

CANDIA SCHOOL BOARD
WEDNESDAY, June 3, 2026 6:00 p.m.
Henry W. Moore School Media Center
AGENDA

- I. **CALL TO ORDER** – Merideth Wilson, Board Vice Chair
- II. **PLEDGE OF ALLEGIANCE** – Florence Cloutier, Grade 3
- III. **PROOF OF POSTING** – Superintendent Bill Rearick
- IV. **PINKERTON ACADEMY LIAISON** – Rebecca Gill
- V. **MINUTES**
 - A. Approval of Board Meeting Minutes of May 7, 2026*
 - B. Approval of Board Non-Public Minutes of May 7, 2026
 - C. Approval of Board Non-Public, Sealed Minutes of April 2, 2026
- VI. **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VII. **SUPERINTENDENT’S UPDATES***
- VIII. **REPORTS**
 - A. Principal Report*
 - B. Standing Committees
- IX. **OLD BUSINESS**
 - A. Barn Lease Agreement*
- X. **NEW BUSINESS**
 - A. Annual Review of Policies* DFA and AC, AC-R, ACA
 - B. Annual Review of Technology Policies* EHAA Computer Security, GBEF (R) School Internet Access/Acceptable Use-Staff, JICL (R) School Internet Access/Acceptable Use-Students
 - C. Authorize Superintendent to hire non-teaching personnel/accept all resignations
- XI. **PERSONNEL**
 - A. Resignation*
- XII. **FINANCIAL**
 - A. Summary/Expenditure Report/Sped Expenditure Report*
 - B. Manifest Approvals
- XIII. **POLICIES**
 - A. First Reading* (Waive Second Reading)- EFA Availability and Distribution of Healthy Foods, GBEBB Employee-Student Relations, JLCE/EBBC First Aid & Emergency Medical Care
- XIV. **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- XV. **NON-PUBLIC SESSION RSA 91-A 3 Sections II (if needed)**
- XVI. **INFORMATIONAL/UPCOMING AGENDA ITEMS**

SAU Board Meeting May 21, 2026 6:30 p.m. in Candia / Board Retreat June 13, 2026 8:30 a.m.
- XVII. **ADJOURNMENT**

The next regularly scheduled Candia School Board Meeting will be held on September 3, 2026 at 6:00 p.m. at the Henry W. Moore School Media Center.

**Materials enclosed for Board review prior to meeting*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises

**CANDIA SCHOOL BOARD MEETING
THURSDAY, MAY 7, 2026
HENRY W. MOORE SCHOOL MEDIA CENTER**

These minutes have not been approved.

Board Chair, Stephanie Helmig, opened the meeting at 6:00 p.m. Those in attendance were Board members Merideth Wilson, Heather Tremblay and Kate Knowles. Also in attendance was Principal, Becky Wing, Assistant Principal, Dorothy Franchini, Director of Student Services, Stacey Eaton, Interim Assistant Superintendent, Heather Cummings and Business Administrator, Cindy Bourgeault.

Pierce Guston winner of the Invention Convention, led the attendees in the Pledge of Allegiance.

Bill Rearick provided proof of posting.

Pinkerton Liaison

Rebecca Gill, the Board's liaison with Pinkerton Academy, updated the Board of events at Pinkerton which included:

- Powder Puff Game
- English, Math, and Social Student Honor Society Inductions
- Junior Prom
- Underclassmen Awards
- Jazz Ensemble
- JROTC Awards
- Senior Banquet and Awards
- Graduation 6/12/26

Approval of Minutes

Motion by Heather Tremblay, seconded by Merideth Wilson, to approve the Candia Board Minutes of March 5, 2026, as amended by changing fixing a typo, and the motion carried unanimously.

Public Participation

No participation

Superintendent's Updates

Bill Rearick stated the Assistant Superintendent Search Committee met and unanimously chose Heather Cummings. Her nomination will go before the SAU Board at their meeting on May 21, 2026.

Principal Report

The principal's report was reviewed.

The policy committee met today. Policies reviewed will be at the next meeting for full board review. Bill suggested that the second reading be waived at that time as there are required policies which should be into place before the start of school.

EEl Representative

Adam Genest from Energy Efficient Investments (EEI) was invited to make a presentation regarding the boiler situation to the Board similar to the one presented to the Facilities Committee. This will be discussed further at the Board's retreat on June 13.

School District Deputy Treasurer

Cindy Bourgeault explained that we were written up by the auditors for not having a deputy treasurer. She said Maybelline (Mimi) Pelio, the Administrative Assistant to the Assistant Superintendent is a Candia resident and has volunteered.

Motion by Stephanie Helmig, seconded by Merideth Wilson, to approve Mimi Pelio as Deputy Treasure, and the motion carried unanimously.

Narcan in the Building

Becky Wing stated that the school nurse was comfortable in having Narcan available in the building. She said having it on hand is similar to having epinephrine available. She said it only activates if opioids are in the system and there are organizations in the state that provides it to schools. It would be stored with the AED.

Motion by Stephanie Helmig, seconded by Kate Knowles, to allow Narcan in the school building, and the motion carried unanimously.

General Assurances

Heather Cummings explained that the Superintendent and Board Chair reviewed and signed each page of the General Assurances. These are required by the Department of Education in order for the district to receive federal funds.

It was the Board's consensus to add discussion of the approved school calendar to the agenda.

Bill Rearick stated that the Friday of the Deerfield Fair falls on October 2 and not September 25, so the PD day/no school day on the calendar should be moved.

Motion by Stephanie Helmig, seconded by Merideth Wilson, to adjust the calendar for an in-school day on September 25 and a professional development day on October 2, and the motion carried unanimously.

Financials

Motion by Heather Tremblay, seconded by Stephanie Helmig, to approve the manifest in the amount of \$1,290,421.00, and the motion carried unanimously.

Personnel

Motion by Stephanie Helmig, seconded by Merideth Wilson, to accept the unfortunate resignation of Brad Harmon, and the motion carried unanimously.

Motion by Stephanie Helmig, seconded by Heather Tremblay, to approve the Superintendent's nomination of Emily Eaton, and the motion carried unanimously.

At 6:40 p.m., motion by Stephanie Helmig, seconded by Merideth Wilson, to enter into a non-public session under RSA 91:A-3 Section II (c). A roll call vote was taken. With all in favor, the motion carried.

The Board resumed their public meeting at 7:45 p.m.

Motion by Merideth Wilson, seconded by Heather Tremblay, to adjourn the meeting at 7:45 p.m., and the motion carried unanimously.

The next regularly scheduled Candia School Board Meeting will be on June 4, 2026, at 6:00 p.m. at the Henry W. Moore School Media Center.

Respectfully submitted,
Rebecca McCarthy, Recording Secretary

New Hampshire School Administrative Unit #15

VII.

90 Farmer Road
Hooksett, New Hampshire 03106-2125

Candia Board Report June 3, 2026

SAU 15 Administrator's Meeting

On June 1st, I met with principals, special education directors, and technology directors from all three districts. The following topics were discussed:

- Federal grants education updates
- Special Education updates
- Technology updates
- Student Transportation Update
- Assistant Superintendent Search Update
- Legislative Updates
- AI Training Feedback
- End of Year PD schedule

Assistant Superintendent of Schools Search Update

Last month, Heather Cummings was appointed as the new Assistant Superintendent of Schools for SAU 15. Having served as the Interim Assistant Superintendent since February, Heather will officially assume her permanent role on July 1st.

She comes to the position with an extensive background in educational leadership, including 12 years as the Assistant Superintendent for the Governor Wentworth School District, and a prior tenure as Director of Curriculum, Instruction, and Assessment. Throughout her career, Heather has demonstrated a steadfast dedication to creating positive learning environments, supporting educators, and fostering student achievement through collaboration and continuous improvement.

Legislative Updates

I have included updates on the status of bills which will impact school districts across the state of New Hampshire if they are passed by the Legislature.

HB 564 – This bill pertains to the adoption of SAU budgets. If approved, school districts will need to add a separate warrant article asking them to approve the SAU budget. If a SAU has multiple districts, then the majority of voters in each community are needed to approve the budget. The budget needs to be approved in each community that comprises an SAU.

HB 656 – This bill will require districts to list the name of each federal grant along with a brief to be included in a School Board's annual report. This bill has been sent to the governor for approval.

HB 751 / SB 101 – An Act authorizing parents to enroll their children in any public school in the state and creating a limited exemption from parental consent requirements for certain recordings under the

parental bill of rights. These bills have been sent to a conference committee for further review and discussion. SB 101 did not pass. However, HB 751 may be added to another proposed bill later in the legislative session.

HB 1300 – This bill establishes a biennial school district local tax cap question and related limitations on central office administrative expenses in school districts.

This bill, in its current form, would require every community to vote on a school tax cap every two years in the November general election. This question will automatically appear on the ballot without requiring a warrant article or separate local legislative approval.

If adopted, the local tax cap will limit the amount raised by local school district taxes to the prior fiscal year's amount, adjusted for inflation and new construction, while excluding costs for bonded capital projects. Additionally, the central office administrative budget of the school administrative unit (SAU) is capped at 6% of the combined appropriations of the school districts within the SAU, also excluding bonded capital costs. In addition, HB 1300 also introduces provisions for a maximum allowable levy based on prior fiscal year property tax levies adjusted for inflation and new taxable property growth, while excluding market appreciation. It allows for a three-fifths majority vote to override the caps and mandates that no municipal tax rate can exceed certified limits. The Department of Revenue Administration will ensure compliance with these caps and may reduce certified budgets that exceed established limits.

HB 1503 – This bill would allow the NH Department of Education to allocate funds to districts in order to create a database of maps of public schools which would be accessed by first responders in the event of emergency.

HB 1514 – This bill which awaiting the governor's signature, will require the NH Department of Education and the Department of Revenue to send school financial monitoring reports to relevant school officials and School Boards. These updates may contain compliance concerns or deviation from industry standards.

HB 1573- This bill direct the NHDOE to approve parent's appeal of a manifest educational hardship

HB 1575 – This bill is relative to the determination of the default budget by the budget committee. The bill awaits the governor's signature. Here is the language that is contained in the bill.

