

CANDIA SCHOOL BOARD
TUESDAY, JANUARY 6, 2026 6:00 p.m.
Henry W. Moore School Media Center
AGENDA

- I. **CALL TO ORDER** – Stephanie Helmig, Board Chair
 - II. **PLEDGE OF ALLEGIANCE** –
 - III. **PROOF OF POSTING** – Superintendent Bill Rearick
- SCHOOL DISTRICT MODERATOR AND CLERK-**
- IV. **PINKERTON ACADEMY LIAISON** – Rebecca Gill
 - V. **MINUTES**
 - A. Approval of Board Meeting Minutes of November 6, 2025*
 - B. Approval of Board Non-Public Minutes of November 6, 2025
 - C. Approval of December 8, 2025 Board Meeting Minutes*
 - VI. **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
 - VII. **SUPERINTENDENT’S UPDATES**
 - VIII. **REPORTS**
 - A. Principal December Report*
 - B. Standing Committees
 - IX. **OLD BUSINESS**
 - A. Goals*
 - B. LiveStream Data- Discussion
 - C. Update on Overdue Food Service Balances-B. Rearick
 - X. **NEW BUSINESS**
 - A. Warrant Articles*/Citizen Petition Warrant Article- Discussion
 - B. Barn/Patriot Plumbing- Discussion
 - C. New Morning Contract-Discussion
 - D. Topics for Pinkerton’s Sending Town’s meeting- Discussion
 - XI. **FINANCIAL**
 - A. Summary/Expenditure Report/Sped Expenditure Report*
 - B. Manifest Approvals
 - XII. **PERSONNEL (if necessary)**
 - A. Co-Curricular Nominations*
 - XIII. **POLICIES**
 - A. Second Reading* Policies JLCD Administering Medication to Students, JIC Student Conduct, and IJ Instructional Resources and Instructional Resources Plan
 - B. First Reading* JFAA Admission of Resident Student, IGAA Therapy Animals, IMAH Daily Physical Activity, JLCF Wellness, JLIA Supervision of Students, EBBB Accident Reports, ECA Building and Grounds Security, IJO/KA School, Community and Home Relations, JC Assignment of Students to Classes, JHC Student Release Precautions, JLC School Health Services, JLD School Guidance & Counseling, JLIF Receipt & Use of Sex Offender Registry, DJF Vendor Relations, and DAF Administration of Federal Grants

XIV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

XV. NON-PUBLIC SESSION RSA 91-A 3 Sections II (a-l as necessary)

XVI. INFORMATIONAL/UPCOMING AGENDA ITEMS

School Care Information

XVII. ADJOURNMENT

The next regularly scheduled Candia School Board Meetings will be held on February 5, 2026 at 6:00 p.m. at the Henry W. Moore School Media Center.

**Materials enclosed for Board review prior to meeting*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises

**CANDIA SCHOOL BOARD MEETING
THURSDAY, NOVEMBER 6, 2025
HENRY W. MOORE SCHOOL BAND ROOM**

These minutes have not been approved.

Board Chair, Stephanie Helmig opened the meeting at 6:05 p.m. Those in attendance were Board members, Dana Buckley, Mark Chalbeck, Merideth Wilson and Heather Tremblay. Also in attendance was Principal Becky Wing, Assistant Principal Dorothy Franchini, Director of Student Services Stacey Eaton, Superintendent William (Bill) Rearick, Assistant Superintendent, and Business Administrator, Cindy Bourgeault.

PLEDGE OF ALLEGIANCE

Dorothy Franchini introduced eighth-grader Evelyn Palmer, who led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Bill Rearick provided proof of posting.

PINKERTON LIAISON

Pinkerton liaison to the Board, Rebecca Gill was in attendance and updated the Board as to events at Pinkerton which included:

- Progress Reports
- Performance on 11/12
- Sophomore Semi-Formal
- Thanksgiving Break
- Winter Play
- Volleyball and Soccer teams on their way to the State Championship

MINUTES

Motion by Dana Buckley, seconded by Heather Tremblay, to approve the October 2, 2025 meeting minutes, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

SUPERINTENDENT’S UPDATES

Bill Rearick explained that Open Enrollment only applies to those districts whose Board’s declare them to be an Open Enrollment district. Students from a district that has not declared themselves to be an Open Enrollment district may choose to attend an Open Enrollment district, but districts not declaring are not bound to accept any students from other districts.

REPORTS

Administrator’s Reports

Reports of the Assistant Superintendent and Principal were in the packet for review.

OLD BUSINESS

Goals

Goals were reviewed.

NEW BUSINESS

Determine Deliberative Date

After looking at different date options and the availability of SAU staff, the Board decided to have their Deliberative Session on February 5, 2026 at 6:00 p.m. Their February Board meeting will be on February 5 as well, but at 5:00 p.m.

Public Input-Livestream

Stephanie Helmig stated that the Board has a policy to allow public to comment during a Board meeting, but there is no back-and-forth discussion. If someone cannot be present, but has an issue with an agenda item, they can email the building principal or the Board, who can bring it up at a meeting or add it as an agenda item. Discussion ensued relative to the number of viewers who watch live. Tonight, there was one.

Becky Wing stated that Donna Delaruso, Candia's Welfare Officer, reached out to Food Service Director Tiffany McRight, asking for the negative balance in food service. Ms. Delaruso would like her department to cover that amount.

Motion by Stephanie Helmig, seconded by Merideth Wilson, to accept the donation from the Candia Welfare Department to cover the negative lunch balance, and the motion carried unanimously.

FINANCIAL

Expenditure Report

The expenditure report was reviewed.

Manifest Approval

Motion by Merideth Wilson, seconded by Heather Tremblay, to approve manifest in the amount of \$707,811.91, and the motion carried unanimously.

PERSONNEL

Motion by Merideth Wilson, seconded by Heather Tremblay, to approve the athletic nomination as presented, and the motion carried unanimously.

POLICIES

Motion by Dana Buckley, seconded by Merideth Wilson, to table discussion of policy JLIA Supervision of Students, and the motion carried unanimously.

Motion by Dana Buckley, seconded by Merideth Wilson, to approve the first reading of policies JLCD Administering Medication to Students, JIC, Student Conduct, IJ Instructional Resources and Instructional Resources Plan and JFAA Admission of Resident Students as presented, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

NON-PUBLIC SESSION RSA 91-A:3 Section II (a-k if necessary)

At 6:40 p.m., motion by Stephanie Helmig, seconded by Heather Tremblay, to enter into a non-public session under RSA 91-A:3 Section II c and i. A roll call vote was taken. With all in favor, the motion carried.

The Board resumed their public meeting at 7:10 p.m.

Next agenda: Data on livestream numbers and budget updates.

ADJOURNMENT

Motion by Dana Buckley, seconded by Heather Tremblay, to adjourn the meeting at 7:10 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be on **December 3, 2025** at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca McCarthy
Recording Secretary

**CANDIA SCHOOL BOARD MEETING
MONDAY, DECEMBER 8, 2025
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have not been approved.

Board Chair, Stephanie Helmig opened the meeting at 5:30 p.m. Those in attendance were Board members, Dana Buckley, Mark Chalbeck and Heather Tremblay. Also in attendance was Principal Becky Wing and School Superintendent William (Bill) Rearick.

PLEDGE OF ALLEGIANCE

Stephanie Helmig led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Bill Rearick provided proof of posting.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

OLD BUSINESS

2026/2027 Budget

Bill Rearick stated the reason for this meeting was for the Board to vote on the operating budget before it is presented to the budget committee later this week. He said Becky Wing was able to find a way to decrease the default budget.

Motion by Stephanie Helmig, seconded by Dana Buckley, to accept the reductions of the default budget by \$12,147.00, and the motion carried unanimously.

Warrant Articles

Motion by Stephanie Helmig, seconded by Mark Chalbeck, to recommend the budget committee's operational budget of \$11,446,868.95. With a vote of 0-Yes, and 4-No, the motion did not carry.

Stephanie Helmig stated that the Board received a petition warrant article from William Saffie 'To adopt the provisions of RSA 32:5-E, and implement a tax cap whereby the governing body (or Budget Committee) shall not submit a recommended school budget that increases the amount to be raised by local taxes for the School Budget based on the prior fiscal year's actual amount of local taxes raised, by more than 3%. (3/5 (handwritten)) Majority vote required. By Citizen petition'.

Stephanie said the Board can't legally accept it as it is, as the validity of the signatures being those of registered Candia voters has not been checked yet by the Supervisors of the Checklist. A copy of the petition was emailed to the Town Clerk, and Stephanie Helmig will bring the original to the Town Hall tomorrow.

Mark Chalbeck asked who the document was addressed to, to which Stephanie said it was to the Board of Selectmen. Mark was perplexed as to why it was given to the School Board and not the Select Board by a budget committee member. Dana Buckley asked if this was for one year. The answer was unclear.

Stephanie also said that the School District returned over \$200,000 to the town to offset the tax bill, but was disheartened to hear that the town did not do the same with any of their fund balance.

FINANCIAL

Manifest Approval

Motion by Mark Chalbeck, seconded by Dana Buckley, to approve manifest in the amount of \$395,351.22, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Jason Guston of Crowley Road asked for clarification on the default budget, to which Bill Rearick stated the default is to meet any legal and contractual obligations such as, but not limited to, salaries, benefits, contracts, busing, and special education. He said the teacher contract goes into the default, and that this year, that contract is up for renewal for another three years.

Stephanie Helmig stated that to get to the deducted amount given to the Board by the budget committee, high school buses would have to be cut as would a number of teaching positions at the Moore School.

Mr. Guston then asked how losing Title II funding would affect the HMS, to which Bill Rearick stated it would only affect professional development, and that Candia only received \$16,000 from Title IV.

Bill Rearick reported that at the last Pinkerton meeting, discussion on the start time was reintroduced. It is the consensus of the Board to not consider changing the school start time.

ADJOURNMENT

Motion by Dana Buckley, seconded by Heather Tremblay, to adjourn the meeting at 5:30 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be on January 8, 2026 at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,

Rebecca McCarthy
Recording Secretary

New Hampshire School Administrative Unit #15

VII.

90 Farmer Road
Hooksett, New Hampshire 03106-2125

Candia School Board Report

12-3-2025

SAU 15 Board Meeting

On October 30th, Alan Goodwin and Rob Smalley from BerryDunn Associates attended the SAU 15 Board meeting and provided a summary of the Internal Controls Assessment for the SAU 15 administrative office, as well as the Auburn, Candia, and Hooksett School Districts. They evaluated the effectiveness of internal controls, identified opportunities for improvement, and assessed compliance with applicable laws, regulations, and the policies of SAU 15 and the districts.

The assessment consisted of three parts:

1. Project planning
2. Review and assessment, including interviews
3. Testing of a limited number of transactions related to accounts payable, payroll, and expense reimbursement processes

While the assessment produced a number of positive findings, it also contained several recommendations. The report identified nine areas of focus that need to be addressed. Each area contained risk factors rated as high, medium, or low. Of the nine areas, one was rated high risk, five were rated medium risk, and three were rated low risk.

Cindy and I are in the process of developing a plan to address these recommendations. We are currently preparing responses for each of the identified areas.

Pinkerton's Fall Sending Districts Meeting

The fall meeting for sending school districts was held on October 24th. Two formal presentations were provided to those in attendance:

1. **Artificial Intelligence Presentation** – Mrs. Kirsten Soroko, Director of Personalized Learning and Growth, and Mrs. Christina DiMicelli, Director of EdTech Learning and Growth, delivered a comprehensive overview of how Pinkerton has developed protocols for integrating artificial intelligence into the curriculum.
2. **Identifying Struggling Learners and Connecting Support** – Mr. Andrew Collins, Director of Alternative Learning; Mr. Joshua Trainor, Assistant Director of Alternative Learning; and Ms. Melissa Todd, Alternative Learning, presented on strategies and systems designed to identify and support students who are struggling academically or behaviorally and to connect them with appropriate interventions.

Dr. Powers also provided an update on Pinkerton's 2026–27 budget. At the meeting, he reported that the projected budget increase was between 6–8%. On October 30th, he followed up via email indicating that the increase was currently estimated between 4–6%.

Additional updates were provided on the following topics:

- a. Communications / Legal
- b. Social Studies Construction Update
- c. Day of Giving
- d. Start Time Committee
- e. Fremont School District Enrollment Projections
- f. Parental Bill of Rights
- g. Electronic Device Use Update

SAU 15 Administrators' Meeting

On November 5th, I met with the principals, director's of student services, and technology directors from all three districts. The following topics were discussed:

1. Special Education Updates from each district
2. Special Education Transportation
 - o Contract renewals
 - o Creation of RFP
3. Technology Updates from each district
4. Literacy Audit – Principals' Roundtable Discussion
5. 2026–27 Budget Updates from each district

Pinkerton Start Time Committee

On November 13th, the Pinkerton Start Time Committee met to discuss the possibility of forming a busing consortium. The consensus of the attendees was to continue the discussion towards developing a transportation consortium, as long as it will reduce costs for the sending districts. Members who were in attendance reviewed and edited the school bus information document to ensure the Committee will have the information needed to determine whether or not to form a consortium. There are a number of items in the document which would require an MOU between the districts, allowing them to have common policies and practices surrounding busing. Developing that MOU will be the focus of the next meeting. The date for the next meeting has not been determined.

At the meeting, a district wished the committee to reconsider the possibility of Pinkerton Academy starting at 7:45 AM instead of the current 7:15 AM this academic school year or the next. I informed the chairperson of the Committee that each School Board in SAU 15 will discuss this request at their December meetings.

Respectfully Submitted,

William J. Rearick



Enrollment Update

Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Total
41	37	30	36	26	38	31	20	30	289 (As of 11/24/25)

Signs of Suicide

This month, we continued our commitment to supporting student well-being by implementing the Signs of Suicide (SOS) program for students and families. We hosted a Parent Information Night in partnership with Makin' It Happen and the Connor's Climb Foundation, who also supported our in-school student presentations. Parents of students at all grade levels were invited to attend, as the evening provided an overview of the SOS curriculum, key warning signs of youth depression and suicide, and guidance on how families can support help-seeking behaviors at home. Our communication to families highlighted that adolescence is often marked by rapidly shifting emotions, and that the SOS program teaches students how to recognize when they or a friend may need support and how to seek help from a trusted adult.

Students in grades 7 and 8 participated in the SOS program during the school day on Wednesday, November 19, followed by grade 6 students on Thursday, November 20. Through this evidence-based program students learned how to identify signs of depression or suicide risk, and how to use the ACT framework (Acknowledge, Care, Tell). Presentations included age-appropriate videos, guided discussions, and confidential response slips that allowed students to indicate whether they wished to speak with an adult. Ms. Jarvis followed up individually with any students who requested a conversation. We also provided families with online resources and an opt-out option. Thank you to Ms. Jarvis for continuing to support our students through the use of the Signs of Suicide program each year.

Wellness Committee Update

The purpose of the Moore School Wellness Committee is to build and promote health and wellness for the HMS community and all stakeholders. The committee has been hard at work this year to prepare for the 2nd Annual Winter Wellness Fair on Thursday, January 29, 2026. In addition to the fair, the committee is working on a Color "Fun" Run in the spring as a fundraiser to support a therapy dog. The group has also supported fruit and veggie trials in the cafeteria and Wellness Wednesday messages on morning announcements. Thank you to Mrs. Franchini for her leadership in these endeavors.



Parent Teacher Conference Day(s)

On Monday, November 10th, parents participated in conferences with teachers, either in person or virtually, and we were pleased to see strong engagement across all grade levels. Due to the large number of families served by the Grade 5/6 and Grade 7/8 teams (approximately 70 and 50 families respectively) one day was not sufficient to meet with everyone. To ensure that all families had the opportunity to connect with their child's teaching team, we arranged for in-house classroom coverage on two partial days, effectively providing each team with an additional day for conferences. This approach allowed us to honor our commitment to meaningful family engagement while supporting teachers in managing their high conference volumes.

Student Services Update

Special Education 25-26 SY Overview

October 1 Count- Special Education Trends over Past 5 Years

# Identified Students	21/22	22/23	23/24	24/25	25/26
PreK	8	8	6	6	6
K-8 HMS	35	38	28	32	42
Other Public K-8	2	1	1	1	0
Pinkerton	24	17	21	15	11
OOD	9	8	8	7	5
Charter	0	0	0	0	0
Total	78	72	64	61	64

Special Education Enrollment Snapshot December 1, 2025

Grade	November 2025	December 2025	Net Gain/Reduction
Preschool	6	6	0
K-4	18	18 + 9 in referral	Possible +9
5-8	20	20	0 (1 moved and 1 identified)
9-12	11	9	-2
OOD K-12	5	5 + 1 in referral	Possible +1
Total	60	58 possible 68	Possible +10

Starting the 25/26 SY 14.8% of the students at the Henry W. Moore School were eligible for special education. At the start of November, the percent of students eligible for special education dropped to 13.4%. If the students in the referral process are found eligible for special education, the Henry W. Moore School would increase to 16.6% of the student

population receiving special education services. Currently, the state average in NH is 19.9% and the national average is 15%.

Shifts in our numbers:

- Our preschool numbers have stayed steady. Four of the current preschool students will be entering kindergarten in the fall.
- Two students transferred to private schools over the summer.
- One student moved.
- Nine students at HMS and one OOD (Out of District) student are currently in the referral and evaluation process
- Two high school students exited special education. The number of students eligible for special education in high school has decreased over the past five years. There are two students in special programs at Pinkerton.
- The number of students in OOD placements has decreased over the past five years due to moving, graduating or leaving high school.
- Two students were reevaluated and no longer eligible for special education
- The Henry W. Moore School has three special educators. They case manage all special education students (including those in the referral process) for preschool through grade 8. They also provide the special education services for the students in K-8. The size of their caseloads are currently at 17.6 students (with the students in the referral process). If they only had students in 1-2 grade levels, the caseload would be manageable. Since we are a K-8 school and they case manage preschool, they serve students in 3-4 different grades. This makes it more difficult to plan, group students, schedule students and work with grade level teams. This may need further discussion in the future depending on trends.

Respectfully Submitted,



Becky L. Wing
Principal

Upcoming Events
12/1: Trimester 2 Begins
12/3-5: PTO Holiday Shop
12/4: Winter Concert, 6pm
12/5: Trimester 1 Report Cards
12/5: PTO Holiday Party, 6pm
12/9: PTO Meeting, 7pm
12/13-20: Spirit Week
12/24-1/4: School Vacation
1/13: PTO Meeting, 7pm
1/15: Spelling Bee
1/16: Early Release/Professional Development Day
1/19: Martin Luther King, Jr. Civil Rights Day: No School
1/23: End of Quarter 2; Trimester 2 Progress Reports
1/29: Winter Wellness Fair, 5:30pm

**Candia School District
School Board Goals 2025-2026
12-3-25**

IX.A.

In Process

Ongoing

Complete

School Safety	Curriculum, Assessment, Programming	Technology
Continue to strengthen school safety including the full implementation of ALICE protocols.	Continue to improve student achievement at all grade levels as measured by assessment results and percent of students meeting growth targets.	Continue to update the technology plan on an annual basis.
	Continue to review curricular, instructional and assessment practices and make adjustments accordingly.	
	Continue to support teachers in enhancing instructional practices through high quality professional development and planning time.	School Board
	Explore having more guest speakers/experts for students.	
Finance & Facilities	Culture	Improve communication with budget committee
Continue to improve facilities and update the 5-year plan.	Continue to examine and improve school culture.	Investigate the development of a strategic plan for the district
	Investigate staff team building activities.	

**CANDIA SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF
CANDIA, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT
AFFAIRS:**

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the Candia Moore School, in said District, on the 5th day of February 2026, 6:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 3. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 3 shall be conducted by official ballot to be held in conjunction with Town voting on the 10th day of March 2026. Polls will be open from 6:00 a.m. to 7:00 p.m. at the Candia Youth Athletic Association, 27 Raymond Road.

1. To choose the following school district officers:
 - a) Two School Board Members 3-year term
 - b) Moderator 3-year term
 - c) Clerk 3-year term
 - d) Treasurer 3-year term

The average cost-per-pupil for the preceding year (2024-2025) as calculated in accordance with RSA 189:75, I(a) is \$22,249.57.

Candia School District achievement proficiency scores for the preceding year (2024-2025) ELA Proficiency: 55%; Math Proficiency: 53%; Science Proficiency: 49%

2. Shall the Candia School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$11,446,868.95? Should this article be defeated, the default budget shall be \$11,817,330, which is the same as last year, with certain adjustments required by previous action of the Candia School District or by law; or

the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$.35/per thousand. (Not Recommended by the School Board 0-4) (Recommended by the Budget Committee 6-2)

3. Shall the Candia School District approve the cost items included in the collective bargaining agreement reached between the Candia School Board and the Candia Education Association, which calls for the following increase in salaries and benefits at current staffing levels over the amount paid in the prior fiscal year:

<u>Year</u>	<u>Estimated Increase</u>
2026-2027	\$184,528.76
2027-2028	\$198,486.82
2028-2029	\$212,602.37

and further to raise and appropriate \$184,528.76 for the 2026-2027 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact 2026-2027 is \$.20/per thousand. Estimated tax impact 2027-2028 is \$.21/per thousand. Estimated tax rate impact 2028-2029 is \$.23/per thousand. (Recommended by the School Board 5-0) (Recommended by the Budget Committee 7-1)

Given under our hands and seal at said Candia, New Hampshire, this ____ day of January, 2026.

SCHOOL BOARD OF CANDIA, NEW HAMPSHIRE

Stephanie Helmig, Chair

Mark Chalbeck, Vice Chair

Dana Buckley, Clerk

Heather Tremblay

Merideth Wilson

A True copy of the Candia School District Warrant – Attest

I/We certify and attest that on the _____ day of _____, 20____, a true and attested copy of the Candia School District Warrant was posted at the Candia Town Hall, Post Office, Henry W. Moore School and Candia Youth Athletic Association in Rockingham County.

Stephanie Helmig, Chair

Mark Chalbeck, Vice Chair

Dana Buckley, Clerk

Heather Tremblay

Merideth Wilson

To: Candia School Board

From: Cindy Bourgeault, Business Administrator

Date: December 29, 2025

Re: Candia School District Expenditure Report as of December 29, 2025

The expenditure report as of December 29th shows a positive available balance of \$385,528.20.

The summary of available balance by function is as follows:

ACCOUNT	TITLE	BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	Encumbrances Plus YTD Expenditures	AVAILABLE BALANCE	% Remaining
1100 Total	REGULAR EDUCATION	3,007,684.61	1,689,146.01	1,276,321.40	2,965,467.41	42,217.20	1.40%
1105 Total	REG ED HIGH SCHOOL	1,929,312.00	1,012,215.59	986,000.41	1,998,216.00	(68,904.00)	-3.57%
1200 Total	SPECIAL EDUCATION	2,533,701.29	1,063,923.23	1,100,081.38	2,164,004.61	369,696.68	14.59%
1230 Total	EXTENDED SCHOOL YEAR	41,669.24	-	29,956.18	29,956.18	11,713.06	28.11%
1410 Total	COCURRICULAR	48,716.49	20,146.02	21,537.34	41,683.36	7,033.13	14.44%
1420 Total	ATHLETICS	43,809.27	16,542.15	18,029.54	34,571.69	9,237.58	21.09%
2120 Total	GUIDANCE	136,653.44	74,299.74	49,684.06	123,983.80	12,669.64	9.27%
2130 Total	HEALTH	128,210.01	72,380.89	54,519.77	126,900.66	1,309.35	1.02%
2140 Total	PSYCH SERVICES	97,407.58	53,426.78	30,073.22	83,500.00	13,907.58	14.28%
2150 Total	SPEECH SERVICES	148,765.53	69,301.43	43,868.04	113,169.47	35,596.06	23.93%
2160 Total	THERAPY SERVICES	105,760.20	65,272.64	35,637.36	100,910.00	4,850.20	4.59%
2190 Total	OTHER SUPPORT SERVICES	2,852.00	931.75	1,599.36	2,531.11	320.89	11.25%
2210 Total	STAFF DEVELOPMENT	12,330.35	8,389.69	2,079.73	10,469.42	1,860.93	15.09%
2220 Total	MEDIA	150,630.99	77,890.35	59,334.23	137,224.58	13,406.41	8.90%
2310 Total	SCHOOL BOARD SERVICES	39,549.66	24,655.07	67,397.89	92,052.96	(52,503.30)	42.62%
2320 Total	SAU SERVICES	205,565.00	-	205,565.00	205,565.00	-	0.00%
2410 Total	PRINCIPAL SERVICES	471,894.08	212,845.05	204,854.68	417,699.73	54,194.35	11.48%
2600 Total	MAINTENANCE	506,373.57	240,438.20	266,699.29	507,137.49	(763.92)	-0.15%
2700 Total	TRANSPORTATION	856,188.90	650,569.60	296,500.27	947,069.87	(90,880.97)	-10.61%
2835 Total	PRE-EMPLOYMENT PHYSICALS	-	-	130.00	130.00	(130.00)	0.00%
2840 Total	INFORMATION TECHNOLOGY	149,626.00	61,034.13	67,894.54	128,928.67	20,697.33	13.83%
5110 Total	PRINCIPAL OF DEBT	122,639.52	122,639.52	-	122,639.52	-	0.00%
5120 Total	INTEREST ON DEBT	69,005.08	69,005.08	-	69,005.08	-	0.00%
Grand Total		10,808,344.81	5,605,052.92	4,817,763.69	10,422,816.61	385,528.20	3.57%

Function code 1105 Regular Ed High School tuition is currently showing a negative balance of (\$68,904) which reflects 4 additional students that were not budgeted.

