

**CANDIA SCHOOL BOARD MEETING AND PUBLIC HEARING  
TUESDAY, MAY 2, 2024  
HENRY W. MOORE SCHOOL MEDIA CENTER**

**These minutes have not been approved.**

Board Chair Stephanie Helmig opened the meeting at 6:00 p.m. Those in attendance were Board members Dana Buckley, Mark Chalbeck, and Merideth Wilson. Kristina Ickes joined via telephone. Also in attendance was Superintendent William (Bill) Rearick, Principal Becky Wing, Director of Student Services Stacey Eaton and Interim Business Administrator, Karen Lessard.

**PLEDGE OF ALLEGIANCE**

Third grader August Evans led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Bill Rearick provided proof of posting.

**APPROVAL OF MINUTES**

Motion by Dana Buckley, seconded by Mark Chalbeck, to approve the Board Minutes of March 4, 2024. A roll call vote was taken. With all in favor, the motion carried.

Motion by Stephanie Helmig, seconded by Merideth Wilson, to approve the Board Non-Public Minutes of March 4, 2024. With Kristina Ickes abstaining, all others in favor, the motion carried.

Motion by Dana Buckley, seconded by Merideth Wilson, to approve the Board Minutes of March 7, 2024. A roll call vote was taken. With all in favor, the motion carried.

Motion by Merideth Wilson, seconded by Mark Chalbeck, to approve the Board Minutes of April 11, 2024. A roll call vote was taken. With Stephanie Helmig abstaining, all others in favor, the motion carried.

**PUBLIC INPUT**

Nicole Esty of Patten Hill Road requested that the Board consider allowing students to attend Trinity High School.

**SUPERINTENDENT'S UPDATES**

Bill Rearick stated that the School Resource Officer (SRO) MOU is currently being reviewed by the school district's attorney as well as the police department attorney. It will be on the next agenda for discussion. Bill also said he met with Mike Davey on Monday who will start work on window replacements at the end of June.

**REPORTS**

The Principals Report of 4/4/24 was reviewed.

Stacey Eaton gave a summary of a recent federal audit.

**Reports of Standing Committees**

Stephanie Helmig said the budget committee met, but had no questions for the Board.

**OLD BUSINESS**

**Part time Custodial Sick/Vacation Time**

Some discussion ensued relative to part-time benefits. The Board will revisit this at their next meeting after clarification from the Human Resources department.

**NEW BUSINESS**

**Standing Committee Assignments**

The Board filled their committee assignments.

**Board Meeting Dates**

The Board consensus was to approve the 2024/2025 Board meeting schedule, waiving the August meeting, but being aware there may be a need for a brief July or August meeting for possible hires or other necessary business.

**Agricultural Day**

Becky Wing said no staff volunteered last year and said it might be filled this year if there was a stipend attached. A school representative is necessary to schedule the student's participation.

**Instructional Update**

Becky Wing gave an instructional update which included instruction priority, assessment results (NHSAS and NWEA) and whole school efforts to prevent bullying.

Becky also said that enrollment for kindergarten for next year is currently at 36. Bill Rearick recommended hiring an additional teacher in order to keep class size down. Bill said it is a good problem to have, but it financially stresses the district. Becky Wing gave scenarios for class sizes if no extra teachers are added.

#### **Parent Information Night Date**

It was the consensus of the Board to have their Parent Information Night during Open House.

#### **Summer School Costs**

Stacey Eaton gave a presentation of last year's summer school program which was funded by ESSER funds, and estimated the cost for this year. She said the program was overwhelmingly popular.

#### **Annual Review of Policies AC and DFA**

Policies AC and DFA were reviewed by the Board. No changes were made.

#### **General Assurances**

The Superintendent and Board Chair reviewed and signed each page of the General Assurances. These are required by the Department of Education in order for the district to receive federal funds.

#### **Combining Bus Stops**

Some discussion ensued relative to combining bus stops. No action was taken.

Some discussion ensued relative to teacher make-up days.

Motion by Mark Chalbeck, seconded by Merideth Wilson, to waive four teacher make-up days. A roll call vote was taken. With all in favor, the motion carried.

### **FINANCIAL**

Karen Lessard gave a fund balance update, with expected additions and deletions, and expressed her concerns with the special education transportation line being under-budgeted by \$100,000. She also said the 20204/2025 high school tuition line is short by six students.

Bill Rearick stated that the district can prepay some items in order to free up some money.

Motion by Stephanie Helmig, seconded by Mark Chalbeck to hire another teacher for the 2024/2025 school year. A roll call vote was taken. With all in favor, the motion carried.

Motion by Stephanie Helmig, seconded by Dana Buckley, to prepay up to \$8,500 for the summer school program. A roll call vote was taken. With all in favor, the motion carried.

Stephanie Helmig opened the Public Hearing to expend from the Special Education Trust Fund.

Bill said the public hearing is needed in order for the Board to access funds from the trust in the event it is needed between now and the end of the year.

#### **Manifest Approval**

Motion by Stephanie Helmig, seconded by Mark Chalbeck, to approve the manifest as presented in the amount of \$584,798.33. A roll call vote was taken. With all in favor, the motion carried.

#### **Expenditure Report**

The expenditure report was in the packet for review.

### **PERSONNEL**

#### **Resignation**

Motion by Stephanie Helmig, seconded by Merideth Wilson, to accept, with regret, the resignation of Hannah Withee. A roll call vote was taken. With all in favor, the motion carried.

### **POLICIES**

Policies BAA School Board and Administration, GBK-GBK-R Employee Complaints and Grievances, GCB Professional Staff Contracts, GCCAE Professional Staff Visits and Conferences, IL Evaluation of Instructional Programs, IMBB Teaching about Religion, IMC Speakers and Programs and JF Enrollment were in the packet for a first reading. Motion by Dana Buckley, seconded by Stephanie Helmig, to accept the first reading of the policies as presented, and the motion carried unanimously.

### **PUBLIC INPUT**

No participation.

Stephanie Helmig closed the Public Hearing.

Motion by Stephanie Helmig, seconded by Merideth Wilson, to access the Special Education Trust fund as necessary. A roll call vote was taken. With all in favor, the motion carried.

**NON-PUBLIC SESSION: RSA 91-A:3 Section II a and c**

At 8:10 p.m., motion by Stephanie Helmig, seconded by Dana Buckley, to enter into a non-public session under RSA 91-A:3 Section II a and c. A roll call vote was taken. With all in favor, the motion carried.

The Board re-entered their public session at 8:20 p.m.

Motion by Stephanie Helmig, seconded by Dana Buckley, to accept an increase in hours for the administrative assistant as requested. A roll call vote was taken. With all in favor, the motion carried.

Motion by Stephanie Helmig, seconded by Mark Chalbeck to increase Becky Wing's salary to \$120,000 for the 2024/2025 school year and to award her with a \$5,000 bonus. A roll call vote was taken. With all in favor, the motion carried.

**ADJOURNMENT**

Motion by Stephanie Helmig, seconded by Mark Chalbeck, to adjourn the meeting at 8:23 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be on June 6, 2024, at 6:00 p.m. at the Henry W. Moore School Media Center.

The SAU Board will meet on Thursday, May 30, 2024 at 6:30 at the David R. Cawley Middle School in Hooksett.

Respectfully submitted,  
Rebecca McCarthy, Recording Secretary