“This bill amends the process for determining the default budget in local political subdivisions that have adopted the official ballot referenda form of meeting and a municipal budget committee. Specifically, it establishes that the budget committee, rather than the governing body, will be responsible for determining the default budget. The bill repeals and reenacts RSA 40:14-b to reflect this change, and it also amends RSA 32:16, I to remove the previous authorization for the governing body to determine the default budget. Additionally, it modifies the definitions and calculations related to the default budget in RSA 40:13, IX(b) and XI(a)-(b), ensuring that the provisions of RSA 40:14-b apply to the calculation and presentation of the default budget. Furthermore, the bill clarifies that the default budget must be disclosed at the first budget hearing and outlines the requirements for the governing body to complete a default budget form created by the department of revenue administration. It specifies that the default budget amount cannot be amended by the legislative body but can be adjusted by the governing body based on new information before the ballots are printed.

The bill also includes provisions for political subdivisions with separate funds for water or sewer systems, allowing the budget committee to determine the default amount for appropriations related to these funds if RSA 40:14-b applies. The act will take effect 60 days after its passage.”

SB 434 - New Hampshire SB434 (the "Right To Challenge Act") was passed both the House and Senate in May 2026. It mandates that local school boards adopt and publicly post a formalized complaint process by November 1, 2027, to address challenges regarding school materials deemed harmful to minors, age-inappropriate, or offensive.



Enrollment Update

Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Total
41	35	30	35	26	37	31	21	31	287 (As of 5/30/26)

Cinco de Mayo Celebration

On May 5th, Senora Manzelli hosted a Cinco de Mayo celebration for students and families in grades K-4. The celebration included a read along, dancing, crafting, games and guacamole making. The event was well attended and fun was had by all!



Spring Concert

The Moore School spring concert was held on May 14th. Beginning and advanced bands and the Moore School chorus all participated. Musical selections from the chorus included *Naughty* from *Matilda* and *Fireflies* by Owl City. The advanced band included three of our Moore School staff members on percussion. A big thank you to Mrs. Mackinnon, Ms. Parr and Mr. Widness for their participation. The band performed *First Classic Suite*, and *Concerto for Triangle* (featuring Mr. Wid). Beginning band played *Rolling Along*, *Hot Cross Buns* and *Go Tell Aunt Rhodie*. Ms. Gagnon and the beginning band demonstrated the effects of posture, tone and focusing on the conductor on how the music sounds for the audience. Congratulations and well done to all involved.



Learning Celebration

On the evening of May 20th, from 5:30 to 7:00 PM, our school community came together for our K-8 Learning Celebration, a showcase of student growth and achievement. This drop-in event welcomed families into the building to experience firsthand the incredible work our students have accomplished throughout the school year. Families toured regular classrooms and also spent time connecting with our interventionists and exploring our LAMPS (Library, Art, Music, PE, and Spanish) programs, which featured displays of

creativity, talent, and skill development. The energetic atmosphere truly highlighted our school-home partnership, making it a wonderful night dedicated to celebrating our students' hard work.

Author Visit

Also on May 20th, Moore School hosted New Hampshire author Matt Forrest Esenwine for a day of literacy and storytelling that beautifully bridged our school day and evening festivities. During the afternoon, Mr. Esenwine hosted two grade-specific presentations in the library for our K-4 students, featuring "Don't Ask a Dinosaur" for our K-2 classes and "A Universe of Rainbows" for our 3rd and 4th graders. His visit extended into the evening, where he officially kicked off our K-8 Learning Celebration at 5:00 PM in the gymnasium with a presentation of his book, "Flashlight Night."



Memorial Day Observance



On May 22nd, our school community gathered for a whole-school assembly dedicated to observing Memorial Day and honoring the sacrifices of our nation's fallen service members. The program blended historical education with reflective tribute, featuring remarks from our Chief of Police and Veteran, Chad Shevlin, and paraprofessional and Veteran, Charlana Bolianites. Students participated with readings and musical performances. I was proud of our students' reverent and mature conduct throughout the program, which reflected the core values of respect, responsibility and empathy that we strive to instill every day.

Lions Club Vision Screening

In our ongoing commitment to supporting student health and academic readiness, Henry W. Moore School partnered with the local Lions Club to provide vision screenings for our students. Utilizing the Welch Allyn Opti-Screener, trained Lions Club volunteers worked alongside Mrs. Yasin, School Nurse, to conduct free screenings for students with parental permission. Because an estimated 80% of classroom learning occurs visually, early identification of potential vision disorders is critical to preventing barriers to educational success. Families whose child's results fell outside the expected range were provided with immediate, printed reports and professional eye exam recommendations. We are incredibly grateful to the Lions Club and Nurse Yasin for coordinating this service, ensuring our students are healthy, supported, and fully equipped to succeed.

Respectfully Submitted,



Becky L. Wing
Principal

HENRY W. MOORE SCHOOL



CLASS OF 2026

JUNE 15, 2026

6:00PM

CYAA

Upcoming Events

June

- 6/2-6/5: Gr 6 to Nature's Classroom
- 6/6: EDies Celebration for Outstanding NH School Library
- 6/8: Spirit Day
- 6/9: Sports Awards, 5:30pm
- 6/9: PTO Meeting, 7:00pm
- 6/11: Kindergarten Celebration, 9:30am
- 6/11: 8th Gr Hide & Seek, 5:30pm
- 6/15: Last Day for 8th Graders
- 6/15: Class of 2026 Graduation, 6:00pm
- 6/16: Last Day of School/Early Release Day
- 6/19: Final Report Cards Emailed

ANNUALLY REVIEWED POLICIES

Candia		X.A.
	ANNUAL REVIEW	
AC-ACA	Non-Discrimination	Required
AC-R	Non-Discrimination Annual Notice of Contact Info	Required
DFA	Investment	Required
	TECH POLICIES	
EHAA	Computer Security	Required
GBEF/GBEF-R	School Internet Access for Staff/Procedures	Required
JICL/JICL-R	School Internet Access for Students/Acceptable Use	Required

**CANDIA SCHOOL DISTRICT
NON-DISCRIMINATION, EQUAL OPPORTUNITY EMPLOYMENT AND DISTRICT
ANTI-DISCRIMINATION PLAN**

A. Prohibition Against Discrimination in Educational Programs and Activities.

No person shall be excluded from, denied the benefits of, or subjected to discrimination in the District's schools, educational programs or activities because of their age, sex, gender identity, sexual orientation, race, color, marital status, familial status, physical or mental disability, religion, national origin, pregnancy or related conditions, genetic information, or veteran status. Discrimination, including harassment, against any person in the District's education programs or activities, on the basis of any of the above classes, or a person's creed, is prohibited. Finally, there shall be no denial to any person of the benefits of educational programs or activities, on the basis of any of the above classes, or economic status.

"Race" means immutable traits associated with race including hair texture and protective hairstyles which are hairstyles or hair type including braids, locs, tight coils or curls, cornrows, Bantu knots, Afros, twists, and headwraps.

Harassment of students other than on the basis of any of the classes or categories listed above is prohibited under Board policy JICK Pupil Safety and Violence Prevention.

B. Equal Opportunity of Employment and Prohibition Against Discrimination in Employment.

The District is an Equal Opportunity Employer. The District ensures equal employment opportunities without regard to age, color, creed, disability, gender identity, marital status, national origin, pregnancy, race, religion, sex, sexual orientation, gender identity, equal pay, or genetic information including family medical history or genetic tests or services and prohibits retaliation for filing a charge of discrimination or participating in a discrimination lawsuit, investigation or proceeding. The District will employ individuals who meet the physical and mental requirements, and who have the education, training, and experience established as necessary for the performance of the job as specified in the pertinent job description(s).

Discrimination against and harassment of school employees because of age, sex, race, creed, religion, color, marital status, familial status, physical or mental disability, genetic information, national origin, ancestry, sexual orientation, gender identity, pregnancy or related conditions, or genetic information are prohibited. Additionally, the District will not discriminate against any employee who is a victim of domestic violence, harassment, sexual assault, or stalking.

C. Title IX Notice of Nondiscrimination.

Candia School District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to Candia School District's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both.

Candia School District's Title IX Coordinator is:
Kimberly Sarfde, Assistant Superintendent
SAU #15
90 Farmer Road
Hooksett, NH 03106

(603) 622-3731 x 4012

Office for Civil Rights
U.S. Department of Education
5 Post Office Square, 8th Floor
Boston, MA 02109-3921

Telephone: (617) 289-0111; Fax: (617) 289-0150; Email: OCR.Boston@ed.gov

Note: Complaints to OCR must be filed in writing no later than 180 days after the alleged act(s) of discrimination. OCR may waive its 180 day time limit based on OCR policies and procedures.

Candia School District's nondiscrimination policy and grievance procedures are in Policies GBAA and JBAA and are located on the district's website.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to Policies GBAA and JBAA on the district's website.

D. USDA Nondiscrimination Statement.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the District is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- a. **Mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
- b. **fax:**
(833) 256-1665 or (202) 690-7442; or
- c. **email:**
Program.Intake@usda.gov

E. District Anti-Discrimination Plan.

The Superintendent shall develop and provide to the Board for approval, a coordinated written District Anti-Discrimination Plan (the "Plan") to include guidelines, protocols and procedures intended to prevent, assess the presence of, intervene in, and respond to incidents of discrimination.

Among other things, the Plan should include provisions, and recommendations with respect to resources, policies, complaint procedures, student education programs, Plan dissemination and training appropriate to carrying out the Plan objectives stated in the preceding paragraph.

In developing the Plan, the Superintendent is encouraged to seek input from appropriate groups of the school and local community and coordinate with the District's Human Rights [*Non-Discrimination*] Officer and Title IX and 504 Coordinators.

No less than once every two years (off years from review of the District's Suicide Prevention Plan per Policy JLDDB), the Superintendent shall update the District Anti-Discrimination Plan, and present the same to the Board for review. Such Plan updates should be submitted to the Board in time for appropriate budget consideration.

F. Human Rights [or Non-Discrimination], Title IX, 504 and other Coordinators or Officers.

The following personnel are assigned to the positions listed below.

Human Rights [or Non-Discrimination] Officer –Human Resources Director

Kristen Bourgeault, Director of Human Resources

SAU #15

90 Farmer Road

Hooksett, NH 03106

(603) 622-3731 x 4018

Title IX - Coordinator

Kimberly Sarfde, Assistant Superintendent

SAU #15

90 Farmer Road

Hooksett, NH 03106

(603) 622-3731 x 4012

504 Coordinator

School Counselor-Pamela Jarvis

12 Deerfield Road

Candia, NH 03034

(603) 483-2251

G. Complaint and Reporting Procedures.

Any person who believes that he or she has been discriminated against, harassed, or bullied in violation of this policy by any student, employee, or other person under the supervision and control of the school system, or any third person who knows or suspects conduct that may constitute discrimination, harassment, or bullying, should contact the District Human Rights Officer, or otherwise as provided in the Policies referenced below under this same heading.