Function code 1200 Special Ed is currently showing a positive balance of \$369,696.68 which reflects a significant decrease in students for tuition as well as services needed.

Function code 2310 School Board Services is currently showing a negative balance of (\$52,503.30) which is due to the School Board salary increase from 24-25 that was not budgeted for in 25-26 as well as the SchoolCare Assessment 1/3 payment of \$42,206.00.

Function code 2700 Transportation is showing a negative balance of (\$90,880.97) which is due to new McKinney Vento students identified as well as a new SPED placement.

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ACCOUNT	TITLE	BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	Encumbrances Plus YTD Expenditures	AVAILABLE BALANCE	% Remaining
21 1100 1 02 5110	REG ED SALARIES OF REGULAR EMPL	25,000.00	-	-	-	25,000.00	100.00%
21 1100 1 02 5112	REG ED TEACHER SALARIES	1,773,602.00	1,079,589.74	687,637.88	1,767,227.62	6,374.38	0.36%
21 1100 1 02 5114	REG ED PARAPROFESSIONAL	32,810.31	19,846.19	12,996.62	32,842.81	(32.50)	-0.10%
21 1100 1 02 5120	REG ED SUBSTITUTE SALARIES	25,000.00	-	25,953.98	25,953.98	(953.98)	-3.82%
21 1100 1 02 5122	REG ED HEALTH INSURANCE BUYOUT	22,686.65	13,218.33	12,468.32	25,686.65	(3,000.00)	-13.22%
21 1100 1 02 5211	REG ED HEALTH INSURANCE	519,070.00	260,511.26	309,934.42	570,445.68	(51,375.68)	-9.90%
21 1100 1 02 5212	REG ED DENTAL INSURANCE	24,929.00	11,384.37	14,537.36	25,921.73	(992.73)	-3.98%
21 1100 1 02 5213	REG ED LIFE INSURANCE	2,152.50	973.12	976.88	1,950.00	202.50	9.41%
21 1100 1 02 5214	REG ED DISABILITY INSURANCE	5,493.70	2,475.14	2,454.82	4,929.96	563.74	10.26%
21 1100 1 02 5220	REG ED FICA	141,781.19	84,824.65	53,269.23	138,093.88	3,687.31	2.60%
21 1100 1 02 5232	REG ED NHRS PROFESSIONAL	341,063.69	207,604.79	132,619.26	340,224.05	839.64	0.25%
21 1100 1 02 5231	REG ED NHRS SUPPORT	-	-	15.93	15.93	(15.93)	0.00%
21 1100 1 02 5240	REG ED TUITION REIMBURSEMENT	22,000.00	446.99	446.99	893.98	21,106.02	95.94%
21 1100 1 02 5241	REG ED WORKSHOP REIMB PROF	7,500.00	700.00	1,624.91	2,324.91	5,175.09	69.00%
21 1100 1 02 5250	REG ED UNEMPLOYMENT INSURANCE	835.80	742.40	-	742.40	93.40	11.17%
21 1100 1 02 5260	REG ED WORKER'S COMPENSATION	5,413.54	-	4,979.80	4,979.80	433.74	8.01%
21 1100 1 02 5320	REG ED PROFESSIONAL EDUCATIONAL	500.00	-	-	-	500.00	100.00%
21 1100 1 02 5330	REG ED OTHER PROF SVCS	500.00	-	-	-	500.00	100.00%
21 1100 1 02 5430	REG ED REPAIRS & MAINT SERVICES	3,679.00	2,106.03	968.97	3,075.00	604.00	16.42%
21 1100 1 02 5431	REG ED REPAIRS EQUIPMENT	650.00	64.00	-	64.00	586.00	90.15%
21 1100 1 02 5442	REG ED RENTAL OF EQUIPMENT	7,740.00	2,508.60	2,508.60	5,017.20	2,722.80	35.18%
21 1100 1 02 5580	REG ED MILEAGE REIMBURSEMENT	300.00	-	-	-	300.00	100.00%
21 1100 1 02 5610	REG ED SUPPLIES	13,200.00	2,010.40	8,128.64	10,139.04	3,060.96	23.19%
21 1100 1 02 5641	REG ED TEXTBOOKS	300.00	-	-	-	300.00	100.00%
21 1100 1 02 5643	REG ED INFORMATION ACCESS FEES	1,788.00	-	-	-	1,788.00	100.00%
21 1100 1 02 5610	ART SUPPLIES	2,475.00	-	2,414.70	2,414.70	60.30	2.44%
21 1100 1 02 5610	HEALTH SUPPLIES	1,054.20	-	-	-	1,054.20	100.00%
21 1100 1 02 5610	MATH SUPPLIES	822.42	-	-	-	822.42	100.00%
21 1100 1 02 5643	MATH INFORMATION ACCESS FEES	9,375.00	105.00	105.00	210.00	9,165.00	97.76%
21 1100 1 02 5645	MATH PRACTICE BOOKS	3,210.00	-	-	-	3,210.00	100.00%
21 1100 1 02 5610	MUSIC SUPPLIES	1,000.00	35.00	-	35.00	965.00	96.50%
21 1100 1 02 5643	MUSIC INFORMATION ACCESS FEES	600.00	-	-	-	600.00	100.00%
21 1100 1 02 5731	MUSIC NEW EQUIPMENT	570.68	-	-	-	570.68	100.00%
21 1100 1 02 5610	PHYS ED SUPPLIES	1,415.99	-	1,208.56	1,208.56	207.43	14.65%
21 1100 1 02 5610	READING SUPPLIES	159.34	-	250.53	250.53	(91.19)	-57.23%
21 1100 1 02 5643	READING INFORMATION ACCESS FEES	5,350.00	-	480.00	480.00	4,870.00	91.03%
21 1100 1 02 5645	READING PRACTICE BOOKS	966.00	-	-	-	966.00	100.00%
21 1100 1 02 5610	SCIENCE SUPPLIES	750.00	-	36.00	36.00	714.00	95.20%
21 1100 1 02 5643	SCIENCE INFORMATION ACCESS FEES	1,940.60	-	304.00	304.00	1,636.60	84.33%
1100 Total	REGULAR EDUCATION	3,007,684.61	1,689,146.01	1,276,321.40	2,965,467.41	42,217.20	1.40%
21 1105 3 02 5561	REG ED HIGH SCHOOL TUITION OTHER LEA'S	-	3,445.20	13,780.80	17,226.00	(17,226.00)	0.00%
21 1105 3 02 5563	REG ED HIGH SCHOOL TUITION PUBLIC ACADEMIES	1,929,312.00	1,008,770.39	972,219.61	1,980,990.00	(51,678.00)	-2.68%
1105 Total	REG ED HIGH SCHOOL	1,929,312.00	1,012,215.59	986,000.41	1,998,216.00	(68,904.00)	-3.57%
21 1200 1 02 5111	SPED ELEMENTARY ADMIN/OTHER SALARIES	184,024.00	96,441.94	96,442.06	192,884.00	(8,860.00)	-4.81%
21 1200 1 02 5112	SPED ELEMENTARY TEACHER SALARIES	186,114.00	114,531.80	71,622.20	186,154.00	(40.00)	-0.02%

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21 1200 1 02 5114	SPED ELEMENTARY PARAPROFESSIONAL	106,107.96	117,104.00	57,947.32	175,051.32	(68,943.36)	-64.97%
21 1200 1 02 5115	SPED ELEMENTARY SECRETARIAL SALARIES	44,724.96	25,469.12	21,343.84	46,812.96	(2,088.00)	-4.67%
21 1200 1 02 5122	SPED ELEMENTARY HEALTH INSURANCE BUYOUT	1,500.00	1,500.00	-	1,500.00	-	0.00%
21 1200 1 02 5211	SPED ELEMENTARY HEALTH INSURANCE	147,289.00	85,786.24	87,331.82	173,118.06	(25,829.06)	-17.54%
21 1200 1 02 5212	SPED ELEMENTARY DENTAL INSURANCE	5,272.00	2,075.36	3,630.42	5,705.78	(433.78)	-8.23%
21 1200 1 02 5213	SPED ELEMENTARY LIFE INSURANCE	540.75	300.19	352.73	652.92	(112.17)	-20.74%
21 1200 1 02 5214	SPED ELEMENTARY DISABILITY INSURANCE	1,146.49	456.39	576.57	1,032.96	113.53	9.90%
21 1200 1 02 5220	SPED ELEMENTARY FICA	39,854.28	27,130.94	17,937.60	45,068.54	(5,214.26)	-13.08%
21 1200 1 02 5231	SPED ELEMENTARY NHRS SUPPORT	5,984.93	9,065.14	8,779.55	17,844.69	(11,859.76)	-198.16%
21 1200 1 02 5232	SPED ELEMENTARY NHRS PROFESSIONAL	71,177.55	31,795.29	23,544.10	55,339.39	15,838.16	22.25%
21 1200 1 02 5240	SPED ELEMENTARY TUITION REIMBURSEMENT	15,552.00	1,267.50	3,307.50	4,575.00	10,977.00	70.58%
21 1200 1 02 5241	SPED ELEMENTARY WORKSHOP REIMB PROF	795.00	225.00	249.00	474.00	321.00	40.38%
21 1200 1 02 5250	SPED ELEMENTARY UNEMPLOYMENT INSURANCE	258.00	258.00	-	258.00	-	0.00%
21 1200 1 02 5260	SPED ELEMENTARY WORKER'S COMPENSATION	1,562.89	-	1,562.89	1,562.89	-	0.00%
21 1200 1 02 5320	SPED ELEMENTARY PROFESSIONAL EDUCATIONAL	-	-	-	-	-	0.00%
21 1200 1 02 5330	SPED ELEMENTARY OTHER PROF SVCS	9,259.60	-	-	-	9,259.60	100.00%
21 1200 1 02 5336	SPED ELEMENTARY MEDICAID SERVICE PROVIDER	3,000.00	-	-	-	3,000.00	100.00%
21 1200 1 02 5341	SPED ELEMENTARY LEGAL & CONSULTING	-	3,373.00	627.00	4,000.00	(4,000.00)	0.00%
21 1200 1 02 5430	SPED ELEMENTARY REPAIRS & MAINT SERVICES	350.00	75.23	74.77	150.00	200.00	57.14%
21 1200 1 02 5442	SPED ELEMENTARY RENTAL OF EQUIPMENT	1,500.00	642.85	457.15	1,100.00	400.00	26.67%
21 1200 1 02 5531	SPED ELEMENTARY TELEPHONE	720.00	420.00	300.00	720.00	-	0.00%
21 1200 1 02 5564	SPED ELEMENTARY TUITION TO PRIVATE SCHOOL	12,000.00	23,653.90	24,293.90	47,947.80	(35,947.80)	-299.57%
21 1200 1 02 5580	SPED ELEMENTARY MILEAGE REIMBURSEMENT	3,000.00	287.60	546.00	833.60	2,166.40	72.21%
21 1200 1 02 5610	SPED ELEMENTARY SUPPLIES	500.00	-	-	-	500.00	100.00%
21 1200 1 02 5643	SPED ELEMENTARY INFORMATION ACCESS FEES	3,000.00	-	-	-	3,000.00	100.00%
21 1200 1 02 5737	SPED ELEMENTARY REPLACEMENT FURNITURE & F	3,500.00	-	-	-	3,500.00	100.00%
21 1200 1 02 5810	SPED ELEMENTARY DUES & FEES	1,075.00	-	1,058.00	1,058.00	17.00	1.58%
21 1200 2 02 5320	SPED MIDDLE PROFESSIONAL EDUCATIONAL	15,000.00	539.75	160.25	700.00	14,300.00	95.33%
21 1200 2 02 5330	SPED MIDDLE OTHER PROF SVCS	-	-	-	-	-	0.00%
21 1200 2 02 5561	SPED MIDDLE TUITION OTHER LEA'S	-	-	-	-	-	0.00%
21 1200 2 02 5564	SPED MIDDLE TUITION TO PRIVATE SCHOOL	67,516.47	-	67,516.20	67,516.20	0.27	0.00%
21 1200 3 00 5320	SPED HIGH SCHOOL PROFESSIONAL EDUCATIONAL	250,806.58	117,546.86	110,918.64	228,465.50	22,341.08	8.91%
21 1200 3 00 5330	SPED HIGH SCHOOL OTHER PROF SVCS	30,000.00	9,875.00	125.00	10,000.00	20,000.00	66.67%
21 1200 3 00 5561	SPED HIGH SCHOOL TUITION OTHER LEA'S	-	-	-	-	-	0.00%
21 1200 3 00 5563	SPED HIGH SCHOOL TUITION PUBLIC ACADEMIES	654,440.00	141,933.00	267,188.35	409,121.35	245,318.65	37.49%
21 1200 3 00 5564	SPED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	666,129.83	252,169.13	232,188.52	484,357.65	181,772.18	27.29%
1200 Total	SPECIAL EDUCATION	2,533,701.29	1,063,923.23	1,100,081.38	2,164,004.61	369,696.68	14.59%
21 1230 1 00 5564	ESY TUITION TO PRIVATE SCHOOL	-	-	-	-	-	-
21 1230 1 02 5112	ESY ELEMENTARY TEACHER SALARIES	9,000.00	-	9,040.00	9,040.00	(40.00)	-0.44%
21 1230 1 02 5114	ESY ELEMENTARY PARAPROFESSIONAL	1,500.00	-	1,860.00	1,860.00	(360.00)	-24.00%
21 1230 1 02 5220	ESY ELEMENTARY FICA	803.25	-	825.76	825.76	(22.51)	-2.80%
21 1230 1 02 5232	ESY ELEMENTARY NHRS PROFESSIONAL	1,730.70	-	1,036.51	1,036.51	694.19	40.11%
21 1230 1 02 5330	ESY ELEMENTARY OTHER PROF SVCS	-	-	448.51	448.51	(448.51)	0.00%
21 1230 1 02 5610	ESY ELEMENTARY SUPPLIES	500.00	-	495.82	495.82	4.18	0.84%
21 1230 2 02 5564	ESY MIDDLE TUITION TO PRIVATE SCHOOL	4,725.00	-	3,691.46	3,691.46	1,033.54	21.87%

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21 1230 3 02 5330	ESY HIGH SCHOOL OTHER PROF SVCS	3,500.00	-	2,817.50	2,817.50	682.50	19.50%
21 1230 3 02 5563	ESY HIGH SCHOOL TUITION PUBLIC ACADEMIES	3,000.00	-	4,953.34	4,953.34	(1,953.34)	-65.11%
21 1230 3 02 5564	ESY HIGH SCHOOL TUITION TO PRIVATE SCHOOL	16,910.29	-	4,787.28	4,787.28	12,123.01	71.69%
1230 Total	EXTENDED SCHOOL YEAR	41,669.24	-	29,956.18	29,956.18	11,713.06	28.11%
21 1410 1 02 5111	COCURRICULAR ADMIN/OTHER SALARIES	300.00	-	-	-	300.00	100.00%
21 1410 1 02 5112	COCURRICULAR TEACHER SALARIES	4,000.00	-	-	-	4,000.00	100.00%
21 1410 1 02 5117	COCURRICULAR CO-CURRICULAR SALARIES	31,550.00	15,824.98	15,825.04	31,650.02	(100.02)	-0.32%
21 1410 1 02 5220	COCURRICULAR FICA	2,742.53	1,207.33	1,163.46	2,370.79	371.74	13.55%
21 1410 1 02 5231	COCURRICULAR FICA	-	-	-	-	-	0.00%
21 1410 1 02 5232	COCURRICULAR NHRS PROFESSIONAL	6,893.96	2,841.71	2,841.23	5,682.94	1,211.02	17.57%
21 1410 1 02 5330	COCURRICULAR OTHER PROF SVCS	-	-	500.00	500.00	(500.00)	0.00%
21 1410 1 02 5610	COCURRICULAR SUPPLIES	980.00	-	230.00	230.00	750.00	76.53%
21 1410 1 02 5810	COCURRICULAR DUES & FEES	2,250.00	272.00	977.61	1,249.61	1,000.39	44.46%
1410 Total	COCURRICULAR	48,716.49	20,146.02	21,537.34	41,683.36	7,033.13	14.44%
21 1420 1 02 5117	ATHLETICS CO-CURRICULAR SALARIES	23,250.00	9,500.00	12,050.00	21,550.00	1,700.00	7.31%
21 1420 1 02 5220	ATHLETICS FICA	1,778.63	726.52	908.15	1,634.67	143.96	8.09%
21 1420 1 02 5232	ATHLETICS NHRS PROFESSIONAL	4,470.98	654.26	817.27	1,471.53	2,999.45	67.09%
21 1420 1 02 5330	ATHLETICS OTHER PROF SVCS	3,955.00	-	3,955.00	3,955.00	-	0.00%
21 1420 1 02 5441	ATHLETICS RENTAL OF LAND & BUILDING	5,910.00	4,757.00	-	4,757.00	1,153.00	19.51%
21 1420 1 02 5610	ATHLETICS SUPPLIES	1,174.65	104.37	299.12	403.49	771.16	65.65%
21 1420 1 02 5739	ATHLETICS OTHER EQUIPMENT	2,740.01	-	-	-	2,740.01	100.00%
21 1420 1 02 5810	ATHLETICS DUES & FEES	530.00	800.00	-	800.00	(270.00)	-50.94%
1420 Total	ATHLETICS	43,809.27	16,542.15	18,029.54	34,571.69	9,237.58	21.09%
21 2120 1 02 5112	GUIDANCE TEACHER SALARIES	86,410.00	53,175.40	33,234.60	86,410.00	-	0.00%
21 2120 1 02 5211	GUIDANCE HEALTH INSURANCE	25,525.00	6,381.56	6,886.24	13,267.80	12,257.20	48.02%
21 2120 1 02 5212	GUIDANCE DENTAL INSURANCE	860.00	282.42	282.42	564.84	295.16	34.32%
21 2120 1 02 5213	GUIDANCE LIFE INSURANCE	78.75	37.50	37.50	75.00	3.75	4.76%
21 2120 1 02 5214	GUIDANCE DISABILITY INSURANCE	267.65	103.52	103.32	206.84	60.81	22.72%
21 2120 1 02 5220	GUIDANCE FICA	6,610.37	4,067.91	2,489.74	6,557.65	52.72	0.80%
21 2120 1 02 5232	GUIDANCE NHRS PROFESSIONAL	16,616.64	10,225.63	6,391.01	16,616.64	-	0.00%
21 2120 1 02 5250	GUIDANCE UNEMPLOYMENT INSURANCE	25.80	25.80	-	25.80	-	0.00%
21 2120 1 02 5260	GUIDANCE WORKER'S COMPENSATION	259.23	-	259.23	259.23	-	0.00%
21 2120 1 02 5330	GUIDANCE OTHER PROF SVCS	-	-	-	-	-	0.00%
2120 Total	GUIDANCE	136,653.44	74,299.74	49,684.06	123,983.80	12,669.64	9.27%
21 2130 1 02 5112	HEALTH TEACHER SALARIES	69,495.00	42,766.20	26,728.80	69,495.00	-	0.00%
21 2130 1 02 5120	HEALTH SUBSTITUTE SALARIES	1,000.00	-	175.00	175.00	825.00	82.50%
21 2130 1 02 5211	HEALTH HEALTH INSURANCE	34,071.00	15,867.60	17,987.16	33,854.76	216.24	0.63%
21 2130 1 02 5212	HEALTH DENTAL INSURANCE	1,525.00	651.95	843.58	1,495.53	29.47	1.93%
21 2130 1 02 5213	HEALTH LIFE INSURANCE	78.75	37.50	37.50	75.00	3.75	4.76%
21 2130 1 02 5214	HEALTH DISABILITY INSURANCE	215.26	96.66	96.66	193.32	21.94	10.19%
21 2130 1 02 5220	HEALTH FICA	5,392.87	3,251.08	1,877.79	5,128.87	264.00	4.90%
21 2130 1 02 5232	HEALTH NHRS PROFESSIONAL	13,363.89	8,223.94	5,139.90	13,363.84	0.05	0.00%
21 2130 1 02 5250	HEALTH UNEMPLOYMENT INSURANCE	25.80	25.80	-	25.80	-	0.00%
21 2130 1 02 5260	HEALTH WORKER'S COMPENSATION	208.49	-	208.49	208.49	-	0.00%
21 2130 1 02 5610	HEALTH SUPPLIES	2,127.30	1,460.16	819.89	2,280.05	(152.75)	-7.18%

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21 2130 1 02 5642	HEALTH ELECTRONIC INFORMATION	549.15	-	605.00	605.00	(55.85)	-10.17%
21 2130 1 02 5810	HEALTH DUES & FEES	157.50	-	-	-	157.50	100.00%
2130 Total	HEALTH	128,210.01	72,380.89	54,519.77	126,900.66	1,309.35	1.02%
21 2140 1 02 5330	PSYCH SERVICES OTHER PROF SVCS	88,662.50	51,508.30	28,491.70	80,000.00	8,662.50	9.77%
21 2140 1 02 5610	PSYCH SERVICES SUPPLIES	500.00	101.62	398.38	500.00	-	0.00%
21 2140 2 02 5330	PSYCH SVCS - MIDDLE OTHER PROF SVCS	3,000.00	1,816.86	1,183.14	3,000.00	-	0.00%
21 2140 3 02 5330	PSYCH SVCS - HIGH OTHER PROF SVCS	5,245.08	-	-	-	5,245.08	100.00%
2140 Total	PSYCH SERVICES	97,407.58	53,426.78	30,073.22	83,500.00	13,907.58	14.28%
21 2150 1 02 5112	SPEECH TEACHER SALARIES	-	50,152.00	31,345.00	81,497.00	(81,497.00)	0.00%
21 2150 1 02 5213	SPEECH LIFE INSURANCE	-	37.50	6.25	43.75	(43.75)	0.00%
21 2150 1 02 5214	SPEECH DISABILITY INSURANCE	-	120.18	20.03	140.21	(140.21)	0.00%
21 2150 1 02 5220	SPEECH FICA	-	3,836.78	2,397.90	6,234.68	(6,234.68)	0.00%
21 2150 1 02 5232	SPEECH NHRS PROFESSIONAL	-	9,644.23	6,027.60	15,671.83	(15,671.83)	0.00%
21 2150 1 02 5330	SPEECH OTHER PROF SVCS	124,365.53	-	182.00	182.00	124,183.53	99.85%
21 2150 2 02 5330	SPEECH MIDDLE OTHER PROF SVCS	9,400.00	5,510.74	3,889.26	9,400.00	-	0.00%
21 2150 3 02 5330	SPEECH SVCS - HIGH OTHER PROF SVCS	15,000.00	-	-	-	15,000.00	100.00%
2150 Total	SPEECH SERVICES	148,765.53	69,301.43	43,868.04	113,169.47	35,596.06	23.93%
21 2160 1 02 5334	THERAPY SVCS OT CONTRACTED SVCS	101,760.20	62,315.00	34,595.00	96,910.00	4,850.20	4.77%
21 2160 2 02 5330	OT MIDDLE OTHER PROF SVCS	4,000.00	2,957.64	1,042.36	4,000.00	-	0.00%
2160 Total	THERAPY SERVICES	105,760.20	65,272.64	35,637.36	100,910.00	4,850.20	4.59%
21 2190 1 02 5330	OTHER SUPPORT SERVICES OTHER PROF SVCS	1,050.00	-	1,599.36	1,599.36	(549.36)	-52.32%
21 2190 1 02 5550	OTHER SUPPORT SERVICES PRINTING	500.00	-	-	-	500.00	100.00%
21 2190 1 02 5610	OTHER SUPPORT SERVICES SUPPLIES	1,302.00	931.75	-	931.75	370.25	28.44%
2190 Total	OTHER SUPPORT SERVICES	2,852.00	931.75	1,599.36	2,531.11	320.89	11.25%
21 2210 1 02 5117	STAFF DEVELOPMENT CO-CURRICULAR SALARIES	8,312.00	1,500.00	1,500.00	3,000.00	5,312.00	63.91%
21 2210 1 02 5330	STAFF DEVELOPMENT OTHER PROF SVCS	-	6,775.00	469.80	7,244.80	(7,244.80)	0.00%
21 2210 1 02 5220	STAFF DEVELOPMENT FICA	635.87	114.69	109.93	224.62	411.25	64.68%
21 2210 1 02 5232	STAFF DEVELOPMENT NHRS PROFESSIONAL	1,632.48	-	-	-	1,632.48	100.00%
21 2210 1 02 5291	STAFF DEVELOPMENT ADMIN DIRECTED WORKSHOPS	1,750.00	-	-	-	1,750.00	100.00%
2210 Total	STAFF DEVELOPMENT	12,330.35	8,389.69	2,079.73	10,469.42	1,860.93	15.09%
21 2220 1 02 5111	MEDIA ADMIN/OTHER SALARIES	77,405.00	47,633.80	29,771.20	77,405.00	-	0.00%
21 2220 1 02 5211	MEDIA HEALTH INSURANCE	34,071.00	15,867.60	17,987.16	33,854.76	216.24	0.63%
21 2220 1 02 5212	MEDIA DENTAL INSURANCE	1,525.00	651.95	843.58	1,495.53	29.47	1.93%
21 2220 1 02 5213	MEDIA LIFE INSURANCE	78.75	37.50	37.50	75.00	3.75	4.76%
21 2220 1 02 5214	MEDIA DISABILITY INSURANCE	239.76	106.56	106.56	213.12	26.64	11.11%
21 2220 1 02 5220	MEDIA FICA	5,921.48	3,623.98	2,008.99	5,632.97	288.51	4.87%
21 2220 1 02 5232	MEDIA NHRS PROFESSIONAL	14,884.98	9,159.69	5,725.00	14,884.69	0.29	0.00%
21 2220 1 02 5250	MEDIA UNEMPLOYMENT INSURANCE	25.80	25.80	-	25.80	-	0.00%
21 2220 1 02 5260	MEDIA WORKER'S COMPENSATION	232.22	-	232.22	232.22	-	0.00%
21 2220 1 02 5430	MEDIA REPAIRS & MAINT SERVICES	2,527.00	-	-	-	2,527.00	100.00%
21 2220 1 02 5431	MEDIA REPAIRS EQUIPMENT	400.00	-	-	-	400.00	100.00%
21 2220 1 02 5610	MEDIA SUPPLIES	1,580.00	-	399.15	399.15	1,180.85	74.74%
21 2220 1 02 5615	MEDIA AV SUPPLIES	250.00	-	-	-	250.00	100.00%
21 2220 1 02 5641	MEDIA TEXTBOOKS	4,600.00	783.47	2,222.87	3,006.34	1,593.66	34.64%
21 2220 1 02 5644	MEDIA PERIODICALS	211.00	-	-	-	211.00	100.00%

