

**CANDIA SCHOOL BOARD MEETING**  
**Thursday, January 4, 2024 6:00 p.m.**  
**Henry W. Moore School Media Center**  
**AGENDA**

- I. CALL TO ORDER – Matt Woodrow, Board Chair**
- II. PLEDGE OF ALLEGIANCE –**
- III. PROOF OF POSTING – Superintendent Bill Rearick**
- IV. SCHOOL DISTRICT MODERATOR and CLERK**
- V. MINUTES**
  - A. Approval of Board Meeting Minutes of December 4, 2023\*
- VI. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VII. SUPERINTENDENT’S REPORT\***
- VIII. REPORTS**
  - A. Reports of Administrators\*
  - B. Reports of Standing Committees
- IX. OLD BUSINESS**
  - A. Review of 2024-2025 Budget and Warrant Articles\*
  - B. Direct Streaming of Meetings-Discussion
- X. NEW BUSINESS**
  - A. Pinkerton Academy Ranking-M. Woodrow
  - B. Heating System Update
  - C. Draft School Calendars\*
- XI. FINANCIAL**
  - A. Expenditure Report\*
  - B. Manifest Approvals
- XII. POLICIES**
  - A. Second Reading\*  
ACN Nursing Mothers Accommodation, GBCD Background Investigation, GCCBC FMLA  
BEDG Meeting Minutes, and EBCC School Threats
- XIII. PERSONNEL (if necessary)**
- XIV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- XV. NON-PUBLIC SESSION RSA 91-A 3 Sections II (a-k as necessary)**
- XVI. INFORMATIONAL/UPCOMING AGENDA ITEMS**
- XVII. ADJOURNMENT**

The next regularly scheduled Candia School Board Meetings will be held on **Thursday, February 8, 2024 at 5:00 p.m.** at the Henry W. Moore School Media Center.

*\*Materials enclosed for Board review prior to meeting*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises

**CANDIA SCHOOL BOARD MEETING  
MONDAY, DECEMBER 4, 2023  
HENRY W. MOORE SCHOOL MEDIA CENTER**

**These minutes have not been approved.**

Board Chair, Matt Woodrow opened the meeting at 6:00 p.m. Those in attendance were Board members Dana Buckley, Stephanie Helmig, Mark Chalbeck, and Kristina Ickes. Also in attendance was Principal Becky Wing, Director of Student Services Stacey Eaton, Superintendent William (Bill) Rearick, and Business Administrator, Cory Izbicki.

**PLEDGE OF ALLEGIANCE**

Becky Wing introduced 8<sup>th</sup> grader, Drake Biron, who led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Bill Rearick provided proof of posting.

**MINUTES**

Motion by Kristina Ickes, seconded by Dana Buckley, to approve the November 2, 2023 meeting minutes, and the motion carried unanimously.

Motion by Kristina Ickes, seconded by Stephanie Helmig, to approve the November 13, 2023 meeting minutes, and the motion carried unanimously.

Motion by Kristina Ickes, seconded by Mark Chalbeck, to approve the non-public, sealed meeting minutes of November 13, 2023, and the motion carried unanimously.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No participation.

**SUPERINTENDENT'S UPDATES**

Bill Rearick said the budget committee didn't approve the proposed operating budget, but did approve the default budget (7-1). He also said the DOE approved the window replacements.

**REPORTS**

**Principal's Report**

Becky Wing's report was in the packet for review.

**OLD BUSINESS**

**24/25 Budget**

Cory Izbicki handed out updated budgets, showing a change of -\$460 from the budget presented to the budget committee. Some discussion ensued relative to the budget committee's review of the school district budget. Because the current kindergarten teacher, the building substitute, and the reading specialist positions were not in the default budget, Stephanie Helmig explained the process by which a member of the community could go about increasing the amount of the operating budget for the warrant article at the deliberative session. She said an adjusted amount wouldn't necessarily be recommended by the budget committee, but the general public may go for it. The Deliberative Session is scheduled for February 8, 2024 at 6:00 p.m. in the HMS gymnasium. The public hearing on the budget is scheduled for December 13, 2023 at 7:00 p.m. at the Town Hall.

Motion by Matt Woodrow, seconded by Mark Chalbeck, to approve the school district operating budget for the 2024/2025 school year in the amount of \$10,749,245, and the motion carried unanimously.

**Warrant Articles**

Motion by Matt Woodrow, seconded by Dana Buckley, to approve the warrant articles as presented, and the motion carried unanimously.

**Goals**

The goals were in the packet for review.

**NEW BUSINESS**

**½ Day Professional Development Proposal**

Bill spoke to a meeting he had with Becky Wing and the CEA requesting four, ½ day professional days of 1/12/24, 2/23/24, 4/19/24 and 5/24/24.

Motion by Stephanie Helmig, seconded by Kristina Ickes, to approve four, ½ day professional days as requested and presented, and the motion carried unanimously.

#### **State Funding Legal Decision**

Bill Rearick summarized the state funding legal decision.

#### **Field Trip Request**

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the field trip to Lowell, MA as requested and presented and the motion carried unanimously.

#### **Wellness Committee**

Dana Buckley stated that he is the Board representative on the Wellness Committee, but cannot make the meeting times. Dana asked if another Board member could fill in for him, or if a committee representative could update the Board after each meeting. It was the consensus of the Board to get an update from a Wellness Committee member.

### **FINANCIAL**

#### **Expenditure Report**

The expenditure report was reviewed.

#### **Manifest Approval**

Motion by Matt Woodrow, seconded by Mark Chalbeck, to approve the manifest in the amount of \$524,893.00, and the motion carried unanimously.

### **POLICIES**

Policies ACN Nursing Mothers Accommodations, GBCD Background Investigation, GCCBC FMLA, BEDG Meeting Minutes, and EBCC School Threats were in the packet for a first reading.

Motion by Dana Buckley, seconded by Matt Woodrow, to approve the first of the policies as presented, and the motion carried unanimously.

Matt Woodrow summarized a letter he received from Dr. Nevius, President of the Board of Trustees at Pinkerton Academy. The letter, sent to all sending towns Board Chairs, offered a 'one-time opportunity for an open discussion about possible adjustments to the sending town contracts', which all Chairs must unanimously agree to. Matt said he will attend the meeting and report back to the Board.

### **PERSONNEL**

#### **Co-Curricular Nominations**

Motion by Dana Buckley, seconded by Stephanie Helmig, to approve the co-curricular nominations as presented and the motion carried unanimously.

### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

Resident Carol Batchelder asked for an update on the video equipment request. Bill Rearick said it will be on the January agenda. Carol asked if there were any ideas to support staff in lieu of a social worker position and asked if the district would consider having local college majors assist teachers at the Moore School.

Resident Jason Gustin, referring to rising special education costs in Auburn and Hooksett, asked Bill Rearick if he felt a social worker could potentially help with unidentified kids, to which Bill said he didn't think it would be a direct benefit. Mr. Gustin asked how much of an increase to the budget would cover the items not in the default budget, to which Cory Izbicki responded \$275,000.

Resident Amanda Ciofalo asked if each district has its own health care provider. Bill Rearick said the entire SAU uses the same carrier and gets a better rate due to the total number of participants, but that each district has their own budgets and collective bargaining agreements.

Dana Buckley asked how the buses are doing, to which Bill Rearick stated they are doing well in Auburn and Candia, but that Hooksett is still struggling.

### **INFORMATIONAL/UPCOMING AGENDA ITEMS**

Pinkerton Late Start Committee Information

Next meeting-Invite School District's Moderator and Clerk

Draft 2024/2025 Calendar

**ADJOURNMENT**

Motion by Matt Woodrow, seconded by Dana Buckley, to adjourn the meeting at 7:15 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be on January 4, 2024 at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca McCarthy  
Recording Secretary

**New Hampshire School Administrative Unit #15**

90 Farmer Road

Hooksett, New Hampshire 03106-2125

*Telephone (603) 622-3731 Fax (603) 669-4352***William J. Rearick***Superintendent of Schools***Meghan Largy***Director of Curriculum, Instruction and Assessment***Cory Izbicki***Business Administrator***Candia School Board Report****1/4/24****Budget Committee Meeting**

Cory, and I attended the meeting with the Budget Committee on December 13th. The Budget Committee voted 7-1 in favor of the salary adjustment for CSPA. One member abstained. They also voted 7-1 in favor of the salary adjustment for CEA. One member abstained.

**Maintenance Update**

There was no school on December 13<sup>th</sup> due to two boilers not working. The boilers both shut off because they hit the limit at 230 degrees and shut down automatically. Lynda did not get a notification from the alarm company that the boilers had stopped working. There was also a leak in a valve on the ceiling above the boilers due to a faulty temperature sensor. The leak in the valve has been repaired and the faulty sensor has been replaced.

On December 14<sup>th</sup>, Lynda scheduled Bellemore Sewer & Drain to pump out the water in the basin on the playground. They noticed that the water was not draining properly in the swale located behind the dumpsters. Their investigation found that the catch basin near the road was full as was the one located across the road. Lynda contacted Candia's Road Agent Jeff Wuebbolt, regarding draining out the water area behind the dumpsters for better drainage. Jeff is scheduled to visit the site over vacation, weather permitting.

A leak was discovered in the kitchen after the December 18<sup>th</sup> rainstorm. The leak, dripping water down the side of a wall, was coming from one of the vents on the roof. The seam around the vent has been resealed. The water from the leak was dripping down on a junction box, so an electrician was brought in the next day to relocate it to another wall in the kitchen.

### Enrollment Update

Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Total
36	29	25	37	35	21	26	31	31	<b>271</b> (As of 12/23/23)

### Co-Curricular Updates

#### *Advanced Band*



For the past couple of months the advanced band has been preparing for their annual holiday concert. The concert took place on December 12th. All students were in attendance at the concert and it was a huge success!! They will begin preparation for their Spring concert upon return from the holiday break. In addition, this group had a wonderful opportunity back on November 16 to attend a concert at Pinkerton Academy. The focus of the concert was to show how blues has had such an amazing impact on so many styles of American music.



#### *Beginning Band/Instrument Lessons*

Mr. Brown has seven beginning band students who got started in mid-October. Each of the students receive one individual or group lesson per week. The main focus of these lessons has been to primarily make sure students are building a good foundation on proper posture, holding of the instrument, and embouchure(mouth) formation. The first 4 pages of the book focus on having the students learn just 5 notes so they can become proficient at reading, recognizing and playing those five notes before they begin to move along and learn additional notes. When we return from break we will continue to progress our way through the book learning new notes and new musical concepts as we go. This group will participate with the advanced band and other performing groups at the Spring concert on Tuesday, April 16.

#### *Candia Kids Care*

Candia Kids Care held a Fall Food Drive benefiting the Candia Food Pantry. They also collaborated with Student Council in order to raise funds for holiday meals for those who needed a little extra help. Their next mission will be collecting needs for a local animal shelter. They are hoping to hold a paper towel drive as shelters are always in desperate need of them. It's an easy, fun, and wonderful way to help our community!



### *Dance Club*



Dance club has been going well so far this year. There are consistently 11 third and fourth graders that participate. So far, students have developed stronger hand-eye coordination, flexibility, and practiced various dance moves in the styles of jazz and hip hop. Students have learned several dance combinations that put together these skills and dance styles, and they most recently learned a [holiday dance combination](#) to practice over the

winter break. Students seem excited to come to each session, move their bodies, and expand their knowledge of dancing styles.



### *Drama Club*

The HMS Drama Club presented *The Mysterious Case of the Mysterious Case* by Paul Meloon in December. The group performed two evenings for family and community members and once for the whole school. The cast got a lot of laughs with this with “Dad” joke filled mystery! We look forward to their spring production.



### *Gaming Club*

Game club is an afternoon club open to grades 3-8. The fall session was open to students in grade 5-8 while the winter session is open to grades 3-5. Throughout the year the club focuses on different games and cooperation skills. Students learn to play board games and card games. Middle school students enjoyed learning the rules of Catan and working to build their settlements. They also enjoyed learning new games to bring home to their families. Students took the ideas and rules that they learned and made their own games. The gaming club will continue throughout the year to give more students an opportunity to participate and learn new games.