Any employee who has witnessed, or who has reliable information that another person may have been subjected to discrimination, harassment, or bullying in violation of this Policy has a duty to report such conduct to his/her immediate supervisor, the District Human Rights Officer, or as provided in one of the policies or administrative procedures referenced below under this same heading. Additionally, employees who observe an incident of harassment or bullying are expected to intervene to stop the conduct in situations in which they have supervisory control over the perpetrator and it is safe to do so. If an employee knows of an incident involving discrimination, harassment, or bullying and the employee fails to report the conduct or take proper action or knowingly provides false information in regard to the incident, the employee will be subject to disciplinary action up to, and including, dismissal.

All information will be maintained on a confidential basis to the greatest extent possible.

A complaint alleging harassment or discrimination, whether written or oral, should include the specific nature of the incident, date, and place of the incident, names of all parties involved, as well as a detailed report of all pertinent facts. Complaints of harassment or discrimination will be promptly and carefully investigated in accordance with the applicable policy. Investigations will include interviews

with all relevant persons, including the accused and other potential witnesses. Appropriate remedial action will be taken in all cases where harassment or discrimination is found to have occurred. Disciplinary action up to and including discharge may be taken against any employee who violates this Policy. Disciplinary action up to and including expulsion may be taken against any student who violates this Policy.

Investigations and resolution of any complaints shall be according to the policies listed below and related administrative procedures or regulations. Complaints or reports regarding matters not covered in one or the other of those policies should be made to the District Human Rights Officer.

1. Reports or complaints of sexual harassment or sexual violence by employees or third party contractors should be made under Board Policy GBAA.

2. Reports or complaints of sexual harassment or sexual violence by students should be made under Board Policy JBAA.

3. Reports or complaints of discrimination on the basis of disability should be made under Board Policy AC, except for complaints regarding facilities accessibility by disabled non-students or employees, which should be made under Board Policy KED; and

4. Reports or complaints of bullying or other harassment of pupils should be made under Board Policy JICK.

H. Alternative Complaint Procedures and Legal Remedies.

At any time, whether or not an individual files a complaint or report under this Policy, an individual may file a complaint with the following agencies:

1. Office for Civil Rights, U.S. Department of Education, 5 Post Office Square, 8th Floor, Boston, MA 02109-3921; Telephone number: (617) 289-0111; Fax number: (617) 289-0150; Email: OCR.Boston@ed.gov
Note: Complaints to OCR must be filed in writing no later than 180 days after the alleged act(s) of discrimination. OCR may waive its 180 day time limit based on OCR policies and procedures.
2. New Hampshire Commission for Human Rights, 2 Industrial Park Drive, Concord, NH 03301; Telephone number: (603) 271-2767; Email: humanrights@nh.gov
3. Office of Civil Rights
U.S. Dept of Agriculture
1400 Independence Avenue, SW
Washington, D.C., 20250-9410;
Telephone: (866)632-9992; Email – program.intake@usda.gov
4. New Hampshire Department of Justice
Civil Rights Unit
33 Capitol Street,
Concord, NH 03301;
Telephone: (603) 271-1181; Website: <https://www.doj.nh.gov/bureaus/civil-rights-unit>
5. New Hampshire Department of Education
Commissioner of Education
101 Pleasant Street
Concord, NH 03301,
Telephone: (603) 271-3494; Email - info@doe.nh.gov

Notwithstanding any other remedy, any person may contact the police or pursue a criminal prosecution under state or federal criminal law.

I. Retaliation Prohibited.

The District prohibits reprisals or retaliation of any kind against the complainant or any other individual on account of his or her filing a complaint or report or participating in an investigation of a complaint or report filed pursuant to this Policy. Any person who engages in retaliatory conduct prohibited by this Policy will be subject to appropriate disciplinary action, up to and including termination of employment or expulsion. However, if after investigating any complaint of harassment or unlawful discrimination, the District determines that any person has provided false information regarding the complaint, disciplinary action up to and including termination or expulsion may be taken against the individual who gave the false information.

Legal Reference:

RSA 354-A:7, Unlawful Discrimination Practices

RSA 354-A:6, Opportunity for Employment without Discrimination a Civil Right

Adopted: November 8, 1989

Revised: September 10, 1992

Re-Adopted: June 8, 1999

Revised: March 16, 2001

Re-Adopted: June 2, 2005

Revised: January 3, 2019, November 7, 2019, June 4, 2020

Reviewed: June 3, 2021, May 5, 2022, May 4, 2023

Revised: November 2, 2023, March 7, 2024, November 7, 2024, June 5, 2025

CANDIA SCHOOL DISTRICT
PROGRAMS FOR PUPILS WITH DISABILITIES – SECTION 504 –
NOTICE OF PARENT AND STUDENT RIGHTS

Pursuant to Board policy AC, Nondiscrimination, Equal Opportunity Employment, and District Anti-Discrimination Plan, the District administration is directed to update and publish a list of current personnel and contact information for various positions and outside agencies relating to the District's anti-discrimination policies.

DISTRICT PERSONNEL:

Human Rights Officer

Name: Kimberly Sarfde
Address: 90 Farmer Road, Hooksett, NH
Telephone: 603-622-3731 X 4018
Email Address: ksarfde@sau15.net

Title IX Coordinator

See section below under heading "District Title IX Notice of Nondiscrimination" for name and contact information.

504 Coordinator

Name: Pamela Jarvis
Address: 12 Deerfield Road, Candia, NH
Telephone: 603-483-2251
Email Address: pjarvis@sau15.net

ADA Coordinator

Name: Stacey Eaton
Address: 12 Deerfield Road, Candia, NH
Telephone: 603-483-2251
Email Address: seaton@sau15.net

OUTSIDE AGENCIES:

Office for Civil Rights, U.S. Department of Education; 5 Post Office Square, 8th Floor, Boston, MA 02109-3921; Telephone - 617-289-0111; Email - OCR.Boston@ed.gov

Office of the Assistant Secretary for Civil Rights, U.S. Department of Agriculture; 1400 Independence Avenue, SW, Washington, D.C., 20250-9410; Telephone - 866-632-9992; Email - program.intake@usda.gov

Boston Area Office, U.S. Equal Employment Opportunity Commission; JFK Federal Building, 15 New Sudbury Street, Room 475, Boston, MA 02203-0506; Telephone - 1-800-669-4000; ASL Videophone - 1-844-234-5122; Email - info@eeoc.gov

New Hampshire Commission for Human Rights; 57 Regional Drive, Suite 8, Concord, NH 03301; Telephone - 603-271-2767; Email - humanrights@hrc.nh.gov

New Hampshire Department of Justice, Civil Rights Unit; 33 Capitol Street, Concord, NH 03301; Telephone - 603-271-3650; Email - doj.civilrights@doj.nh.gov

N.H. Department of Education, Commissioner of Education; 101 Pleasant Street, Concord, NH 03301;
Telephone - 603-271-3494; Email - info@doe.nh.gov

DISTRICT TITLE IX NOTICE OF NON-DISCRIMINATION

Title IX Regulations require the Title IX Notice of Nondiscrimination to include the specific name and contact information of the District's Title IX Coordinator. For more information see Board policy AC. The District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to the District's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The name and contact information for the District's Title IX Coordinator is:

Name: Kimberly Sarfde

Address: 90 Farmer Road, Hooksett, NH

Telephone: 603-622-3731 X 4012

Email Address: ksarfde@sau15.net

The District's Title IX Nondiscrimination Policy and Grievance Procedures are found in Board policy JBAA (student) and GBAA (employee).

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to Board policy JBAA (student) and GBAA (employee) for a complaint.

Adopted: January 2, 2025

Reviewed: June 5, 2025

**CANDIA SCHOOL DISTRICT
INVESTMENT**

The Candia School Board authorizes the School District Treasurer, working in conjunction with the Superintendent and his/her designee and pursuant to RSA 197:23-a, to invest the funds of the District subject to the following objectives and standards of care.

OBJECTIVES

The three objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

1. Safety of principal is the foremost objective in this policy. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital by mitigating credit and interest rate risk. This will be accomplished by limiting the type of the investments and institutions to those stipulated by statute and fully covered by FDIC insurance or collateral approved pursuant to RSA 366:57.
2. Liquidity of the investment portfolio shall remain sufficient to meet all operating requirements that may be reasonably anticipated.
3. Yield. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

STANDARDS OF CARE

1. Prudence. The standard of prudence to be used by the District Treasurer and Superintendent, or his/her designee involved in the investment process, shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. They are directed to use the Government Finance Officers Association's Recommended Practices and Policy Statements Related to Cash Management as a guide to the prudent investment of public funds.
2. Ethics and conflicts of interest. The School District Treasurer and Superintendent, or his/her designee involved in the investment process, shall refrain from personal business activity that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall also disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officials shall subordinate their personal investment transactions to those of the School District, particularly with regard to the timing of purchases and sales.
3. Internal Controls. All checks will be signed by the Treasurer (electronic signatures are acceptable), since the checks are signed electronically the Treasurer will be notified via email when payroll and accounts payable checks are ready to be issued. The Treasurer will reply with their approval to release the checks.

The Business Office staff will keep a running total of the cash in the checking account to verify that there is enough money to cover the disbursements for the district.

The Treasurer reconciles the checking account on a monthly basis. The Business Office staff reconciles the cash account and ensures that the cash account and the Treasurer's reconciliation agree.

The Board will review the investment policy annually.

Legal References:

RSA 197:23-a Treasurer's Duties

RSA 383:22, Public Deposit Investment Pool

Adopted: February 3, 2000

Revised: March 8, 2007

Reviewed: February 5, 2009, May 6, 2010, May 5, 2011, June 7, 2012, June 6, 2013, May 7, 2015,
April 7, 2016

Revised: January 5, 2017

Reviewed: April 5, 2018, June 6, 2019, June 4, 2020, April 1, 2021, May 5, 2022, May 4, 2023, May
3, 2024, June 5, 2025

**CANDIA SCHOOL DISTRICT
COMPUTER SECURITY, E-MAIL AND INTERNET COMMUNICATIONS POLICY**

The school district has established this policy with regards to access and disclosure of electronic data composed, stored, sent, or received by employees using the district computer system. This policy is designed to protect the safety and security of the district's computer systems including e-mail and Internet use.

The school district intends to enforce the rules set forth below and reserves the right to change these rules at any time.