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ACCOUNT	TITLE	BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	Encumbrances Plus YTD Expenditures	AVAILABLE BALANCE	% Remaining
21 2220 1 02 5649	MEDIA NON PRINT	6,679.00	-	-	-	6,679.00	100.00%
2220 Total	MEDIA	150,630.99	77,890.35	59,334.23	137,224.58	13,406.41	8.90%
21 2310 0 00 5810	SCHOOL BOARD SERVICES HEALTH INSURANCE ASSESS	-	-	42,206.00	42,206.00	(42,206.00)	0.00%
21 2310 1 02 5111	SCHOOL BOARD SERVICES ADMIN/OTHER SALARIES	4,200.00	3,825.00	3,825.00	7,650.00	(3,450.00)	-82.14%
21 2310 1 02 5113	SCHOOL BOARD SERVICES TREASURER SALARIES	1,200.00	600.00	1,200.00	1,800.00	(600.00)	-50.00%
21 2310 1 02 5115	SCHOOL BOARD SERVICES SECRETARIAL SALARIES	2,250.00	-	525.00	525.00	1,725.00	76.67%
21 2310 1 02 5220	SCHOOL BOARD SERVICES FICA	585.23	338.53	424.60	763.13	(177.90)	-30.40%
21 2310 1 02 5231	SCHOOL BOARD SERVICES NHRS SUPPORT	304.43	-	66.95	66.95	237.48	78.01%
21 2310 1 02 5332	SCHOOL BOARD SERVICES AUDIT EXPENSES	9,660.00	2,415.00	7,245.00	9,660.00	-	0.00%
21 2310 1 02 5341	SCHOOL BOARD SERVICES LEGAL & CONSULTING	12,500.00	14,885.54	6,749.36	21,634.90	(9,134.90)	-73.08%
21 2310 1 02 5342	SCHOOL BOARD SERVICES DISTRICT MEETING SERVICES	600.00	650.00	150.00	800.00	(200.00)	-33.33%
21 2310 1 02 5613	SCHOOL BOARD SERVICES SCHOOL BOARD SUPPLIES	-	-	792.09	792.09	(792.09)	0.00%
21 2310 1 02 5614	SCHOOL BOARD SERVICES DISTRICT MEETING SUPPLIES	2,500.00	1,000.00	-	1,000.00	1,500.00	60.00%
21 2310 1 02 5618	SCHOOL BOARD SERVICES TREASURER SUPPLIES	750.00	-	-	-	750.00	100.00%
21 2310 1 02 5810	SCHOOL BOARD SERVICES DUES & FEES	5,000.00	941.00	4,213.89	5,154.89	(154.89)	-3.10%
2310 Total	SCHOOL BOARD SERVICES	39,549.66	24,655.07	67,397.89	92,052.96	(52,503.30)	42.62%
21 2320 1 02 5590	SAU SERVICES SAU SERVICES	205,565.00	-	205,565.00	205,565.00	-	0.00%
2320 Total	SAU SERVICES	205,565.00	-	205,565.00	205,565.00	-	0.00%
21 2410 1 02 5111	PRINCIPAL SERVICES ADMIN/OTHER SALARIES	123,600.00	61,799.95	61,800.05	123,600.00	-	0.00%
21 2410 1 02 5115	PRINCIPAL SERVICES SECRETARIAL SALARIES	80,505.06	45,195.93	35,345.04	80,540.97	(35.91)	-0.04%
21 2410 1 02 5118	PRINCIPAL SERVICES ASSISTANT PRINCIPAL SALAR	98,664.00	49,331.99	49,332.01	98,664.00	-	0.00%
21 2410 1 02 5211	PRINCIPAL SERVICES HEALTH INSURANCE	13,765.00	6,827.45	6,950.65	13,778.10	(13.10)	-0.10%
21 2410 1 02 5212	PRINCIPAL SERVICES DENTAL INSURANCE	2,288.00	1,095.78	1,141.67	2,237.45	50.55	2.21%
21 2410 1 02 5213	PRINCIPAL SERVICES LIFE INSURANCE	199.50	94.86	94.86	189.72	9.78	4.90%
21 2410 1 02 5214	PRINCIPAL SERVICES DISABILITY INSURANCE	688.46	298.32	298.32	596.64	91.82	13.34%
21 2410 1 02 5220	PRINCIPAL SERVICES FICA	23,161.84	11,949.38	11,086.40	23,035.78	126.06	0.54%
21 2410 1 02 5231	PRINCIPAL SERVICES NHRS SUPPORT	7,020.53	3,806.40	3,202.47	7,008.87	11.66	0.17%
21 2410 1 02 5232	PRINCIPAL SERVICES NHRS PROFESSIONAL	42,741.37	21,370.67	21,370.70	42,741.37	-	0.00%
21 2410 1 02 5240	PRINCIPAL SERVICES TUITION REIMBURSEMENT	15,552.00	1,600.00	1,600.00	3,200.00	12,352.00	79.42%
21 2410 1 02 5241	PRINCIPAL SERVICES WORKSHOP REIMB PROF	2,000.00	250.00	109.00	359.00	1,641.00	82.05%
21 2410 1 02 5244	PRINCIPAL SERVICES SECRETARIAL WORKSHOP	425.00	-	-	-	425.00	100.00%
21 2410 1 02 5250	PRINCIPAL SERVICES UNEMPLOYMENT INSURANCE	103.20	103.20	-	103.20	-	0.00%
21 2410 1 02 5260	PRINCIPAL SERVICES WORKER'S COMPENSATION	908.32	-	908.32	908.32	-	0.00%
21 2410 1 02 5330	PRINCIPAL SERVICES OTHER PROF SVCS	31,003.00	-	-	-	31,003.00	100.00%
21 2410 1 02 5430	PRINCIPAL SERVICES REPAIRS & MAINT SERVICES	2,630.00	1,198.75	841.75	2,040.50	589.50	22.41%
21 2410 1 02 5442	PRINCIPAL SERVICES RENTAL OF EQUIPMENT	1,253.00	876.72	514.88	1,391.60	(138.60)	-11.06%
21 2410 1 02 5531	PRINCIPAL SERVICES TELEPHONE	13,000.00	3,381.55	3,470.45	6,852.00	6,148.00	47.29%
21 2410 1 02 5532	PRINCIPAL SERVICES DATA COMMUNICATION	5,088.80	2,751.34	2,768.66	5,520.00	(431.20)	-8.47%
21 2410 1 02 5534	PRINCIPAL SERVICES POSTAGE	1,700.00	-	1,700.00	1,700.00	-	0.00%
21 2410 1 02 5540	PRINCIPAL SERVICES ADVERTISING	500.00	100.00	-	100.00	400.00	80.00%
21 2410 1 02 5550	PRINCIPAL SERVICES PRINTING	500.00	-	-	-	500.00	100.00%
21 2410 1 02 5580	PRINCIPAL SERVICES MILEAGE REIMBURSEMENT	750.00	692.76	107.24	800.00	(50.00)	-6.67%
21 2410 1 02 5610	PRINCIPAL SERVICES SUPPLIES	1,510.00	-	185.21	185.21	1,324.79	87.73%
21 2410 1 02 5641	PRINCIPAL SERVICES TEXTBOOKS	172.00	-	-	-	172.00	100.00%
21 2410 1 02 5644	PRINCIPAL SERVICES PERIODICALS	365.00	120.00	-	120.00	245.00	67.12%

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ACCOUNT	TITLE	BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	Encumbrances Plus YTD Expenditures	AVAILABLE BALANCE	% Remaining
21 2410 1 02 5810	PRINCIPAL SERVICES DUES & FEES	1,800.00	-	2,027.00	2,027.00	(227.00)	-12.61%
2410 Total	PRINCIPAL SERVICES	471,894.08	212,845.05	204,854.68	417,699.73	54,194.35	11.48%
21 2600 1 02 5111	MAINTENANCE ADMIN/OTHER SALARIES	70,418.00	35,209.06	62,959.42	98,168.48	(27,750.48)	-39.41%
21 2600 1 02 5116	MAINTENANCE CUSTODIAL SALARIES	110,496.96	32,061.14	26,539.23	58,600.37	51,896.59	46.97%
21 2600 1 02 5211	MAINTENANCE HEALTH INSURANCE	55,321.00	9,626.64	12,729.36	22,356.00	32,965.00	59.59%
21 2600 1 02 5212	MAINTENANCE DENTAL INSURANCE	3,025.00	-	-	-	3,025.00	100.00%
21 2600 1 02 5213	MAINTENANCE LIFE INSURANCE	157.50	41.12	33.88	75.00	82.50	52.38%
21 2600 1 02 5214	MAINTENANCE DISABILITY INSURANCE	354.65	109.29	86.55	195.84	158.81	44.78%
21 2600 1 02 5220	MAINTENANCE FICA	13,839.99	5,146.19	6,685.46	11,831.65	2,008.34	14.51%
21 2600 1 02 5231	MAINTENANCE NHRS SUPPORT	14,598.20	4,489.16	8,044.55	12,533.71	2,064.49	14.14%
21 2600 1 02 5250	MAINTENANCE UNEMPLOYMENT INSURANCE	133.20	133.20	-	133.20	-	0.00%
21 2600 1 02 5260	MAINTENANCE WORKER'S COMPENSATION	4,296.55	-	4,296.55	4,296.55	-	0.00%
21 2600 1 02 5411	MAINTENANCE WATER/SEWERAGE	10,827.00	3,885.25	7,634.75	11,520.00	(693.00)	-6.40%
21 2600 1 02 5430	MAINTENANCE REPAIRS & MAINT SERVICES	13,300.00	27,842.76	40,538.30	68,381.06	(55,081.06)	-414.14%
21 2600 1 02 5432	MAINTENANCE REPAIRS BUILDINGS	20,000.00	11,026.94	17,239.65	28,266.59	(8,266.59)	-41.33%
21 2600 1 02 5433	MAINTENANCE REPAIRS GROUNDS	8,850.00	3,080.00	9,770.00	12,850.00	(4,000.00)	-45.20%
21 2600 1 02 5434	MAINTENANCE BUILDING IMPROVEMENTS	-	-	-	-	-	0.00%
21 2600 1 02 5435	MAINTENANCE REPAIRS MAINT EQUIPMENT	1,000.00	-	-	-	1,000.00	100.00%
21 2600 1 02 5436	MAINTENANCE REPAIRS SECURITY SYSTEM	500.00	-	848.40	848.40	(348.40)	-69.68%
21 2600 1 02 5437	MAINTENANCE GARBAGE REMOVAL	5,100.00	2,648.00	2,872.00	5,520.00	(420.00)	-8.24%
21 2600 1 02 5521	MAINTENANCE PROPERTY/LIABILITY INS	24,321.00	-	24,321.00	24,321.00	-	0.00%
21 2600 1 02 5531	MAINTENANCE TELEPHONE	720.00	720.00	-	720.00	-	0.00%
21 2600 1 02 5580	MAINTENANCE MILEAGE REIMBURSEMENT	200.00	-	-	-	200.00	100.00%
21 2600 1 02 5610	MAINTENANCE SUPPLIES	5,700.00	-	275.94	275.94	5,424.06	95.16%
21 2600 1 02 5612	MAINTENANCE MAINTENANCE SUPPLIES	15,225.00	11,622.24	10,039.58	21,661.82	(6,436.82)	-42.28%
21 2600 1 02 5619	MAINTENANCE SUPPLIES GROUNDS	1,339.52	-	156.88	156.88	1,182.64	88.29%
21 2600 1 02 5622	MAINTENANCE ELECTRICITY	60,900.00	42,110.37	18,789.63	60,900.00	-	0.00%
21 2600 1 02 5624	MAINTENANCE OIL	65,000.00	50,686.84	12,838.16	63,525.00	1,475.00	2.27%
21 2600 1 02 5626	MAINTENANCE GASOLINE	150.00	-	-	-	150.00	100.00%
21 2600 1 02 5735	MAINTENANCE REPLACEMENT EQUIPMENT	600.00	-	-	-	600.00	100.00%
2600 Total	MAINTENANCE	506,373.57	240,438.20	266,699.29	507,137.49	(763.92)	-0.15%
21 2700 1 02 5517	REG ED TRANSPORTATION ATHLETIC TRANS	12,000.00	6,742.71	3,257.29	10,000.00	2,000.00	16.67%
21 2700 1 02 5518	REG ED TRANSPORTATION FIELD TRIPS	7,500.00	8,024.30	2,315.70	10,340.00	(2,840.00)	-37.87%
21 2700 1 02 5519	REG ED TRANSPORTATION TRANSPORTATION	536,688.90	414,119.20	146,369.70	560,488.90	(23,800.00)	-4.43%
21 2700 1 02 5519	SPED TRANSPORTATION TRANSPORTATION	300,000.00	221,683.39	144,557.58	366,240.97	(66,240.97)	-22.08%
2700 Total	TRANSPORTATION	856,188.90	650,569.60	296,500.27	947,069.87	(90,880.97)	-10.61%
21 2835 1 02 5330	PRE EMPLOYMENT PHYSICAL OTHER PROF SVCS	-	-	130.00	130.00	(130.00)	0.00%
2835 Total	PRE-EMPLOYMENT PHYSICALS	-	-	130.00	130.00	(130.00)	0.00%
21 2840 1 02 5111	IT ADMIN/OTHER SALARIES	55,167.00	39,000.00	40,532.00	79,532.00	(24,365.00)	-44.17%
21 2840 1 02 5211	IT HEALTH INSURANCE	12,404.00	13,365.00	1,215.00	14,580.00	(2,176.00)	-17.54%
21 2840 1 02 5212	IT DENTAL INSURANCE	576.00	517.77	47.07	564.84	11.16	1.94%
21 2840 1 02 5213	IT LIFE INSURANCE	78.75	43.75	31.25	75.00	3.75	4.76%
21 2840 1 02 5214	IT DISABILITY INSURANCE	170.88	60.96	92.20	153.16	17.72	10.37%
21 2840 1 02 5220	IT FICA	4,220.28	2,983.50	3,100.69	6,084.19	(1,863.91)	-44.17%
21 2840 1 02 5231	IT NHRS SUPPORT	7,033.79	4,972.50	5,167.83	10,140.33	(3,106.54)	-44.17%

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21 2840 1 02 5240	IT TUITION REIMBURSEMENT	7,776.00	-	-	-	7,776.00	100.00%
21 2840 1 02 5241	IT WORKSHOP REIMB PROF	500.00	-	-	-	500.00	100.00%
21 2840 1 02 5250	IT UNEMPLOYMENT INSURANCE	25.80	25.80	-	25.80	-	0.00%
21 2840 1 02 5260	IT WORKER'S COMPENSATION	165.50	-	165.50	165.50	-	0.00%
21 2840 1 02 5330	IT OTHER PROF SVCS	2,000.00	-	-	-	2,000.00	100.00%
21 2840 1 02 5431	IT REPAIRS EQUIPMENT	1,500.00	-	677.99	677.99	822.01	54.80%
21 2840 1 02 5610	IT SUPPLIES	5,000.00	64.85	682.99	747.84	4,252.16	85.04%
21 2840 1 02 5643	IT INFORMATION ACCESS FEES	-	-	4,884.80	4,884.80	(4,884.80)	0.00%
21 2840 1 02 5650	IT SOFTWARE	37,068.00	-	6,215.62	6,215.62	30,852.38	83.23%
21 2840 1 02 5731	IT NEW EQUIPMENT	-	-	2,588.00	2,588.00	(2,588.00)	0.00%
21 2840 1 02 5735	IT REPLACEMENT EQUIPMENT	15,400.00	-	2,493.60	2,493.60	12,906.40	83.81%
21 2840 1 02 5810	IT DUES & FEES	540.00	-	-	-	540.00	100.00%
2840 Total	INFORMATION TECHNOLOGY	149,626.00	61,034.13	67,894.54	128,928.67	20,697.33	13.83%
21 5110 1 02 5910	PRINCIPAL OF DEBT	122,639.52	122,639.52	-	122,639.52	-	0.00%
5110 Total	PRINCIPAL OF DEBT	122,639.52	122,639.52	-	122,639.52	-	0.00%
21 5120 1 02 5830	INTEREST ON DEBT	69,005.08	69,005.08	-	69,005.08	-	0.00%
5120 Total	INTEREST ON DEBT	69,005.08	69,005.08	-	69,005.08	-	0.00%
21 5221 1 02 5930	FOOD SERVICE TRANSFER FUND TRANSFERS	-	-	-	-	-	-
Grand Total		10,808,344.81	5,605,052.92	4,817,763.69	10,422,816.61	385,528.20	3.57%

XII.A.

Candia School Board Nominations January 6, 2026

Last	First	Position	Compensation
Grant	Alyssa	Assistant Volleyball Coach	\$850

**CANDIA SCHOOL DISTRICT
ADMINISTERING MEDICATION TO STUDENTS**

The Superintendent shall be responsible for establishing specific procedures to control medications administered in schools. Such procedures are found in Appendix JLCD-R.

Prescribed medication should not be taken during the school day, if at all possible. Medication is to be administered by the school nurse, principal or other designee. Medication will be administered in school only after receiving and filing in the student's health record the following:

1. A written statement from the licensed prescriber detailing the method of taking the medication, dosage, and the time schedule of the medication.
2. A written authorization from the parent/guardian indicating the desire that the school assist the student in taking the prescribed medication.

All medication should be delivered to appropriate school personnel by the parent/guardian. All prescription medication must be delivered and contained in its original pharmacy container. The school nurse is directed to keep such medications in a locked cabinet or refrigerator. No more than a 30-day supply will be kept and maintained by the school. The school nurse will contact the parent/guardian regarding any unused medication. Such medication shall be picked up by parent/guardian within ten days after its use is discontinued. If the parent/guardian does not pick up the medication within ten days, the school nurse may dispose of the unused medication and record as such in the student's health record file.

The school nurse is responsible for keeping accurate records regarding the administration of medication to students.

Students may possess and self-administer an epinephrine auto-injector **or nasal spray** if the student suffers from potentially life-threatening allergies. Both the student's parent/guardian and physician must authorize such self-possession and self-administration. If a student finds it necessary to use his/her auto-injector **or nasal spray**, s/he shall immediately report to nearest supervising adult. The school nurse or building principal may maintain at least one epinephrine auto-injector **or nasal spray**, provided by the student, in the nurse's office or other suitable location. Additionally, students may possess and self-administer a metered dose inhaler or a dry powder inhaler to alleviate or prevent asthmatic symptoms, auto-injectors **or nasal spray** for severe allergic reactions, and other injectable medications necessary to treat life-threatening allergies. Both the student's parent/guardian and physician must authorize such self-possession and self-administration.

The district will maintain a supply of epinephrine for use in an allergic emergency when a nurse is employed or contracted by the district. The nurse shall determine the quantity and type of medication the school should maintain. If epinephrine is used, the school nurse shall order a replacement within 5 business days. (HB677).

Students shall not share any prescription or over-the counter medication with another student. Notice of this prohibition will be provided in student handbooks. Students acting in violation of this prohibition will be subject to discipline consistent with applicable Board policies.

This policy shall extend to any school-sponsored activity, event, or program.

In addition to the provisions set forth herein, the school nurse and principal are responsible for ensuring the provisions of Ed. 311.02, Medication During the School Day, are followed.

The school nurse or other designated personnel may administer other medications to students in emergency situations, provided such personnel has all training as is required by law. Such medication may also be administered in emergency situations if a student's medical action plan has been filed and updated with the school district to the extent required by law. The district will maintain all necessary records relative to the emergency administration of medication and will file all such reports as may be required.

Legal References:

RSA 200:40-b, Glucagon Injections

RSA 200:42, Possession and Use of Epinephrine Auto-Injectors Permitted

RSA 200:43, Use of Epinephrine Auto-Injector

RSA 200:44, Availability of Epinephrine Auto-Injector

RSA 200:44-a, Anaphylaxis Training Required

RSA 200:45, Student Use of Epinephrine Auto-Injectors - Immunity

RSA 200:46, Possession and Self-Administration of Asthma Inhalers Permitted

RSA 200:47, Use of Asthma Medications by Students – Immunity

RSA 200:54, Supply of Bronchodilators, Spacers or Nebulizers

RSA 200:55, Administration of Bronchodilator, Space or Nebulizer

N.H. Code of Administrative Rules – Section Ed. 306.12(b)(2), Special Physical Health Needs of Students

N.H. Code of Administrative Rules – Section Ed. 311.02(d); Medication During School Day

Appendix JLCD-R

Adopted: June 11, 1985

Adopted: January 3, 2002

Adopted: June 2, 2005

Revised: February 5, 2009

Revised: March 9, 2017

**CANDIA SCHOOL DISTRICT
STUDENT CONDUCT**

All student behavior must be based on respect and consideration for the rights of others.

Students shall receive annually, at the opening of school, a publication listing the rules and regulations to which they are subject.

Students have a responsibility to know, **understand, and respect follow** the rules and regulations of the school. Students have the further responsibility to behave in a manner appropriate to good citizenship everywhere. This includes treating all students and staff with courtesy, consideration, and respect. Insults, force, or sarcasm shall not be used.

The student conduct policy may be read to students, parent and guardians if needed (hearing impaired, etc.).

Legal References:

RSA 193:13, Suspension and Expulsion of Pupils

RSA 193-D:4, Written Report Required

RSA 631:2-a, Simple Assault

NH Code of Administrative Rules, Section Ed. 306.04(f)(4), Student Discipline

NH Code of Administrative Rules, Section Ed. 306.06, Culture and Climate

NH Code of Administrative Rules, Section Ed. 317.04(b), Disciplinary Procedures

Adopted: April 5, 2001

Reviewed: March 7, 2019

**CANDIA SCHOOL DISTRICT
INSTRUCTIONAL MATERIALS RESOURCES PLAN**

The Board is responsible for overseeing all instructional materials used in the District.

Administrators and teachers may select instructional materials resources from a variety of media, including, but not limited to, books, online/internet materials resources, equipment, newspapers, other media, and instructional technologies. Selection of such materials shall be made only after a determination that such materials resources are age appropriate, provide quality learning experiences, and fit within the district's educational goals and philosophies.

All instructional materials resources will be selected based on their ability to provide quality learning experiences for students in that they:

1. Enrich and support the curriculum;
2. Stimulate growth in knowledge, literary appreciation, aesthetic value, and ethical standards;
3. Provide background information to enable students to make intelligent judgements;
4. **Endeavor to Present opposing sides various viewpoints of on important** issues at appropriate grade levels;
5. Be representative of the many religious, ethnic, and cultural groups and their contributions to our American heritage;
- 6. Be current;**
7. Depict in an accurate and unbiased way the cultural diversity and pluralistic nature of the American society; and
8. Be matched to the appropriate skill levels of pupils.

Administrators and teachers may select instructional materials resources from a variety of media, including, but not limited to, books, online/internet materials, equipment, newspapers, other media, and instructional technologies **that will support the curriculum as well as the learning needs of all students.** Selection of such materials should be made only after a determination that such materials are age appropriate, provide quality learning experiences, and fit within the district's educational goals and philosophies.

Basic instructional course material in the fundamental skill areas of language arts, mathematics, science, and social studies should be reviewed at intervals not exceeding five (5) years. All instructional materials must be sequential and must be compatible with previous and future offerings. Final decision on purchases shall rest with the Board.

Each school's instructional resources should be organized and accessible to students, staff and parents, and managed through circulation policies and procedures that are designed to maximize the use of the resources.

The instructional resources in each school should integrate the following concepts across curricular areas when appropriate:

- a. Accessing information efficiently and effectively;**
- b. Evaluating information and sources critically and competently;**
- c. Citing sources and not plagiarizing;**
- d. Using information accurately and creatively;**
- e. Pursuing information related to personal interests;**
- f. Appreciating literature and other creative expressions of information;**
- g. Striving for excellence in information-seeking and knowledge generation;**
- h. Recognizing the importance of information to a democratic society;**
- i. Practicing ethical behavior in regard to information and information technology; and**
- j. Participating effectively in groups to pursue and generate information**

Instructional Resources Plan.

The Superintendent is to prepare, maintain and implement a written plan for the ongoing development, organization, acquisition, maintenance, replacement, and updating of curriculum and learning resources necessary to support the needs of the schools' students. The plan should be presented to the School Board no later than October 15 of every third year.