### *Lancer Ledger*

The Newspaper Club completed the [Fall 2023 edition of the Lancer Ledger](#). Articles are already in development for our Winter 23-24 edition, as well. *The Lancer Ledger* is brought to us by a wonderful group of students from grades 3-8.





## Vex IQ Robotics



The Lancer Robotics season is underway. 12 students from grades 6-8 formed into four VEX IQ competition teams for the 2023/24 season. Students program and drive robots to try to score 73 blocks in 60 seconds. <https://www.vexrobotics.com/iq/competition/viqc-current-game>

Henry W. Moore School hosted the New Hampshire season opener in November with 20 teams competing. Our Lancer Robotics teams worked hard against a strong field of competitors and brought back lots of lessons learned and ideas for change.



The second competition was an away game in December at the Oyster River school in Durham, NH with 50 teams competing. We brought "New and Improved" robots and two of our teams brought home Trophies! Congratulations to William Bradshaw and Finn Batchelder for Second Place Teamwork Champion and to Henry Gill, Hunter Giera, and Caleb Fortin for Judges Award.



## Yearbook

The Yearbook Club students have begun the process of putting together the 2023-24 Henry W. Moore School Yearbook. This includes collaborating to plan out the themes of the covers, layout of the pages and gathering the content to be included. Students have also organized and divided out who will be responsible for each section of the yearbook. Moving forward, students will continue to be using the TreeRing software as they work toward the yearbook deadline in the middle of May.



Respectfully Submitted,



Becky L. Wing, Principal

### Upcoming Events

1/9: PTO Meeting, 7pm
1/10-11: Gr 4-8 Disability Awareness Assemblies
1/12: Early Release Day, 11:45am
1/15: No School: Martin Luther King, Jr./Civil Rights Day
1/26: End of Quarter 2/Progress Report Day
1/26: Spelling Bee, 1:30pm



## IX.A.

### CANDIA SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN  
OF CANDIA, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT  
AFFAIRS:**

**First Session of Annual Meeting – Deliberative**

*You are hereby notified to meet at the Candia Moore School, in said District, on the 8<sup>th</sup> day of February 2024, 6:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 4. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.*

**Second Session of Annual Meeting – Voting**

*Voting on warrant articles number 1 through 4 shall be conducted by official ballot to be held in conjunction with Town voting on the 12<sup>th</sup> day of March 2024. Polls will be open from 6:00 a.m. to 7:00 p.m. at the Candia Youth Athletic Association, 27 Raymond Road.*

1. To choose the following school district officers:
  - a) Two School Board Members                      3-year term
2. Shall the Candia School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,404,612? Should this article be defeated, the default budget shall be \$10,404,612, which is the same as last year, with certain adjustments required by previous action of the Candia School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board)
3. Shall the Candia School District vote to approve the cost items included in an agreement to modify the 2022-2025 collective bargaining agreement reached between the Candia School Board and the Candia Education Support Professionals Association which calls for an increase in salaries and benefits of \$38,524 at current staffing levels over the amount that

would be paid under the existing contract in the 2024-2025 fiscal year; and to raise and appropriate \$38,524, such sum representing the additional costs attributable to the increase in salaries and benefits to the current contract that will be paid at current staffing levels? (Recommended by the School Board 5-0), (Recommended by the Budget Committee 7-1)

4. Shall the Candia School District vote to approve the costs items included in an agreement to modify the 2023-2026 collective bargaining agreement reached between the Candia School Board and the Candia Education Association, which calls for the following increases in salaries and benefits at the current staffing levels over the amount that would be paid under the existing contract over those paid in the prior fiscal year:

<u>Year</u>	<u>Estimated Increase</u>
2024-2025	\$46,043
2025-2026	\$51,168

and further to raise and appropriate \$46,043 for the 2024-2025 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits to the current contract that will be paid at current staffing levels? (Recommended by the School Board 5-0), (Recommended by the Budget Committee 7-1)

*Given under our hands and seal at said Candia, New Hampshire, this \_\_\_\_ day of January, 2024.*

SCHOOL BOARD OF CANDIA, NEW HAMPSHIRE

\_\_\_\_\_  
Matthew Woodrow, Chair

\_\_\_\_\_  
Stephanie Helmig, Vice Chair

\_\_\_\_\_  
Dana Buckley, Clerk

\_\_\_\_\_  
Kristina Ickes

\_\_\_\_\_  
Mark Chalbeck

**A True copy of the Candia School District Warrant - Attest**

I/We certify and attest that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a true and attested copy of the Candia School District Warrant was posted at the Candia Town Hall, Post Office, Henry W. Moore School and Candia Youth Athletic Association in Rockingham County.

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Matthew Woodrow, Chair

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Stephanie Helmig, Vice Chair

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Dana Buckley, Clerk

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Kristina Ickes

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Mark Chalbeck

# Pinkerton Academy

Derry, NH | Pinkerton Academy School District

 **#48 in New Hampshire Rankings**

**#8,842 in National Rankings**

Pinkerton Academy is ranked 48th within New Hampshire. Students have the opportunity to take Advanced Placement® coursework and exams. The AP® participation rate at Pinkerton Academy is... [Read More »](#)

Graduation Rate

**84%**

College Readiness

**14.4**

Enrollment 9-12

**3,101**

AUGUST				
M	T	W	T	F
PD	PD	PD	29	30

2

SEPTEMBER				
M	T	W	T	F
H	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	PD
30				

19

OCTOBER				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
H	15	16	17	18
21	22	23	24	25
28	29	30	31	

22

NOVEMBER				
M	T	W	T	F
				1
PTC	5	6	7	8
H	12	13	14	15
18	19	20	21	22
25	26	H	H	H

16

DECEMBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
V	V	V	V	V
V	V			

15

JANUARY				
M	T	W	T	F
		V	2	3
6	7	8	9	10
13	14	15	16	17*
H	21	22	23	24
27	28	29	30	31

21

FEBRUARY				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
19	18	19	20	21*
V	V	V	V	V

15

MARCH				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
PD	18	19	20	21
24	25	26	27	28
31				

20

APRIL				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25*
V	V	V		

19

MAY				
M	T	W	T	F
			V	V
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23*
H	27	28	29	30

19

JUNE				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17*			

12

August 26-28  
 August 29  
 September 2  
 September 27  
 October 14  
 November 4  
 November 11  
 November 27-29  
 December 23 - January 1  
 January 20  
 February 24 - 28 - March 1  
 March 17  
 April 28 - May 2  
 May 26  
 June 17

Professional Development  
 First Day of School  
 Labor Day  
 Professional Development  
 Columbus Day (Observed)  
 Parent/Teacher Conferences  
 Veteran's Day  
 Thanksgiving Break  
 Winter Vacation  
 Civil Right's Day  
 February Vacation  
 Professional Development  
 April Vacation  
 Memorial Day  
 Last Scheduled Day \*Early Release

#### Professional Development/Early Release Days

1/17/2025

2/21/2025

4/25/2025

5/23/2025

H: Holiday

V: Vacation

PD: Professional Development (No School for Students)

PTC: Parent/Teacher Conferences (No School for Students)

Candia School District  
General Fund  
YTD Expenditure Report as of December 21, 2023

**XI.A.**

						ENCUMBRANCES		ENCUMBRANCES PLUS			
TITLE						BUDGET	OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE	
21	1100	1	02	00	5110	REG ED SALARIES OF REGULAR EMPL	\$ 120,000.00	\$ -	\$ -	\$ -	\$ 120,000.00
21	1100	1	02	00	5112	REG ED TEACHER SALARIES	\$ 1,372,433.60	\$ 809,994.47	\$ 700,854.84	\$ 1,510,849.31	\$ (138,415.71)
21	1100	1	02	00	5114	REG ED PARAPROFESSIONAL	\$ 17,710.77	\$ 16,474.99	\$ 5,582.57	\$ 22,057.56	\$ (4,346.79)
21	1100	1	02	00	5120	REG ED SUBSTITUTE SALARIES	\$ 25,000.00	\$ 31,404.90	\$ 54,978.12	\$ 86,383.02	\$ (61,383.02)
21	1100	1	02	00	5122	REG ED HEALTH INSURANCE BUYOUT	\$ 18,936.64	\$ 9,468.33	\$ 9,468.32	\$ 18,936.65	\$ (0.01)
21	1100	1	02	00	5211	REG ED HEALTH INSURANCE	\$ 443,136.54	\$ 178,543.33	\$ 225,226.41	\$ 403,769.74	\$ 39,366.80
21	1100	1	02	00	5212	REG ED DENTAL INSURANCE	\$ 20,973.11	\$ 8,375.71	\$ 7,584.62	\$ 15,960.33	\$ 5,012.78
21	1100	1	02	00	5213	REG ED LIFE INSURANCE	\$ 1,822.56	\$ 904.97	\$ 793.75	\$ 1,698.72	\$ 123.84
21	1100	1	02	00	5214	REG ED DISABILITY INSURANCE	\$ 4,096.13	\$ 2,081.37	\$ 1,739.31	\$ 3,820.68	\$ 275.45
21	1100	1	02	00	5220	REG ED FICA	\$ 115,620.02	\$ 66,156.67	\$ 56,980.92	\$ 123,137.59	\$ (7,517.57)
21	1100	1	02	00	5231	REG ED NHRS SUPPORT	\$ 2,396.27	\$ -	\$ 292.02	\$ 292.02	\$ 2,104.25
21	1100	1	02	00	5232	REG ED NHRS PROFESSIONAL	\$ 296,833.12	\$ 165,251.03	\$ 126,402.99	\$ 291,654.02	\$ 5,179.10
21	1100	1	02	00	5240	REG ED TUITION REIMBURSEMENT	\$ 25,000.00	\$ 120.00	\$ 2,145.00	\$ 2,265.00	\$ 22,735.00
21	1100	1	02	00	5241	REG ED WORKSHOP REIMB PROF	\$ 3,000.00	\$ -	\$ 260.00	\$ 260.00	\$ 2,740.00
21	1100	1	02	00	5250	REG ED UNEMPLOYMENT INSURANCE	\$ 618.67	\$ -	\$ -	\$ -	\$ 618.67
21	1100	1	02	00	5260	REG ED WORKER'S COMPENSATION	\$ 5,543.24	\$ -	\$ 5,543.24	\$ 5,543.24	\$ -
21	1100	1	02	00	5320	REG ED PROFESSIONAL EDUCATIONAL	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
21	1100	1	02	00	5330	REG ED OTHER PROF SVCS	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
21	1100	1	02	00	5430	REG ED REPAIRS & MAINT SERVICES	\$ 3,679.00	\$ 3,827.83	\$ 673.31	\$ 4,501.14	\$ (822.14)
21	1100	1	02	00	5431	REG ED REPAIRS EQUIPMENT	\$ 650.00	\$ -	\$ 130.00	\$ 130.00	\$ 520.00
21	1100	1	02	00	5442	REG ED RENTAL OF EQUIPMENT	\$ 7,740.00	\$ 6,148.80	\$ 1,670.43	\$ 7,819.23	\$ (79.23)
21	1100	1	02	00	5580	REG ED MILEAGE REIMBURSEMENT	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00
21	1100	1	02	00	5610	REG ED SUPPLIES	\$ 13,200.00	\$ 2,665.60	\$ 8,505.24	\$ 11,170.84	\$ 2,029.16
21	1100	1	02	00	5641	REG ED TEXTBOOKS	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00
21	1100	1	02	00	5737	REG ED REPLACEMENT FURNITURE & F	\$ 1,300.00	\$ -	\$ 710.88	\$ 710.88	\$ 589.12
21	1100	1	02	06	5641	FOREIGN LANGUAGE TEXTBOOKS	\$ 866.00	\$ -	\$ 39.34	\$ 39.34	\$ 826.66
21	1100	1	02	08	5610	ART SUPPLIES	\$ 2,475.00	\$ 718.83	\$ 1,590.81	\$ 2,309.64	\$ 165.36
21	1100	1	02	18	5610	HEALTH SUPPLIES	\$ 1,054.20	\$ 169.70	\$ 866.25	\$ 1,035.95	\$ 18.25
21	1100	1	02	23	5610	MATH SUPPLIES	\$ 822.42	\$ -	\$ 556.32	\$ 556.32	\$ 266.10
21	1100	1	02	23	5643	MATH INFORMATION ACCESS FEES	\$ 9,375.00	\$ -	\$ 9,340.00	\$ 9,340.00	\$ 35.00
21	1100	1	02	23	5645	MATH PRACTICE BOOKS	\$ 3,210.00	\$ -	\$ 2,932.48	\$ 2,932.48	\$ 277.52
21	1100	1	02	24	5610	MUSIC SUPPLIES	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
21	1100	1	02	24	5643	MUSIC INFORMATION ACCESS FEES	\$ 600.00	\$ -	\$ -	\$ -	\$ 600.00
21	1100	1	02	24	5731	MUSIC NEW EQUIPMENT	\$ 570.68	\$ -	\$ 246.50	\$ 246.50	\$ 324.18
21	1100	1	02	25	5610	PHYS ED SUPPLIES	\$ 1,415.99	\$ -	\$ 1,650.63	\$ 1,650.63	\$ (234.64)
21	1100	1	02	27	5610	READING SUPPLIES	\$ 159.34	\$ -	\$ 259.75	\$ 259.75	\$ (100.41)
21	1100	1	02	27	5643	READING INFORMATION ACCESS FEES	\$ 5,350.00	\$ -	\$ 2,169.40	\$ 2,169.40	\$ 3,180.60
21	1100	1	02	27	5645	READING PRACTICE BOOKS	\$ 966.00	\$ 384.48	\$ 2,435.40	\$ 2,819.88	\$ (1,853.88)
21	1100	1	02	29	5610	SCIENCE SUPPLIES	\$ 750.00	\$ -	\$ -	\$ -	\$ 750.00
21	1100	1	02	29	5641	SCIENCE TEXTBOOKS	\$ -	\$ -	\$ -	\$ -	\$ -
21	1100	1	02	29	5643	SCIENCE INFORMATION ACCESS FEES	\$ 1,940.60	\$ -	\$ 1,955.85	\$ 1,955.85	\$ (15.25)
21	1100	1	02	30	5610	SOCIAL STUDIES SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -
1100 Total						REGULAR EDUCATION	\$ 2,531,844.90	\$ 1,302,691.01	\$ 1,233,584.70	\$ 2,536,275.71	\$ (4,430.81)
21	1105	3	02	00	5561	REG ED HIGH SCHOOL TUITION OTHER LEA'S	\$ -	\$ -	\$ -	\$ -	\$ -
21	1105	3	02	00	5563	REG ED HIGH SCHOOL TUITION PUBLIC ACADEMIES	\$ 1,771,920.00	\$ 928,176.80	\$ 920,783.20	\$ 1,848,960.00	\$ (77,040.00)