1. The computer hardware system, software and e-mail system are owned by the district, and all messages or data composed, stored, sent, or received using the system are and remain the private property of the district. They are not the property of the employee.
2. The computer and e-mail system is to be used for business purposes only. Personal business is unauthorized and should not be conducted on the system.
3. The electronic mail system may not be used to solicit or proselytize for commercial ventures, religious or political causes, outside organizations, or other non-job related solicitations.
4. The school district prohibits discriminatory, harassing, or offensive materials in any form of media. Among those which are considered offensive are any messages which contain sexual implications, racial slurs, gender-specific comments, or any other comments that offensively address someone's age, sexual orientation, religious or political beliefs, national origin, or disability.
5. The electronic mail system shall not be used to send (upload) or receive (download) copyrighted materials, trade secrets, proprietary financial information, or similar materials without prior authorization.
6. The school district reserves and intends to exercise without prior notice, the right to read, review, audit, intercept, access, or disclose any and all information on an employee's computer system or messages created, received or sent over the electronic mail system for any purpose, even if coded or passworded.
- ~~7.~~ The confidentiality of any message or data should not be assumed. Even when a message is erased, it is still possible to retrieve and read that message. The use of passwords for security does not guarantee confidentiality, or that the district will not retrieve it.
8. Any communications created, sent, or retrieved using e-mail may be read by individuals other than the intended recipient.
9. Notwithstanding the district's right to retrieve and monitor any e-mail messages, such messages should be treated as confidential by other employees and accessed only by the intended recipient. Employees are not authorized to retrieve or read any e-mail that is not sent to them. Any exception to this policy must receive prior approval by the Superintendent.

10. Any employee who violates this policy or uses the computer system or electronic mail system for improper purposes shall be subject to discipline up to and including discharge.
11. The district has the authority to terminate or limit access to any program at any time.
12. The District will take all necessary measures to maintain student privacy relative to the District's website, online information and storage of student personally identifiable information, as required by state and federal law.

Legal References:

RSA 194:3-d, School District Computer Networks

Adopted: April 6, 2000

Revised: June 7, 2012

Revised: June 6, 2019

Reviewed: June 3, 2021, September 8, 2022, June 1, 2023, June 6, 2024, June 5, 2025

**CANDIA SCHOOL DISTRICT
SCHOOL DISTRICT INTERNET ACCESS FOR STAFF**

The School Board recognizes that technological resources can enhance teacher performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, teachers, and the community, supporting District and school operations, and improving access to and exchange of information. The Board expects all staff to learn to use the available technological resources that will assist them in the performance of their education. As needed, staff shall receive training, lessons and instruction in the appropriate use of these resources.

Staff shall be responsible for the appropriate use of technology and shall use the District's technological resources primarily for purposes related to their education. Staff is hereby notified that there is no expectation of privacy on district computers, computer files, email, internet usage logs, and other electronic data.

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or pornographic and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research, educational or other lawful purpose.

The Superintendent shall establish administrative regulations and an Acceptable Use Agreement that outlines staff obligations and responsibilities related to the use of District technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in a cancellation of the staff member's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulations.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all staff. Staff shall be required to acknowledge in writing that they have read and understood the District's Acceptable Use Agreement.

Legal Reference:

RSA 194:3-d, School District Computer Networks

Adopted: June 7, 2012

Reviewed: June 6, 2019, June 3, 2021, September 8, 2022, June 1, 2023, June 6, 2024, June 5, 2025

CANDIA SCHOOL DISTRICT
ACCEPTABLE INTERNET USE PROCEDURES - STAFF

Purpose

The purpose of the Acceptable Use Procedures is to provide the procedures, rules, guidelines, and the code of conduct for the use of technology and the Internet.

Definition

The definition of "information networks" is any configuration of hardware and software which connects users. The network includes, but is not limited to, all of the computer hardware, operating system software, application software, stored text and data files. This includes electronic mail, local databases, externally accessed databases, DVD/CD-ROM, recorded magnetic or optical media, clip art, digital images, digitized information, communications technologies, and new technologies as they become available. Stand-alone workstations are also governed by this acceptable use procedure.

The School District Services

The School District provides resources for teaching and learning, communication services, and business data services by maintaining access to local, regional, national, and international sources of information. The School District information resources will be used by members of the school community with respect for the public trust through which they have been provided and in accordance with policy and regulations established by the School District. These procedures do not attempt to articulate all required or proscribed behavior by its users.

Successful operation of the network requires that all users conduct themselves in a responsible, decent, ethical and polite manner while using the network. The user is ultimately responsible for his/her actions in accessing the network.

Guidelines

1. Access to the networks and to the information technology environment within the District is a privilege and must be treated as such by all users of the network and its associated systems.
2. Information networks will be used for the purposes of research, education, and school-related business and operations.
3. Any system which requires password access or for which the District requires an account, - will only be used by the authorized user. Account users are ultimately responsible for all activity under their accounts.
4. The resources of the District are limited. All users must exercise prudence in the shared use of this resource.

Unacceptable Use

The District has the right to take disciplinary action, remove device(s) and networking privileges and/or take legal action, for any activity characterized as unethical and/or unacceptable. Unacceptable use activities constitute, but are not limited to, any activity through which any user:

1. Violates such matters as institutional or third-party copyright, license agreements or other

contracts. The unauthorized use of and/or copying of software is illegal.

2. Interferes with or disrupts other network users, services or equipment. Disruptions include, but are not limited to: distribution of unsolicited advertising, propagation of malware, distributing quantities of information that overwhelm the system, and/or using a District network to make unauthorized entry into any other resource accessible via the network.
3. Seeks to gain or gains unauthorized access to information resources.
4. Uses or knowingly allows another to use any device or computer system to devise or execute a scheme to defraud or to obtain money, property, services, or other things of value by false pretenses, promises, or representations.
5. Destroys, alters, dismantles or otherwise interferes with the integrity of computer based information and/or information resources.
6. Invades the privacy of individuals or entities.
7. Uses the network for commercial or political activity.
8. Installs unauthorized software for use on District device.
9. Uses a network to access inappropriate materials.
10. Submits, publishes or displays any defamatory, inaccurate, racially offensive, abusive, obscene, profane, sexually oriented, or threatening materials or messages either publicly or privately.
11. Uses a District network for illegal harassing, vandalizing, inappropriate or obscene purposes, or in support of such activities.

School District Rights

The District reserves the right to:

1. Monitor all activity. Notwithstanding any related laws, staff members have no expectation of privacy regarding their use on the school district computer network.
2. Make determinations on whether specific uses of a network are consistent with these acceptable use procedures.
3. Log network use and monitor storage disk space utilization by users.
4. Determine what is appropriate use.
5. Remove a user's access to the device or network at any time it is determined that the user engaged in unauthorized activity or violated these acceptable use procedures.
6. Cooperate fully with any investigation concerning or relating to the District's network activity.

School District Internet Code of Conduct

Use of the Internet by students and staff of the District shall be in support of education and research that is consistent with the mission of the District. Internet use is limited to those persons who have

been issued District-approved accounts. Use will be in accordance with the District's Acceptable Use

Procedures and this Code of Conduct. Users are expected to abide by the following terms and conditions:

1. Protect their Internet log-in information from others.
2. Respect the privacy of other users. Do not use other users' passwords.
3. Be ethical and courteous. Do not send hate, harassing or obscene mail, discriminatory remarks, or demonstrate other antisocial behaviors.
4. Maintain the integrity of files and data. Do not modify or copy files/data of other users without their consent.
5. Treat information created by others as the private property of the creator. Respect copyrights.
6. Use any network in a way that does not disrupt its use by others.
7. Do not destroy, modify or abuse the hardware or software in any way.
8. Do not develop or pass on programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system, such as viruses, worms or other malware, "chain" messages, etc.
9. Do not access pornographic or otherwise inappropriate material.
10. Do not use the Internet for commercial purposes.

The District reserves the right to remove a user's account if it is determined that the user is engaged in unauthorized activity or is violating this code of conduct.

School District Internet Access Release Form

As a condition of my right as a staff member to use the School District network resources, including access to the Internet, staff members understand and agree to the following:

1. To abide by the District Acceptable Use Procedures and Code of Conduct.
2. That District administrators and designated staff have the right to review, edit and/or delete any material stored on District computers, which they believe, in their sole discretion, may be unlawful, obscene, abusive, or otherwise objectionable. Staff members hereby waive any right of privacy which they may otherwise have to such material.
3. That the School District will not be liable for any direct or indirect, incidental, or consequential damages due to information gained and/or obtained via use of the District's network resources.
4. That the School District does not warrant that the functions of any District network, or any network accessible through District resources, will meet any specific requirements you may have, or that the network resources will be error-free or uninterrupted.
5. That the School District shall not be liable for any direct or indirect, incidental or

consequential damages (including lost data or information) sustained or incurred in connection with the use, operation, or inability to use District networks and resources.

6. That the use of the District network(s), including access to public networks, is a privilege which may be revoked by network administrators at any time for violation of the Acceptable Use Procedures and Code of Conduct. The School District will be the sole arbiter(s) of what constitutes violation of the Acceptable Use Procedures or Code of Conduct.

7. In consideration for the privilege of using the School District network resources and in consideration for having access to the public networks, I hereby release the School District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use, or inability to use, the District network resources.

Name of User/Staff Member: _____

Home phone: _____

School of Employment: _____

Position of Employment: _____

I hereby certify that I have read the Acceptable Use Policy and Procedures; that I fully understand their terms and conditions; and that I will abide by the terms and conditions set forth in that document.

Signature of User/Staff Member: _____

Date: _____

Signature of Building Principal: _____

Date: _____

Adopted: June 7, 2012
Reviewed: June 6, 2019
Revised: June 3, 2021
Reviewed: September 8, 2022, June 1, 2023, June 5, 2025

CANDIA SCHOOL DISTRICT
SCHOOL DISTRICT INTERNET ACCESS FOR STUDENTS

The School Board recognizes that technological resources can enhance student performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, teachers, and the community, supporting District and school operations, and improving access to and exchange of information. The Board expects all students to learn to use the available technological resources that will assist them in the performance of their education. As needed, students shall receive lessons and instruction in the appropriate use of these resources.

Students shall be responsible for the appropriate use of technology and shall use the District's technological resources primarily for purposes related to their education. Students are hereby notified that there is no expectation of privacy on district computers, computer files, email, internet usage logs, and other electronic data.

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or pornographic and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research, educational or other lawful purpose.