Legal References:

NH Admin Rules, Sec. Ed. 306.08 and Sec. Ed. 306.14(e)

Adopted: November 2, 2000
Revised: February 5, 2009
Reviewed: December 2, 2010

POLICIES ****First Reading****

CANDIA

			2 nd Reading Date:	02/05/26
			1 st Reading Date:	01/08/26
			Committee Mtg Date:	12/10/25
CODE	TITLE/CATEGORY			LAST REVIEWED
JFAA	Admission of Resident Students		Changes suggested by attorney. Residency Affidavit (procedure) changed to align with policy language	
IGAA	Therapy Animals		NEW	
IMAH	Daily Physical Activity	Required	Simpler, updated language to match NHSBA	2020
JLCF	Wellness	Required	Triennial Review. No changes by Wellness committee	2023
JLIA	Supervision of Students	Required	Attorney suggestions	
EBBB	Accident Reports	Recommended	Any changes are highlighted in yellow	2009
ECA	Building and Grounds Security	Recommended	Any changes are highlighted in yellow	2008
IJO/KA	School, Community, and Home Relations	Required	Any changes are highlighted in yellow	2009/2009
JG	Assignment of Students to Classes	Recommended	Any changes are highlighted in yellow	2008
JHC	Student Release Precautions	Recommended	Any changes are highlighted in yellow	2008
JLC	School Health Services	Required	Attorney suggestions	2009
JLD	School Guidance & Counseling	Recommended	School counselor made language changes to reflect responsibilities and practice.	2008
JLIF	Receipt & Use of Sex Offender Registry Information	Optional	Eliminate	2008
DJG	Vendor Relations	NEW	Previously eliminate. Need per audit	
DAF	Administration of Federal Grants		One page of this 24 page policy needs to be updated to reflect changes in thresholds as of 10/1/25	

**CANDIA SCHOOL DISTRICT
ADMISSION OF RESIDENT STUDENTS**

The school district of residence of a student is defined by RSA 193:12, II.

New Resident Students

All new resident students, accompanied by parent or guardian, shall register at school before opening day and as early as possible.

Children entering school for the first time must have proof of physical examination within the last twelve months, immunization records, and the school must receive a copy of the child's birth certificate. All children enrolling into the Candia Moore School must be properly immunized according to the current recommendation of the state public health agency **and RSA 200:38 unless exempted by RSA 141-C:20-c.** The Principal or designee will meet with new children and parents to explain school programs.

Parents or legal guardians enrolling new students are to complete registration information by providing two proofs of residency. Documents which demonstrate proof include a mortgage statement, rental/lease agreement, or deed. In addition, a utility bill, such as water, electricity or cable (not cell phone), with the same address on it. In the event residency cannot be established through the above documents, an Affidavit of Residency needs to be executed prior to enrollment.

Updated residency affidavits must be provided to the school by the start of each school year.

School administrators reserve the right to request further documentation should actual residency be in question.

Homeless Students

RSA 193:12 (IV) provides the definition of a homeless child and exceptions to legal residence requirements for homeless pupils.

Statutory References:
RSA 193:12, II and IV

Adopted: April 5, 2001
Adopted: April 3, 2003
Revised: May 6, 2025

CANDIA SCHOOL DISTRICT
THERAPY ANIMALS

Purpose

The Candia School District recognizes that specially trained therapy animals can provide educational benefits for students. The Candia School Board authorizes the Superintendent or the Superintendent's designee to allow appropriate staff to make a therapy animal available to students during the school day only as provided in this policy.

This policy is not intended to, and does not, allow students, parents, or staff to bring emotional support or comfort animals onto District property. Individuals who bring onto District property an animal that does not meet the definition of a service animal under policy IMG A or that has not been approved under this policy or Board policy IMG, shall be asked to remove the animal from District property.

"Therapy Animal" Defined

An animal that has graduated from an assistance animal training program affiliated with Therapy Dogs International or a similar organization which adheres to the highest training standards. Such a graduate animal has been trained specifically for the purpose of providing emotional support, well-being, comfort, or companionship. Therapy animals are the personal property of a District employee or volunteer and are not owned by the District. Therapy animals do NOT meet the definition of "service animals" under Board policy IMG A or the Americans with Disabilities Act.

Minimum Standards Required for Presence of a Therapy Animal.

1. No therapy animal will be permitted in school buildings or on school grounds during the school day unless and until prior approval has been given by the Superintendent/designee and all required forms and documents have been received by the District.
2. District employees will not ~~require~~ receive any additional pay or stipend for providing the therapy animal or for being the handler and/or the owner of the therapy animal.
3. Supervision and care of the approved therapy animal is solely the responsibility of the therapy animal handler(s).
4. The therapy animal handler will assume full responsibility and liability for any damage to District property or injury to District staff, students, or others while the therapy animal is on District property.
5. The therapy handler must maintain an insurance policy that provides liability coverage for the therapy animal and handler while on District property.
6. Approved therapy animals must be clean, well-groomed, in good health, housebroken, and be current on all vaccinations and immunizations.
7. The therapy animal shall display appropriate identification indicating it is a therapy animal at all times while on District property.
8. The therapy animal shall be under the control of the therapy animal handler(s) at all times.

Aggressive or Defensive Behavior

The building Principal is to receive a verbal report within fifteen (15) minutes of any act of aggressive - including vocalizations such as growling - or defensive behavior by a therapy animal toward a human or any aggressive or inappropriate behavior by a student toward a therapy animal. A full written incident report shall be submitted to both the building Principal and the Superintendent, or designee, before the close of the following school day.

An act of -aggressive or defensive behavior by a therapy animal shall result in:

1. An immediate end of the student's current session with the therapy animal;
2. The prohibition of any further interactions between the therapy animal and students for the remainder of the school day; and
3. Exclusion of the therapy animal from District property until the superintendent, or designee, completes an investigation and authorizes the therapy animal's return.

Allergic Reactions

If a student has a known allergy to the therapy animal, the student shall not have any sessions with the therapy animal without the specific written authorization of the student's parent/guardian. If a student demonstrates symptoms of an allergic reaction during or after a session with the therapy animal, the student's parent/guardian shall receive written notification of the possibility of their student's allergy and that the student shall not have any future sessions with the therapy animal without authorization from the student's parent/guardian.

District Employee Handlers

Handlers who are also ~~district~~-District employees volunteer both their therapy animal's presence and their services as Handler. The employee Handler acknowledges that the use of a therapy animal requires minimal additional duties but does not substantially increase/change the nature of their workload. The Handler is using the therapy animal in conjunction with their regularly assigned duties to support their work with students. The employee Handler requesting a therapy animal to be present on campus is required to submit a completed and signed **Therapy Animal Handler Acknowledgments and Waiver Agreement**. In addition:

- The Handler will notify the building Principal each day that the animal is on site by signing the therapy animal in and out using the standard visitor protocols;
- Handlers who are also ~~district~~-District employees may have responsibilities that, in some moments, conflict with their duties as a Handler. The Handler must therefore prepare, and the building Principal must approve a handling plan;
- Handler must provide for the safety and well-being of the -animal.

Exclusion from District Property

The owner/Handler may stop using the animal as a therapy animal at any time for any reason without penalty to the Handler. A therapy animal may also be excluded from District property by administration, at any time, for any reason.



CANDIA

HENRY W. MOORE SCHOOL
THERAPY ANIMAL HANDLER

ACKNOWLEDGMENT AND WAIVER AGREEMENT

Candia School District (District or Henry W. Moore School) agrees to allow therapy animals on its school grounds and building (the "Premises") under certain terms and conditions. This Acknowledgment and Waiver (the "Waiver") sets forth the terms and expectations for handlers of therapy animals in regard to the use of and presence of therapy animals at school. In consideration of the district permitting a therapy animal on the Premises (as defined below), subject to the conditions set forth in this Waiver, the below signatory ("you") knowingly and voluntarily execute this Waiver and agree as follows:

Purpose and Use of Therapy Animal: The Candia School District agrees to provide permission for you to bring the following therapy animal to the Henry W. Moore School during the following times and for the following use:

Therapy Animal: Name: _____ (the "Therapy Animal")
Registration Number: _____
Breed: _____
Markings: _____
List of Vaccines (**attach up-to-date proof of vaccinations**): _____
Certifications/Registrations: _____

Facilities: Henry W. Moore School, 12 Deerfield Rd, Candia, NH 03034

Date(s)/Time(s): _____

Purpose: _____

Handlers: (Names) _____



CANDIA
HENRY W. MOORE SCHOOL

Dear Parents/Guardians,

We are writing to inform you ~~about our new school that a staff member's~~ therapy dog named _____ is available to students during the school day.

Various research studies have shown that dogs in the classroom and school have positive effects on emotional "well-being, academics, attendance and stress reduction. However, we understand that individual preferences and considerations may vary.

Therefore, we want to offer you the opportunity to opt out of activities involving ~~our school~~ the therapy dog for your child.

If you choose to opt out of direct interactions between the dog and your child, we will ensure the dog does not go into your child's classroom and we will work to carefully minimize any opportunities where they may cross paths. We value the comfort and choices of each family in our community and want to ensure that all students have a positive and inclusive educational experience.

If you would like to opt out of this educational experience, please fill out the Special Activity Opt-Out Form by _____ with your decision. If we do not receive a response by that date, we will assume you give consent for your child to participate in activities with _____, such as reading to the dog, opportunities to visit or learn to participate in care, classroom visits. etc..

Should you have any questions or require further clarification. please do not hesitate to email me.

Thank you for your understanding and cooperation. Best

regards, **Certifications/Registrations:** _____

Name of Handler: _____

Certifications/Registrations: _____

(attach proof of Certifications/Training Plan and Registrations)

Conditions of Use: You acknowledge, agree, and affirm that:

- (1) You will be solely responsible for providing adequate care and supervision of the Therapy Animal at all times while on the Premises and shall not leave the therapy animal unsupervised with students on the Premises at any time;
- (2) You must submit a copy of an insurance policy that provides liability coverage at your sole cost for ~~the your~~ work ~~of as~~ the handler and ~~therapy-Therapy animal~~ Animal while ~~the two you~~ are on the premises. ~~Employee-Owned Dog: The Candia School District will reimburse the dog handler for an insurance certificate which will be kept on file at the Henry W. Moore School. The Town,~~ ~~†The Candia School District~~ its officials, employees, agents, and volunteers and the Henry W. Moore School should shall be listed as additional insureds on the certificate.
- (3) The handlers identified above will ensure that the ~~therapy-Therapy animal~~ Animal wears a collar or harness and a leash no longer than four feet and will maintain~~ing~~ control of the ~~therapy-Therapy animal-Animal~~ Animal ~~be by~~ holding the leash at all times while the ~~therapy-Therapy animal-Animal~~ Animal is on the Premises, including during breaks, unless holding such leash would interfere with the ~~therapy-Therapy animal's-Animal's~~ Animal's safe, effective performance of its work or tasks. ~~However, †~~The handler shall maintain control of the ~~therapy-Therapy animal-Animal~~ Animal at all times and shall not tether the ~~therapy-Therapy animal-Animal~~ Animal to any individual or object;
- (4) You assume personal responsibility for any and all damage to property and/or harm to others or yourself caused by you and/or the Therapy Animal, directly or indirectly, or in connection with ~~fulfilling the Purpose~~ or related to the Therapy Animal's presence on the Premises;
- (5) You will ensure that the Therapy Animal does not enter any areas designated as animal free;
- (6) You will maintain the proper registration of the Therapy Animal with local, state, and federal entities as applicable;
- (7) You will limit the ~~therapy-Therapy animal's-Animal's~~ Animal's work to two consecutive hours at a -time;
- (8) You will maintain the proper health and temperament of the Therapy Animal, which shall be appropriate for working with children and others in schools,

including proper grooming, sanitation, tick and flea prevention, spay/neutering, vaccinations, bathroom training, and training to ensure the safety of the Therapy Animal, students, faculty, staff, invitees and property;

- (9) You acknowledge, agree, and affirm that the District has no responsibility for the care, supervision, or protection of the Therapy Animal;
- (10) You acknowledge, agree, and affirm that you have read and understand the District's Policy Concerning Therapy Animals ~~on Campus~~ and that you agree to follow said policy (attached hereto as Exhibit A);
- (11) Use of the Therapy Animal may not be appropriate in all situations. Individuals may have a fear of the Therapy Animal, allergic reactions, or simply are put off or are distracted by the Therapy Animal. You agree, acknowledge, and affirm that use of the Therapy Animal will be considered on an individual and ad hoc basis. Should use of the Therapy Animal become inappropriate at any time, as determined- by the District- in its sole discretion, you will discontinue use of the Therapy Animal ~~until such a time where it becomes appropriate again and~~ remove the Therapy Animal. During all times where the Therapy Animal is not being used for the Purpose, you will have an appropriate confined space to contain the Therapy Animal as to provide minimal disruption to others;
- (12) You will not allow the Therapy Animal to become a pest, nuisance, or distraction to others;
- (13) If the Therapy Animal accidentally scratches, nibbles, or otherwise causes harm to a person or to property, you agree to notify a Henry W. Moore School administrator immediately verbally and then document ing the incident in writing to the principal and superintendent before the close of the following school- day;
- (14) You are responsible for teaching all persons who come in contact with the Therapy Animal as to the proper etiquette for interacting with the Therapy Animal as to avoid harm to both the Therapy Animal and the individual;
- (15) You authorize the District to take necessary and proper action to control the Therapy Animal in the event of an emergency. You agree, acknowledge and affirm that the District will not be held liable for any damage or injury to the Therapy- Animal caused by the District or its designees in furtherance of safety of person or property. You further agree, acknowledge, and affirm that the District will not be held liable for any emotional distress or other claims of injury related to the use of school action in the event of an emergency and that you remain liable for any such- claims.

Waiver and Release of Claims: You expressly waive, release, discharge, and renounce any and all claims against the District, its past, present, or future board members,

administrators, employees, volunteers, and agents or successors in interest (collectively, the "Releasees") from, and covenant not to initiate or cause to initiate any claim or litigation, at law or in equity, for, any and all damages, actions, causes of action, liabilities, claims, and demands whatsoever, including, without limitation, any claims or damages resulting from injury to property or person or the Therapy Animal, including death, which you may ever have, arising out of your use of the Purpose, whether or not such loss or injury is caused by the negligence of the Releasees. You expressly agree that this release is intended to be as broad and inclusive as is permitted by the laws of the State of New Hampshire.

Assumption of Risk: As a handler of a Therapy Animal, you assume full responsibility for providing adequate care and supervision of the Therapy Animal at all times while on the Premises. You understand that an active school, such as the Henry W. Moore School, poses a unique risk to the Therapy Animal. Such risks include, injury, death, or loss of the Therapy Animal. The school environment may expose the Therapy Animal to foreseen and unforeseen dangers, including proximity to students, motor vehicles, access to food, wild life, and vegetation that may pose a risk to the Therapy Animal, and others. You acknowledge that these risks exist, and assume such risks in utilizing the Therapy Animal for the- purpose.

Indemnification: ~~You hereby agree to indemnify, defend with counsel- reasonably acceptable to the District, and hold harmless the District from and against any and all claims, losses, damages, liabilities, and expenses (including settlement costs and any reasonable legal or other expenses for investigating or defending any actions or threatened actions) the District may incur in connection with any action, claim, or dispute arising out of the Purpose, including intervention by the District, whether or not such claim is caused by the negligence of the Releases.~~ You hereby agree to the fullest extent permitted by law to protect, indemnify, save, defend and hold harmless Candia School District, including its officials, agents, volunteers and employees ("Indemnified Parties"), from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs, interest and expenses, including but not limited to reasonable attorney and paralegal fees, which Indemnified Parties may become obligated or suffer by reason of any accident, bodily injury, personal injury, death of person, economic injury or loss of or damage to property, arising indirectly or directly under, out of, in connection with, or as a result of your work as a Handler and/or your Therapy Dog on the Premises and even if caused in part by any negligent act or omission of Indemnified Parties.

Your obligations to defend, indemnify and hold harmless the Indemnified Parties hereunder shall survive the term of the service by the Therapy Dog.

The CSD shall not be required to defend or indemnify you.

Miscellaneous: This Waiver shall be governed- by, construed, and enforced in accordance with the laws of the State of New Hampshire without regard to the State's

conflict of laws principles. You agree to submit to personal jurisdiction within the courts of the State. The exclusive venue for resolving disputes arising in connection with this Waiver shall be in state or federal court in the State. Any modification of this Waiver must be in writing and signed by the party to be bound by the modification. This Waiver constitutes the entire agreement between the parties hereto with respect to the subject matter hereof. The invalidity of any portion of this Waiver shall not be deemed to affect the validity of any other provision hereof. In the event that any provision of this Waiver is held to be invalid-, the remaining provisions shall be deemed to- be in full force and effect as if they had been executed subsequent to the invalid provision being expunged.

By signing this Waiver you acknowledge, affirm, and agree that you have read this Waiver and fully understand its terms, that you have given up substantial rights by signing it, and that you sign it freely and voluntarily without any inducement.

Printed Name: _____ Date: _____

Signature: _____

**CANDIA SCHOOL DISTRICT
DAILY PHYSICAL ACTIVITY**

1. Purpose

The purpose of this policy is to promote increased physical activities for students in grades K-8 and to help students develop the knowledge and skills necessary to perform a variety of physical activities, maintain physical fitness, regularly participate in physical activity, understand the short and long-term benefits of physical activity, and value and enjoy physical activity as an ongoing part of a healthful lifestyle. In addition, the Candia School District encourages the staff to participate in and model physical activity as a valuable part of daily life.

2. Rationale

According to the U.S. Surgeon General, regular physical activity is one of the most important things people can do to maintain and improve their physical health, mental health, and overall well-being. Additionally, regular physical activity prevents adverse health consequences of childhood obesity and reduces the risk of premature death in general and of cardiovascular disease, stroke, high blood pressure, colon cancer, and Type II Diabetes in particular. Promoting a physically active lifestyle among young people is important because:

- A. Through its effects on mental health, physical activity can help increase students' capacity for learning and academic success;
- B. Physical activity has substantial health benefits for children and adolescents, including favorable effects on endurance capacity, mental health, muscular strength, body weight, and blood pressure; and
- C. Positive experiences with physical activity at a young age help lay the foundation for being regularly active throughout life.

3. Definitions

For the purposes of this policy:

- A. "Extracurricular and co-curricular activities" refers to school-sponsored voluntary programs that supplement regular education and contribute to the educational objectives of the school.
- B. "Health-related physical fitness" refers to cardio-respiratory endurance, muscular strength and endurance, flexibility, and body composition.
- C. "Interscholastic athletics" refers to organized individual and team sports that involve more than one school.

- D.—"Intramurals" refers to physical activity programs that provide opportunities for all students to participate in sports, fitness, and recreational activities within their own school.
- E.—"Developmentally appropriate daily physical activity" means physical activity that is suitable for the cognitive age and individual characteristics of students.
- F.—"Physical education" refers to the program of physical education in Ed 306.
- G.—"Recess" refers to regularly scheduled periods within the school day for unstructured physical activity and play.
- H.—"Chronic inactivity" means an ongoing sedentary lifestyle.
- I.—"Other related health problems" means:
- Physical illnesses;
 - Psychological illnesses; and
 - Injuries
- J.—"Childhood obesity" means the term used to describe children and teenagers ages 2-20 who are considered overweight because their body mass index as defined by the Center for Disease Control and Prevention is greater than or equal to the 95th percentile.

4.—Components of Policy

School leaders are encouraged to develop and implement a plan that supports physical activity and that may include, but not be limited to the following:

- A.—A sequential physical education program that involves moderate to vigorous physical activity on a scheduled basis; teaches knowledge, motor skills, self-management skills, and positive attitudes; promotes activities and sports that students enjoy and can pursue throughout their lives; and is coordinated with the health education curriculum;
- B.—Time in the elementary school day for supervised recess with physical activities encouraged;
- C.—Opportunities and encouragement for students to initiate and voluntarily participate in before and after school physical activity programs, such as intramurals, clubs, and interscholastic athletics;
- D.—School support for community recreation and youth sports programs and agencies that complement physical activity programs;
- E.—Opportunities for staff to be physically active;

~~F. Provisions for acquiring adequate resources to include funding, personnel, appropriate equipment and facilities;~~

~~G. Strategies to involve family members in program development and implementation; and~~

~~H. Strategies to encourage parents and/or guardians to support their children's participation in physical activities and to be positive role models for active life styles.~~

~~The program should attempt to make effective use of school and community resources and to equitably serve the needs of interested students and staff, taking into consideration differences of gender, cultural norms, physical and cognitive abilities, and fitness levels. Additionally, a school's developmentally appropriate daily physical activity program as recommended by Ed 310 shall be in addition to and shall not be a replacement for the physical education program requirement in Ed 306 and/or the Candia School District's policies regarding physical education, extra or co-curricular, intramural, and/or interscholastic athletics programs.~~

~~Schools may work with recreation agencies and other community organizations to coordinate and enhance opportunities available to students and staff for physical activity during their out-of-school time. Schools are encouraged to negotiate mutually acceptable, fiscally responsible arrangements with community agencies and organizations to keep school-owned or district-owned facilities open for use by students, staff, and community members during non-school hours and vacations. School policies concerning safety shall apply at all times.~~

The Board recognizes that developmentally appropriate daily physical activity, exercise and physical education are ways to minimize health risks created by chronic inactivity, childhood obesity, and other related health problems. The Board recommends that students and staff participate in developmentally appropriate physical activity and exercise at for at least 30 to 60 minutes each day as a way to minimize these health risks. The Board recommends the following practices:

Encourage parents/guardians to support their children's participation in enjoyable physical activities, and recognize that parents/guardians act as role models for active lifestyles;

- 1) Support special programs such as student and staff walking programs, family fitness events, and events that emphasize lifelong physical activity;**
- 2) Integrate health and physical activity across the school curriculum;**
- 3) Encourage student-initiated activities that promote inclusive physical activity on a school-wide basis;**
- 4) Commit adequate resources that include program funding, personnel, safe equipment, and facilities;**
- 5) Provide professional development opportunities for all school staff that will assist them to effectively promote enjoyable and lifelong physical activity among youth, and that will assist school staff to recognize their influence as role models for active lifestyles;**
- 6) Establish relationships with community recreation and youth sports programs and agencies to coordinate and complement physical activity programs;**
- 7) Encourage physical activity recess periods; and**

8) Institute a tracking and evaluation method to ensure that all students are engaging in developmentally appropriate daily physical activity.

Legal Reference:

Ed 306.04(a)(17), Daily Physical Activity, Ed 306.04(l), Daily Physical Activity, Ed 310, Daily Physical Activity

Adopted: August 4, 2005

Revised: June 5, 2008

Reviewed: January 30, 2020

**CANDIA SCHOOL DISTRICT
WELLNESS**

SAU 15 is committed to providing a school environment that enhances learning and development of lifelong wellness practices.

To accomplish these goals:

1. Child Nutrition Programs shall comply with federal, state and local requirements. Child Nutrition Programs are accessible to all children.
2. Sequential and interdisciplinary nutrition education is provided and promoted.
3. Patterns of meaningful physical activity connect to students' lives outside of physical education shall be encouraged.
4. All school-based activities are consistent with local wellness policy goals.
5. All foods and beverages made available on campus (including vending, concessions, a la carte, student stores, parties, and fundraising) during the school day are consistent with the current Dietary Guidelines for Americans.
6. All foods made available on campus adhere to food safety and security guidelines.
7. The school cafeteria environment is safe, comfortable, pleasing, and allows ample time and space for eating meals.
8. The school district will engage students, parents, teachers and food service professionals, health professionals and other interested community members in developing, implementing, monitoring, and reviewing district wide nutrition and physical activity policies.

SAU 15 supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. Schools contribute to the basic health status of children by facilitating learning through the support and promotion of good nutrition and physical activity. Improved health optimizes student performance potential and behavior.

All students shall possess the knowledge and skills necessary to make nutritious and enjoyable food choices for a lifetime. In addition, staff is encouraged to model healthy eating and physical activity as a valuable part of daily life.

SAU 15 shall prepare, adopt, and implement a comprehensive plan to encourage healthy eating and physical activity. The Superintendent or designee will ensure compliance with established district-wide nutrition and physical activity wellness.

SAU 15 will develop a Wellness Committee comprised of school personnel, administration, community members and students to plan, implement, and assess ongoing activities that promote healthy lifestyles, particularly physical activity for all age groups within the school community.

Nutrition Education

The primary goal of nutrition education is to influence students' eating behaviors. Nutrition education at all levels of the district's curriculum shall include, but not be limited to, the following essential components designed to help students learn:

1. Age appropriate nutritional knowledge, including the benefits of healthy eating, essential nutrients, nutritional deficiencies, principles of healthy weight management, the use and misuse of dietary supplements, safe food preparation, handling and storage and cultural diversity related to food and eating.
2. Age appropriate nutrition-related skills, including, but not limited to, planning a healthy meal, understanding and using food labels and critically evaluating nutrition information, misinformation and commercial food advertising.
3. How to assess one's personal eating habits, set goals for improvement, and achieve those goals.
4. Consistent nutrition messages will be provided throughout the school in media, in the classroom and in the cafeteria, to the home and community.
5. Nutrition concepts shall be integrated into health, science education, family and consumer science, and in grade appropriate curriculum.
6. Staff providing nutrition education shall have appropriate training.

Physical Activity

School leaders are encouraged to develop and implement a plan that supports physical activity.

