkerton:

- Staff Appreciation Week
- Jr. Prom was held in the gym
- Robotics team's placed 12th and 14th
- National Honor Society induction
- Science Honor Society induction
- Club banquets
- Senior's finals
- Graduation 6/10/22

Ms. Butters thanked the Board for the opportunity to present to them monthly and said she looks forward to being the liaison next year as well.

Art and Colleen Gosselin of Patriot Plumbing were in attendance regarding the use of the school district's barn. Matt Woodrow explained that in order to sell the property, it would have to be on the ballot for the voter approval. After some discussion it was decided that they will meet for another walk-through with Becky Wing after which time the Board may possibly meet in a special session to proceed further.

MINUTES

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the May 5, 2022 meeting minutes, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Dana Buckley, to approve the May 5, 2022 non-public and sealed meeting minutes, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the May 26, 2022 Board retreat meeting minutes, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the May 26, 2022 Board retreat non-public and sealed meeting minutes, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

SUPERINTENDENT'S UPDATES

Bill Rearick said that renovations over the summer are on target to begin on June 20. He also said the bus letter was sent out and that three of five drivers are currently out.

OLD BUSINESS

Goals

Marge Polak reviewed movement in the goals.

FINANCIAL

Motion by Matt Woodrow, seconded by Dana Buckley to approve the manifest in the amount of \$484,972.16, and the motion carried unanimously.

PERSONNEL

Resignation

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the resignation of Director of Student Services, Kathryn Duncan, with regret, and the motion carried unanimously.

Matt said it has been a pleasure working with Kathryn and that she's done some really great things here.

Superintendent's Nominations

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the Superintendent's nomination of Christine Hammond, pending NH certification, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Dana Buckley, to accept the Superintendent's nomination of Ashley Pearl as a teacher, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Matt Woodrow, to accept the Superintendent's nomination of Jennifer Manzelli as Spanish teacher and the motion carried unanimously.

POLICIES

Second Reading

Motion by Dana Buckley, seconded by Matt Woodrow, to accept the second reading/adoption of Policy EHB-R Records Retention as presented, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Resident Rebecca Therrien asked if the recent school shooting has been in any conversations with the Board, to which Matt Woodrow said that the Board had discussions before this meeting in a non-public session. He said a security audit was conducted in conjunction with the Candia Police Department and Homeland Security, and that they are currently addressing a few issues from the report. He said the Moore School got a very good report.

Ms. Therrien asked if all PTO members need to be finger printed and to have background checks, to which Becky Wing said there are different levels of volunteering, and for Ms. Therrien to reach out to her for those determinations.

Dana Buckley asked if federal COVID relief funds could be used for school security. Marge Polak said they have not heard anything yet.

Matt Woodrow suggested if there were to be a special meeting regarding the barn, to add transportation update to that agenda as well.

INFORMATIONAL/UPCOMING AGENDA ITEMS

Instructional Time Schedule

Data Governance Plan and annual review of technology policies

Handbook changes

ADJOURNMENT

Motion by Matt Woodrow, seconded by Dana Buckley to adjourn the meeting at 6:45 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be on Thursday, August 11, 2022 at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca McCarthy
Recording Secretary

**CANDIA SCHOOL BOARD MEETING
THURSDAY, JUNE 22, 2022
2:00 P.M.
DAVID R. CAWLEY MIDDLE SCHOOL MEDIA CENTER**

These minutes have not been approved.

CALL TO ORDER

Board Chair, Matt Woodrow called the meeting to order at 2:00 p.m. Those in attendance were Board members Stephanie Helmig and Mark Chalbeck. Also in attendance was Superintendent William (Bill) Rearick.

PLEDGE OF ALLEGIANCE

Matt Woodrow led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Bill Rearick provided proof of posting.

Matt Woodrow stated that extensive work needs to be done on the barn. The repairs would not exceed \$6,000. Mark Chalbeck asked how long they want to use it without being charged. Matt said they could consider work done to be their rent for the year. Bill Rearick said with approval by the Board, he could give the information to the district's attorney to draft an agreement.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to have the attorney draft a lease agreement with Patriot Plumbing for one year in lieu of \$6,000 in restorations, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Stephanie Helmig, to approve Stacy Eaton as Director of Student Services pending her receiving special education administration certification, and the motion carried unanimously.

Motion by Matt Woodrow, seconded by Mark Chalbeck to enter into a non-public session RSA 91:A3 Section II (L) at 2:10 p.m. A roll call vote was taken. With all in favor, the motion carried.

At 2:35 p.m. the Board resumed their public meeting.

ADJOURNMENT

Motion by Matt Woodrow, seconded by Stephanie Helmig to adjourn the meeting at 2:35 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be on Thursday, August 11, 2022 at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca McCarthy
Recording Secretary

Henry W. Moore School
2022-2023 Student & Family Handbook
Updates

All dates were updated to the new school year including the school calendar; links were tested to ensure that they were still active and going to the most recent information. Other updates are outlined below.