The Superintendent shall establish administrative regulations and an Acceptable Use Agreement that outlines student obligations and responsibilities related to the use of District technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in a cancellation of the student's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulations.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all students. Students shall be required to acknowledge in writing that they have read and understood the District's Acceptable Use Agreement.

Legal Reference:
RSA 194:3-d, School District Computer Networks

Adopted: June 7, 2012
Reviewed: June 6, 2019, June 3, 2021, September 8, 2022, June 1, 2023, June 6, 2024, June 5, 2025

CANDIA SCHOOL DISTRICT
ACCEPTABLE INTERNET USE PROCEDURES - STUDENTS

Purpose

The purpose of the Acceptable Use Procedures is to provide the procedures, rules, guidelines, and the code of conduct for the use of technology and the Internet.

Definition

The definition of "information networks" is any configuration of hardware and software, which connects users. The network includes, but is not limited to, all of the computer hardware, operating system software, application software, stored text and data files. This includes electronic mail, local databases, externally accessed databases, DVD/CD-ROM, recorded magnetic or optical media, clip art, digital images, digitized information, communications technologies, and new technologies as they become available. Stand-alone workstations are also governed by this acceptable use procedure.

The School District Services

The School District provides resources for teaching and learning, communication services, and business data services by maintaining access to local, regional, national, and international sources of information. The School District information resources will be used by members of the school community with respect for the public trust through which they have been provided and in accordance with policy and regulations established by the School District. These procedures do not attempt to articulate all required or proscribed behavior by its users.

Successful operation of the network requires that all users conduct themselves in a responsible, decent, ethical and polite manner while using the network. The user is ultimately responsible for his/her actions in accessing the network.

Guidelines

1. Access to the networks and to the information technology environment within the District is a privilege and must be treated as such by all users of the network and its associated systems.
2. Information networks will be used for the purposes of research, education, and school-related business and operations.
3. Any system which requires password access or for which the District requires an account, will only be used by the authorized user. Account users are ultimately responsible for all activity under their accounts.
4. The resources of the District are limited. All users must exercise prudence in the shared use of this resource.

Unacceptable Use

The District has the right to take disciplinary action, remove device(s) and networking privileges and/or take legal action, for any activity characterized as unethical and unacceptable.

Unacceptable use activities constitute, but are not limited to, any activity through which any user:

1. Violates such matters as institutional or third-party copyright, license agreements or other

contracts. The unauthorized use of and/or copying of software is illegal.

2. Interferes with or disrupts other network users, services or equipment. Disruptions include, but are not limited to: distribution of unsolicited advertising, propagation of malware, distributing quantities of information that overwhelm the system, and/or using a District network to make unauthorized entry into any other resource accessible via the network.
3. Seeks to gain or gains unauthorized access to information resources.
4. Uses or knowingly allows another to use any device or computer system to devise or execute a scheme to defraud or to obtain money, property, services, or other things of value by false pretenses, promises, or representations.
5. Destroys, alters, dismantles or otherwise interferes with the integrity of computer based information and/or information resources.
6. Invades the privacy of individuals or entities.
7. Uses the network for commercial or political activity.
8. Installs unauthorized software for use on District device.
9. Uses a network to access inappropriate materials.
10. Submits, publishes or displays any defamatory, inaccurate, racially offensive, abusive, obscene, profane, sexually oriented, or threatening materials or messages either publicly or privately.
11. Uses a District network for illegal harassing, vandalizing, inappropriate or obscene purposes, or in support of such activities.

School District Rights

The District reserves the right to:

1. Monitor all activity. Notwithstanding FERPA and other related laws, students have no expectation of privacy regarding their use on the school district computer network.
2. Make determinations on whether specific uses of a network are consistent with these acceptable use procedures.
3. Log network use and monitor storage utilization by users.
4. Determine what is appropriate use.
5. Remove a user's access to the device or network at any time it is determined that the user engaged in unauthorized activity or violated these acceptable use procedures.
6. Cooperate fully with any investigation concerning or relating to the District's network activity.

School District Internet Code of Conduct

Use of the Internet by students and staff of the District shall be in support of education and research that is consistent with the mission of the District. Internet use is limited to those persons who have been issued District-approved accounts. Use will be in accordance with the District's Acceptable Use

Procedures and this Code of Conduct. Users are expected to abide by the following terms and conditions:

1. Protect their Internet log-in information from others.

2. Respect the privacy of other users. Do not use other users' passwords.
3. Be ethical and courteous. Do not send hate, harassing or obscene mail, discriminatory remarks, or demonstrate other antisocial behaviors.
4. Maintain the integrity of files and data. Do not modify or copy files/data of other users without their consent.
5. Treat information created by others as the private property of the creator. Respect copyrights.
6. Use any network in a way that does not disrupt its use by others.
7. Do not destroy, modify or abuse the hardware or software in any way.
8. Do not develop or pass on programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system, such as viruses, worms or other malware, "chain" messages, etc.
9. Do not use the Internet to access or process pornographic or otherwise inappropriate material.
10. Do not use the Internet for commercial purposes.

The District reserves the right to remove a user's account if it is determined that the user is engaged in unauthorized activity or is violating this code of conduct.

School District Internet Access Release Form

As a condition of my right to use the School District network resources, including access to the Internet, students understand and agree to the following:

1. To abide by the District Acceptable Use Procedures and Code of Conduct.
2. That District administrators and designated staff have the right to review any material stored on District computers in files and to edit or remove any material which they, in their sole discretion, believe may be unlawful, obscene, abusive, or otherwise objectionable and students hereby waive any right of privacy which I may otherwise have to such material.
3. That the School District will not be liable for any direct or indirect, incidental, or consequential damages due to information gained and/or obtained via use of the District's network resources.
4. That the School District does not warrant that the functions of any District network, or any network accessible through District resources, will meet any specific requirements you may have, or that the network resources will be error-free or uninterrupted.
5. That the School District shall not be liable for any direct or indirect, incidental, or consequential damages (including lost data or information) sustained or incurred in connection with the use, operation, or inability to use District networks and resources.
6. That the use of the District network(s), including access to public networks, is a privilege which may be revoked by network administrators at any time for violation of the Acceptable Use Procedures and Code of Conduct. The School District will be the sole arbiter(s) of what constitutes violation of the Acceptable Use Procedures or Code of Conduct.
7. In consideration for the privilege of using the School District network resources and in consideration for having access to the public networks, I hereby release the School District, its operators, and any institutions with which they are affiliated from any and all claims and

damages of any nature arising from my use, or inability to use, the District network resources.

Name of User/Student: _____

Home phone: _____

School of Attendance: _____

I hereby certify that I have read the Acceptable Use Policy and Procedures; that I fully understand their terms and conditions; and that I will abide by the terms and conditions set forth in this document.

Signature of User/Student: _____

Date: _____

Signature of Building Principal: _____

Date: _____

Adopted: June 7, 2012
Reviewed: June 6, 2019
Revised: June 3, 2021
Reviewed: September 8, 2022, June 1, 2023, June 6, 2024, June 5, 2025

XI.A.

CANDIA SCHOOL BOARD

June 3, 2026

Resignation

Don Beaupre
Maintenance Director

To: Candia School Board

From: Cindy Bourgeault, Business Administrator

Date: May 27, 2026

Re: Candia School District Expenditure Report as of May 27, 2026

The expenditure report as of May 27th shows a positive available balance of \$197,974.09.

The summary of available balance by function is as follows:

ACCOUNT	TITLE	BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	Encumbrances Plus YTD Expenditures	AVAILABLE BALANCE	% Remaining
1100 Total	REGULAR EDUCATION	3,007,684.61	454,783.78	2,563,083.66	3,017,867.44	(10,182.83)	-0.34%
1105 Total	REG ED HIGH SCHOOL	1,929,312.00	10,000.00	1,925,534.58	1,935,534.58	(6,222.58)	-0.32%
1200 Total	SPECIAL EDUCATION	2,533,701.29	201,637.71	1,943,546.18	2,145,183.89	388,517.40	15.33%
1230 Total	EXTENDED SCHOOL YEAR	41,669.24	-	29,956.18	29,956.18	11,713.06	28.11%
1410 Total	COCURRICULAR	48,716.49	19,715.96	26,922.76	46,638.72	2,077.77	4.27%
1420 Total	ATHLETICS	43,809.27	5,370.09	29,669.67	35,039.76	8,769.51	20.02%
2120 Total	GUIDANCE	136,653.44	22,016.55	101,902.37	123,918.92	12,734.52	9.32%
2130 Total	HEALTH	128,210.01	19,918.36	107,548.70	127,467.06	742.95	0.58%
2140 Total	PSYCH SERVICES	97,407.58	24,386.99	59,537.12	83,924.11	13,483.47	13.84%
2150 Total	SPEECH SERVICES	148,765.53	20,489.57	92,679.71	113,169.28	35,596.25	23.93%
2160 Total	THERAPY SERVICES	105,760.20	17,040.28	83,869.72	100,910.00	4,850.20	4.59%
2190 Total	OTHER SUPPORT SERVICES	2,852.00	490.00	2,071.36	2,561.36	290.64	10.19%
2210 Total	STAFF DEVELOPMENT	12,330.35	1,614.63	10,789.70	12,404.33	(73.98)	-0.60%
2220 Total	MEDIA	150,630.99	20,735.69	118,742.62	139,478.31	11,152.68	7.40%
2310 Total	SCHOOL BOARD SERVICES	39,549.66	86,008.74	87,403.93	173,412.67	(133,863.01)	-99.89%
2320 Total	SAU SERVICES	205,565.00	-	205,565.00	205,565.00	-	0.00%
2410 Total	PRINCIPAL SERVICES	471,894.08	47,355.93	384,981.49	432,337.42	39,556.66	8.38%
2600 Total	MAINTENANCE	506,373.57	114,322.93	468,287.99	582,610.92	(76,237.35)	-15.06%
2700 Total	TRANSPORTATION	856,188.90	199,240.97	766,662.39	965,903.36	(109,714.46)	-12.81%
2835 Total	PRE-EMPLOYMENT PHYSICALS	-	-	130.00	130.00	(130.00)	0.00%
2840 Total	INFORMATION TECHNOLOGY	149,626.00	7,754.27	136,958.54	144,712.81	4,913.19	3.28%
5110 Total	PRINCIPAL OF DEBT	122,639.52	122,639.52	-	122,639.52	-	0.00%
5120 Total	INTEREST ON DEBT	69,005.08	69,005.08	-	69,005.08	-	0.00%
5221 Total	FOOD SERVICE TRANSFER FUND TRANSFERS	-	-	-	-	-	0.00%
Grand Total		10,808,344.81	1,464,527.05	9,145,843.67	10,610,370.72	197,974.09	1.83%

Function Code 1100 Regular Ed is currently showing a negative balance of (\$10,182.83) which reflects an increase from the last report due to a teacher going out on unpaid leave.