1. Physical activity will be integrated across curricula and throughout the school day. Movement can be made a part of Unified Arts, Science, Math, Social Studies, and Language Arts.
2. Physical education courses will be the environment where students learn, practice, and are assessed on developmentally appropriate motor skills, social skills, and knowledge.
3. Special programs such as student and staff walking programs, family fitness events, and events that emphasize lifelong physical activities shall be supported.
4. The school district will offer opportunities and encouragement for all students to initiate and voluntarily participate in before and after-school physical activity programs that promote inclusive physical activity on a school-wide basis, such as interscholastic sports, intramurals, clubs, and other extracurricular and co-curricular activities.
5. Establish school support for community recreation and youth sports programs and agencies that complement physical activity programs (i.e., provide transportation, building usage).
6. Every effort will be made for all elementary school students to have at least one supervised recess daily, outdoors (weather permitting). Recess should be considered before lunch since

research indicates that physical activity prior to lunch can increase the nutrient intake and reduce food waste. Discretion will be used when restricting student participation in recess.

7. Every effort will be made by the district to have physical education class teacher-to-student ratios equivalent to those of other subject area classes in the schools.

Nutrition Guidelines for all Foods on Campus

All foods available on school grounds during the school day and at school-sponsored activities will meet or exceed the current USDA Dietary Guidelines for Americans. Food offerings should be nutrient dense per calorie, have low fat and sugar content, be of moderate portion size, and include a variety of fruits, vegetables, and whole grains. Food and beverages offered for snacks, activities, and/or fundraisers should encourage healthy choices and promote positive health habits. The nutrition standards are intended to model the practice of moderation as a component of a healthy lifestyle.

These nutrition guidelines apply to the school lunch and breakfast programs, foods and beverages sold in vending machines, snack bars, school stores, concession stands, at parties/celebrations/meetings during the school day, and as part of school fundraising activities.

1. All beverages sold or provided on school campuses or at school-sponsored activities shall follow established USDA guidelines for sugar content, caffeine, sodium, and fat.
2. Healthy choices of food and beverages will be encouraged at school-sponsored events outside of the school day.
3. If school celebrations and school-sponsored activities include food and beverages, they shall include a balance to promote healthy choices.
4. A la carte/snack items available will adhere to established nutrition standards. A variety of snacks should be offered, including fruits, vegetables, or low fat dairy products.
5. Schools shall encourage fundraisers that promote positive health habits and nutrition choices. Whenever possible, fundraisers should include the sale of non-food items.

Hydration

To promote hydration, free, safe, unflavored drinking water will be available to all students at every school throughout the school day, including mealtimes. Students shall be permitted to bring water bottles to school that:

1. Are made of material that is not easily breakable
2. Have lids to prevent spills: and
3. Are filled exclusively with water

School Principals may discipline students for the misuse of water bottles consistent with school rules.

Other School Based Activities

Our goal is to create a total school environment that is conducive to healthy eating and being physically active.

Dining Environment

1. The school district will provide a clean, safe, and enjoyable meal environment for students.
2. The school district will provide enough space and serving areas to ensure all students have access to school meals with minimum wait time.
3. The school district will have drinking fountains available in all schools, so that students can get water at meals and throughout the day.
4. The school district will encourage all students participate in school meals programs and protect the identity of students who eat free and reduced meals.
5. The school district will provide an adequate time for students to eat healthy food and promote social etiquette.

Food or Physical Activity as a Reward or Punishment

1. The school district will avoid the use of food as a punishment or reward.
2. Every effort will be made for all elementary school students to have at least one supervised recess daily, outdoors (weather permitting). Recess should be considered before lunch since research indicates that physical activity prior to lunch can increase the nutrient intake and reduce food waste. Discretion will be used when restricting student participation in recess.

Consistent School Activities and Environment

1. After-school programs will encourage physical activity and healthy habit formation.
2. Local wellness policy goals will be considered in planning all school-based activities (such as school events, field trips, dances, and assemblies).
3. The school district will encourage that all schools' fundraising efforts to be supportive of healthy eating.
4. The school district will provide opportunities for on-going professional training and development for food service staff and teachers in the areas of nutrition and physical education.
5. The school district will make efforts to keep school or district-owned physical activity facilities open for use by students and adults outside school hours.
6. The school district will encourage parents, teachers, school administrators, students, food service professionals, and community members to serve as role models in practicing healthy eating and being physically active, both in school and at home.
7. The school district will encourage and provide opportunities for students, teachers, and community volunteers to practice healthy eating and serve as role models in school dining areas.
8. The school district will provide information and outreach materials about other programs to students and parents. These may include local health departments, NH Healthy Kids, and Food

and Nutrition Service Programs such as Food Stamps, and Women, Infants, and Children (WIC).

9. The school district will encourage all students to participate in school meals programs, i.e. the National School Lunch, including snacks for school snack programs, After School programs, and School Breakfast programs.

Evaluation Component

1. The school administration will ensure compliance with the district's established nutrition and physical activity wellness policy. Evaluation of progress and results will be communicated annually to the school board.

Statutory Reference:

Based on Federal Public Law (PL 108.265 Section 204)

Adopted: June 1, 2006

Revised: January 2, 2020, February 9, 2023

**CANDIA SCHOOL DISTRICT
SUPERVISION OF STUDENTS**

The Candia School Board is committed to ensuring that students are appropriately supervised at times when the **D**istrict is responsible for providing students with a reasonable duty of care and supervision.

The Building **Principal Administration** is responsible for administering and supervising the school, the general conduct of students, both on school premises **property** and during school sponsored activities off school grounds **property. School property is all real property and all physical plant and equipment used for school purposes and buses or vans, whether public or private.** Students should be under the supervision of a member of the school staff at all reasonable times while they are in school or attending school functions **during school-sponsored activities.** All school staff shall ensure **supervising** the safety of students even when they are not specifically scheduled for **are expected to act reasonably in performing their** supervisory duty.

All dangerous conditions in the school should be reported at once to the Building **Principal Administration.**

In schools where bus transportation is provided, the supervisory duties shall include the loading and unloading, when necessary of the students at the school. Elementary school students shall be escorted to the bus to ensure that the students board the bus safely.

The Building **Principal Administration** is authorized to establish administrative rules and/or regulation in furtherance of this policy.

~~During school hours or while engaging in school sponsored activities, students will be released only into the custody of parents or other authorized persons.~~

Adopted: June 7, 2001
Revised: January 2, 2020

**CANDIA SCHOOL DISTRICT
ACCIDENT REPORTS**

In case of an accident, the ~~teacher to whom the student is assigned~~ **nurse** must fill out an accident report the day of any accident involving the student.

The procedures for accidents and accident reporting are to be reviewed in September by the Principal, with the staff.

All accidents judged to be other than minor require an accident report to be filled out and filed with the Principal within 24 hours of the incident. If the accident involves the services of a physician and/or is likely to result in an insurance claim, two accident reports are to be prepared: one copy filed at the **school health** office and one copy to the Superintendent's Office within 24 hours of the incident. If the incident is not one involving a physician and is unlikely to be an insurance case, it will be sufficient to prepare one copy to be filed at the school.

Adopted: April 6, 2000
Adopted: June 2, 2005
Revised: February 5, 2009

**CANDIA SCHOOL DISTRICT
BUILDINGS AND GROUNDS SECURITY**

The Board encourages and requires close cooperation with local police and fire departments and with insurance company inspectors. In order to ensure the safest environment for our students and staff, the school building's security system is to be armed during all non-user time.

During school time, security procedures will ensure that unauthorized persons will not have access to the building. All visitors and individuals not employed by the school district will be required to, state their name and **purpose for visiting at the outside entrance prior to entering the building. Once granted building access, all visitors must sign in, wear a clearly displayed visitor badge at all times, and sign out when leaving** the purpose of the visit, sign in and out and to be identified as visitors during their time in the building.

The Principal will be responsible for developing and enforcing building security procedures.

Revised: June 5, 2008

CSD: KF

CANDIA SCHOOL DISTRICT
SCHOOL, COMMUNITY, AND HOME RELATIONS

The School Board recognizes the importance of having a strong partnership between the school system and the parents of our students as well as the community at large. It is therefore the policy of the Board to define standards for involvement between the school system, the community, and the parents of all students enrolled in the District school. The Superintendent or his/her designee is directed to implement these standards.

- For the purposes of this policy, the term "parent" refers to the parent or legal guardian and where appropriate, other family members.
- The District school is a welcoming place, clearly accessible to parents and the community.
- Communication between home and school is regular, two-way and meaningful.
- Parents are full partners in the educational decisions that affect children and families.
- Parents will be encouraged to visit their school for beginning of the year events such as "Open House" and new student orientations. These events will be used to disseminate information on school policies, discipline procedures, assessment tools and school goals.
- Opportunities are provided to guide parents on ways to assist with homework, give feedback to teachers, and how parents can help their children improve skills and perform well on assessments.
- Parents are encouraged to attend school-sponsored parent workshops to learn about parenting skills, health, safety, nutrition, home environments that support education and other topics of child and adolescent development throughout the year.
- Reasonable efforts will be made to communicate with parents in their primary language or in the language in which they feel comfortable.
- Students and parents will receive information regarding cultural, recreational, academic, health, social and other resources that serve families within the community.
- The support of area businesses, agencies and faith-based organizations will be sought through financial, goods and services, and volunteer contributions.
- Partnerships will be developed with local organizations, local city and county governments, and talented individuals to strengthen school programs, family practices and student learning.
- Student participation in community service will be encouraged.
- Business partnerships will also be developed to assist students in the successful transition to employment or further education.

Parents are encouraged to reach out to the school with any school-related concerns that they may have regarding their children.

Adopted: November 2, 2000
Revised: May 7, 2009

Legal References:
NH Admin Rules Sec. Ed 306.04(a)(11),
NH Admin Rules Sec. Ed 306.04(k)

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Adopted: August 2, 2007

Revised: May 7, 2009

Legal Reference:

NH Admin Rules Sec. Ed 306.04(a)(11)

NH Admin Rules Sec. Ed 306.04(k)

CANDIA SCHOOL DISTRICT
ASSIGNMENT OF STUDENTS TO CLASSES AND GRADE LEVELS

Students will be enrolled in grades and classes in which they can be expected to master established district instructional and learning objectives. All students who are included under the compulsory attendance law must be enrolled and required to attend all classes prescribed by the state and the district unless exempt by the school authorities.

Students will be placed in the grade level and class that best meets the student's academic needs, after consultation between the building principal and the student's parent/guardian.

Students transferring into the school district will be placed in the grade level and class that best meets the student's needs, after review of the records from the student's prior school, and after consultation between the building principal and the student's parents.

Students receiving special education services will be placed in accordance with applicable law.

Adopted: June 5, 2008

Legal Reference:
NH Ed Rule Section Ed.
302.92(1), 306.14(e)

CANDIA SCHOOL DISTRICT
STUDENT RELEASE PRECAUTIONS

All school personnel are to refuse requests for **children students** to leave the school grounds once they have come to the school or have been ~~deposited there~~ **dropped off** from the school buses or other vehicles. **Children students** shall remain on school grounds from the time they arrive until the time of their departure for home except as follows:

1. No school or grade shall be dismissed before the regular hour for dismissal except with the approval of the Office of the Superintendent of Schools.
2. No staff member shall permit any individual student to leave school prior to the regular hour of dismissal except by permission of the Principal or his/her designee.
3. No student may be permitted to leave school prior to the dismissal hour for any reason unless permission of the parent or guardian has been first secured, nor sent home unless a responsible adult is at the home. Any student being released during the school day must be released through the school office when he/she leaves and must report to the office when he/she returns, except that students who are ill may also be released through the Nurse's office*(refer to EBBC). Students will be released only when legally authorized by the parent or guardian. Students traveling on school buses to school-sponsored activities will return from the activity on the bus unless released to their parents only.

**CANDIA SCHOOL DISTRICT
STUDENT HEALTH SERVICES**

The Board may appoint a school nurse to function in the school health program and to provide school health services. A school nurse shall be a registered professional nurse licensed under RSA 326-B. in New Hampshire. The Board may employ or contract with a Licensed Practical Nurse (LPN) or a Licensed Nursing Assistant (LNA) to work under the direct supervision of the school Registered Nurse (RN).

Each registered nurse, licensed practical nurse or licensed nursing assistant employed by a school district shall hold a current license under RSA 326-B.

If a school nurse or licensed practical nurse is not available to a school for any reason, at least one other person who has a current first aid and cardiopulmonary resuscitation (CPR) certification shall be available.

Responsibilities of the school nurse include, but are not limited to: providing direct health care to students and staff; providing training required by law; administration and safeguarding medications; providing leadership for the provision of health services; promoting a healthy school environment; promoting health; serving in a leadership role for health policies and programs; and serving as a liaison between school personnel, family, community, and health care providers. Additionally, the school nurse is responsible for developing procedures to address and meet special physical health needs of students. Such procedures may be developed and implemented on a case-by-case basis.

All injuries or illnesses occurring during the school day are to be reported to the school nurse or the building principal. Students attending school during the extended day, night, or summer school programs, or any other time when the school nurse is not in the building, are to report to the supervising adult. The school nurse, principal or designee will notify parents/guardians before a student who is injured or ill is permitted to go home. Students will not be allowed to leave school without first notifying either the school nurse or principal of his/her injury or illness. Additionally, parent/guardian notification and authorization is necessary before any student will be released from school due to injury or illness.

Emergency medical care will be provided pursuant to the guidelines of Board Policy EBBC/JLCE.

Any pupil who is required to take prescribed medication during the school day will do so consistent with the provisions of Department of Education Rule 311.02.

In addition to the provisions of this policy, the school nurse is responsible for the oversight of other school services, including but not limited to: assessing and responding to student health needs, maintaining accurate health records, screening for vision, hearing and BMI according to national recommendations, participating on 504 and IEP teams (if requested), health promotion, disease and injury prevention initiatives, student wellness, and other responsibilities and services as dictated by law or Board policy.

Adopted: April 11, 1989
Adopted: April 6, 2000
Adopted: August 4, 2005
Revised: February 5, 2009
Revised: _____, 2025

Legal References:
*RSA 200:27, RSA 200:29, RSA 200:31,
and RSA 326-B*

*NH Admin Rules, Sec. Ed 306.1~~2~~(b),
and Sec. Ed 311*

**CANDIA SCHOOL DISTRICT
SCHOOL GUIDANCE AND COUNSELING PROGRAM**

The School Board is committed to ensuring a high quality school guidance program that is comprehensive, developmentally appropriate, fosters academic achievement and personal growth, and is provided to all District students in an equitable manner.

The program will include the following:

- ~~— Distribution of information and support to students and families about academic programming, community supports, and other relevant information.~~
- ~~— Coordination with national standards.~~
- ~~— Prevention, intervention, and crisis response services.~~
- ~~— Promotion of personal, interpersonal, health, academic, and career development for all students through classroom programs and other services.~~
- Counseling - coordination with the American School Counselor Association standards that describe the knowledge, skills, and attitudes that students need to achieve academic success, personal and interpersonal growth, college and career readiness, and social/emotional development. Counseling is done in large groups (classroom), small groups, and individual sessions.**
- Consultation - the school counselor works within the school and the community to share information with students and families regarding academic programming, community supports and programs, and any other relevant information.**
- Coordination - the school counselor works with the special education team, administration, and teachers both in the referral process and in the development of the student's educational plan.**
- Prevention, intervention, and crisis response services.**
 - All provisions of NH Administrative Rules, Section Ed 306, Minimum Standards for Public School Approval.

It is the policy of this Board that at all grade levels, the school counselor collaborates with parents, students, staff, and community to remove barriers to learning and provide opportunities and supports to empower students to embrace their full potential and achieve their academic and personal aspirations. The ~~guidance~~ **school** counselor is responsible for developing a program or plan that identifies student success in academic performance, **personal and interpersonal growth, social/emotional development,** and career planning.

Adopted: October 2, 2008

Legal References:

*NH Admin Rules, Sec. Ed 306.13,
NH Admin Rules, Sec. Ed 306.15(b),
NH Admin Rules, Sec. Ed 306.39(c) and
306.39(d),*

**CANDIA SCHOOL DISTRICT
RECEIPT AND USE OF SEX OFFENDER REGISTRY INFORMATION**

ELIMINATE

It is the policy of the Candia School Board to obtain notification of registered sex offenders residing near school grounds or buildings, and to use such information as defined below to maximize student protection.

The board recognizes that, under RSA 651-B:7, it is the responsibility of local law enforcement to notify the community of potential public danger. Therefore, the school district will not disseminate sex offender registry information to parents.

Building Administrators will monitor the official government website and direct all staff to view the website if changes have occurred.

Anyone requesting registry information from the school district will be referred to local law enforcement authorities or the State of New Hampshire Registered Sex Offender Registry website: <http://www.egov.nh.gov/nsor>.

By the end of September of each year a letter will be distributed to all parents to advise them of the sexual registry policy and its provisions.

Sexual Registry website information will be provided to all employees of the school district. School employees are not authorized to share website information with unauthorized employees.

Registry information will be used for the administration of law-enforcement, screening current or prospective school district employees or volunteers, and for the protection of the district's students and employees.

Adopted: June 5, 2008

Legal References:

RSA 651-B:7.

RSA 169-C & 169-C:29

**CANDIA SCHOOL DISTRICT
VENDOR RELATIONS**

In all purchasing activities, agents of the **Candia** School Board shall:

1. Consider first the interests of the school **system district** and the betterment of its educational program.
2. Endeavor to obtain the greatest value for every tax dollar expended.
3. Give responsible vendors consideration in determining whether their products meet specifications and the educational needs of the school system.
4. Discourage the offer of, and decline, gifts, which in any way might influence the purchase of school supplies and equipment.

**CANDIA SCHOOL DISTRICT
ADMINISTRATION OF FEDERAL GRANT FUNDS**

Thresholds increased as of October 1, 2025. Referenced on Page 20 only of a 24 page policy.

A. Procurement Methods: The District shall utilize the following methods of procurement:

1. Micro-purchases

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed ~~\$10,000~~ **\$15,000**. To the extent practicable, the District shall distribute micro-purchase equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable. The District maintains evidence of this reasonableness in the records of all purchases made by this method.

2. Small Purchases (Simplified Acquisition)

Small purchase procedures provide for relatively simple and informal procurement methods for securing services, supplies, and other property which is acquired above the *aggregate* dollar micro-purchase threshold and not exceeding the competitive bid threshold of ~~\$250,000~~ **\$350,000**. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

3. Sealed Bids

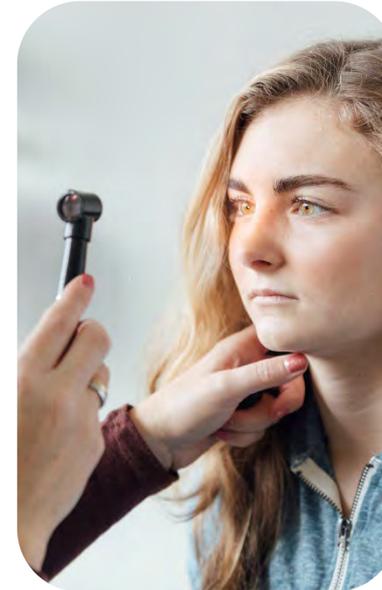
Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to \$250,000 and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed \$250,000.

- a. In order for sealed bidding to be feasible, the following conditions shall be present:
 - i. a complete, adequate, and realistic specification or purchase description is available;
 - ii. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
 - iii. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.
- b. When sealed bids are used, the following requirements apply:
 - i. Bids shall be solicited in accordance with the provisions of State law. Bids shall be solicited from an adequate number of qualified suppliers, providing



Welcome to the 30th Annual Meeting

November 3, 2025



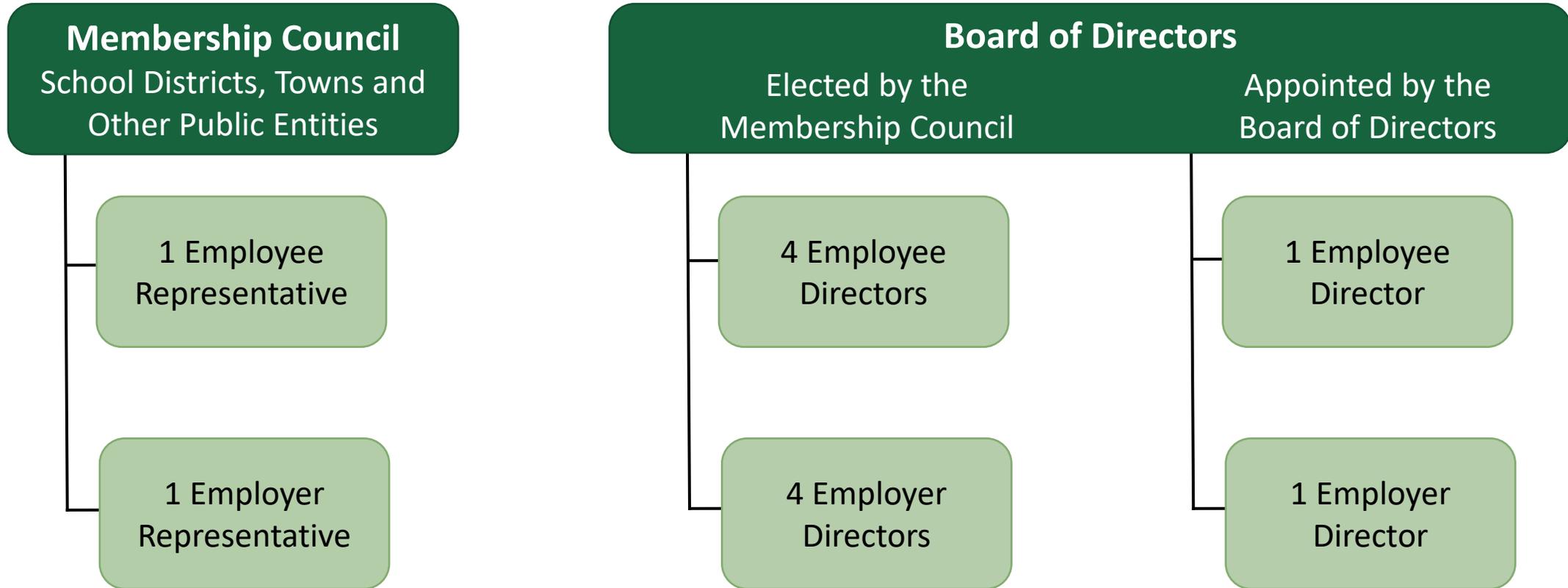
*A Health Plan You
Know and Trust*

AGENDA

- 9:00 a.m. **Welcome, Chair Kathy O'Blenes & Executive Director Lisa Duquette**
Call to Order, Board Clerk Katie Krauss
- Approval of 2024 Meeting Minutes
- 9:15 a.m. **Financial & Operations Report, Executive Director Lisa Duquette**
- 10:00 a.m. **Election to the Board of Directors,**
Nominating Committee Christine Camargo
- 10:15 a.m. **BREAK**
- 10:30 a.m. **Remarks from Secretary of State, David Scanlan**
- 10:45 a.m. **Panel Discussion: "Strategies for Sustainability"**
Moderated by: *Chris Lund*, with panelists:
- *Karen Bracey, Cigna*
 - *Joe Pieksza, Crowe*
 - *Tracy Mungeam, WTW*
- 11:30 a.m. **Closing, Chair Kathy O'Blenes and Executive Director Lisa Duquette**
- 12:00 p.m. **Optional Networking Lunch**



GOVERNANCE STRUCTURE



VOTING

APPROVAL OF 2024 MEETING MINUTES

Do we have a motion and a second?

Discussion?

Voice vote – Those in favor? Those opposed?



FINANCIAL UPDATE

Financial Results

Claim Trends & Projections

2024-2025 FINANCIAL RESULTS

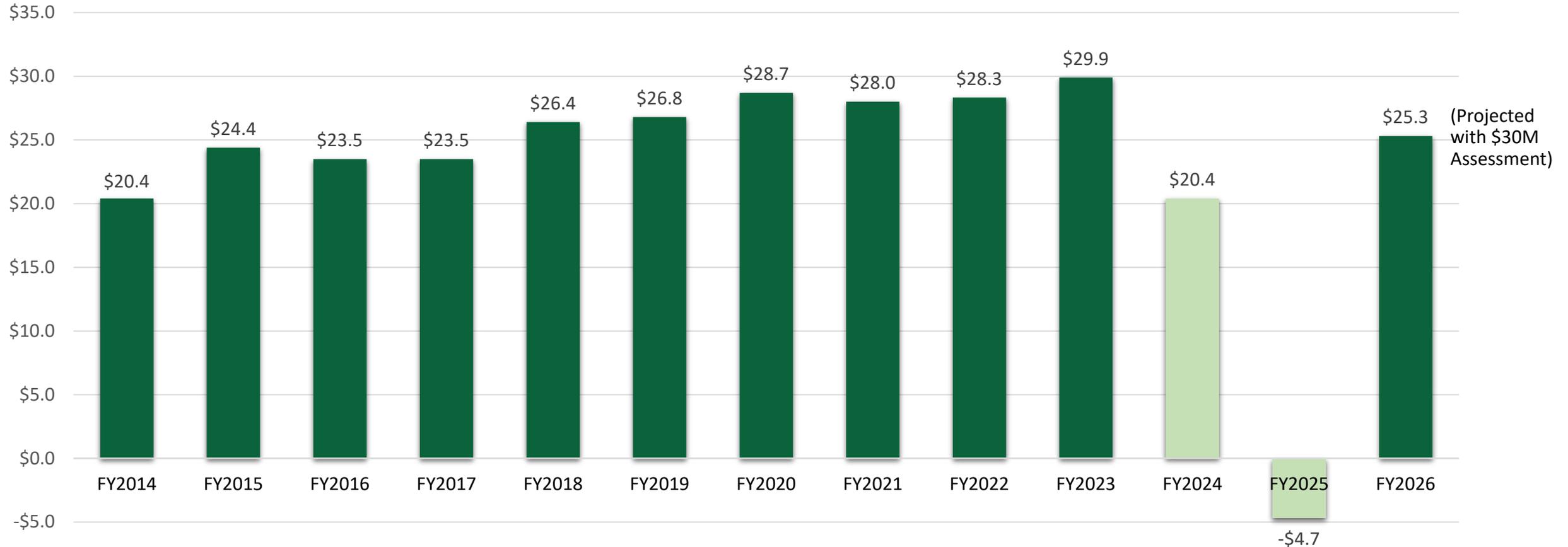
Statements of Net Position

For the year ended June 30

	<u>2025</u>	<u>2024</u>
Assets		
Cash and cash equivalents	\$ 6,747,164	\$ 9,801,136
Investments	16,350,234	32,100,818
Member receivables	1,730,698	2,252,585
Accounts receivable	3,114,065	2,989,641
Accrued interest receivable	101,901	172,324
Prepaid expenses	56,425	135,470
Equipment (net of depreciation)	345,488	353,420
Total Assets	\$ 28,445,974	\$ 47,805,394
Liabilities, Deferred Inflows of Resources and Net Position		
<u>Liabilities:</u>		
Accounts payable	\$ 690,932	\$ 716,775
Accrued expenses	166,059	161,667
Claims payable	3,040,385	3,698,706
Claim reserves	15,361,000	12,988,034
Contribution holiday payable	0	3,183,248
Premium deficiency reserve	12,114,148	5,573,053
Total Liabilities	\$ 31,372,524	\$ 26,321,483
<u>Deferred Inflows of Resources:</u>		
Deferred revenue	1,803,995	1,069,144
<u>Net Position:</u>		
Investment in property and equipment	345,488	353,420
Unrestricted	-5,076,033	20,061,347
Total Net Position	\$ (4,730,545)	\$ 20,414,768
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 28,445,974	\$ 47,805,394

The 2024 statements are a condensed version of NHHCC's financial statements audited by Crowe LLP. The 2025 statements are unaudited, condensed, and prepared by management. A copy of the complete audited financial statements, including notes and the report of the independent auditors, is available on the SchoolCare website at www.schoolcare.org/about-governance.