Candia School District  
General Fund  
YTD Expenditure Report as of December 21, 2023

				ENCUMBRANCES			ENCUMBRANCES PLUS				
TITLE				BUDGET	OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE			
1105 Total				REGULAR EDUCATION HIGH SCHOOL	\$ 1,771,920.00	\$ 928,176.80	\$ 920,783.20	\$ 1,848,960.00	\$ (77,040.00)		
21	1200	1	02	00	5111	SPED ELEMENTARY ADMIN/OTHER SALARIES	\$ 94,860.00	\$ 47,895.01	\$ 47,894.99	\$ 95,790.00	\$ (930.00)
21	1200	1	02	00	5112	SPED ELEMENTARY TEACHER SALARIES	\$ 151,403.00	\$ 100,533.60	\$ 63,093.40	\$ 163,627.00	\$ (12,224.00)
21	1200	1	02	00	5114	SPED ELEMENTARY PARAPROFESSIONAL	\$ 114,536.56	\$ 51,902.86	\$ 30,899.08	\$ 82,801.94	\$ 31,734.62
21	1200	1	02	00	5115	SPED ELEMENTARY SECRETARIAL SALARIES	\$ 36,915.84	\$ 25,659.36	\$ 13,903.84	\$ 39,563.20	\$ (2,647.36)
21	1200	1	02	00	5117	SPED ELEMENTARY CO-CURRICULAR SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -
21	1200	1	02	00	5122	SPED ELEMENTARY HEALTH INSURANCE BUYOUT	\$ 750.00	\$ -	\$ -	\$ -	\$ 750.00
21	1200	1	02	00	5211	SPED ELEMENTARY HEALTH INSURANCE	\$ 173,210.91	\$ 81,149.90	\$ 65,441.64	\$ 146,591.54	\$ 26,619.37
21	1200	1	02	00	5212	SPED ELEMENTARY DENTAL INSURANCE	\$ 3,148.96	\$ 1,994.85	\$ 1,217.93	\$ 3,212.78	\$ (63.82)
21	1200	1	02	00	5213	SPED ELEMENTARY LIFE INSURANCE	\$ 593.28	\$ 604.07	\$ 166.09	\$ 770.16	\$ (176.88)
21	1200	1	02	00	5214	SPED ELEMENTARY DISABILITY INSURANCE	\$ 707.77	\$ 496.27	\$ 235.37	\$ 731.64	\$ (23.87)
21	1200	1	02	00	5220	SPED ELEMENTARY FICA	\$ 27,658.54	\$ 17,268.84	\$ 10,945.00	\$ 28,213.84	\$ (555.30)
21	1200	1	02	00	5231	SPED ELEMENTARY NHRS SUPPORT	\$ 4,994.71	\$ 3,471.71	\$ 1,778.31	\$ 5,250.02	\$ (255.31)
21	1200	1	02	00	5232	SPED ELEMENTARY NHRS PROFESSIONAL	\$ 48,366.05	\$ 29,151.51	\$ 21,798.10	\$ 50,949.61	\$ (2,583.56)
21	1200	1	02	00	5240	SPED ELEMENTARY TUITION REIMBURSEMENT	\$ 6,270.00	\$ 940.50	\$ 3,448.50	\$ 4,389.00	\$ 1,881.00
21	1200	1	02	00	5241	SPED ELEMENTARY WORKSHOP REIMB PROF	\$ 795.00	\$ -	\$ -	\$ -	\$ 795.00
21	1200	1	02	00	5244	SPED ELEMENTARY SECRETARIAL WORKSHOP	\$ -	\$ -	\$ -	\$ -	\$ -
21	1200	1	02	00	5250	SPED ELEMENTARY UNEMPLOYMENT INSURANCE	\$ 438.22	\$ -	\$ -	\$ -	\$ 438.22
21	1200	1	02	00	5260	SPED ELEMENTARY WORKER'S COMPENSATION	\$ 1,908.39	\$ -	\$ 1,908.39	\$ 1,908.39	\$ -
21	1200	1	02	00	5320	SPED ELEMENTARY PROFESSIONAL EDUCATIONAL	\$ -	\$ -	\$ -	\$ -	\$ -
21	1200	1	02	00	5330	SPED ELEMENTARY OTHER PROF SVCS	\$ 139,334.00	\$ 42,616.55	\$ 34,897.10	\$ 77,513.65	\$ 61,820.35
21	1200	1	02	00	5336	SPED ELEMENTARY MEDICAID SERVICE PROVIDER	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00
21	1200	1	02	00	5430	SPED ELEMENTARY REPAIRS & MAINT SERVICES	\$ 350.00	\$ 319.84	\$ 30.16	\$ 350.00	\$ -
21	1200	1	02	00	5442	SPED ELEMENTARY RENTAL OF EQUIPMENT	\$ 1,500.00	\$ 1,036.45	\$ 463.55	\$ 1,500.00	\$ -
21	1200	1	02	00	5531	SPED ELEMENTARY TELEPHONE	\$ 2,100.00	\$ 1,521.08	\$ 1,451.92	\$ 2,973.00	\$ (873.00)
21	1200	1	02	00	5564	SPED ELEMENTARY TUITION TO PRIVATE SCHOOL	\$ 2,700.00	\$ 2,352.00	\$ 672.00	\$ 3,024.00	\$ (324.00)
21	1200	1	02	00	5580	SPED ELEMENTARY MILEAGE REIMBURSEMENT	\$ 3,000.00	\$ -	\$ 828.26	\$ 828.26	\$ 2,171.74
21	1200	1	02	00	5610	SPED ELEMENTARY SUPPLIES	\$ 500.00	\$ -	\$ 2,489.94	\$ 2,489.94	\$ (1,989.94)
21	1200	1	02	00	5643	SPED ELEMENTARY INFORMATION ACCESS FEES	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
21	1200	1	02	00	5810	SPED ELEMENTARY DUES & FEES	\$ 1,075.00	\$ -	\$ 955.00	\$ 955.00	\$ 120.00
21	1200	2	02	00	5320	SPED MIDDLE PROFESSIONAL EDUCATIONAL	\$ 17,623.80	\$ 50,367.22	\$ 33,946.43	\$ 84,313.65	\$ (66,689.85)
21	1200	2	02	00	5330	SPED MIDDLE OTHER PROF SVCS	\$ -	\$ -	\$ -	\$ -	\$ -
21	1200	2	02	00	5561	SPED MIDDLE TUITION OTHER LEA'S	\$ -	\$ -	\$ -	\$ -	\$ -
21	1200	2	02	00	5564	SPED MIDDLE TUITION TO PRIVATE SCHOOL	\$ 167,962.41	\$ 30,619.80	\$ 30,619.80	\$ 61,239.60	\$ 106,722.81
21	1200	3	00	00	5320	SPED HIGH SCHOOL PROFESSIONAL EDUCATIONAL	\$ 127,495.00	\$ 126,932.48	\$ 81,502.72	\$ 208,435.20	\$ (80,940.20)
21	1200	3	00	00	5330	SPED HIGH SCHOOL OTHER PROF SVCS	\$ 58,968.00	\$ 27,027.00	\$ 6,552.00	\$ 33,579.00	\$ 25,389.00
21	1200	3	00	00	5561	SPED HIGH SCHOOL TUITION OTHER LEA'S	\$ -	\$ -	\$ -	\$ -	\$ -
21	1200	3	00	00	5563	SPED HIGH SCHOOL TUITION PUBLIC ACADEMIES	\$ 778,574.00	\$ 382,676.00	\$ 367,324.00	\$ 750,000.00	\$ 28,574.00
21	1200	3	00	00	5564	SPED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	\$ 738,657.38	\$ 360,061.10	\$ 242,003.70	\$ 602,064.80	\$ 136,592.58
1200 Total				SPECIAL EDUCATIONS	\$ 2,709,896.82	\$ 1,386,598.00	\$ 1,066,467.22	\$ 2,453,065.22	\$ 256,831.60		
21	1230	1	00	00	5564	ESY TUITION TO PRIVATE SCHOOL	\$ 800.00	\$ -	\$ 88.00	\$ 88.00	\$ 712.00
21	1230	1	02	00	5112	ESY ELEMENTARY TEACHER SALARIES	\$ 5,700.00	\$ -	\$ 6,790.00	\$ 6,790.00	\$ (1,090.00)
21	1230	1	02	00	5114	ESY ELEMENTARY PARAPROFESSIONAL	\$ 1,325.88	\$ -	\$ 1,300.00	\$ 1,300.00	\$ 25.88
21	1230	1	02	00	5220	ESY ELEMENTARY FICA	\$ 535.87	\$ -	\$ 618.89	\$ 618.89	\$ (83.02)
21	1230	1	02	00	5231	ESY ELEMENTARY NHRS SUPPORT	\$ -	\$ -	\$ -	\$ -	\$ -



Candia School District  
General Fund  
YTD Expenditure Report as of December 21, 2023