Function code 1105 Regular Ed High School tuition is currently showing a negative balance of (\$6,222.58). No change from last report.

Function Code 2310 School Board Services is currently showing a negative balance of (\$133,863.01) which includes an open PO for SchoolCare of \$84,409.20 for the payment due on July 15, 2026.

Function code 2600 Maintenance is currently showing a negative balance of (\$76,237.35) which reflects a reduction from the last report of \$38,449.19 due to additional lead remediation and boiler services needed.

Function code 2700 Transportation is currently showing a negative balance of (\$109,714.46) which reflects a reduction of \$800.00 from the last report due to an additional PO for Science Camp transportation.

There are no other significant changes from the last report.

Candia School District
Expenditure Report
May 27, 2026

ACCOUNT	TITLE	BUDGET	ENCUMBRANCES	YEAR TO DATE	Encumbrances Plus YTD	AVAILABLE	%	23-24 Actual	24-25 Actual
			OUTSTANDING	EXP	Expenditures	BALANCE	Remaining	Expenditures	Expenditures
21 1100 1 02 5110	REG ED SALARIES OF REGULAR EMPL	25,000.00	-	-	-	25,000.00	100.00%	120,000.00	0.00
21 1100 1 02 5112	REG ED TEACHER SALARIES	1,773,602.00	315,954.69	1,443,998.16	1,759,952.85	13,649.15	0.77%	1,441,501.39	1,645,446.87
21 1100 1 02 5114	REG ED PARAPROFESSIONAL	32,810.31	3,944.92	28,897.89	32,842.81	(32.50)	-0.10%	7,092.35	31,315.07
21 1100 1 02 5120	REG ED SUBSTITUTE SALARIES	25,000.00	11,724.02	57,703.34	69,427.36	(44,427.36)	-177.71%	103,764.66	67,750.17
21 1100 1 02 5122	REG ED HEALTH INSURANCE BUYOUT	22,686.65	750.00	22,968.32	23,718.32	(1,031.67)	-4.55%	21,334.27	25,686.64
21 1100 1 02 5211	REG ED HEALTH INSURANCE	519,070.00	30,944.16	554,200.28	585,144.44	(66,074.44)	-12.73%	421,504.06	439,768.55
21 1100 1 02 5212	REG ED DENTAL INSURANCE	24,929.00	564.89	25,356.84	25,921.73	(992.73)	-3.98%	16,407.20	21,904.72
21 1100 1 02 5213	REG ED LIFE INSURANCE	2,152.50	151.22	1,798.78	1,950.00	202.50	9.41%	1,731.25	1,912.50
21 1100 1 02 5214	REG ED DISABILITY INSURANCE	5,493.70	433.69	4,496.27	4,929.96	563.74	10.26%	3,894.87	4,793.16
21 1100 1 02 5220	REG ED FICA	141,781.19	25,369.57	111,726.60	137,096.17	4,685.02	3.30%	124,897.46	129,077.30
21 1100 1 02 5231	REG ED NHRS SUPPORT	-	-	45.33	45.33	(45.33)	0.00%	292.02	20.29
21 1100 1 02 5232	REG ED NHRS PROFESSIONAL	341,063.69	60,758.15	278,760.30	339,518.45	1,545.24	0.45%	292,729.63	324,475.91
21 1100 1 02 5240	REG ED TUITION REIMBURSEMENT	22,000.00	1,251.00	2,144.98	3,395.98	18,604.02	84.56%	2,265.00	7,495.00
21 1100 1 02 5241	REG ED WORKSHOP REIMB PROF	7,500.00	400.00	2,609.91	3,009.91	4,490.09	59.87%	260.00	1,505.24
21 1100 1 02 5250	REG ED UNEMPLOYMENT INSURANCE	835.80	-	638.07	638.07	197.73	23.66%	416.38	560.00
21 1100 1 02 5260	REG ED WORKER'S COMPENSATION	5,413.54	-	4,979.80	4,979.80	433.74	8.01%	5,543.24	5,011.51
21 1100 1 02 5320	REG ED PROFESSIONAL EDUCATIONAL	500.00	-	-	-	500.00	100.00%	762.00	120.00
21 1100 1 02 5330	REG ED OTHER PROF SVCS	500.00	-	-	-	500.00	100.00%	0.00	1,327.00
21 1100 1 02 5430	REG ED REPAIRS & MAINT SERVICES	3,679.00	1,299.07	1,775.93	3,075.00	604.00	16.42%	2,559.22	2,423.41
21 1100 1 02 5431	REG ED REPAIRS EQUIPMENT	650.00	-	74.00	74.00	576.00	88.62%	280.00	0.00
21 1100 1 02 5442	REG ED RENTAL OF EQUIPMENT	7,740.00	571.10	4,446.10	5,017.20	2,722.80	35.18%	-4,252.57	5,017.20
21 1100 1 02 5580	REG ED MILEAGE REIMBURSEMENT	300.00	-	-	-	300.00	100.00%	0.00	0.00
21 1100 1 02 5610	REG ED SUPPLIES	13,200.00	213.54	10,267.66	10,481.20	2,718.80	20.60%	20,507.28	7,160.12
21 1100 1 02 5641	REG ED TEXTBOOKS	300.00	-	-	-	300.00	100.00%	57.33	144.75
21 1100 1 02 5643	REG ED INFORMATION ACCESS FEES	1,788.00	-	-	-	1,788.00	100.00%	0.00	1,788.00
21 1100 1 02 5737	REG ED-REPLACEMENT FURNITURE & FIXTURES	-	-	-	-	-	0.00%	710.88	0.00
21 1100 1 02 5641	FOREIGN LANGUAGE - TEXTBOOKS	-	-	-	-	-	0.00%	110.28	0.00
21 1100 1 02 5610	ART SUPPLIES	2,475.00	-	2,485.91	2,485.91	(10.91)	-0.44%	2,456.23	1,753.67
21 1100 1 02 5610	HEALTH SUPPLIES	1,054.20	-	-	-	1,054.20	100.00%	950.35	937.75
21 1100 1 02 5610	MATH SUPPLIES	822.42	-	901.00	901.00	(78.58)	-9.55%	997.44	257.19
21 1100 1 02 5643	MATH INFORMATION ACCESS FEES	9,375.00	105.00	105.00	210.00	9,165.00	97.76%	9,340.00	3,065.00
21 1100 1 02 5645	MATH PRACTICE BOOKS	3,210.00	-	-	-	3,210.00	100.00%	2,932.48	0.00
21 1100 1 02 5610	MUSIC SUPPLIES	1,000.00	35.00	-	35.00	965.00	96.50%	639.51	302.36
21 1100 1 02 5643	MUSIC INFORMATION ACCESS FEES	600.00	-	-	-	600.00	100.00%	684.00	0.00
21 1100 1 02 5731	MUSIC NEW EQUIPMENT	570.68	-	-	-	570.68	100.00%	246.50	468.69
21 1100 1 02 5610	PHYS ED SUPPLIES	1,415.99	-	1,208.56	1,208.56	207.43	14.65%	1,650.63	1,263.04
21 1100 1 02 5610	READING SUPPLIES	159.34	-	250.53	250.53	(91.19)	-57.23%	259.75	103.25
21 1100 1 02 5643	READING INFORMATION ACCESS FEES	5,350.00	-	480.00	480.00	4,870.00	91.03%	2,169.40	2,448.71
21 1100 1 02 5645	READING PRACTICE BOOKS	966.00	44.76	137.74	182.50	783.50	81.11%	3,721.47	941.53
21 1100 1 02 5610	SCIENCE SUPPLIES	750.00	269.00	322.36	591.36	158.64	21.15%	-	0.00
21 1100 1 02 5643	SCIENCE INFORMATION ACCESS FEES	1,940.60	-	304.00	304.00	1,636.60	84.33%	1,955.85	1,795.00
21 1100 1 02 5610	SOCIAL STUDIES - SUPPLIES	-	-	-	-	-	0.00%	325.06	0.00
1100 Total	REGULAR EDUCATION	3,007,684.61	454,783.78	2,563,083.66	3,017,867.44	(10,182.83)	-0.34%	2,612,696.87	2,738,039.60
21 1105 3 02 5561	REG ED HIGH SCHOOL TUITION OTHER LEA'S	-	-	17,226.00	17,226.00	(17,226.00)	0.00%	0.00	16,308.00
21 1105 3 02 5563	REG ED HIGH SCHOOL TUITION PUBLIC ACADEMIES	1,929,312.00	10,000.00	1,908,308.58	1,918,308.58	11,003.42	0.57%	1,824,303.73	1,871,283.34
1105 Total	REG ED HIGH SCHOOL	1,929,312.00	10,000.00	1,925,534.58	1,935,534.58	(6,222.58)	-0.32%	1,824,303.73	1,887,591.34
21 1200 1 02 5111	SPED ELEMENTARY ADMIN/OTHER SALARIES	184,024.00	14,837.12	178,046.88	192,884.00	(8,860.00)	-4.81%	95,789.98	178,723.70
21 1200 1 02 5112	SPED ELEMENTARY TEACHER SALARIES	186,114.00	35,791.38	150,442.62	186,234.00	(120.00)	-0.06%	163,627.00	174,534.00
21 1200 1 02 5114	SPED ELEMENTARY PARAPROFESSIONAL	106,107.96	24,109.83	141,864.04	165,973.87	(59,865.91)	-56.42%	74,658.08	96,216.82
21 1200 1 02 5115	SPED ELEMENTARY SECRETARIAL SALARIES	44,724.96	5,739.52	41,073.44	46,812.96	(2,088.00)	-4.67%	24,323.32	42,804.32
21 1200 1 02 5122	SPED ELEMENTARY HEALTH INSURANCE BUYOUT	1,500.00	1,500.00	-	1,500.00	-	0.00%	500.00	750.00
21 1200 1 02 5211	SPED ELEMENTARY HEALTH INSURANCE	147,289.00	13,570.48	166,228.02	179,798.50	(32,509.50)	-22.07%	125,054.73	144,749.14
21 1200 1 02 5212	SPED ELEMENTARY DENTAL INSURANCE	5,272.00	-	7,146.83	7,146.83	(1,874.83)	-35.56%	2,850.17	4,474.52