HISTORY OF CONTINGENT RESERVE FUNDING



FY 2024 Medical Contingent Reserve not funded to actuarially recommended level of \$31 Million

FY 2025 Medical Contingent Reserve not funded to actuarially recommended level of \$34 Million

All other years fully funded to actuarially recommended level.

2024-2025 FINANCIAL RESULTS

Statement of Revenues, Expenses & Changes in Net Position

	<u>2025</u>	<u>2024</u>
Operating Revenues		
Members' contributions	\$ 232,178,076	\$ 220,199,740
Other income	8,893,820	10,854,104
Total Operating Revenues	\$ 241,071,896	\$ 231,053,844
Operating Expenses		
Claims expense	\$ 231,491,244	\$ 208,891,605
Insurance stop-loss	5,416,178	5,202,423
Insurance premiums	13,133,514	11,998,586
Claims administration	5,125,998	5,096,389
Contractual services	379,480	543,898
Affordable Care Act fees	53,369	50,051
Self-insured pool assessments	1,946,623	1,835,013
Administration	2,159,895	1,766,326
Premium deficiency (gain) expense	6,541,095	5,573,053
Health and wellness benefits	2,106,663	2,086,832
Conference expenses	15,252	15,530
Total Operating Expenses	\$ 268,369,311	\$ 243,059,706
Operating Income (Loss)	\$ (27,297,415)	\$ (12,005,862)
Non-Operating Revenues (Expenses)		
Contribution holiday credits	0	0
Earnings on investments	2,152,102	2,502,077
Change in Net Position	\$ (25,145,313)	\$ (9,503,785)
Net Position – Beginning of Year	20,414,767	29,918,552
Net Position - End of Year	\$ (4,730,546)	\$ 20,414,767

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2020-25 OPERATING EXPENSES

Operating expenses as a percentage of contribution earned from Member Groups for the years ended June 30th:

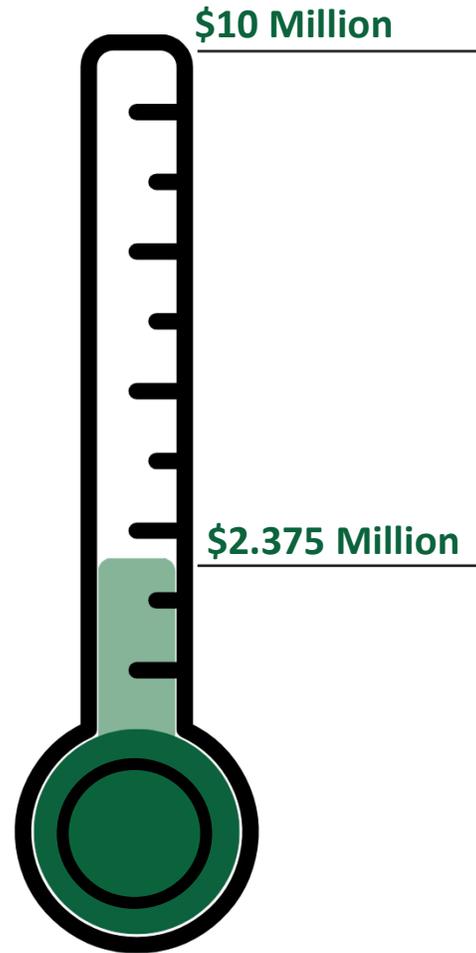
	2025	2024	2023	2022	2021	2020
Claims Incurred	114.5%	103.6%	99.7%	99.3%	97.3%	90.3%
Premium deficiency expense (gain)	3.0%	2.5%	0.0%	-1.1%	-5.4%	2.0%
Return of Surplus	0.0%	0.0%	-1.5%	-0.9%	-0.8%	-6.7%
Administrative fees paid (Cigna)	2.3%	2.3%	2.4%	2.5%	2.5%	2.6%
Administrative operating expenses	2.1%	1.9%	1.9%	1.8%	1.7%	1.8%
	Higher Claims		Stable Claim Years			COVID

In other words...claims were 14.5% higher than contributions paid in by Member Groups in FY 2025

ASSESSMENT STATUS & LINE OF CREDIT

October 1
\$30 Million Assessment

Groups Paid
22 Groups
24% of Groups



Line of Credit Update

- To bridge cash flow and allow member groups to pay by July 15, 2026.
- Ensures continuity of claim payments as assessments are collected
- **Preliminary** terms in credit management/underwriting:
- \$1,500 origination fee
- SOFR + 2% (SOFR = 4.04% on 10/30/25)

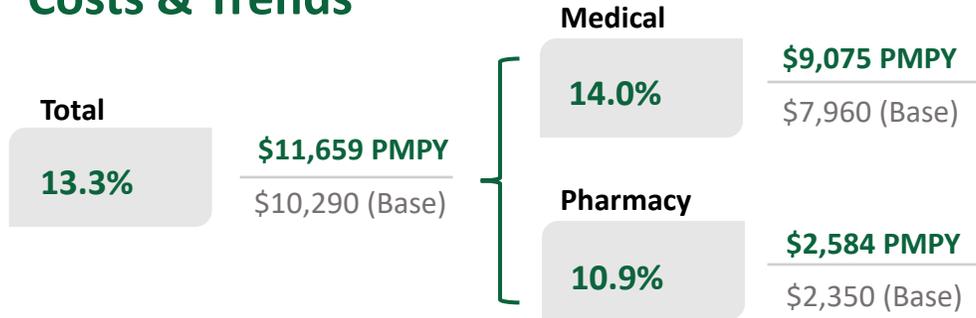
Proposed Payment Plan Option

SUBJECT TO BOARD APPROVAL:

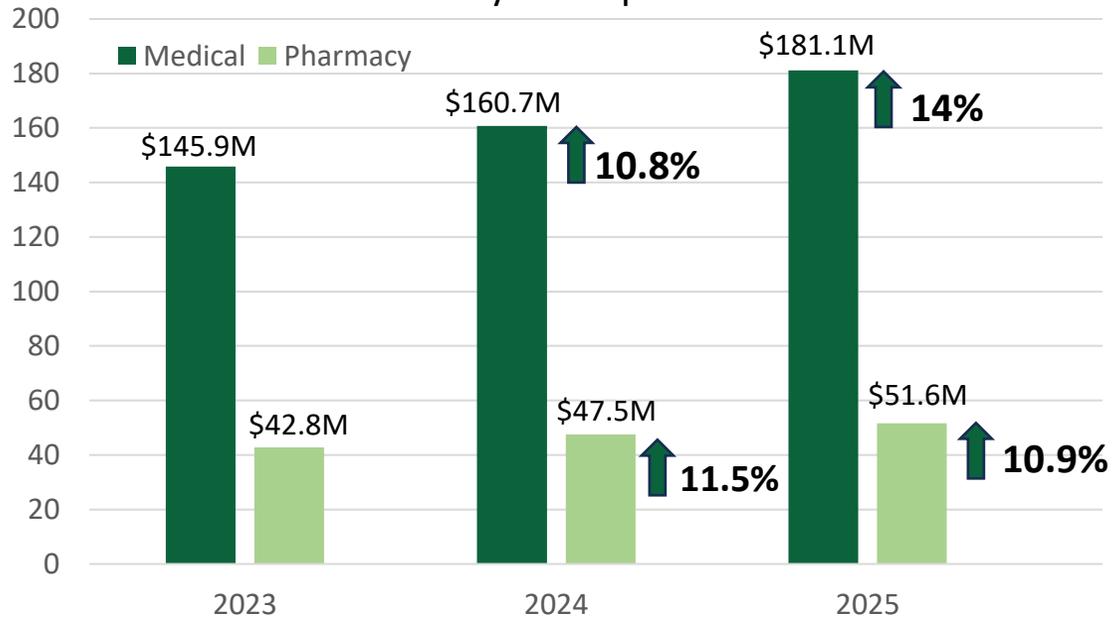
- Pay 1/3 of Assessment Invoice by 12/31/25
- Indicate timing of additional payment(s) by 7/15/26 and pay accordingly
- Interest on unpaid balance will **NOT** apply

CLAIMS UTILIZATION 2024-25

Costs & Trends



Medical and Pharmacy Plan Spend 2023-25



Top 3 Medical Conditions:



Musculoskeletal



Neoplasms
(Cancer)



General Medicine

Made up 42% of medical spend

Top 3 Pharmaceutical Categories:



Diabetes



Autoimmune Diseases

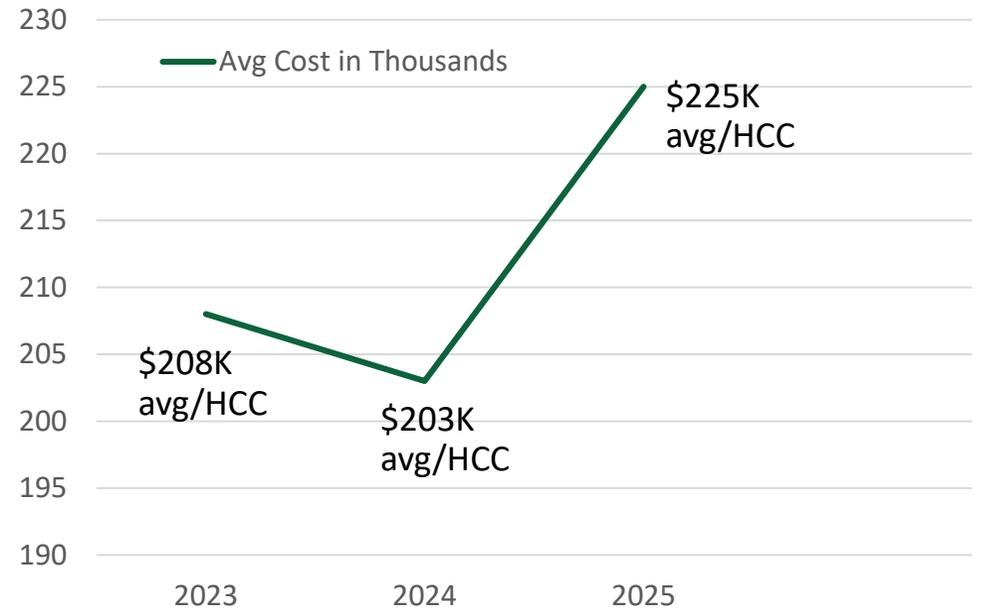
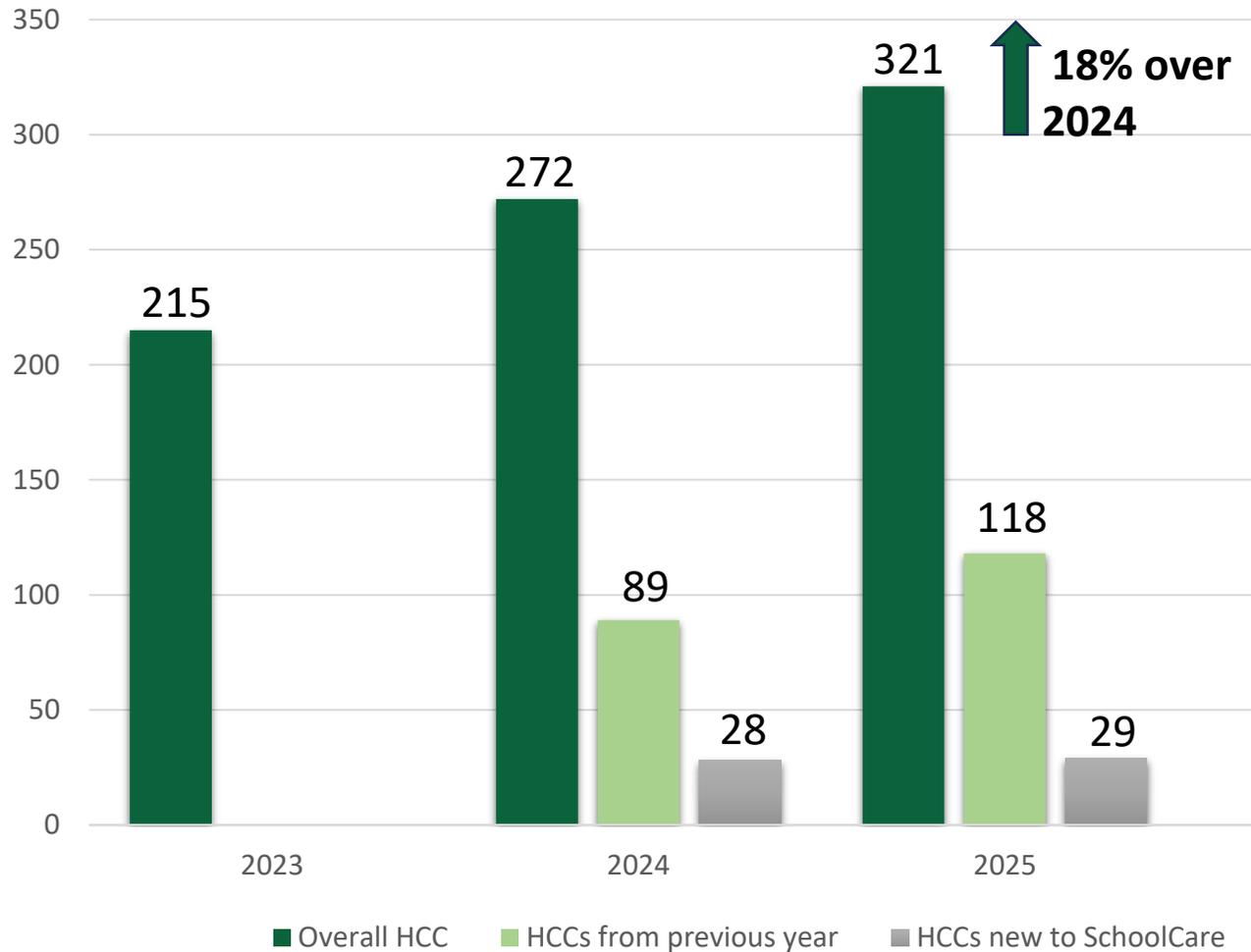


Neoplasms
(Cancer)

Made up 46% of Rx spend

HIGH-COST CLAIMANTS (HCCS) FY 2023-25

Claimants exceeding \$100,000 in spend



1.6% of total population represented 31% of overall spend in 2024-25

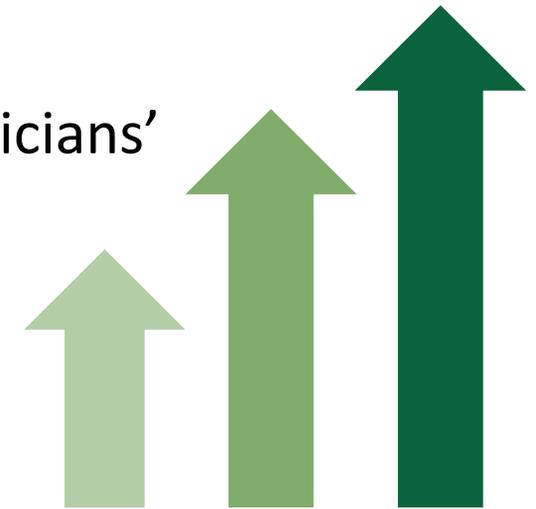
MEDICAL/PHARMACY TREND

	Medical	Prescription	Dental
SCHOOLCARE	9.0%	11.0%	4.0%
PwC	8.5%	10.0%	n/a
Segal	9.0%	11.0%	4.5%
WTW	9.2%		n/a

Highest annual projection in over a decade for medical trend.

Some of the main drivers cited by Segal include:

- Provider cost inflation: 5% rise in hospitals'; 2.1% increase in physicians'
- High-cost oncology treatments
- GLP-1 medications
- Record utilization of mental health services



MEDICAL RATING SUMMARY – FY2027

	Original	Cigna Improvements	Well-Being Change
Total Trended Medical and Prescription Claims	\$273,878,300	\$271,097,346	\$271,097,346
Claim Margin (1%)	\$2,738,783	\$2,710,973	\$2,710,973
Cigna Administrative Fees	\$4,971,848	\$4,734,864	\$4,734,864
SCHOOLCARE Operating Expenses	\$2,595,204	\$2,595,204	\$2,595,204
Good For You! Well-Being Program	\$3,000,000	\$3,000,000	\$1,500,000
State & Federal Fees (PCORI, NH Vaccine Fund, NH Health Plan Assessment)	\$2,145,223	\$2,145,223	\$2,145,223
Stop Loss Premium	\$7,968,158	\$7,968,158	\$7,968,158
Contingent Reserve Rebuild	\$2,133,738	\$2,133,738	\$2,133,738
Investment Income	(\$775,000)	(\$775,000)	(\$775,000)
Prescription Considerations	(\$10,900,000)	(\$14,300,000)	(\$14,300,000)
Total Projected Costs	\$287,756,254	\$281,310,506	\$279,810,506
Effective Increase Over Current Rates	20.2%	*17.5%	16.9%

*Groups will receive a rate increase between 8% and 35%.

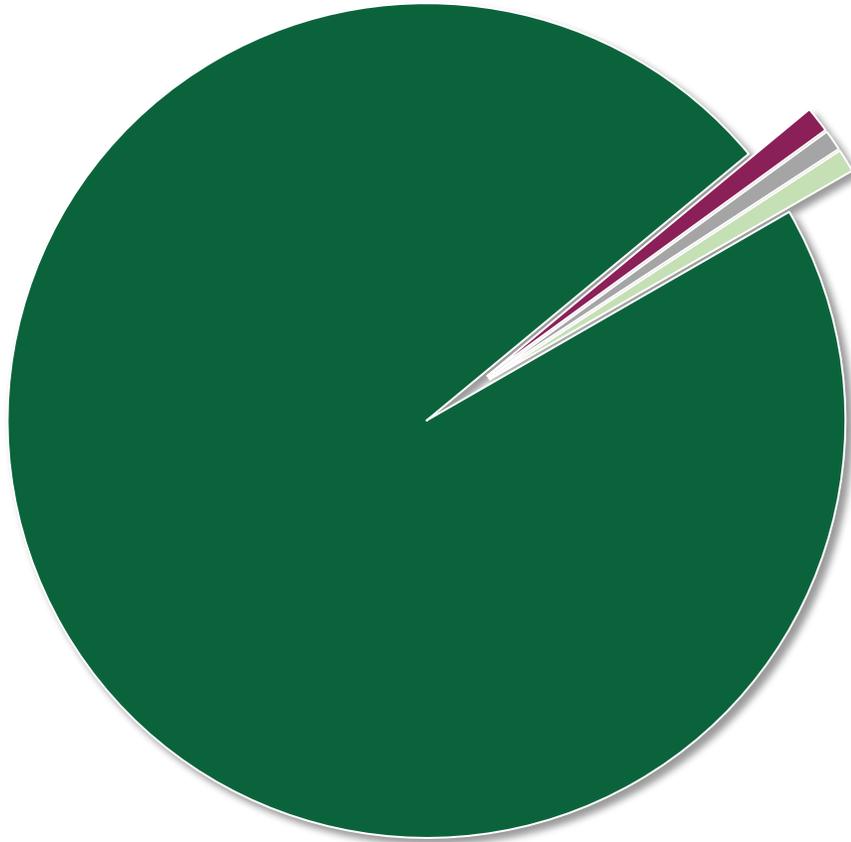
FY 2026-27 COST REDUCTIONS

- **Cigna has confirmed improvements reflected in the following adjustments exceeding \$6 Million.**
 - Pharmacy discount improvements
 - Health Management program enhancement resulting medical claim savings
 - Administrative fee reductions in both base admin fee and the Choice Fund/HRA fee
 - Prescription Consideration (Pharmacy Rebate) improvements

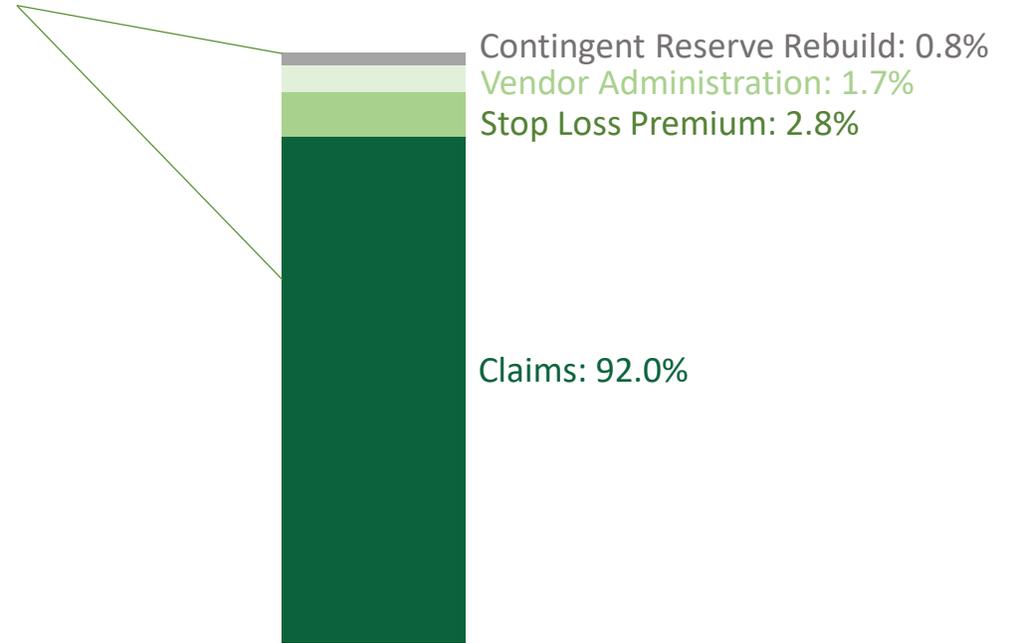
- **Reducing the *Good For You! Well-Being* incentives from \$600 each for subscribers (employees) and covered spouses to \$300 each would result in \$1.5 Million savings.**



PRELIMINARY CONTRIBUTION COSTS @ 17.5%



- Good For You! Well-Being Program: 1.0%**
- SCHOOLCARE Operating Expenses: 0.9%**
- State and Federal Fees: 0.7%**
- Claims and Additional Claims Expenses: 97.3%**



PRELIMINARY DENTAL RATE INDICATION

	FY 2027
Expected Claims	\$5,803,994
Cigna Administrative Fees	\$175,718
SCHOOLCARE Operating Expenses	\$116,080
Dental/Medical Integration Credit	(\$58,040)
Total Projected Contribution	\$6,037,752
Increase Over Current (inforce rates)	4.8%

Groups will receive a rate increase between 3% and 8%.