							ENCUMBRANCES		ENCUMBRANCES PLUS		
TITLE							BUDGET	OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE
21	1230	1	02	00	5232	ESY ELEMENTARY NHRS PROFESSIONAL	\$ 837.32	\$ -	\$ 3,254.38	\$ 3,254.38	\$ (2,417.06)
21	1230	1	02	00	5330	ESY ELEMENTARY OTHER PROF SVCS	\$ 2,900.00	\$ -	\$ 2,400.00	\$ 2,400.00	\$ 500.00
21	1230	1	02	00	5580	ESY ELEMENTARY MILEAGE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -
21	1230	1	02	00	5610	ESY ELEMENTARY SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -
21	1230	2	02	00	5564	ESY MIDDLE TUITION TO PRIVATE SCHOOL	\$ 4,417.31	\$ -	\$ 8,141.44	\$ 8,141.44	\$ (3,724.13)
21	1230	3	02	00	5330	ESY HIGH SCHOOL OTHER PROF SVCS	\$ 2,000.00	\$ -	\$ 6,347.25	\$ 6,347.25	\$ (4,347.25)
21	1230	3	02	00	5563	ESY HIGH SCHOOL TUITION PUBLIC ACADEMIES	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00
21	1230	3	02	00	5564	ESY HIGH SCHOOL TUITION TO PRIVATE SCHOOL	\$ 21,006.00	\$ 3,971.57	\$ 10,569.89	\$ 14,541.46	\$ 6,464.54
1230 Total EXTENDED SCHOOL YEAR							\$ 42,522.38	\$ 3,971.57	\$ 39,509.85	\$ 43,481.42	\$ (959.04)
21	1260	1	02	00	5114	ELL PARAPROFESSIONAL	\$ -	\$ -	\$ -	\$ -	\$ -
21	1260	1	02	00	5220	ELL FICA	\$ -	\$ -	\$ -	\$ -	\$ -
21	1260	1	02	00	5250	ELL UNEMPLOYMENT INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
21	1260	1	02	00	5330	ELL OTHER PROF SVCS	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
1260 Total ELL							\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
21	1270	1	02	00	5112	ADV LEARNER TEACHER SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -
21	1270	1	02	00	5211	ADV LEARNER HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
21	1270	1	02	00	5212	ADV LEARNER DENTAL INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
21	1270	1	02	00	5213	ADV LEARNER LIFE INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
21	1270	1	02	00	5214	ADV LEARNER DISABILITY INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
21	1270	1	02	00	5220	ADV LEARNER FICA	\$ -	\$ -	\$ -	\$ -	\$ -
21	1270	1	02	00	5232	ADV LEARNER NHRS PROFESSIONAL	\$ -	\$ -	\$ -	\$ -	\$ -
21	1270	1	02	00	5250	ADV LEARNER UNEMPLOYMENT INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
21	1270	1	02	00	5563	ADV LEARNER TUITION PUBLIC ACADEMIES	\$ 1,613.39	\$ -	\$ -	\$ -	\$ 1,613.39
21	1270	1	02	00	5610	ADV LEARNER SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -
1270 Total ADV LEARNER							\$ 1,613.39	\$ -	\$ -	\$ -	\$ 1,613.39
21	1410	1	02	00	5111	COCURRICULAR ADMIN/OTHER SALARIES	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00
21	1410	1	02	00	5112	COCURRICULAR TEACHER SALARIES	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00
21	1410	1	02	00	5117	COCURRICULAR CO-CURRICULAR SALARIES	\$ 15,088.00	\$ 12,362.00	\$ 11,050.00	\$ 23,412.00	\$ (8,324.00)
21	1410	1	02	00	5220	COCURRICULAR FICA	\$ 1,483.18	\$ 943.51	\$ 825.15	\$ 1,768.66	\$ (285.48)
21	1410	1	02	00	5231	COCURRICULAR NHRS SUPPORT	\$ -	\$ 101.35	\$ 101.48	\$ 202.83	\$ (202.83)
21	1410	1	02	00	5232	COCURRICULAR NHRS PROFESSIONAL	\$ 3,807.80	\$ 2,094.78	\$ 1,836.33	\$ 3,931.11	\$ (123.31)
21	1410	1	02	00	5610	COCURRICULAR SUPPLIES	\$ 980.00	\$ 207.27	\$ 28.46	\$ 235.73	\$ 744.27
21	1410	1	02	00	5810	COCURRICULAR DUES & FEES	\$ 2,250.00	\$ 642.50	\$ 1,150.00	\$ 1,792.50	\$ 457.50
1410 Total COCURRICULAR							\$ 27,908.98	\$ 16,351.41	\$ 14,991.42	\$ 31,342.83	\$ (3,433.85)
21	1420	1	02	00	5117	ATHLETICS CO-CURRICULAR SALARIES	\$ 16,071.00	\$ 4,375.00	\$ 8,125.00	\$ 12,500.00	\$ 3,571.00
21	1420	1	02	00	5220	ATHLETICS FICA	\$ 1,229.43	\$ 334.40	\$ 617.65	\$ 952.05	\$ 277.38
21	1420	1	02	00	5232	ATHLETICS NHRS PROFESSIONAL	\$ 3,162.77	\$ 333.86	\$ 628.48	\$ 962.34	\$ 2,200.43
21	1420	1	02	00	5330	ATHLETICS OTHER PROF SVCS	\$ 3,955.00	\$ 1,955.00	\$ 2,000.00	\$ 3,955.00	\$ -
21	1420	1	02	00	5441	ATHLETICS RENTAL OF LAND & BUILDING	\$ 5,910.00	\$ 5,910.00	\$ -	\$ 5,910.00	\$ -
21	1420	1	02	00	5610	ATHLETICS SUPPLIES	\$ 1,174.65	\$ 400.00	\$ 32.97	\$ 432.97	\$ 741.68
21	1420	1	02	00	5739	ATHLETICS OTHER EQUIPMENT	\$ 2,740.01	\$ 1,500.00	\$ 155.90	\$ 1,655.90	\$ 1,084.11
21	1420	1	02	00	5810	ATHLETICS DUES & FEES	\$ 530.00	\$ 530.00	\$ -	\$ 530.00	\$ -
1420 Total ATHLETICS							\$ 34,772.86	\$ 15,338.26	\$ 11,560.00	\$ 26,898.26	\$ 7,874.60
21	2120	1	02	00	5112	GUIDANCE TEACHER SALARIES	\$ 76,092.82	\$ 48,231.40	\$ 32,644.60	\$ 80,876.00	\$ (4,783.18)
21	2120	1	02	00	5211	GUIDANCE HEALTH INSURANCE	\$ 23,421.24	\$ 11,255.96	\$ 12,153.38	\$ 23,409.34	\$ 11.90

Candia School District  
General Fund  
YTD Expenditure Report as of December 21, 2023

TITLE						BUDGET	ENCUMBRANCES		ENCUMBRANCES PLUS		
							OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE	
21	2120	1	02	00	5212	GUIDANCE DENTAL INSURANCE	\$ 783.27	\$ 341.49	\$ 289.78	\$ 631.27	\$ 152.00
21	2120	1	02	00	5213	GUIDANCE LIFE INSURANCE	\$ 75.00	\$ 37.50	\$ 37.50	\$ 75.00	\$ -
21	2120	1	02	00	5214	GUIDANCE DISABILITY INSURANCE	\$ 224.47	\$ 110.02	\$ 114.50	\$ 224.52	\$ (0.05)
21	2120	1	02	00	5220	GUIDANCE FICA	\$ 5,821.10	\$ 3,679.15	\$ 2,389.26	\$ 6,068.41	\$ (247.31)
21	2120	1	02	00	5232	GUIDANCE NHRS PROFESSIONAL	\$ 14,944.63	\$ 9,472.79	\$ 5,920.40	\$ 15,393.19	\$ (448.56)
21	2120	1	02	00	5250	GUIDANCE UNEMPLOYMENT INSURANCE	\$ 25.78	\$ -	\$ -	\$ -	\$ 25.78
21	2120	1	02	00	5260	GUIDANCE WORKER'S COMPENSATION	\$ 299.43	\$ -	\$ 299.43	\$ 299.43	\$ -
21	2120	1	02	00	5330	GUIDANCE OTHER PROF SVCS	\$ 5,423.17	\$ 926.78	\$ 4,240.00	\$ 5,166.78	\$ 256.39
2120 Total GUIDANCE						\$ 127,110.91	\$ 74,055.09	\$ 58,088.85	\$ 132,143.94	\$ (5,033.03)	
21	2130	1	02	00	5112	HEALTH TEACHER SALARIES	\$ 56,980.00	\$ 34,382.37	\$ 29,689.57	\$ 64,071.94	\$ (7,091.94)
21	2130	1	02	00	5120	HEALTH SUBSTITUTE SALARIES	\$ 1,000.00	\$ -	\$ 175.00	\$ 175.00	\$ 825.00
21	2130	1	02	00	5122	HEALTH HEALTH INSURANCE BUYOUT	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ (3,000.00)
21	2130	1	02	00	5211	HEALTH HEALTH INSURANCE	\$ 31,262.88	\$ -	\$ -	\$ -	\$ 31,262.88
21	2130	1	02	00	5212	HEALTH DENTAL INSURANCE	\$ 1,389.42	\$ -	\$ -	\$ -	\$ 1,389.42
21	2130	1	02	00	5213	HEALTH LIFE INSURANCE	\$ 75.00	\$ -	\$ 18.75	\$ 18.75	\$ 56.25
21	2130	1	02	00	5214	HEALTH DISABILITY INSURANCE	\$ 173.55	\$ -	\$ 68.64	\$ 68.64	\$ 104.91
21	2130	1	02	00	5220	HEALTH FICA	\$ 4,435.47	\$ 2,744.93	\$ 2,399.40	\$ 5,144.33	\$ (708.86)
21	2130	1	02	00	5232	HEALTH NHRS PROFESSIONAL	\$ 11,190.87	\$ 6,752.56	\$ 4,441.60	\$ 11,194.16	\$ (3.29)
21	2130	1	02	00	5250	HEALTH UNEMPLOYMENT INSURANCE	\$ 25.78	\$ -	\$ -	\$ -	\$ 25.78
21	2130	1	02	00	5260	HEALTH WORKER'S COMPENSATION	\$ 231.50	\$ -	\$ 231.50	\$ 231.50	\$ -
21	2130	1	02	00	5330	HEALTH OTHER PROF SVCS	\$ -	\$ -	\$ 297.00	\$ 297.00	\$ (297.00)
21	2130	1	02	00	5610	HEALTH SUPPLIES	\$ 2,127.30	\$ 33.33	\$ 466.67	\$ 500.00	\$ 1,627.30
21	2130	1	02	00	5641	HEALTH TEXTBOOKS	\$ 157.50	\$ -	\$ -	\$ -	\$ 157.50
21	2130	1	02	00	5642	HEALTH ELECTRONIC INFORMATION	\$ 549.15	\$ -	\$ 557.00	\$ 557.00	\$ (7.85)
21	2130	1	02	00	5735	HEALTH REPLACEMENT EQUIPMENT	\$ 3,560.55	\$ -	\$ -	\$ -	\$ 3,560.55
21	2130	1	02	00	5810	HEALTH DUES & FEES	\$ 157.50	\$ -	\$ -	\$ -	\$ 157.50
2130 Total HEALTH						\$ 113,316.47	\$ 45,413.19	\$ 39,845.13	\$ 85,258.32	\$ 28,058.15	
21	2140	1	02	00	5330	PSYCH SERVICES OTHER PROF SVCS	\$ 80,419.50	\$ 60,658.10	\$ 19,761.40	\$ 80,419.50	\$ -
21	2140	1	02	00	5610	PSYCH SERVICES SUPPLIES	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
21	2140	2	02	00	5330	PSYCH SVCS - MIDDLE OTHER PROF SVCS	\$ 6,006.42	\$ 5,086.50	\$ 919.92	\$ 6,006.42	\$ -
21	2140	3	02	00	5330	PSYCH SVCS - HIGH OTHER PROF SVCS	\$ 4,964.82	\$ 4,512.77	\$ 452.05	\$ 4,964.82	\$ -
2140 Total PSYCH SERVICES						\$ 91,890.74	\$ 70,257.37	\$ 21,133.37	\$ 91,390.74	\$ 500.00	
21	2150	1	02	00	5330	SPEECH OTHER PROF SVCS	\$ 112,803.20	\$ 76,891.69	\$ 35,911.51	\$ 112,803.20	\$ -
21	2150	1	02	00	5580	SPEECH MILEAGE REIMBURSEMENT	\$ 9,400.00	\$ -	\$ -	\$ -	\$ 9,400.00
21	2150	2	02	00	5330	SPEECH MIDDLE OTHER PROF SVCS	\$ -	\$ 6,474.30	\$ 2,925.70	\$ 9,400.00	\$ (9,400.00)
21	2150	3	02	00	5330	SPEECH SVCS - HIGH OTHER PROF SVCS	\$ 11,158.35	\$ 11,158.35	\$ -	\$ 11,158.35	\$ -
2150 Total SPEECH						\$ 133,361.55	\$ 94,524.34	\$ 38,837.21	\$ 133,361.55	\$ -	
21	2160	1	02	00	5334	THERAPY SVCS OT CONTRACTED SVCS	\$ 92,299.50	\$ 59,112.00	\$ 33,187.50	\$ 92,299.50	\$ -
21	2160	1	02	00	5610	THERAPY SVCS SUPPLIES	\$ 3,807.00	\$ -	\$ -	\$ -	\$ 3,807.00
21	2160	2	02	00	5330	OT MIDDLE OTHER PROF SVCS	\$ -	\$ 3,721.04	\$ 85.96	\$ 3,807.00	\$ (3,807.00)
2160 Total OT						\$ 96,106.50	\$ 62,833.04	\$ 33,273.46	\$ 96,106.50	\$ -	
21	2162	1	02	00	5330	PHYSICAL THERAPY OTHER PROF SVCS	\$ 7,182.00	\$ -	\$ -	\$ -	\$ 7,182.00
2162 Total PT						\$ 7,182.00	\$ -	\$ -	\$ -	\$ 7,182.00	
21	2190	1	02	00	5330	OTHER SUPPORT SERVICES OTHER PROF SVCS	\$ 1,050.00	\$ 300.00	\$ -	\$ 300.00	\$ 750.00
21	2190	1	02	00	5550	OTHER SUPPORT SERVICES PRINTING	\$ 500.00	\$ 400.00	\$ -	\$ 400.00	\$ 100.00