Candia School District
Expenditure Report
May 27, 2026

ACCOUNT	TITLE	BUDGET	ENCUMBRANCES	YEAR TO DATE	Encumbrances Plus YTD	AVAILABLE	%	23-24 Actual	24-25 Actual
			OUTSTANDING	EXP	Expenditures	BALANCE	Remaining	Expenditures	Expenditures
21 1200 1 02 5213	SPED ELEMENTARY LIFE INSURANCE	540.75	26.26	626.66	652.92	(112.17)	-20.74%	446.49	611.00
21 1200 1 02 5214	SPED ELEMENTARY DISABILITY INSURANCE	1,146.49	25.99	1,006.97	1,032.96	113.53	9.90%	655.70	993.62
21 1200 1 02 5220	SPED ELEMENTARY FICA	39,854.28	6,268.92	37,162.22	43,431.14	(3,576.86)	-8.97%	25,387.59	35,819.05
21 1200 1 02 5231	SPED ELEMENTARY NHRS SUPPORT	5,984.93	1,626.84	16,217.90	17,844.74	(11,859.81)	-198.16%	2,109.43	15,475.95
21 1200 1 02 5232	SPED ELEMENTARY NHRS PROFESSIONAL	71,177.55	8,385.92	46,969.14	55,355.06	15,822.49	22.23%	50,949.47	53,655.88
21 1200 1 02 5240	SPED ELEMENTARY TUITION REIMBURSEMENT	15,552.00	1,020.00	5,595.00	6,615.00	8,937.00	57.47%	6,270.00	7,948.00
21 1200 1 02 5241	SPED ELEMENTARY WORKSHOP REIMB PROF	795.00	-	249.00	249.00	546.00	68.68%	0.00	400.00
21 1200 1 02 5250	SPED ELEMENTARY UNEMPLOYMENT INSURANCE	258.00	-	196.96	196.96	61.04	23.66%	294.93	300.00
21 1200 1 02 5260	SPED ELEMENTARY WORKER'S COMPENSATION	1,562.89	-	1,562.89	1,562.89	-	0.00%	1,908.39	1,728.11
21 1200 1 02 5320	SPED ELEMENTARY PROFESSIONAL EDUCATIONAL	-	-	-	-	-	0.00%	0.00	48,007.50
21 1200 1 02 5330	SPED ELEMENTARY OTHER PROF SVCS	9,259.60	-	-	-	9,259.60	100.00%	83,940.01	899.25
21 1200 1 02 5336	SPED ELEMENTARY MEDICAID SERVICE PROVIDER	3,000.00	-	-	-	3,000.00	100.00%	0.00	0.00
21 1200 1 02 5341	SPED ELEMENTARY LEGAL & CONSULTING	-	3,260.14	739.86	4,000.00	(4,000.00)	0.00%	0.00	0.00
21 1200 1 02 5430	SPED ELEMENTARY REPAIRS & MAINT SERVICES	350.00	18.36	131.64	150.00	200.00	57.14%	73.17	117.36
21 1200 1 02 5442	SPED ELEMENTARY RENTAL OF EQUIPMENT	1,500.00	94.27	1,005.73	1,100.00	400.00	26.67%	1,103.56	1,093.86
21 1200 1 02 5531	SPED ELEMENTARY TELEPHONE	720.00	300.00	420.00	720.00	-	0.00%	2,581.60	720.00
21 1200 1 02 5564	SPED ELEMENTARY TUITION TO PRIVATE SCHOOL	12,000.00	-	46,857.80	46,857.80	(34,857.80)	-290.48%	2,650.00	2,161.07
21 1200 1 02 5580	SPED ELEMENTARY MILEAGE REIMBURSEMENT	3,000.00	500.74	1,229.06	1,729.80	1,270.20	42.34%	1,844.83	1,750.62
21 1200 1 02 5610	SPED ELEMENTARY SUPPLIES	500.00	-	-	-	500.00	100.00%	2,518.51	0.00
21 1200 1 02 5643	SPED ELEMENTARY INFORMATION ACCESS FEES	3,000.00	-	2,566.80	2,566.80	433.20	14.44%	2,506.14	2,655.58
21 1200 1 02 5737	SPED ELEMENTARY REPLACEMENT FURNITURE & F	3,500.00	-	-	-	3,500.00	100.00%	0.00	0.00
21 1200 1 02 5810	SPED ELEMENTARY DUES & FEES	1,075.00	-	1,058.00	1,058.00	17.00	1.58%	955.00	1,084.00
21 1200 2 02 5320	SPED MIDDLE PROFESSIONAL EDUCATIONAL	15,000.00	132.23	567.77	700.00	14,300.00	95.33%	82,241.78	18,704.07
21 1200 2 02 5330	SPED MIDDLE OTHER PROF SVCS	-	-	-	-	-	0.00%	3,557.25	1,079.36
21 1200 2 02 5561	SPED MIDDLE TUITION OTHER LEA'S	-	-	-	-	-	0.00%	6,460.40	1,634.00
21 1200 2 02 5564	SPED MIDDLE TUITION TO PRIVATE SCHOOL	67,516.47	-	67,516.20	67,516.20	0.27	0.00%	61,239.60	64,301.40
21 1200 3 00 5320	SPED HIGH SCHOOL PROFESSIONAL EDUCATIONAL	250,806.58	32,966.17	220,499.33	253,465.50	(2,658.92)	-1.06%	214,355.53	204,455.12
21 1200 3 00 5330	SPED HIGH SCHOOL OTHER PROF SVCS	30,000.00	2,545.00	7,455.00	10,000.00	20,000.00	66.67%	6,552.00	0.00
21 1200 3 00 5561	SPED HIGH SCHOOL TUITION OTHER LEA'S	-	-	-	-	-	0.00%	0.00	0.00
21 1200 3 00 5563	SPED HIGH SCHOOL TUITION PUBLIC ACADEMIES	654,440.00	6,819.98	356,851.33	363,671.31	290,768.69	44.43%	606,364.00	379,424.78
21 1200 3 00 5564	SPED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	666,129.83	42,098.56	442,259.09	484,357.65	181,772.18	27.29%	665,494.77	621,443.58
1200 Total	SPECIAL EDUCATION	2,533,701.29	201,637.71	1,943,546.18	2,145,183.89	388,517.40	15.33%	2,319,263.43	2,108,715.66
21 1230 1 00 5564	ESY TUITION TO PRIVATE SCHOOL	-	-	-	-	-	-	88.00	0.00
21 1230 1 02 5112	ESY ELEMENTARY TEACHER SALARIES	9,000.00	-	9,040.00	9,040.00	(40.00)	-0.44%	6,790.00	904.40
21 1230 1 02 5114	ESY ELEMENTARY PARAPROFESSIONAL	1,500.00	-	1,860.00	1,860.00	(360.00)	-24.00%	1,300.00	7,105.70
21 1230 1 02 5220	ESY ELEMENTARY FICA	803.25	-	825.76	825.76	(22.51)	-2.80%	618.89	1,537.32
21 1230 1 02 5232	ESY ELEMENTARY NHRS PROFESSIONAL	1,730.70	-	1,036.51	1,036.51	694.19	40.11%	3,254.38	3,163.92
21 1230 1 02 5330	ESY ELEMENTARY OTHER PROF SVCS	-	-	448.51	448.51	(448.51)	0.00%	2,400.00	8,767.61
21 1230 1 02 5610	ESY ELEMENTARY SUPPLIES	500.00	-	495.82	495.82	4.18	0.84%	0.00	366.08
21 1230 2 02 5564	ESY MIDDLE TUITION TO PRIVATE SCHOOL	4,725.00	-	3,691.46	3,691.46	1,033.54	21.87%	8,141.44	3,794.88
21 1230 3 02 5330	ESY HIGH SCHOOL OTHER PROF SVCS	3,500.00	-	2,817.50	2,817.50	682.50	19.50%	6,347.25	2,000.00
21 1230 3 02 5563	ESY HIGH SCHOOL TUITION PUBLIC ACADEMIES	3,000.00	-	4,953.34	4,953.34	(1,953.34)	-65.11%	0.00	0.00
21 1230 3 02 5564	ESY HIGH SCHOOL TUITION TO PRIVATE SCHOOL	16,910.29	-	4,787.28	4,787.28	12,123.01	71.69%	10,569.89	6,542.28
1230 Total	EXTENDED SCHOOL YEAR	41,669.24	-	29,956.18	29,956.18	11,713.06	28.11%	39,509.85	34,182.19
21 1410 1 02 5111	COCURRICULAR ADMIN/OTHER SALARIES	300.00	-	-	-	300.00	100.00%	0.00	0.00
21 1410 1 02 5112	COCURRICULAR TEACHER SALARIES	4,000.00	-	2,000.00	2,000.00	2,000.00	50.00%	0.00	900.00
21 1410 1 02 5117	COCURRICULAR CO-CURRICULAR SALARIES	31,550.00	15,699.98	15,950.04	31,650.02	(100.02)	-0.32%	23,000.00	27,050.00
21 1410 1 02 5220	COCURRICULAR FICA	2,742.53	1,198.75	1,316.24	2,514.99	227.54	8.30%	1,683.12	2,082.53
21 1410 1 02 5231	COCURRICULAR NHRS SUPPORT	-	-	-	-	-	0.00%	202.96	216.48
21 1410 1 02 5232	COCURRICULAR NHRS PROFESSIONAL	6,893.96	2,817.23	3,249.87	6,067.10	826.86	11.99%	3,716.75	4,546.66
21 1410 1 02 5330	COCURRICULAR OTHER PROF SVCS	-	-	500.00	500.00	(500.00)	0.00%	0.00	0.00
21 1410 1 02 5610	COCURRICULAR SUPPLIES	980.00	-	230.00	230.00	750.00	76.53%	1,169.23	230.00
21 1410 1 02 5810	COCURRICULAR DUES & FEES	2,250.00	-	3,676.61	3,676.61	(1,426.61)	-63.40%	2,416.76	4,122.50