RETIREES – MEDICARE ELIGIBLE*

January 1, 2026

SCHOOLCARE 65⁺
ADVANTAGE

A custom, group Medicare Advantage plan

**Advantage
Plan**

Medicare Advantage with
Prescription
\$586.00/month

SCHOOLCARE 65⁺
TRADITIONAL

A traditional Medicare Supplement plan

**Traditional
Plan G without Rx**

Medicare supplement
\$206.00/month

SCHOOLCARE 65⁺
TRADITIONAL

A traditional Medicare Supplement plan

**Traditional
Plan G with Rx**

Medicare supplement
\$502.80/month

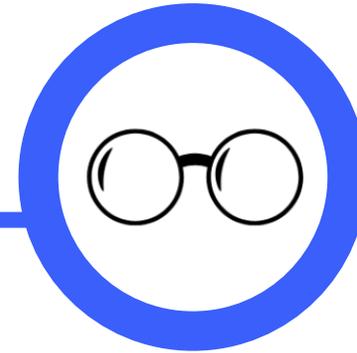
Fully-Insured*

ANCILLARY OFFERINGS*



Life/AD&D & Disability

No rate change for most groups July 1, 2026, renewals



Supplemental Vision

Four-year rate lock through June 30, 2027



Fully-Insured*

2026-2027 RATES

- Notices to each Member by November 10th Employer and Employee
- To renew and lock in, sign by February 1st
- Notify SchoolCare within 45 days of July 1st if wishing to non-renew

25 SCHOOLCARE
HEALTH BENEFIT PLANS

Renewal
(the "MEMBER")

Exhibit B

MONTHLY RATES

MEDICAL: July 1, 2026 - June 30, 2027

PLAN	SINGLE	TWO-PERSON	FAMILY	% INCREASE

RETIREE MEDICAL: January 1, 2026 - December 31, 2026

PLAN	ADVANTAGE	TRADITIONAL WITH PRESCRIPTION	TRADITIONAL
65+ Medicare			

DENTAL: July 1, 2026 - June 30, 2027

PLAN	SINGLE	TWO-PERSON	FAMILY	% INCREASE

VISION: July 1, 2026 - June 30, 2027

PLAN	SINGLE	TWO-PERSON	FAMILY

ANCILLARY: July 1, 2026 - June 30, 2027

PLAN	RATE
Life	
AD&D	
Short-Term Disability	
Long-Term Disability	

Authorized Signature _____ Date _____
Print Name _____ Title _____

VOTING

BOARD OF DIRECTORS NOMINATIONS

Employee Rep

2 Employee Representative Seats
Only 1 Nominee:
(Term: 2025 - 2028)

Erich Ingelfinger *(Incumbent)*
Teacher
Somersworth School District

VACANT

Employer Rep

1 Employer Representative Seat
3 Nominees:
(Term: 2025 - 2028)

Carole Annach *(Incumbent)*
Business Manager
Strafford Learning Center

Jack Dunn
Business Administrator
Concord School District

William Madden
School Board Member
Claremont School District

NOMINATING COMMITTEE NOMINATIONS

Vicki Drouin

Finance Manager

Barrington School District

Laura Lee

Teacher

Londonderry School District

Christine Camargo

HR Generalist

Hudson School District

VACANT

APPROVAL OF BOARD & NOMINATING COMMITTEE NOMINATIONS

Do we have a motion and a second?

Discussion?

Voice vote – Those in favor? Those opposed?

BOARD OF DIRECTORS ELECTION

- Each member entity
 - 1 Employee Rep vote
 - 1 Employer Rep vote
- If you represent more than one member entity you may have multiple ballots
- Ballots will be collected and counted
- The results will be shared at the end of the meeting



New Hampshire School Health Care Coalition
2025 Board of Directors Election Ballot

1. Please cast your ballot for ONE (1) Employer Representative for a three (3) year term.

___ Carol Annach, Business Mgr, Strafford Learning Center (*Incumbent*)

___ Jack Dunn, Business Administrator, Concord School District

___ William Madden, School Board, SAU 6 Claremont

Write in: _____

2. Please cast your ballot for TWO (2) Employee Representatives for a three (3) year term.

___ Erich Ingelfinger, Teacher, Somersworth School District (*Incumbent*)

___ Vacant

Write in: _____

Membership Council Representative: _____

of Votes Represented: _____

Signature: _____

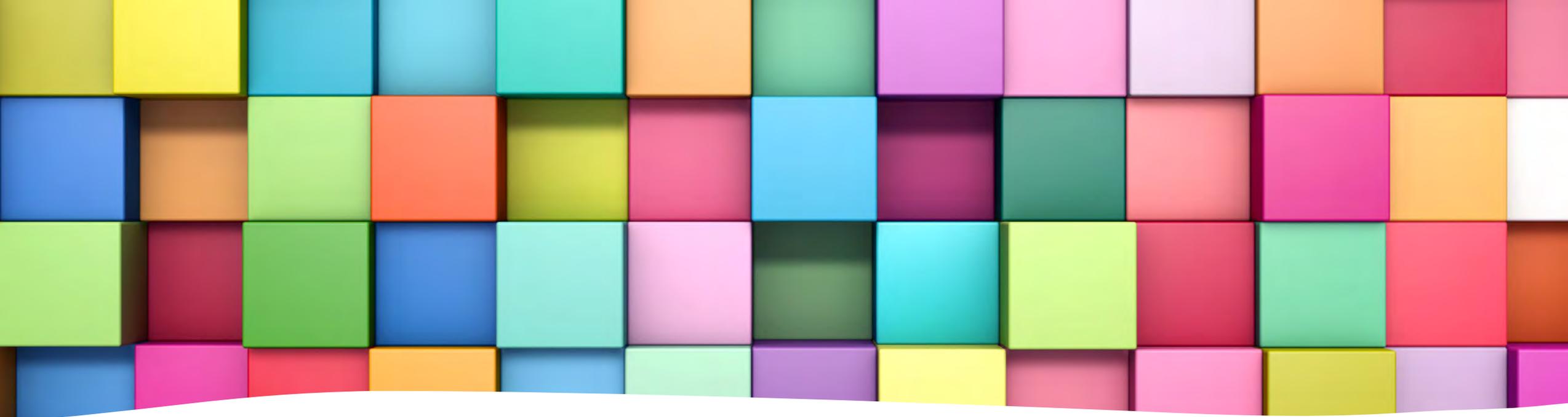
15-MINUTE BREAK



WHY PUBLIC RISK POOLING MATTERS

Presented by:

Secretary of State David Scanlan



STRATEGIES FOR SUSTAINABILITY: NAVIGATING HEALTHCARE VOLATILITY

Moderated by:
Chris Lund

Panelist:
Karen Bracey, Cigna
Joe Pieksza, Crowe
Tracy Mungeam, WTW



CLOSING SEGMENT: STRENGTHENING THE POOL

Presented by:

Chair Kathy O'Blenes

Executive Director Lisa Duquette

ELECTION RESULTS
OPTIONAL NETWORKING LUNCH

THANK YOU FOR COMING!



A Health Plan You Know and Trust

Questions?



SCHOOLCARE

HEALTH BENEFIT PLANS

Thank You!

Stay Current on YOUR Benefits



@NHSCHOOLCARE



@SCHOOLCARENH



SCHOOLCARE.ORG





CONSULTATIVE ANALYTICSSM

November 14, 2025
Jana McCusker



Executive Summary

SchoolCare – SAU 15

Medical & Rx Spend



Medical & Rx Trend

	Current PMPY	Trend	Variance from Norm
Total Plan Spend	\$11,467.22	13.6%	12.5%
Total Employer Paid	\$10,881.98	14.0%	17.2%
Total Member Paid	\$585.24	6.0%	-35.5%
Medical Spend PMPY	\$7,529.15	9.1%	2.5%
Employer Paid - Medical	\$7,060.70	9.1%	6.7%
Pharmacy Spend PMPY	\$3,938.07	23.3%	38.5%
Employer Paid - Pharmacy	\$3,821.28	24.3%	43.2%

Demographics & Financial

	Base	Current	Trend	Norm
Members				
Average Number of Employees	239	239	0.0%	
Average Number of Members	596	586	-1.7%	
Average Employee Age	46.1	46.1	-0.1%	
Demographic Factor	0.95	0.95	-0.6%	0.97
Cost Trend				
Plan Spend - Medical	\$4,114,965	\$4,412,083	7.2%	
Plan Spend - Pharmacy	\$1,903,620	\$2,307,709	21.2%	
Total Plan Spend	\$6,018,586	\$6,719,792	11.7%	
Medical Plan Spend PMPY	\$6,904.30	\$7,529.15	9.1%	\$7,348.96
Pharmacy Plan Spend PMPY	\$3,193.99	\$3,938.07	23.3%	\$2,843.73
Total Plan Spend PMPY	\$10,098.30	\$11,467.22	13.6%	\$10,192.68
Performance Indicators				
Cat Claimants in Excess Per K	10.1	8.5	-15.2%	11.2
Cat Plan Spend PMPY(Med+Rx)	\$3,417.39	\$3,856.86	12.9%	\$2,951.13
Non-Cat Plan Spend PMPY(Med + Rx)	\$6,680.91	\$7,610.36	13.9%	\$7,241.55
Network Penetration	99.6%	99.7%	0.1%	96.7%

Population Health & Pharmacy

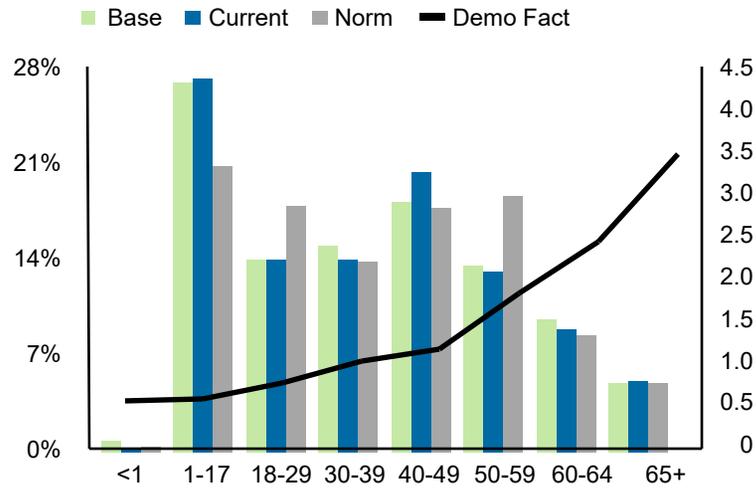
	Base	Current	Trend	Norm
Population Health Measures				
Chronic Percent of Population	43.0%	48.9%	5.9%	49.0%
Chronic Percent of Cost	77.5%	81.7%	4.2%	78.0%
Total Health Engagement - % of Pop	65.4%	63.1%	-2.3%	42.9%
Preventive Care Utilization	75.2%	75.8%	0.6%	66.3%
Well Visit Completions	69.3%	66.7%	-2.6%	57.2%
Health Assessment Completions	51.6%	27.0%	-24.6%	8.0%
Gaps in Care Rule Compliance	82.1%	82.7%	0.6%	80.8%
Pharmacy Indicators				
Generic Dispensing Rate	95.4%	96.1%	0.7%	93.7%
Generic Substitution Rate	97.7%	98.3%	0.6%	98.0%
Specialty Plan Spend PMPY (Rx Only)	\$2,194.62	\$2,919.01	33.0%	\$1,475.99
Specialty Plan Spend PMPY (Med Only)	\$452.01	\$494.98	9.5%	\$673.07
Non-Specialty Plan Spend PMPY (Rx only)	\$999.37	\$1,019.06	2.0%	\$1,367.73
Prescriptions PMPY(Retail adjusted)	18.51	18.42	-0.5%	17.78



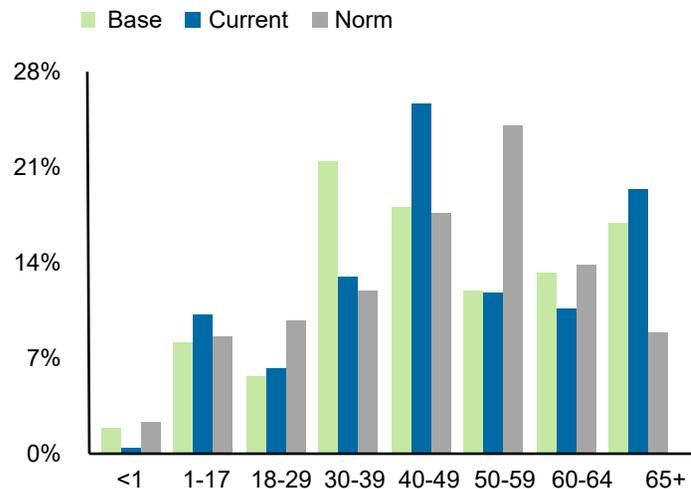
Population Demographic Summary

SchoolCare – SAU 15

Percent of membership by age band



Percent of plan spend by age band



Key metrics overview

	Base	Current	Trend	Norm
Percent of Pop. Age 40+	45.1%	46.2%	1.1%	48.6%
Average Member Age	35.1	35.1	0.1%	36.8
Average Employee Age	46.1	46.1	-0.1%	47.3
Percent of Population Male	45.3%	44.0%	-1.3%	43.0%
Percent of Population Female	54.7%	56.0%	1.3%	57.0%

Average spend by age band

	Base	Current	Trend	Norm
All Members				
40-49	\$10,561	\$15,300	44.9%	\$9,664
50-59	\$9,499	\$11,001	15.8%	\$12,503
60-64	\$14,701	\$14,214	-3.3%	\$15,679
65+	\$35,242	\$45,184	28.2%	\$16,882
Excluding Catastrophic				
40-49	\$7,299	\$7,389	1.2%	\$7,156
50-59	\$9,499	\$11,001	15.8%	\$8,754
60-64	\$11,596	\$10,161	-12.4%	\$10,103
65+	\$16,794	\$16,306	-2.9%	\$10,472

Comments

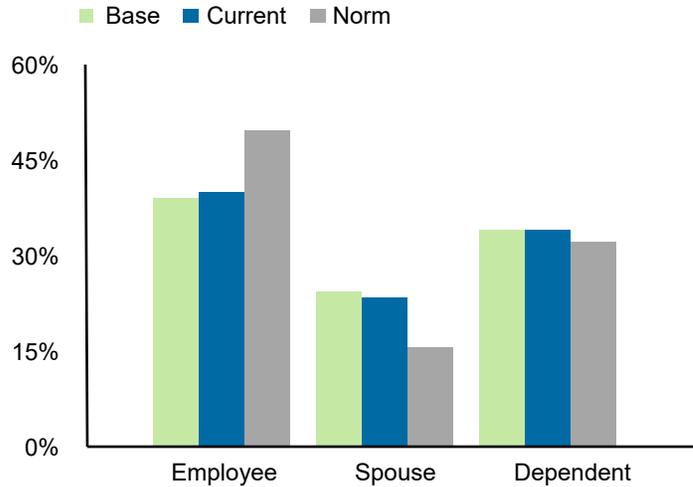
- Average member age remained at 35.1 years
- The percentage of members in the 40+ age range increased from 45.1% to 46.2%, and compares to a norm of 48.6%



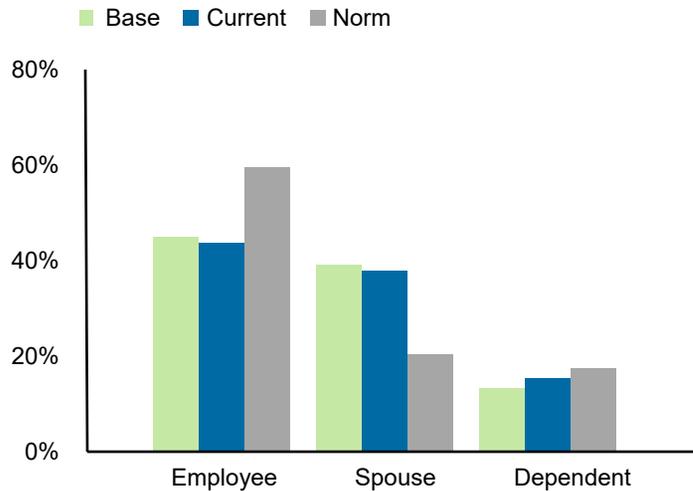
Population Demographics by Relationship

SchoolCare - SAU 15

Percent of members by relationship



Percent of plan spend by relationship



Average spend by relationship

	Base	Current	Trend	Norm
All Members				
Employee	\$11,572	\$12,687	9.6%	\$11,013
Spouse	\$16,371	\$18,511	13.1%	\$11,882
Dependent	\$3,978	\$5,242	31.8%	\$5,009
Excluding Catastrophic				
Employee	\$8,164	\$8,874	8.7%	\$8,049
Spouse	\$9,130	\$9,307	1.9%	\$7,965
Dependent	\$3,487	\$5,217	49.6%	\$3,735

Comments

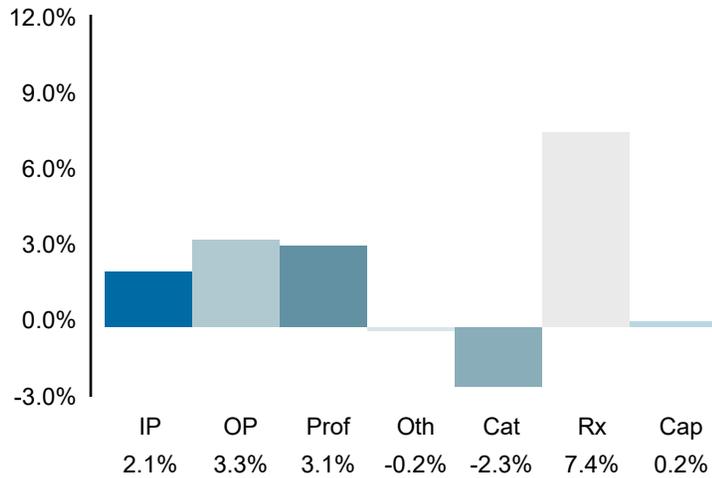
- Employees represented 40.7% of the population and 45.1% of spend for the current period, versus norms of 50.7% and 60.9%
- By relationship type, spouses incurred higher per member costs than employees, \$18,511 PMPY for the current period
- Excluding Catastrophic Claimants, spouses incurred higher per member costs compared to employees, \$9,307 PMPY for the current period



Medical Service Category Trend Analysis

SchoolCare - SAU 15

Trend contribution



Account summary (PMPY basis)

	Base	Current	Trend	Trend Contribution	Norm
Non-Catastrophic Plan					
Inpatient	\$233	\$441	89.0%	2.1%	\$538
Outpatient	\$2,191	\$2,528	15.4%	3.3%	\$1,807
Professional	\$1,997	\$2,310	15.7%	3.1%	\$1,880
Other	\$885	\$862	-2.5%	-0.2%	\$521
Total Non-Cat Plan	\$5,306	\$6,141	15.7%	8.3%	\$4,746
Capitation	\$118	\$139	18.3%	0.2%	\$542
Catastrophic Plan					
	\$1,481	\$1,249	-15.7%	-2.3%	\$2,061
Total Plan Spend - Medical	\$6,904	\$7,529	9.1%	6.2%	\$7,349
Cost Share - Medical	\$432	\$468	8.4%	0.4%	\$732
Net Employer Paid - Medical	\$6,472	\$7,061	9.1%	5.8%	\$6,617
Total Plan Spend - Pharmacy					
	\$3,194	\$3,938	23.3%	7.4%	\$2,844
Cost Share - Pharmacy	\$120	\$117	-2.9%	-0.0%	\$176
Net Employer Paid - Pharmacy	\$3,074	\$3,821	24.3%	7.4%	\$2,668
Medical and Pharmacy Plan Spend	\$10,098	\$11,467	13.6%		

Comments

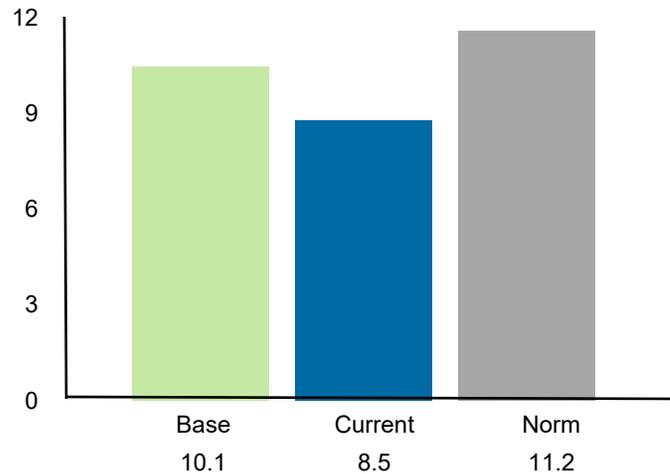
- Plan spend increased from \$10,098 PMPY to \$11,467 PMPY, an increase of 13.6%
- Net employer paid increased from \$9,546 PMPY to \$10,882 PMPY, an increase of 14.0% while member cost share increased from \$552 PMPY to \$585 PMPY, an increase of 6.0%
- Total Plan Spend - Pharmacy was the largest contributor to trend, contributing 7.4% of the overall 13.6% plan trend
- Trend contribution is a measure of each individual line item's impact on the overall cost change. It is calculated by subtracting the current period result for the item minus the base period result, and dividing this amount by the base period total plan spend



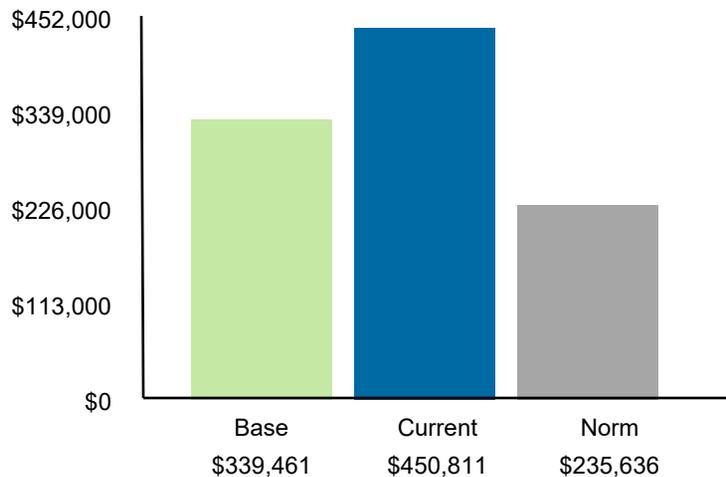
Catastrophic Claim Summary

SchoolCare - SAU 15

Catastrophic claimants in excess per 1,000 members



Average plan cost per catastrophic claimant



Account Summary (PMPY Basis)

	Base	Current	Trend	Trend Contribution
Catastrophic Plan Costs				
Inpatient	\$453.19	\$299.20	-34.0%	-1.5%
Outpatient	\$276.77	\$259.91	-6.1%	-0.2%
Professional	\$182.16	\$128.40	-29.5%	-0.5%
Other	\$568.80	\$561.13	-1.3%	-0.1%
Capitation	\$2.75	\$2.71	-1.7%	-0.0%
Pharmacy	\$1,933.71	\$2,605.51	34.7%	6.7%
Total Catastrophic Plan Cost	\$3,417.39	\$3,856.86	12.9%	4.4%
Non-Catastrophic Plan Cost	\$6,680.91	\$7,610.36	13.9%	9.2%
Total Plan Cost	\$10,098.30	\$11,467.22	13.6%	13.6%

Comments

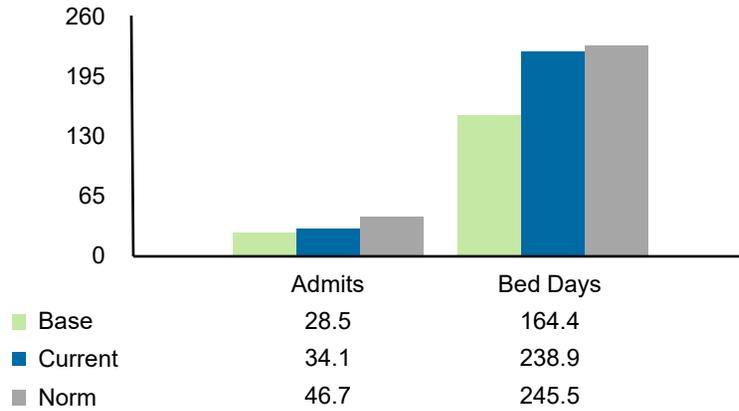
- Plan cost for catastrophic claimants was \$3,856.86 PMPY in the current period, or 33.6% of the total plan cost of \$11,467.22 PMPY
- Plan cost for catastrophic claimants increased from \$3,417.39 PMPY to \$3,856.86 PMPY, contributing 4.4% of the overall 13.6% plan trend
- Catastrophic claimants per thousand decreased from 10.1 to 8.5, and compares to a norm of 11.2
- Average cost per claimant increased from \$339,461 to \$450,811, and compares to a norm of \$235,636
- Catastrophic claimant threshold of \$100,000 was used for this analysis



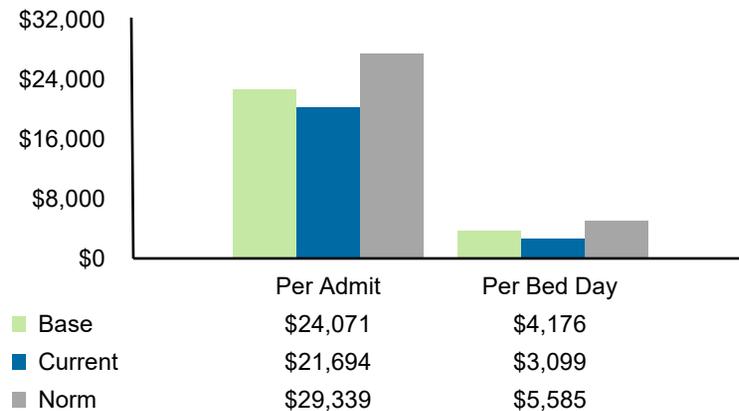
Inpatient Summary

SchoolCare - SAU 15

Utilization metrics per 1,000 members



Average cost metrics



Account summary (PMPY basis)

	Base	Current	Trend	Trend Contribution
Non-Catastrophic Inpatient	\$233.41	\$441.22	89.0%	2.1%
Catastrophic Inpatient	\$453.19	\$299.20	-34.0%	-1.5%
Total Inpatient	\$686.60	\$740.42	7.8%	0.5%
All Other Service Categories	\$9,411.70	\$10,726.80	14.0%	13.0%
Total Plan Cost	\$10,098.30	\$11,467.22	13.6%	