Candia School District  
General Fund  
YTD Expenditure Report as of December 21, 2023

							ENCUMBRANCES		ENCUMBRANCES PLUS		
TITLE							BUDGET	OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE
21	2190	1	02	00	5610	OTHER SUPPORT SERVICES SUPPLIES	\$ 1,302.00	\$ -	\$ -	\$ -	\$ 1,302.00
21	2190	1	02	00	5810	OTHER SUPPORT SERVICES DUES & FEES	\$ -	\$ -	\$ -	\$ -	\$ -
2190 Total OTHER SUPPORT SERVICES							\$ 2,852.00	\$ 700.00	\$ -	\$ 700.00	\$ 2,152.00
21	2210	1	02	00	5117	STAFF DEVELOPMENT CO-CURRICULAR SALARIES	\$ 8,312.00	\$ 42,429.50	\$ 8,776.85	\$ 51,206.35	\$ (42,894.35)
21	2210	1	02	00	5220	STAFF DEVELOPMENT FICA	\$ 635.87	\$ 3,227.00	\$ 643.85	\$ 3,870.85	\$ (3,234.98)
21	2210	1	02	00	5232	STAFF DEVELOPMENT NHRS PROFESSIONAL	\$ 1,632.48	\$ 8,037.52	\$ 1,440.55	\$ 9,478.07	\$ (7,845.59)
21	2210	1	02	00	5291	STAFF DEVELOPMENT ADMIN DIRECTED WORKSHOPS	\$ 1,750.00	\$ -	\$ -	\$ -	\$ 1,750.00
21	2210	1	02	00	5330	STAFF DEVELOPMENT OTHER PROF SVCS	\$ -	\$ -	\$ 2,337.50	\$ 2,337.50	\$ (2,337.50)
2210 Total STAFF DEVELOPMENT							\$ 12,330.35	\$ 53,694.02	\$ 13,198.75	\$ 66,892.77	\$ (54,562.42)
21	2220	1	02	00	5111	MEDIA ADMIN/OTHER SALARIES	\$ 64,322.19	\$ 41,530.50	\$ 25,956.50	\$ 67,487.00	\$ (3,164.81)
21	2220	1	02	00	5122	MEDIA HEALTH INSURANCE BUYOUT	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00
21	2220	1	02	00	5211	MEDIA HEALTH INSURANCE	\$ -	\$ 14,949.64	\$ 10,622.24	\$ 25,571.88	\$ (25,571.88)
21	2220	1	02	00	5212	MEDIA DENTAL INSURANCE	\$ -	\$ 807.75	\$ 474.96	\$ 1,282.71	\$ (1,282.71)
21	2220	1	02	00	5213	MEDIA LIFE INSURANCE	\$ 75.00	\$ 56.25	\$ 18.75	\$ 75.00	\$ -
21	2220	1	02	00	5214	MEDIA DISABILITY INSURANCE	\$ 189.75	\$ 143.79	\$ 49.77	\$ 193.56	\$ (3.81)
21	2220	1	02	00	5220	MEDIA FICA	\$ 5,150.15	\$ 3,157.99	\$ 1,757.32	\$ 4,915.31	\$ 234.84
21	2220	1	02	00	5232	MEDIA NHRS PROFESSIONAL	\$ 13,222.08	\$ 8,156.59	\$ 5,097.90	\$ 13,254.49	\$ (32.41)
21	2220	1	02	00	5250	MEDIA UNEMPLOYMENT INSURANCE	\$ 25.78	\$ -	\$ -	\$ -	\$ 25.78
21	2220	1	02	00	5260	MEDIA WORKER'S COMPENSATION	\$ 253.11	\$ -	\$ 253.11	\$ 253.11	\$ -
21	2220	1	02	00	5430	MEDIA REPAIRS & MAINT SERVICES	\$ 2,410.00	\$ -	\$ 988.00	\$ 988.00	\$ 1,422.00
21	2220	1	02	00	5431	MEDIA REPAIRS EQUIPMENT	\$ 400.00	\$ -	\$ -	\$ -	\$ 400.00
21	2220	1	02	00	5610	MEDIA SUPPLIES	\$ 1,580.00	\$ 39.99	\$ 1,270.72	\$ 1,310.71	\$ 269.29
21	2220	1	02	00	5615	MEDIA AV SUPPLIES	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00
21	2220	1	02	00	5641	MEDIA TEXTBOOKS	\$ 4,600.00	\$ 54.60	\$ 2,257.09	\$ 2,311.69	\$ 2,288.31
21	2220	1	02	00	5644	MEDIA PERIODICALS	\$ 211.00	\$ -	\$ 194.93	\$ 194.93	\$ 16.07
21	2220	1	02	00	5649	MEDIA NON PRINT	\$ 6,679.00	\$ -	\$ 6,397.99	\$ 6,397.99	\$ 281.01
21	2220	1	02	00	5735	MEDIA REPLACEMENT EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -
2220 Total MEDIA							\$ 102,368.06	\$ 68,897.10	\$ 55,339.28	\$ 124,236.38	\$ (21,868.32)
21	2310	1	02	00	5111	SCHOOL BOARD SERVICES ADMIN/OTHER SALARIES	\$ 4,200.00	\$ 2,100.00	\$ 2,100.00	\$ 4,200.00	\$ -
21	2310	1	02	00	5113	SCHOOL BOARD SERVICES TREASURER SALARIES	\$ 1,200.00	\$ 600.00	\$ 600.00	\$ 1,200.00	\$ -
21	2310	1	02	00	5115	SCHOOL BOARD SERVICES SECRETARIAL SALARIES	\$ 2,250.00	\$ -	\$ 900.00	\$ 900.00	\$ 1,350.00
21	2310	1	02	00	5220	SCHOOL BOARD SERVICES FICA	\$ 585.23	\$ 206.55	\$ 275.42	\$ 481.97	\$ 103.26
21	2310	1	02	00	5231	SCHOOL BOARD SERVICES NHRS SUPPORT	\$ 304.43	\$ -	\$ 121.79	\$ 121.79	\$ 182.64
21	2310	1	02	00	5332	SCHOOL BOARD SERVICES AUDIT EXPENSES	\$ 7,600.00	\$ 1,600.00	\$ 6,000.00	\$ 7,600.00	\$ -
21	2310	1	02	00	5341	SCHOOL BOARD SERVICES LEGAL & CONSULTING	\$ 12,500.00	\$ 6,192.00	\$ 3,808.00	\$ 10,000.00	\$ 2,500.00
21	2310	1	02	00	5342	SCHOOL BOARD SERVICES DISTRICT MEETING SERVICES	\$ 600.00	\$ 650.00	\$ -	\$ 650.00	\$ (50.00)
21	2310	1	02	00	5613	SCHOOL BOARD SERVICES SCHOOL BOARD SUPPLIES	\$ -	\$ -	\$ 754.83	\$ 754.83	\$ (754.83)
21	2310	1	02	00	5614	SCHOOL BOARD SERVICES DISTRICT MEETING SUPPLIES	\$ 2,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,000.00
21	2310	1	02	00	5618	SCHOOL BOARD SERVICES TREASURER SUPPLIES	\$ 750.00	\$ -	\$ -	\$ -	\$ 750.00
21	2310	1	02	00	5810	SCHOOL BOARD SERVICES DUES & FEES	\$ 5,000.00	\$ 485.05	\$ 6,419.21	\$ 6,904.26	\$ (1,904.26)
2310 Total SCHOOL BOARD							\$ 37,489.66	\$ 13,333.60	\$ 20,979.25	\$ 34,312.85	\$ 3,176.81
21	2320	1	02	00	5590	SAU SERVICES SAU SERVICES	\$ 203,891.00	\$ 100,879.50	\$ 103,011.50	\$ 203,891.00	\$ -
2320 Total SAU SERVICES							\$ 203,891.00	\$ 100,879.50	\$ 103,011.50	\$ 203,891.00	\$ -
21	2410	1	02	00	5111	PRINCIPAL SERVICES ADMIN/OTHER SALARIES	\$ 108,200.56	\$ 54,630.67	\$ 54,630.68	\$ 109,261.35	\$ (1,060.79)
21	2410	1	02	00	5115	PRINCIPAL SERVICES SECRETARIAL SALARIES	\$ 62,918.39	\$ 37,858.00	\$ 32,239.83	\$ 70,097.83	\$ (7,179.44)

Candia School District  
General Fund  
YTD Expenditure Report as of December 21, 2023