PAGE 20

- Homework Guidelines
 - Reformatted this section for clarity

PAGE 23-24

- Nutrition Services
 - Updated to pre-COVID language
 - Updated USDA Nondiscrimination Statement

PAGE 30-31

- Immunization of Students
 - Removed notary requirement for immunization exemption form
 - Updated DHHS immunization link

PAGE 33-36

- Behavior Guidelines/Discipline
 - Updated to include examples of various levels of behavior and consequences
 - Added definitions
 - Reformatted playground, cafeteria and hallway norms into tables

PAGE 49-50

- Bus Expectations and Bus Discipline Procedures
 - Revised bus expectations to include liquids being in spill-proof containers.
 - Revised bus write up language

PAGE 55

- Bring Your own Device
 - Removed BYOD policy text and replaced with link to policy

PAGE 56

- Dress For School
 - Revised dress code to be give families more flexibility

PAGE 57

- Student Birthdays
 - Added paragraph encouraging coordination with classroom teachers to find alternatives to bringing food items

[Link to Student and Family Handbook Draft 2022-2023](#). Please note that this link will take a few moments to begin downloading a copy of the draft handbook.

INSTRUCTIONAL TIME SCHEDULE
2022-2023

School Name Henry W. Moore SchoolSAU: 15Town: CandiaGrades: K-8

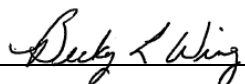
Ed 306.26 (b) requires that each elementary and middle school have an Instructional Time Schedule which indicates how much classroom time per week is to be spent on the following subjects.

The table below indicates the approximate amount of time (in minutes) spent per week on each subject at this school.

Subject	K	1	2	3	4	5	6	7	8
Art	60	60	60	60	60	45	45	45	45
Language Arts & Reading	600	600	600	600	600	450	400	360	360
Health	30	30	30	30	30	20*	20*	20*	20*
Physical Education	30	30	30	30	30	25*	25*	25*	25*
Information & Communication Technology	60	60	60	60	60	**0	**0	45	45
Math	450	450	450	450	450	450	400	360	360
Science	100	100	100	100	100	260	300	300	300
Social Studies	100	100	100	100	100	260	300	300	300
Family & Consumer Science	X	X	X	X	X	X	X	X	X
Technology Education	X	X	X	X	X	X	X	X	X

Notes: * Health and Physical Education are a combined 45 minute class

**Information & Communication Technology is integrated into core subject areas in grades 5 & 6

Principal Signature Date: 8/3/22

Supt. Signature _____

Date: _____

CANDIA SCHOOL BOARD MEETINGS 2022/2023

The Candia School Board Meetings are held the *1st* Thursday of each month. Meetings are held in the Henry W. Moore School Media Center beginning at 6:00 p.m., unless otherwise posted. Special and/or rescheduled meetings are appropriately posted as needed.

2022

August 11 (orig scheduled 8/4)

September 8 (2nd Thursday-1st Thursday is the first day of school)

October 6

November 3

December 1

2023

January 5

February 9 (2nd Thursday to coincide with Deliberative Session)

March 9 (2nd Thursday in March-1st Thursday is during vacation)

April 6

May 4

June 1

Deliberative Session #1 February 9, 2023

Deliberative Session #1 – between the first and second Saturday after the last Monday of January, inclusive of those Saturdays. (Note: Snow date must be scheduled within 72 hours of original date.)

**CANDIA SCHOOL BOARD
STANDING COMMITTEES 2022/2023**

CHAIR: Matt Woodrow

Vice-Chair: Stephanie Helmig

Clerk: Dana Buckley

COMMITTEE

Budget	Member: <u>Stephanie Helmig</u>
	Alternate: <u>Dana Buckley</u>
Facilities*	<u>Mark Chalbeck & Kristina Ickes</u>
NHSBA Delegate and Legislative Advocacy Network Representative	<u>Matt Woodrow</u>
Policy*	<u>Dana Buckley</u>
Transportation*	<u>Mark Chalbeck</u>
Long-Term Planning*	<u>Matt Woodrow</u>
Wellness*	<u>Dana Buckley</u>
CESPA Negotiations	<u>Matt Woodrow & Kristina Ickes</u>
Enrollment Committee*	<u>Mark Chalbeck</u> <u>Dana Buckley</u>
Manifest	<u>Mark Chalbeck</u>
	<u>Dana Buckley</u>
	<u>Matt Woodrow</u>
	<u>Kristina Ickes</u>

****Must have postings, agenda and minutes for each meeting***

SAU #15 BOARD MEETING SCHEDULE 2022/2023

Fall Meetings

**Wednesday, September 21, 2022 – 6:30 p.m.
Henry W. Moore School – CANDIA
*2023/2024 SAU Budget Presentation***

**Wednesday, October 19, 2022 – 6:30 p.m.
David R. Cawley Middle School – HOOKSETT
*Public Hearing on 2023/2024 SAU Budget***

Winter Meeting

**Wednesday, February 15, 2023 – 6:30 p.m.
Superintendent's Evaluation
Auburn Village School – AUBURN
*SAU Board Self-Evaluation***

Spring Meeting

**Wednesday, May 17, 2023 – 6:30 p.m.
Henry W. Moore School – CANDIA
*SAU Board Reorganization***

Special and/or rescheduled meetings as appropriately posted.