Comments

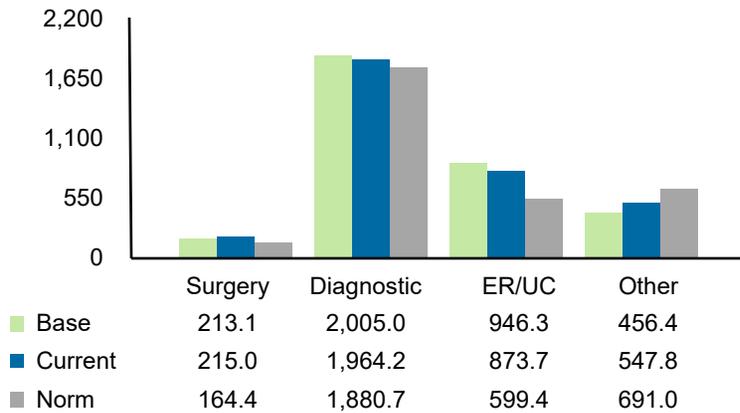
- Non-catastrophic inpatient costs increased from \$233.41 PMPY to \$441.22 PMPY, contributing 2.1% of the overall 13.6% plan trend
- Utilization increased from 28.5 to 34.1 admits per thousand and increased from 164.4 to 238.9 bed days per thousand
- Cost per admit decreased from \$24,071 to \$21,694 and decreased for bed days from \$4,176 to \$3,099



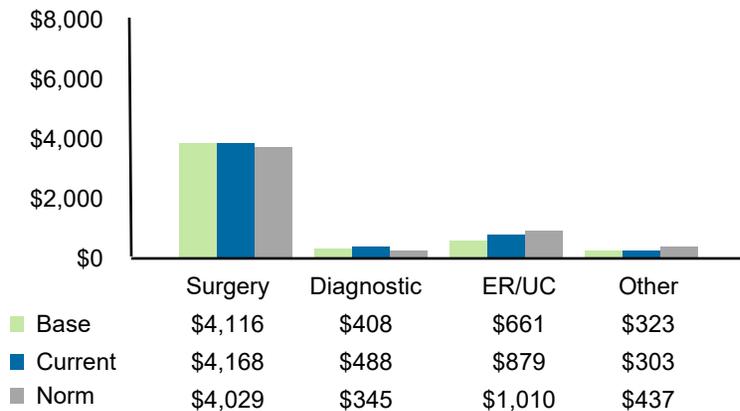
Outpatient Summary

SchoolCare - SAU 15

Facility outpatient utilization per 1,000 members



Facility outpatient cost per service



Account summary (PMPY basis)

	Base	Current	Trend	Trend Contribution
Non-Catastrophic Outpatient	\$2,190.92	\$2,527.70	15.4%	3.3%
Catastrophic Outpatient	\$276.77	\$259.91	-6.1%	-0.2%
Total Outpatient	\$2,467.69	\$2,787.61	13.0%	3.2%
All Other Service Categories	\$7,630.61	\$8,679.61	13.7%	10.4%
Total Plan Cost	\$10,098.30	\$11,467.22	13.6%	13.6%

Comments

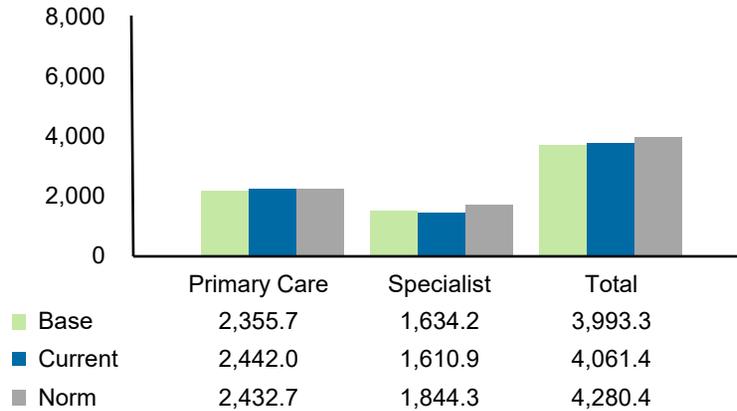
- Non-catastrophic outpatient costs increased from \$2,190.92 PMPY to \$2,527.70 PMPY, contributing 3.3% of the overall 13.6% plan trend
- Diagnostic was the largest category of utilization. Utilization per thousand decreased from 2,005.0 to 1,964.2, and compares to a norm of 1,880.7
- Emergency room and urgent care was the next largest category of utilization. Utilization per thousand decreased from 946.3 to 873.7, and compares to a norm of 599.4
- Surgery was the largest average cost category. Cost per service increased from \$4,116 to \$4,168, and compares to a norm of \$4,029
- Emergency room and urgent care was the next largest average cost category. Cost per service increased from \$661 to \$879, and compares to a norm of \$1,010



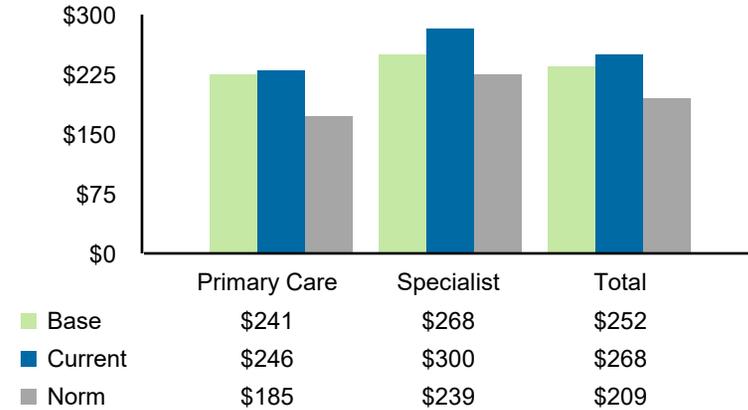
Office Visits

SchoolCare - SAU 15

Office visits per 1,000 members



Average plan cost per office visit



Specialist plan spend

Specialist Plan Spend PMPY	Base	Current	Trend
E&M	\$362.11	\$379.33	4.8%
Injectable Rx	\$0.23	\$0.52	125.0%
Surgery	\$32.46	\$42.38	30.6%
Cardiology	\$1.34	\$0.72	-46.0%
X-ray	\$8.00	\$7.89	-1.4%
Other	\$34.45	\$52.37	52.0%
Total Specialist	\$438.59	\$483.22	10.2%
Total Primary Care	\$567.14	\$601.60	6.1%
Total	\$1,006.96	\$1,087.55	8.0%

Comments

- Office visits per thousand increased from 3,993.3 to 4,061.4, and compares to a norm of 4,280.4
- Cost per visit increased from \$252 to \$268, and compares to a norm of \$209
- Plan spend for Specialists in the current period was \$483 PMPY compared to \$602 PMPY for Primary Care Physicians
- Specialist Evaluation & Management cost increased from \$362 PMPY to \$379 PMPY, an increase of 4.8%



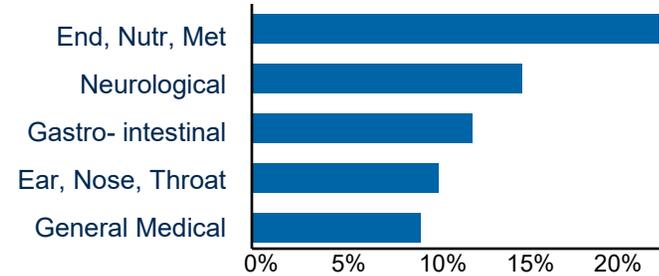
Virtual Care

SchoolCare - SAU 15

Utilization & Trend

	Base	Current	Trend
Total Visits	949	1,008	6%
Total Unique Members	162	156	-4%
Members with Multiple Visits	99	104	5%
% of Total Member Utilization	27%	27%	-1%

Top 5 Medical Virtual Care Conditions (Current)



Visits & Trend by Provider (Current)



Estimated Savings of **\$298,536** if 10% of acute medical visits (Office, Urgent, Convenience Care) were redirected to MDLIVE

Demographic Summary

	Current	Norm
Employee	49%	60%
Spouse	22%	16%
Dependent	29%	24%
% of Total Membership	27%	28%
% Male	33%	32%
% Female	67%	68%
Average Member Age	35.2	39.4

Virtual Care – Convenient, Not Costly

- A simplified experience so a member can get the best care both virtually and in person through an integrated ecosystem of providers when and where they need it most.
- Access care from anywhere via video or phone.
- Get minor medical virtual care 24/7/365 - even on weekends and holidays.
- MDLIVE virtual wellness screenings give customers convenient access to preventive care at \$0 copay. **0 members utilized virtual wellness screenings in the current period.**

Opportunity Redirect Savings

- ER to MDLIVE = \$6,901.34
- UC to MDLIVE = \$3,027.77



Emergency Room/Urgent Care Opportunity

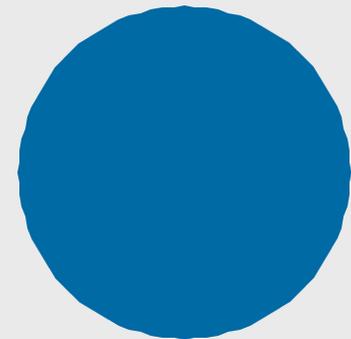
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Cost & utilization trends

	Visits Per 1000			Cost Per Visit			PMPY			Cost Share %
	Base	Current	Trend	Base	Current	Trend	Base	Current	Trend	Current
Emergency Room										
Non-Steerable	146.0	153.6	5%	\$2,944	\$3,710	26%	\$430	\$570	33%	9.6%
Steerable	13.4	18.8	40%	\$1,269	\$1,831	44%	\$17	\$34	102%	21.3%
Urgent Care	786.9	701.4	-11%	\$227	\$233	3%	\$178	\$163	-8%	16.9%
Office Visits	3,993.3	4,061.4	2%	\$252	\$268	6%	\$1,007	\$1,088	8%	10.9%
Convenience Care	0.0	3.4	0%	\$0	\$9	0%	\$0	\$0	0%	0.0%
Virtual Care- Medical	16.8	18.8	12%	\$63	\$63	0%	\$1	\$1	46%	24.9%
Total	4,956.4	4,957.3	0%				\$1,633	\$1,857	14%	

Urgent Care - nearest facility

■ 0-5 miles



100%

Comments

- Urgent care facilities are an accessible low cost alternative to emergency room care for many conditions
- Information on the urgent care facility network is available via the provider directory on myCigna.com
- Current period urgent care cost per visit was \$233, compared to emergency room steerable cost per visit of \$1,831
- In the current period, 11 emergency room visits were steerable representing potential redirect savings of up to \$17,683
- Of the steerable emergency room visits, 100% had a contracted urgent care facility within 10 miles
- Steerable emergency room cost share percentage is 21.3%, compared to urgent care at 16.9%

Emergency Room Steerable

Primary Opportunity for Urgent Care	Plan Cost	PMPY	Total Visits	Cost Per Visit
Musculoskeletal	\$8,315	\$14.19	6	\$1,385.90
Ear, Nose, Throat	\$6,271	\$10.70	2	\$3,135.52
Gen Med Diag	\$4,185	\$7.14	1	\$4,184.90
Int/Ext Injury	\$1,369	\$2.34	2	\$684.29
Total	\$20,140	\$34.37	11	\$1,830.90

UC Average Cost Per Visit

\$223.37

Per Visit Redirect Savings

\$1,607.53

Opportunity Redirect Savings

10% Redirect to Urgent Care

\$1,768

25% Redirect to Urgent Care

\$4,421

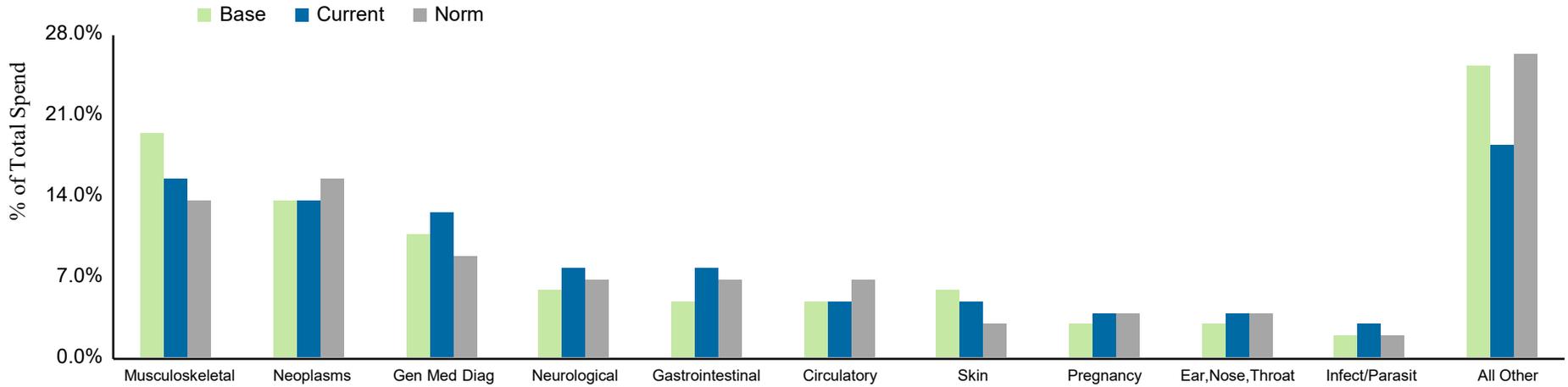
*UC Average Cost per visit calculation for steerable opportunity excludes outliers > \$1,500



Total Plan Spend by Condition

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Top conditions by plan spend



Top ICD conditions

ICD Category	PMPY				Claimants per 1k			Spend per Claimant		
	Base	Current	Trend Contribution	Norm	Base	Current	Trend	Base	Current	Trend
Musculoskeletal	\$1,259.43	\$1,116.69	-2.3%	\$978.20	344.0	370.3	7.7%	\$3,662	\$3,016	-17.6%
Neoplasms	\$894.10	\$994.64	1.6%	\$1,089.43	231.5	230.4	-0.5%	\$3,861	\$4,317	11.8%
Gen Med Diag	\$687.72	\$872.08	2.9%	\$603.90	815.4	843.0	3.4%	\$843	\$1,034	22.7%
Neurological	\$354.47	\$531.05	2.8%	\$448.57	135.9	138.2	1.7%	\$2,608	\$3,842	47.3%
Gastrointestinal	\$328.49	\$520.07	3.0%	\$480.50	166.1	160.4	-3.4%	\$1,978	\$3,242	63.9%
Circulatory	\$308.85	\$370.40	1.0%	\$497.55	152.7	168.9	10.6%	\$2,023	\$2,192	8.4%
Skin	\$350.81	\$338.70	-0.2%	\$178.53	281.9	290.1	2.9%	\$1,245	\$1,168	-6.2%
Pregnancy	\$211.34	\$302.69	1.4%	\$285.75	16.8	17.1	1.7%	\$12,596	\$17,737	40.8%
Ear,Nose,Throat	\$213.19	\$301.97	1.4%	\$244.88	380.9	361.8	-5.0%	\$560	\$835	49.1%
Infect/Parasit	\$104.13	\$224.43	1.9%	\$165.67	129.2	97.3	-24.7%	\$806	\$2,307	186.3%
All Other	\$1,620.50	\$1,297.18	-5.1%	\$1,833.68	1422.8	1409.6	-0.9%	\$1,139	\$920	-19.2%
Total	\$6,333.05	\$6,869.88	8.5%	\$6,806.66	1031.9	1022.2	-0.9%	\$6,137	\$6,721	9.5%

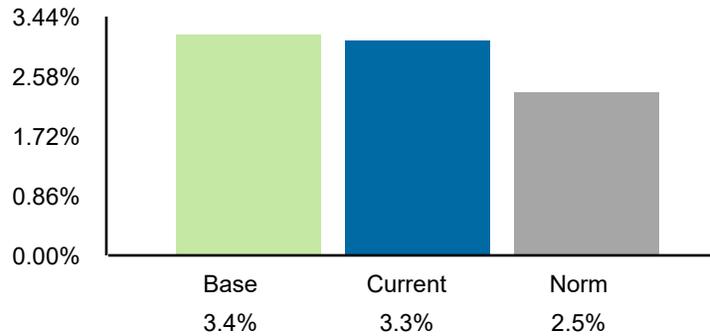
Current Period reflects claims incurred between Jul. 2024 and Jun. 2025, paid through Jul. 2025
 Base Period reflects claims incurred between Jul. 2023 and Jun. 2024, paid through Jul. 2024



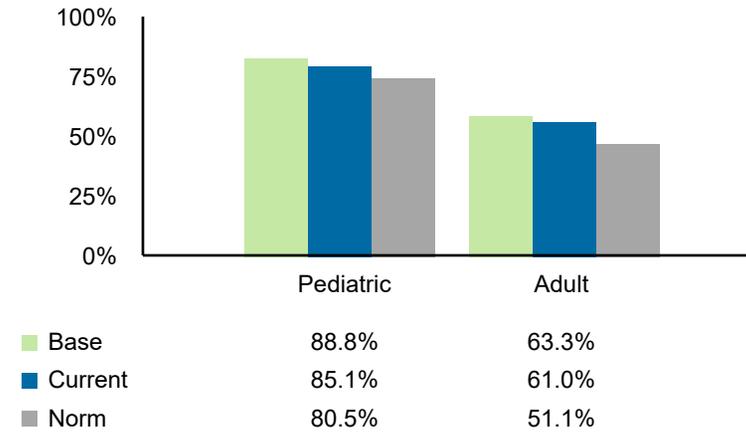
Preventive Care Summary

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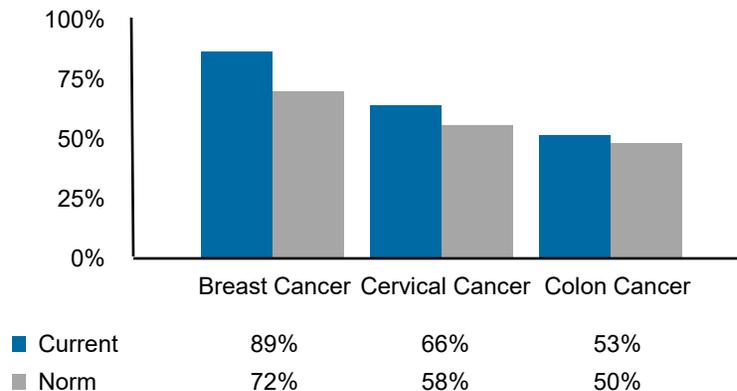
Preventive care as % of total spend



Well visit completion rates



Cancer screening rates



Comments

- Preventive care as a percent of total spend decreased from 3.4% to 3.3%, and compares to a norm of 2.5%
- Well visit completion rate for adults decreased from 63.3% to 61.0%, and compares to a norm of 51.1%
- Breast cancer screening rate was 89%, 17% greater than the norm of 72%
- Cervical cancer screening rate was 66%, 8% greater than the norm of 58%
- Colon cancer screening rate was 53%, 3% greater than the norm of 50%

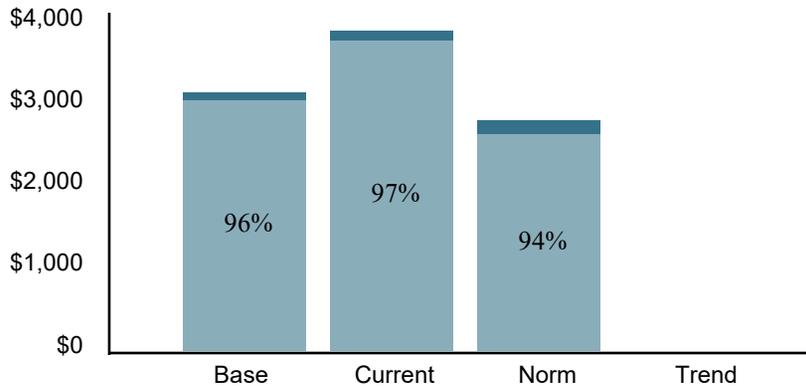
*Results are based on HEDIS ® technical specifications, but some variance will exist due to differences in claims data availability compared with specification criteria
 -Breast Cancer Age Criteria: 40-74 24 Month Eligibility
 -Cervical Cancer Age Criteria: 21-64 24 Month Eligibility
 -Colon Cancer Age Criteria: 45-75 24 Month Eligibility



Executive Summary - Pharmacy

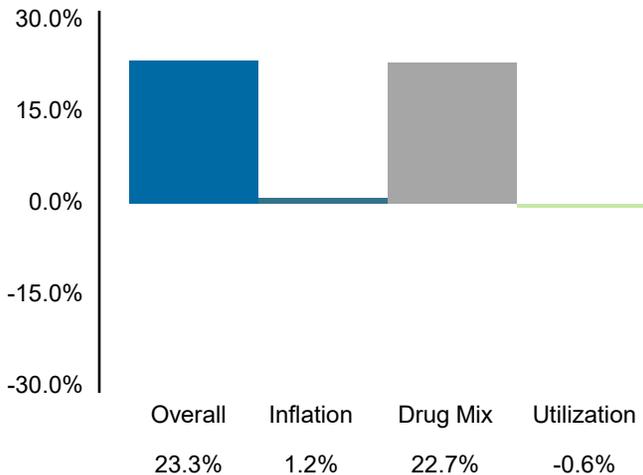
SchoolCare - 1041,1042,1043

Plan cost & trend



	Base	Current	Norm	Trend
Cost Share PMPY	\$120.27	\$116.79	\$175.91	-2.9%
Paid Amount PMPY	\$3,073.72	\$3,821.28	\$2,667.82	24.3%
Plan Spend PMPY	\$3,193.99	\$3,938.07	\$2,843.73	23.3%

Trend impact



Pharmacy performance

	Base	Current	Trend	Norm
Members				
Average Number of Employees	239	239	0.0%	
Average Number of Members	596	586	-1.7%	
Average Utilizers	87.8%	86.5%	-1.2%	
Average Member Age	35.1	35.1	0.1%	36.8
Cost Trend				
Plan Spend	\$1,903,620	\$2,307,709	21.2%	
Employer Paid	\$1,831,938	\$2,239,271	22.2%	
Member Cost Share	\$71,683	\$68,438	-4.5%	
Drug Mix				
Generic Dispensing Rate	95.4%	96.1%	0.7%	93.7%
Preferred Brand	3.4%	3.3%	-0.1%	4.8%
Non-Preferred Brand	1.2%	0.5%	-0.6%	1.6%
Generic Substitution Rate	97.7%	98.3%	0.6%	98.0%
Formulary Brand Compliance Rate	84.6%	90.9%	6.3%	87.3%
Utilization				
Total Prescriptions	7,215	7,171	-0.6%	
Retail Adjusted Scripts	11,033	10,797	-2.1%	
% Mail Order	23.2%	22.5%	-0.7%	11.1%
% Retail	46.4%	47.6%	1.2%	44.2%
% Retail 90	30.3%	29.9%	-0.5%	44.7%
Days Supply PMPY	494.63	491.68	-0.6%	466.03
Specialty Pharmacy				
Pharmacy Plan Spend PMPY	\$2,194.62	\$2,919.01	33.0%	\$1,475.99
Medical Plan Spend PMPY	\$452.01	\$494.98	9.5%	\$673.07
Pharmacy Plan Spend as % of Total	68.7%	74.1%	5.4%	51.9%
Specialty Utilizers	39	42	7.7%	
Specialty Scripts PMPY	0.17	0.23	29.1%	0.21



Top Drugs by Volume

SchoolCare - 1041,1042,1043

Top drugs by volume

Rank		Drug Name	Condition	Prescriptions Dispensed			Unique Members		Cost per Script
Base	Current			Base	Current	Trend	Base	Current	Current
1	1	atorvastatin calcium	Cholesterol	401	407	1.5%	37	41	\$26.54
2	2	sertraline hcl	Depression	365	342	-6.3%	40	36	\$3.99
3	3	escitalopram oxalate	Depression	312	329	5.4%	41	38	\$3.98
7	4	fluoxetine hcl	Depression	242	254	5.0%	32	30	\$5.58
5	5	levothyroxine sodium	Thyroid	276	240	-13.0%	28	29	\$8.28
6	6	bupropion xl	Depression	263	237	-9.9%	31	29	\$19.41
4	7	lisinopril	Hypertension	284	223	-21.5%	28	22	\$2.27
8	8	omeprazole	Ulcer / Heartburn	218	218	0.0%	29	28	\$4.24
10	9	metoprolol succinate	Heart/Hypertension	184	183	-0.5%	16	16	\$8.94
14	10	losartan potassium	Hypertension	151	179	18.5%	17	19	\$5.58
11	11	rosuvastatin calcium	Cholesterol	184	174	-5.4%	19	21	\$45.57
9	12	amlodipine besylate	Hypertension	205	170	-17.1%	20	20	\$2.19
15	13	venlafaxine hcl er	Depression	149	155	4.0%	16	15	\$21.35
26	14	metformin hcl er	Diabetes	94	145	54.3%	12	21	\$5.68
17	15	citalopram hbr	Depression	145	139	-4.1%	15	17	\$2.75
12	16	hydrochlorothiazide	Hypertension	159	128	-19.5%	18	14	\$1.62
20	17	pantoprazole sodium	Ulcer / Heartburn	114	120	5.3%	19	15	\$5.66
28	18	spironolactone	Hypertension	90	117	30.0%	12	13	\$9.42
27	19	trazodone hcl	Depression	94	113	20.2%	13	19	\$3.37
13	20	famotidine	Ulcer / Heartburn	153	111	-27.5%	21	16	\$4.71

Comments

- The top 20 drugs by volume accounted for 36.9% (3,984) of all prescriptions dispensed but only 1.8% (\$2,307,709) of total plan spend in the current period