							ENCUMBRANCES		ENCUMBRANCES PLUS		
TITLE							BUDGET	OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE
21	2410	1	02	00	5118	PRINCIPAL SERVICES ASSISTANT PRINCIPAL SALAR	\$ 88,759.65	\$ 46,500.04	\$ 46,499.96	\$ 93,000.00	\$ (4,240.35)
21	2410	1	02	00	5211	PRINCIPAL SERVICES HEALTH INSURANCE	\$ 51,776.22	\$ 6,212.55	\$ 6,215.82	\$ 12,428.37	\$ 39,347.85
21	2410	1	02	00	5212	PRINCIPAL SERVICES DENTAL INSURANCE	\$ 3,912.65	\$ 2,592.67	\$ 448.09	\$ 3,040.76	\$ 871.89
21	2410	1	02	00	5213	PRINCIPAL SERVICES LIFE INSURANCE	\$ 202.28	\$ 95.68	\$ 84.80	\$ 180.48	\$ 21.80
21	2410	1	02	00	5214	PRINCIPAL SERVICES DISABILITY INSURANCE	\$ 569.64	\$ 331.32	\$ 227.16	\$ 558.48	\$ 11.16
21	2410	1	02	00	5220	PRINCIPAL SERVICES FICA	\$ 19,880.71	\$ 10,623.63	\$ 10,114.99	\$ 20,738.62	\$ (857.91)
21	2410	1	02	00	5231	PRINCIPAL SERVICES NHRS SUPPORT	\$ 6,054.11	\$ 3,386.83	\$ 2,948.03	\$ 6,334.86	\$ (280.75)
21	2410	1	02	00	5232	PRINCIPAL SERVICES NHRS PROFESSIONAL	\$ 38,682.98	\$ 19,861.55	\$ 19,862.05	\$ 39,723.60	\$ (1,040.62)
21	2410	1	02	00	5240	PRINCIPAL SERVICES TUITION REIMBURSEMENT	\$ 5,000.00	\$ 1,574.00	\$ 1,570.00	\$ 3,144.00	\$ 1,856.00
21	2410	1	02	00	5241	PRINCIPAL SERVICES WORKSHOP REIMB PROF	\$ 2,000.00	\$ -	\$ 1,215.00	\$ 1,215.00	\$ 785.00
21	2410	1	02	00	5244	PRINCIPAL SERVICES SECRETARIAL WORKSHOP	\$ 425.00	\$ -	\$ -	\$ -	\$ 425.00
21	2410	1	02	00	5250	PRINCIPAL SERVICES UNEMPLOYMENT INSURANCE	\$ 103.10	\$ -	\$ -	\$ -	\$ 103.10
21	2410	1	02	00	5260	PRINCIPAL SERVICES WORKER'S COMPENSATION	\$ 995.92	\$ -	\$ 995.92	\$ 995.92	\$ -
21	2410	1	02	00	5330	PRINCIPAL SERVICES OTHER PROF SVCS	\$ 31,003.00	\$ -	\$ -	\$ -	\$ 31,003.00
21	2410	1	02	00	5430	PRINCIPAL SERVICES REPAIRS & MAINT SERVICES	\$ 2,630.00	\$ 592.34	\$ 904.46	\$ 1,496.80	\$ 1,133.20
21	2410	1	02	00	5442	PRINCIPAL SERVICES RENTAL OF EQUIPMENT	\$ 1,253.00	\$ 731.00	\$ 522.00	\$ 1,253.00	\$ -
21	2410	1	02	00	5531	PRINCIPAL SERVICES TELEPHONE	\$ 9,000.00	\$ 6,522.09	\$ 6,329.91	\$ 12,852.00	\$ (3,852.00)
21	2410	1	02	00	5534	PRINCIPAL SERVICES POSTAGE	\$ 1,700.00	\$ -	\$ 1,700.00	\$ 1,700.00	\$ -
21	2410	1	02	00	5540	PRINCIPAL SERVICES ADVERTISING	\$ 500.00	\$ 100.00	\$ -	\$ 100.00	\$ 400.00
21	2410	1	02	00	5550	PRINCIPAL SERVICES PRINTING	\$ 500.00	\$ 77.50	\$ 72.50	\$ 150.00	\$ 350.00
21	2410	1	02	00	5580	PRINCIPAL SERVICES MILEAGE REIMBURSEMENT	\$ 750.00	\$ -	\$ 258.73	\$ 258.73	\$ 491.27
21	2410	1	02	00	5610	PRINCIPAL SERVICES SUPPLIES	\$ 1,500.00	\$ -	\$ 646.44	\$ 646.44	\$ 853.56
21	2410	1	02	00	5641	PRINCIPAL SERVICES TEXTBOOKS	\$ 172.00	\$ -	\$ 117.24	\$ 117.24	\$ 54.76
21	2410	1	02	00	5644	PRINCIPAL SERVICES PERIODICALS	\$ 365.00	\$ -	\$ 89.00	\$ 89.00	\$ 276.00
21	2410	1	02	00	5735	PRINCIPAL SERVICES REPLACEMENT EQUIPMENT	\$ 790.00	\$ -	\$ 1,155.00	\$ 1,155.00	\$ (365.00)
21	2410	1	02	00	5810	PRINCIPAL SERVICES DUES & FEES	\$ 1,800.00	\$ -	\$ 1,873.00	\$ 1,873.00	\$ (73.00)
2410 Total		PRINCIPAL SERVICES					\$ 441,444.21	\$ 191,689.87	\$ 190,720.61	\$ 382,410.48	\$ 59,033.73
21	2600	1	02	00	5111	MAINTENANCE ADMIN/OTHER SALARIES	\$ 65,731.43	\$ 33,187.90	\$ 34,187.96	\$ 67,375.86	\$ (1,644.43)
21	2600	1	02	00	5116	MAINTENANCE CUSTODIAL SALARIES	\$ 129,961.09	\$ 31,766.40	\$ 23,262.32	\$ 55,028.72	\$ 74,932.37
21	2600	1	02	00	5211	MAINTENANCE HEALTH INSURANCE	\$ 43,947.72	\$ 10,982.73	\$ 11,373.97	\$ 22,356.70	\$ 21,591.02
21	2600	1	02	00	5212	MAINTENANCE DENTAL INSURANCE	\$ 1,651.00	\$ 588.51	\$ 303.85	\$ 892.36	\$ 758.64
21	2600	1	02	00	5213	MAINTENANCE LIFE INSURANCE	\$ 147.69	\$ 81.50	\$ 41.50	\$ 123.00	\$ 24.69
21	2600	1	02	00	5214	MAINTENANCE DISABILITY INSURANCE	\$ 361.65	\$ 174.72	\$ 104.04	\$ 278.76	\$ 82.89
21	2600	1	02	00	5220	MAINTENANCE FICA	\$ 14,970.47	\$ 4,963.94	\$ 4,237.88	\$ 9,201.82	\$ 5,768.65
21	2600	1	02	00	5231	MAINTENANCE NHRS SUPPORT	\$ 21,405.39	\$ 4,490.32	\$ 5,059.72	\$ 9,550.04	\$ 11,855.35
21	2600	1	02	00	5232	MAINTENANCE NHRS PROFESSIONAL	\$ -	\$ -	\$ -	\$ -	\$ -
21	2600	1	02	00	5250	MAINTENANCE UNEMPLOYMENT INSURANCE	\$ 128.89	\$ -	\$ -	\$ -	\$ 128.89
21	2600	1	02	00	5260	MAINTENANCE WORKER'S COMPENSATION	\$ 3,129.29	\$ -	\$ 3,129.29	\$ 3,129.29	\$ -
21	2600	1	02	00	5411	MAINTENANCE WATER/SEWERAGE	\$ 9,500.00	\$ 5,468.48	\$ 2,831.52	\$ 8,300.00	\$ 1,200.00
21	2600	1	02	00	5430	MAINTENANCE REPAIRS & MAINT SERVICES	\$ 13,300.00	\$ 10,206.60	\$ 51,841.91	\$ 62,048.51	\$ (48,748.51)
21	2600	1	02	00	5432	MAINTENANCE REPAIRS BUILDINGS	\$ 20,000.00	\$ 12,000.00	\$ 7,435.66	\$ 19,435.66	\$ 564.34
21	2600	1	02	00	5433	MAINTENANCE REPAIRS GROUNDS	\$ 8,850.00	\$ 11,241.20	\$ 14,119.80	\$ 25,361.00	\$ (16,511.00)
21	2600	1	02	00	5434	MAINTENANCE BUILDING IMPROVEMENTS	\$ 30,000.00	\$ -	\$ 43,469.95	\$ 43,469.95	\$ (13,469.95)
21	2600	1	02	00	5435	MAINTENANCE REPAIRS MAINT EQUIPMENT	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
21	2600	1	02	00	5436	MAINTENANCE REPAIRS SECURITY SYSTEM	\$ 500.00	\$ 82.00	\$ 1,447.50	\$ 1,529.50	\$ (1,029.50)

Candia School District  
General Fund  
YTD Expenditure Report as of December 21, 2023

							ENCUMBRANCES		ENCUMBRANCES PLUS		
TITLE							BUDGET	OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE
21	2600	1	02	00	5437	MAINTENANCE GARBAGE REMOVAL	\$ 5,100.00	\$ 2,028.70	\$ 2,321.30	\$ 4,350.00	\$ 750.00
21	2600	1	02	00	5452	MAINTENANCE LEASE	\$ -	\$ -	\$ -	\$ -	\$ -
21	2600	1	02	00	5521	MAINTENANCE PROPERTY/LIABILITY INS	\$ 18,143.00	\$ -	\$ 18,143.00	\$ 18,143.00	\$ -
21	2600	1	02	00	5531	MAINTENANCE TELEPHONE	\$ -	\$ 480.00	\$ 240.00	\$ 720.00	\$ (720.00)
21	2600	1	02	00	5580	MAINTENANCE MILEAGE REIMBURSEMENT	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00
21	2600	1	02	00	5610	MAINTENANCE SUPPLIES	\$ 5,700.00	\$ -	\$ -	\$ -	\$ 5,700.00
21	2600	1	02	00	5612	MAINTENANCE MAINTENANCE SUPPLIES	\$ 15,225.00	\$ 3,119.19	\$ 6,103.16	\$ 9,222.35	\$ 6,002.65
21	2600	1	02	00	5619	MAINTENANCE SUPPLIES GROUNDS	\$ 1,339.52	\$ 59.72	\$ 474.72	\$ 534.44	\$ 805.08
21	2600	1	02	00	5622	MAINTENANCE ELECTRICITY	\$ 60,900.00	\$ 39,495.95	\$ 17,187.67	\$ 56,683.62	\$ 4,216.38
21	2600	1	02	00	5624	MAINTENANCE OIL	\$ 63,525.00	\$ 37,741.06	\$ 17,258.94	\$ 55,000.00	\$ 8,525.00
21	2600	1	02	00	5626	MAINTENANCE GASOLINE	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00
21	2600	1	02	00	5731	MAINTENANCE NEW EQUIPMENT	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
21	2600	1	02	00	5735	MAINTENANCE REPLACEMENT EQUIPMENT	\$ 600.00	\$ 1,875.00	\$ 1,875.00	\$ 3,750.00	\$ (3,150.00)
2600 Total		MAINTENANCE					\$ 536,467.14	\$ 210,033.92	\$ 266,450.66	\$ 476,484.58	\$ 59,982.56
21	2700	1	02	00	5517	REG ED TRANSPORTATION ATHLETIC TRANS	\$ 11,600.00	\$ 16,218.32	\$ 9,211.68	\$ 25,430.00	\$ (13,830.00)
21	2700	1	02	00	5518	REG ED TRANSPORTATION FIELD TRIPS	\$ 7,500.00	\$ 7,037.81	\$ (3,181.31)	\$ 3,856.50	\$ 3,643.50
21	2700	1	02	00	5519	REG ED TRANSPORTATION TRANSPORTATION	\$ 505,332.00	\$ 321,923.70	\$ 137,967.30	\$ 459,891.00	\$ 45,441.00
21	2700	1	02	61	5519	SPED TRANSPORTATION TRANSPORTATION	\$ 225,000.00	\$ 146,394.13	\$ 84,507.82	\$ 230,901.95	\$ (5,901.95)
2700 Total		TRANSPORTATION					\$ 749,432.00	\$ 491,573.96	\$ 228,505.49	\$ 720,079.45	\$ 29,352.55
21	2840	1	02	00	5111	IT ADMIN/OTHER SALARIES	\$ 45,900.00	\$ 20,350.00	\$ 27,000.00	\$ 47,350.00	\$ (1,450.00)
21	2840	1	02	00	5211	IT HEALTH INSURANCE	\$ 12,434.31	\$ 5,491.42	\$ 5,686.93	\$ 11,178.35	\$ 1,255.96
21	2840	1	02	00	5212	IT DENTAL INSURANCE	\$ 504.00	\$ 262.38	\$ 186.02	\$ 448.40	\$ 55.60
21	2840	1	02	00	5213	IT LIFE INSURANCE	\$ 75.00	\$ 37.50	\$ 37.50	\$ 75.00	\$ -
21	2840	1	02	00	5214	IT DISABILITY INSURANCE	\$ 210.75	\$ 1,336.58	\$ 123.34	\$ 1,459.92	\$ (1,249.17)
21	2840	1	02	00	5220	IT FICA	\$ 3,511.33	\$ 1,556.85	\$ 1,991.15	\$ 3,548.00	\$ (36.67)
21	2840	1	02	00	5231	IT NHRS SUPPORT	\$ 6,210.27	\$ 2,753.48	\$ 3,517.81	\$ 6,271.29	\$ (61.02)
21	2840	1	02	00	5240	IT TUITION REIMBURSEMENT	\$ 4,950.00	\$ -	\$ -	\$ -	\$ 4,950.00
21	2840	1	02	00	5241	IT WORKSHOP REIMB PROF	\$ 825.00	\$ -	\$ -	\$ -	\$ 825.00
21	2840	1	02	00	5250	IT UNEMPLOYMENT INSURANCE	\$ 25.78	\$ -	\$ -	\$ -	\$ 25.78
21	2840	1	02	00	5260	IT WORKER'S COMPENSATION	\$ 281.12	\$ -	\$ 281.12	\$ 281.12	\$ -
21	2840	1	02	00	5330	IT OTHER PROF SVCS	\$ 26,500.00	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 22,300.00
21	2840	1	02	00	5431	IT REPAIRS EQUIPMENT	\$ 1,500.00	\$ -	\$ 375.00	\$ 375.00	\$ 1,125.00
21	2840	1	02	00	5610	IT SUPPLIES	\$ 5,000.00	\$ 620.96	\$ 953.57	\$ 1,574.53	\$ 3,425.47
21	2840	1	02	00	5650	IT SOFTWARE	\$ 12,977.57	\$ 4,137.50	\$ 4,411.53	\$ 8,549.03	\$ 4,428.54
21	2840	1	02	00	5735	IT REPLACEMENT EQUIPMENT	\$ 17,749.00	\$ 1,753.88	\$ 9,893.52	\$ 11,647.40	\$ 6,101.60
21	2840	1	02	00	5810	IT DUES & FEES	\$ 540.00	\$ -	\$ -	\$ -	\$ 540.00
2840 Total		IT					\$ 139,194.13	\$ 42,500.55	\$ 54,457.49	\$ 96,958.04	\$ 42,236.09
21	4600	0	00	00	5330	BUILDING IMPROVEMENT SVCS OTHER PROF SVCS	\$ 191,644.60	\$ -	\$ -	\$ -	\$ 191,644.60
4600 Total		BUILDING IMPROVEMENTS					\$ 191,644.60	\$ -	\$ -	\$ -	\$ 191,644.60
Grand Total							\$ 10,107,560.65	\$ 5,173,512.60	\$ 4,410,737.44	\$ 9,584,250.04	\$ 523,310.61

Second Reading/Adoption Policies - Candia			XII.A.
		2nd Board Reading Date:	1/4/2024
		1st Board Reading Date:	12/4/2023
		Committee Meeting Date:	11/10/2023
CURRENT CODE	POLICY TITLE/CATEGORY	Board Changes	
A C N	New- Nursing Mothers Accommodation	No Changes by Board	
GBCD	Background Investigation	No Changes by Board	
GCCBC	FMLA	No Changes by Board	
BEDG	Meeting Minutes	No Changes by Board	
EBCC	Bomb Threats <b>False Alarms, Bomb, Active Shooter, and Other Such Threats</b>	No Changes by Board	

**CANDIA SCHOOL DISTRICT  
NURSING MOTHERS ACCOMMODATION**

**A. Statement of Purpose**

The District provides a supportive environment as to time and place for employees (collectively “nursing mothers”). Subject to the terms and exceptions set forth in this policy, the District will accommodate the needs of nursing mothers by providing reasonable times and suitable spaces for nursing mothers to nurse during school and work hours for one year after the birth of the child. Nursing for purposes of this policy will include expression of milk by manual or mechanical means.

No nursing mother will be discriminated against for nursing or nursing related activities as provided in this policy, and reasonable efforts will be made to assist nursing mothers in meeting their infant feeding goals while at work or school.

**B. Accommodation Notice and Plans**

A nursing or expectant mother should contact the building principal or employee’s supervisor at least two weeks before the need for nursing accommodations arises. The District will endeavor to meet the break and space needs of each nursing mother. However, when ordinary accommodations (as discussed below) will create undue hardship to the operations of the school/workplace, the District will work with the nursing mother to determine whether other acceptable accommodations may be made. Such other accommodations could include such items as a change in work/class assignments, or schedules. When acceptable accommodations are unattainable, the building principal or other administrator working with the nursing mother should consult with the District’s Human Rights/Non-Discrimination Officer or Superintendent.

A nursing accommodation plan should be revisited upon the nursing mother’s request, or at least every three months, with adjustments made to the accommodations for breaks as nursing needs change.

**C. Reasonable Time to Express Milk during the School Day**

Absent undue hardship or other accommodations as established under Section B, above, a nursing mother will have a minimum of three opportunities (“nursing period”) during a work or school day, at agreed upon intervals (which should include flexibility as appropriate and practicable) for the purpose of nursing or to address other needs relating to nursing. An employee can use usual break and meal periods if she chooses.

A nursing mother who is an hourly employee will be paid during nursing periods. Nursing mothers shall not be required to “make up” time relating to the use of



unpaid nursing periods.

**D. Suitable Private Areas for Nursing**

Nursing mothers will be provided with a private place, other than a bathroom, in each school district building in which a nursing mother spends her working or school day. The nursing area:

1. May be temporary or permanent.
2. Shall be shielded from view and free from intrusion by other persons, including without limitation other staff or students;
3. Shall be within a reasonable walk to the nursing mothers work-station or classroom unless otherwise agreed by the nursing mother;
4. Have at a minimum an electrical outlet and a chair if feasible;
5. Have a sink with running water if feasible, or be in proximity to one;
6. Have a refrigerator for breast milk storage if feasible, or be in proximity to one; and
7. Shall be cleaned regularly by District staff assigned to that duty.

**E. Nursing Mother Responsibilities.**

Nursing mothers will:

1. Provide at least two weeks advance notice of the need for nursing accommodations, preferably prior to their return to school following the birth of the child. This will allow school administrators the opportunity to establish a location and work out scheduling issues.
2. Maintain the nursing area by wiping down surfaces with antibacterial wipes so the area is clean for the next user.
3. Provide their own supplies as is necessary.

**F. Prohibited conduct.**

Any intentional act which violates a nursing mother's privacy, aims to frustrate a nursing mother's intentions to use the nursing facilities, or constitutes harassment on account of a nursing mother's needs or breastfeeding status is prohibited, and shall be treated as violation of the applicable code of conduct, with possible disciplinary consequences and may constitute sexual harassment and reported to the Title IX Coordinator.

**G. Dissemination of policy.**

This policy shall be printed or summarized in applicable employee handbook. For employees, if the handbook is not provided at the time of hire, then the District will provide a copy of this policy at the time of hire.

**CANDIA SCHOOL DISTRICT  
BACKGROUND INVESTIGATION AND CRIMINAL RECORDS CHECK**

The Superintendent, or his/her designee, will conduct a thorough investigation into the past employment history, criminal history records, and other appropriate background of any applicant as defined in this policy. This investigation shall be completed prior to making a final offer of employment, approving the contract with an individual contracting directly with the District, or approving the assignment of an employee of a contractor, a student teacher, or designated volunteer to work within the District.

The Superintendent shall develop a background investigation protocol for use in completing a background investigation and shall keep a written record of all background investigations which have been done. For the purposes of this policy the term "applicant" shall include an applicant for employment by the District, an individual with whom the District may contract to provide services directly to students, any person identified by a contractor with the District whom the contractor proposes to assign to provide services directly to students, student teachers who are proposed to be placed in a District school, and designated volunteers. All applicants will be subject to a criminal records history check meeting the minimum requirements of law, however, the Superintendent's protocol may specify additional background check steps for specific groups of employees, such as verifying the educational achievements and employment history of an applicant for a teaching position. The Superintendent's protocol shall include a list of felonies and misdemeanors, in addition to those specified in RSA 189:13-a, V, convictions of which shall be disqualifying. The protocol shall require that an analysis be conducted of any pending charges or convictions for crimes not on the statutory list of disqualifying offenses to determine whether the applicant should be disqualified. The protocol shall take into consideration the time which has passed since the conviction, the facts and circumstances of the charge or conviction, evidence of successful rehabilitation and an extended period of lawful behavior. For charges pending disposition for offenses not on the statutory list of disqualifying offenses, which the applicant discloses or which come to light during the background check, the Superintendent shall consider all reliable information in assessing the applicant's suitability. The Superintendent shall assess whether, in light of the totality of the circumstances, the pending charges or convictions raise reasonable cause to doubt the applicant's suitability for the position.

As part of the application process, each applicant shall be asked whether he/she has ever been convicted of any crime that has not been annulled and whether there are any criminal charges pending against him/her at the time of application. The applicant will also be directed to report any criminal charges brought against him/her after the application is submitted and until either hired or notified that he or she will not be hired. The falsification or omission of any information on a job application, during the pendency of the application, or in a job interview, including, but not limited to, information concerning criminal convictions that have not been annulled or pending criminal charges, may be grounds for disqualification from consideration for employment or immediate discharge from employment.

Any applicant for employment for whom the Board requires a criminal history records check or their employer in the case of an employee of a contractor shall pay all fees and costs associated with the fingerprinting process and/or the submission or processing of the requests for the criminal history records check, unless otherwise determined by the Board. Fees or costs associated with a background check of a volunteer should be borne by the district.

**Criminal History Records Check**

Each applicant must submit to a background check and a criminal history records check with the State of New Hampshire, including FBI national records as required by RSA 189:13-a and RSA 189:13-b. Refusal to provide the required criminal history records release form and any other required releases to authorize a background check will result in immediate disqualification and no further consideration for the position.

## **Volunteers**

Designated Volunteers are subject to a background investigation/criminal records check and the provisions of this policy. "Designated Volunteers" are defined and so designated pursuant to Policy [UJC](#). Volunteers not categorized as "Designated Volunteers" per Policy [UJC](#) will not be subject to a background investigation or criminal records check.

## **Bus Driver and Monitors**

Bus drivers and bus monitors employed by contractors shall have their criminal history records checks processed by the New Hampshire Department of Education (NHED) as required by RSA 189:13-a and RSA 189:13-b. **Although NHED will conduct the criminal history records checks, the Superintendent or designee may require a background investigation.**

## **Substitute Teachers in SAU**

Substitute teachers working in other districts in SAU 15 who have undergone a criminal history records check within the last three years under RSA 189:13-a shall not be required to undergo an additional criminal history records check unless required by the Superintendent.

## **Conditional Offer of Employment**

Persons who have been selected for employment may be given a conditional offer of employment, with the final offer subject to the successful completion of the background check, the State and FBI criminal history records check, and a determination that there are no disqualifying pending charges or convictions.

No applicant selected for employment shall be extended a conditional offer of employment until the Superintendent, or his/her designee, has initiated the formal State and FBI criminal history records check process and a background investigation.

Any person who is offered conditional employment, by way of individual contract or other type of letter of employment, will have clearly stated in such contract or letter of employment that his/her employment or approval to work within the District as a contractor or employee of a contractor is entirely conditioned upon the results of a criminal history records check and background check being satisfactory to the District.

## **Final Offer of Employment**

A person who has been extended a conditional offer of employment or conditional approval to work within the District as a contractor or employee of a contractor may be extended a final offer of employment or final approval upon the completion of a criminal history records check and a background check which is satisfactory to the Superintendent.

No person with a conditional offer of employment shall be extended a final offer of employment if such person has charges pending or has been convicted of any crime listed in RSA 189:13-a, V; or where such person has been convicted of the same conduct in another state, territory, or possession of the United States; or where such person has been convicted of the same conduct in a foreign country.

In addition to the felonies listed as disqualifying in pertinent and applicable law, a person may be denied a final offer of employment if he/she has charges pending or has been convicted of any crime, either a misdemeanor or felony, provided the basis for disqualifying the candidate is job related for the position in question and is consistent with business necessity. Such determination will be made by the Superintendent in accordance with the established protocol and on a case-by-case basis. If the Superintendent chooses to nominate an applicant who has a history of conviction of a crime or with pending charges for a position that must be approved by the School Board, the School Board shall be informed that a criminal history exists, or that charges are pending. **Pursuant to regulations of the United States Dept. of Justice, and RSA 189:13-a, the Superintendent may NOT share with the Board information directly gleaned from the criminal history records check regarding specific criminal charges, arrests or convictions, etc.**

The Superintendent, or designee, will transmit each applicant's Criminal Record Release Authorization Form and, where inked cards are used, the applicant's fingerprint cards to the State Police. The State Police will then conduct the criminal history records check and will provide the Superintendent with the applicant's criminal history record or confirmation that the individual does not have a record of being charged with or convicted of a crime. In accordance with RSA 189:13-a, III, the Superintendent or designee (Assistant Superintendent, Human Resources Director, or Business Administrator) shall review the criminal history record form the State Police and shall destroy the document as required by RSA 189:13-a, III-a.

When the District receives a notification of an employee, contractor, contractor's employee, or volunteer being charged with or convicted of a disqualifying offense under RSA 189:13-a, the Superintendent's protocol, or other crime which is evidence of the individual's unsuitability to continue in their role, the Superintendent shall take immediate appropriate action to remove the individual from contact with students. The Superintendent will then take appropriate employment or other action, consistent with law and any applicable employment agreement or contract to address the individual's ongoing relationship with the District. If the applicant's criminal history indicates that the applicant has been charged pending disposition for or has been convicted of a crime listed in RSA 189:13-a, V, the Superintendent shall notify the New Hampshire Department of Education.

Additionally, a person may be denied a final offer of employment if the Superintendent becomes aware of other conduct which he/she determines would render the person unsuitable to perform the responsibilities of the position involved. Such determinations shall be made on a case-by-case basis.

#### **Additional Criminal Records Checks**

The Board may require a criminal history records check of any employee, an individual with whom the District has contracted to provide services directly to students, any person identified by a contractor with the District who has been assigned to provide services directly to students, student teachers who are placed in a District school, and designated volunteers at any time.

#### **Child Sexual Abuse Prevention Education and Training**

Any person required to have a criminal background check under this policy shall be provided informational materials, training, or other education, either online or in person, concerning child abuse, or reporting mandates. The training must be completed within thirty days of employment or commencement of services to the district and renewed every two years.

Adopted: June 1, 2000

Revised: May 5, 2011, January 5, 2017, December 6, 2017, February 9, 2023

#### Legal Reference:

RSA 189:13-a, School Employee and Volunteer Background Investigations

RSA 189:13-b, School Bus Driver and Transportation Monitor Criminal History Records Check

**CANDIA SCHOOL DISTRICT  
FAMILY AND MEDICAL LEAVE ACT**

Consistent with the federal Family and Medical Leave Act of 1993, the School District recognizes that eligible employees have access to unpaid family and medical leave for up to twelve (12) weeks during any twelve (12) month period. The intent of this policy is to summarize the Act as it applies to eligible employees of the School District. Employees should consult regulations that implement the Act for more specific definitions and criteria for use. It is not the intent of this Policy to provide additional or different provisions than those specified in the Act and its implementing regulations.

~~To be eligible for family or medical leave, an employee must have been employed for at least twelve (12) months, have worked at least 1,250 hours during the prior twelve months, and be employed at a work-site where at least 50 employees are employed by the District within a 75-mile radius of that work-site.~~ **A school district employee must have been employed by the school district for at least 12 months and who has worked at least 900 hours in the previous 12-month period shall be eligible for family and medical leave under the same terms and conditions as leave provided to eligible employees under the federal Family and Medical Leave Act of 1993.**

Family leave shall be provided when a son or daughter is born to the employee or when one is placed with the employee for adoption or foster care. Medical leave shall be provided for the serious health condition of the employee, or in order for the employee to take care of a spouse, child, or parent who has a serious health condition rendering him/her unable to perform the functions of his/her job.

An employee may elect, or the District may require, an employee to use accrued paid vacation, personal, or family leave for purposes of family leave. An employee may elect, or the District may require, an employee to use accrued vacation, personal, or medical/sick leave for purposes of medical leave.

The employee shall notify the District of his/her request for leave, if foreseeable, at least thirty (30) days prior to the date when the leave is to begin. If such leave is not foreseeable, then the employee shall give such notice as is practical. The District may require a certification from a health care provider if medical leave is requested. When an employee returns following a leave, he/she must be returned to the same or equivalent position of employment. The Superintendent, or his/her designee, may reassign a teacher consistent with the teacher's agreement, to a different grade level, building, or other assignment, consistent with the employee's certification.

The District shall post a notice prepared or approved by the Secretary of Labor stating the pertinent provisions of the Family and Medical Leave Act, including information concerning the enforcement of the Act.

The user of this policy is also directed to the applicable provisions of any Collective Bargaining Agreements in the district.

Legal Reference:  
Title 29 B 2601 et. seq.

Adopted: June 2, 2005

Revised: November 7, 2019

**CANDIA SCHOOL DISTRICT  
MINUTES**

The Board will keep a record of the actions taken at Board meetings in the form of minutes. Minutes shall include the names of members participating, persons appearing before the School Board, a brief description of each subject matter discussed, and a record of all final decisions. All motions and seconds must be recorded as well. When a recorded roll call vote on a motion is required by law or called for by the Chair, the minutes will record how each board member voted on the motion.

Copies of the draft minutes of a meeting will be sent to the members of the Board before the meeting at which they are to be approved. Amendments to the minutes may be made at the meeting at which they are to be approved.

All minutes will be kept in accordance with RSA 91-A:2 and RSA 91-A:3 and will be in the custody of the Superintendent. Draft minutes of all public meetings, clearly marked as drafts, will be made available for public inspection no later than five (5) business days after each public session. Minutes for non-public sessions shall be kept as a separate document. Draft minutes for all non-public sessions, unless sealed by a recorded roll call vote taken in public session with 2/3 of the board members present supporting the motion, will be made available for public inspection within seventy-two (72) hours after the non-public session.

Approved minutes, except those non-public session minutes, which are sealed, shall be consistently posted on the District's web site in a reasonably accessible location or the web site shall contain a notice describing where the minutes may be reviewed and copies requested. Draft minutes will be available for inspection at the District's administrative office.

~~Sealed minutes shall be reviewed periodically and unsealed by majority vote of the Board if the circumstances justifying sealing the minutes no longer apply. The Superintendent shall identify and bring to the Board's attention minutes, which have been sealed because disclosure would render the proposed action ineffective where the action has been completed and the minutes no longer need to be sealed. The Superintendent will also identify any other sealed minutes where the justification for sealing no longer applies due to the passage of time. Generally, non-public session minutes sealed because divulgence of the information would likely affect adversely the reputation of a person other than a member of the School Board, will remain sealed.~~

**Sealing Non-Public Minutes.**

**As used in this policy, "sealed" minutes in reference to minutes of non-public sessions, means that the Board determined by 2/3 majority vote in public session that "divulgence of the information" (i.e., information in the minutes of the non-public session):**

- a. Would affect adversely the reputation of a person other than a Board member;**
- b. Would render ineffective the action/proposed action taken in non-public session;**  
**or**
- c. Pertains to matters relating to the preparation for and carrying out of all emergency functions intended to thwart a deliberate act intended to result in**



widespread or severe damage to property or widespread injury or loss of life (i.e., terrorism).

- A motion to seal, if any, should be the first item of public business after the Board exits the non-public session, and must state one of the three grounds above allowing sealing.
- If the minutes are not prepared/approved during the non-public sessions itself, the Board should discuss the content of the minutes prior to exiting so that any vote to seal will be an informed vote.
- When making or voting upon a motion to seal, the Board member who made the motion should consider and state the duration that minutes be sealed based upon the grounds supporting the sealing. This can be done either by stating a date they are sealed until, or a date by which the Board might review the minutes' status. For instance, minutes sealed because divulgence of the information would likely affect adversely the reputation of a person other than a member of the Board might remain sealed permanently, while minutes sealed because disclosure would "render the action ineffective" should be sealed only for as long as that reason exists or is anticipated to exist. Pursuant to RSA 91-A:3, III, non-public minutes relating to discussion about lease, purchase or sale of property (91-A:3, II(d)) must be made available "as soon as practicable after the transaction has closed or the Board has decided not to proceed with the transaction."

**Minutes of the Non-Public Session Itself.** In addition to the information included in all minutes as described in paragraphs B.1-7, above, minutes of the non-public session must include "all actions" and decisions (i.e., votes, including negative votes) taken by the Board, with a record of how each member voted. If the Board does not "seal" the minutes of the non-public session, then such information must be disclosed to the public within 72 hours of the close of the meeting.

**Sealed Minutes List.** In order to comply with RSA 91-A:3, III, the Superintendent is directed to maintain a list of all sealed minutes for non-public sessions occurring after July 1, 2021. The list (referred to as the "Sealed Minutes List") shall include:

- a. the name of the public body (e.g., School Board, Policy Committee, etc.); \*
- b. the date, \* time \* and location of the public meeting (from meeting notice);
- c. the start and end times \* of the non-public session;
- d. the specific grounds upon which the non-public session occurred (e.g., RSA 91-A:3, II (b) and (c), etc.); \*
- e. the specific grounds upon which the minutes were sealed (e.g., "disclosure would render the action ineffective" or "disclosure would likely adversely affect the reputation of a non-board member," etc.);
- f. the date the vote to seal the minutes occurred; \*
- g. the date, if any stated in the original motion or subsequently, on which the sealed minutes will be unsealed; the motion to seal should, when possible, state the date

the minutes should be unsealed or at least reviewed by the Board or other public body; and

h. the date, if any, of a subsequent decision to unseal the minutes.\*

*The Sealed Minutes List shall be updated each time the public body seals non-public minutes, and the updated List shall be made as soon as practicable for public disclosure.*

**Reviewing and Unsealing Previously Sealed Minutes.** Pursuant to RSA 91-A:3, IV, starting on October 3, 2023, sealed minutes must either be reviewed within each ten year period or unsealed no later than the expiration of ten years following the date they were sealed or last reviewed. Minutes sealed prior to October 3, 2023 must be reviewed and/or unsealed by October 3, 2033.

The Board will review previously sealed non-public minutes within ten years of the date the minutes were first sealed, or within ten years of the last time those minutes were last reviewed by the Board. The minutes shall be unsealed by majority vote of the Board if the circumstances justifying sealing the minutes no longer apply. Minutes which are not reviewed after 10 years will be automatically unsealed. Although discussion of whether to unseal such minutes should occur in non-public session pursuant to RSA 91-A:3, II (m), any vote to unseal must occur in public session.

Legal References:

RSA 91-A:2 II-a, RSA 91-A:3 III Public Records and Meetings: Non-Public Sessions and RSA 91-A:4 I Public Records and Meetings: Minutes and Records available for Public Inspection, **RSA 189:29-a Records Retention and Disposition**

Adopted: October 12, 1999  
Revised: May 7, 2009  
Revised: December 6, 2017  
Revised: January 3, 2019

**CANDIA SCHOOL DISTRICT**  
**BOMB THREATS**  
**FALSE ALARMS, BOMB, ACTIVE SHOOTER, AND OTHER SUCH THREATS**

The Board recognizes that **bomb threats** **false alarms, and bomb, active shooter or other such violent threats** are a significant concern to the schools. Whether the threat is real or a hoax, a **bomb threat** **fire, explosion, active shooter, explosive device, biological or chemical substance, or other catastrophic emergency** represents a potential danger to the safety and welfare of students, staff, and school property.

**No person shall make or communicate, by any means, a threat that a bomb has been or will be placed on school premises. Making such threats or false alarms will be deemed a violation of the applicable code of conduct, with potential disciplinary action, and will be referred to law enforcement for potential criminal prosecution.**

Any **bomb false threat or alarm** will be regarded as a serious matter and will be treated accordingly. In the event **of a bomb** threat is made, the following procedures shall be followed:

1. Law Enforcement authorities shall be notified immediately.
2. Simultaneously, the Superintendent shall be notified. **The Superintendent or his/her designee shall make a determination as to whether an immediate evacuation of school buildings is required in accordance with the District Crisis Prevention and Response Plan.**
3. ~~The Principal, in consultation with law enforcement authorities and the Superintendent, will determine if a credible threat exists. If so, the Superintendent or his/her designee shall call for an immediate evacuation of all school buildings. Any decision to re-enter the school or buildings after an evacuation will be made by the Superintendent, or designee, and only after such clearance has been given by the appropriate law enforcement agency.~~
4. An investigation of the threat should be made by local law enforcement authorities or applicable state department.
5. **The Superintendent or her/his designee will communicate the occurrence of any threat under this policy to the parents of any students in the affected building, whether or not a full evacuation occurred EITHER in accordance with the District Crisis Prevention and Response Plan OR the District Communication Plan OR as soon as deemed appropriate under the circumstances.**

~~Any decision to re-enter the school or buildings will be made by the Superintendent, or designee, and only after such clearance has been given by the appropriate law enforcement agency.~~

Making a **bomb** threat is a crime. As such, any person found to have made a **bomb** threat will be subject to arrest and prosecution according to law. Any student suspected of making a **bomb** threat will be reported to law enforcement authorities for investigation and possible prosecution. Apart from any penalty imposed by law, and without regard to the existence or status of criminal charges, a student who makes a **bomb** threat shall be subject to disciplinary action, in accordance with applicable Board policy.

Legal References:

RSA 158:9 Possession of Explosives, **RSA 644-a False Fire Alarms, RSA 644:3 False Public Alarms**

Adopted: May 10, 1978

Adopted: April 6, 2000

Revised: February 5, 2009