Candia School District
Expenditure Report
May 27, 2026

ACCOUNT	TITLE	BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	Encumbrances Plus YTD Expenditures	AVAILABLE BALANCE	% Remaining	23-24 Actual Expenditures	24-25 Actual Expenditures
1410 Total	COCURRICULAR	48,716.49	19,715.96	26,922.76	46,638.72	2,077.77	4.27%	32,188.82	39,148.17
21 1420 1 02 5117	ATHLETICS CO-CURRICULAR SALARIES	23,250.00	3,900.00	17,650.00	21,550.00	1,700.00	7.31%	15,500.00	19,000.00
21 1420 1 02 5220	ATHLETICS FICA	1,778.63	298.07	1,334.32	1,632.39	146.24	8.22%	1,174.35	1,440.66
21 1420 1 02 5232	ATHLETICS NHRS PROFESSIONAL	4,470.98	326.76	1,144.17	1,470.93	3,000.05	67.10%	1,256.96	1,139.12
21 1420 1 02 5330	ATHLETICS OTHER PROF SVCS	3,955.00	-	3,955.00	3,955.00	-	0.00%	2,595.00	2,670.50
21 1420 1 02 5441	ATHLETICS RENTAL OF LAND & BUILDING	5,910.00	-	3,535.00	3,535.00	2,375.00	40.19%	2,520.00	3,605.00
21 1420 1 02 5610	ATHLETICS SUPPLIES	1,174.65	720.26	1,251.18	1,971.44	(796.79)	-67.83%	941.06	1,508.65
21 1420 1 02 5739	ATHLETICS OTHER EQUIPMENT	2,740.01	-	-	-	2,740.01	100.00%	1,852.24	1,709.89
21 1420 1 02 5810	ATHLETICS DUES & FEES	530.00	125.00	800.00	925.00	(395.00)	-74.53%	530.00	700.00
1420 Total	ATHLETICS	43,809.27	5,370.09	29,669.67	35,039.76	8,769.51	20.02%	26,369.61	31,773.82
21 2120 1 02 5112	GUIDANCE TEACHER SALARIES	86,410.00	16,617.34	69,792.66	86,410.00	-	0.00%	80,876.00	82,655.00
21 2120 1 02 5211	GUIDANCE HEALTH INSURANCE	25,525.00	861.73	12,406.07	13,267.80	12,257.20	48.02%	23,409.34	23,268.82
21 2120 1 02 5212	GUIDANCE DENTAL INSURANCE	860.00	47.07	517.77	564.84	295.16	34.32%	631.27	841.49
21 2120 1 02 5213	GUIDANCE LIFE INSURANCE	78.75	6.25	68.75	75.00	3.75	4.76%	75.00	75.00
21 2120 1 02 5214	GUIDANCE DISABILITY INSURANCE	267.65	17.42	189.42	206.84	60.81	22.72%	230.12	206.64
21 2120 1 02 5220	GUIDANCE FICA	6,610.37	1,271.23	5,227.65	6,498.88	111.49	1.69%	5,926.81	6,094.43
21 2120 1 02 5232	GUIDANCE NHRS PROFESSIONAL	16,616.64	3,195.51	13,421.12	16,616.63	0.01	0.00%	15,393.05	16,233.45
21 2120 1 02 5250	GUIDANCE UNEMPLOYMENT INSURANCE	25.80	-	19.70	19.70	6.10	23.64%	17.35	30.00
21 2120 1 02 5260	GUIDANCE WORKER'S COMPENSATION	259.23	-	259.23	259.23	-	0.00%	299.43	267.86
21 2120 1 02 5330	GUIDANCE OTHER PROF SVCS	-	-	-	-	-	0.00%	5,498.50	5,205.00
2120 Total	GUIDANCE	136,653.44	22,016.55	101,902.37	123,918.92	12,734.52	9.32%	132,356.87	134,877.69
21 2130 1 02 5112	HEALTH TEACHER SALARIES	69,495.00	13,364.52	56,130.48	69,495.00	-	0.00%	68,015.67	66,246.00
21 2130 1 02 5120	HEALTH SUBSTITUTE SALARIES	1,000.00	-	875.00	875.00	125.00	12.50%	175.00	962.50
21 2130 1 02 5122	HEALTH HEALTH INSURANCE BUYOUT	-	-	-	-	-	0.00%	3,000.00	0.00
21 2130 1 02 5211	HEALTH HEALTH INSURANCE	34,071.00	1,796.88	32,057.88	33,854.76	216.24	0.63%	0.00	26,211.60
21 2130 1 02 5212	HEALTH DENTAL INSURANCE	1,525.00	32.08	1,463.45	1,495.53	29.47	1.93%	0.00	1,129.31
21 2130 1 02 5213	HEALTH LIFE INSURANCE	78.75	6.25	68.75	75.00	3.75	4.76%	112.50	75.00
21 2130 1 02 5214	HEALTH DISABILITY INSURANCE	215.26	16.11	177.21	193.32	21.94	10.19%	281.07	193.32
21 2130 1 02 5220	HEALTH FICA	5,392.87	1,017.98	3,983.44	5,001.42	391.45	7.26%	5,446.12	4,718.75
21 2130 1 02 5232	HEALTH NHRS PROFESSIONAL	13,363.89	2,570.00	10,793.79	13,363.79	0.10	0.00%	11,968.83	13,010.72
21 2130 1 02 5250	HEALTH UNEMPLOYMENT INSURANCE	25.80	-	19.70	19.70	6.10	23.64%	17.35	30.00
21 2130 1 02 5260	HEALTH WORKER'S COMPENSATION	208.49	-	208.49	208.49	-	0.00%	231.50	211.69
21 2130 1 02 5330	HEALTH OTHER PROF SVCS	-	-	-	-	-	0.00%	297.00	0.00
21 2130 1 02 5610	HEALTH SUPPLIES	2,127.30	1,114.54	1,165.51	2,280.05	(152.75)	-7.18%	2,267.26	1,970.30
21 2130 1 02 5642	HEALTH ELECTRONIC INFORMATION	549.15	-	605.00	605.00	(55.85)	-10.17%	557.00	574.00
21 2130 1 02 5810	HEALTH DUES & FEES	157.50	-	-	-	157.50	100.00%	0.00	45.00
2130 Total	HEALTH	128,210.01	19,918.36	107,548.70	127,467.06	742.95	0.58%	92,369.30	115,378.19
21 2140 1 02 5330	PSYCH SERVICES OTHER PROF SVCS	88,662.50	24,006.80	55,993.20	80,000.00	8,662.50	9.77%	67,328.07	68,868.58
21 2140 1 02 5610	PSYCH SERVICES SUPPLIES	500.00	-	924.11	924.11	(424.11)	-84.82%	0.00	53.40
21 2140 2 02 5330	PSYCH SVCS - MIDDLE OTHER PROF SVCS	3,000.00	380.19	2,619.81	3,000.00	-	0.00%	2,989.74	3,300.09
21 2140 3 02 5330	PSYCH SVCS - HIGH OTHER PROF SVCS	5,245.08	-	-	-	5,245.08	100.00%	1,476.77	1,139.16
2140 Total	PSYCH SERVICES	97,407.58	24,386.99	59,537.12	83,924.11	13,483.47	13.84%	71,794.58	73,361.23
21 2150 1 02 5112	SPEECH TEACHER SALARIES	-	15,672.50	65,824.50	81,497.00	(81,497.00)	0.00%	0.00	0.00
21 2150 1 02 5213	SPEECH LIFE INSURANCE	-	6.25	37.50	43.75	(43.75)	0.00%	0.00	0.00
21 2150 1 02 5214	SPEECH DISABILITY INSURANCE	-	20.03	120.18	140.21	(140.21)	0.00%	0.00	0.00
21 2150 1 02 5220	SPEECH FICA	-	1,198.95	5,035.59	6,234.54	(6,234.54)	0.00%	0.00	0.00
21 2150 1 02 5232	SPEECH NHRS PROFESSIONAL	-	3,013.82	12,657.96	15,671.78	(15,671.78)	0.00%	0.00	0.00
21 2150 1 02 5330	SPEECH OTHER PROF SVCS	124,365.53	-	182.00	182.00	124,183.53	99.85%	104,575.01	125,933.07
21 2150 2 02 5330	SPEECH MIDDLE OTHER PROF SVCS	9,400.00	578.02	8,821.98	9,400.00	-	0.00%	8,691.05	20,230.33
21 2150 3 02 5330	SPEECH SVCS - HIGH OTHER PROF SVCS	15,000.00	-	-	-	15,000.00	100.00%	0.00	0.00
2150 Total	SPEECH SERVICES	148,765.53	20,489.57	92,679.71	113,169.28	35,596.25	23.93%	113,266.06	146,163.40
21 2160 1 02 5334	THERAPY SVCS OT CONTRACTED SVCS	101,760.20	15,125.00	81,785.00	96,910.00	4,850.20	4.77%	91,890.00	96,880.00
21 2160 2 02 5330	OT MIDDLE OTHER PROF SVCS	4,000.00	1,915.28	2,084.72	4,000.00	-	0.00%	1,977.06	2,892.25

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2160 Total	THERAPY SERVICES	105,760.20	17,040.28	83,869.72	100,910.00	4,850.20	4.59%	93,867.06	99,772.25
21 2190 1 02 5330	OTHER SUPPORT SERVICES OTHER PROF SVCS	1,050.00	-	1,599.36	1,599.36	(549.36)	-52.32%	300.00	0.00
21 2190 1 02 5550	OTHER SUPPORT SERVICES PRINTING	500.00	-	-	-	500.00	100.00%	-	0.00
21 2190 1 02 5610	OTHER SUPPORT SERVICES SUPPLIES	1,302.00	490.00	472.00	962.00	340.00	26.11%	1,171.88	914.00
2190 Total	OTHER SUPPORT SERVICES	2,852.00	490.00	2,071.36	2,561.36	290.64	10.19%	1,471.88	914.00
21 2210 1 02 5117	STAFF DEVELOPMENT CO-CURRICULAR SALARIES	8,312.00	1,500.00	2,060.00	3,560.00	4,752.00	57.17%	13,000.00	12,000.00
21 2210 1 02 5220	STAFF DEVELOPMENT FICA	635.87	114.63	151.04	265.67	370.20	58.22%	979.24	878.72
21 2210 1 02 5232	STAFF DEVELOPMENT NHRS PROFESSIONAL	1,632.48	-	106.57	106.57	1,525.91	93.47%	1,975.38	589.20
21 2210 1 02 5291	STAFF DEVELOPMENT ADMIN DIRECTED WORKSHOPS	1,750.00	-	374.89	374.89	1,375.11	78.58%	0.00	0.00
21 2210 1 02 5330	STAFF DEVELOPMENT OTHER PROF SVCS	-	-	8,097.20	8,097.20	(8,097.20)	0.00%	2,337.50	360.00
2210 Total	STAFF DEVELOPMENT	12,330.35	1,614.63	10,789.70	12,404.33	(73.98)	-0.60%	18,292.12	13,827.92
21 2220 1 02 5111	MEDIA ADMIN/OTHER SALARIES	77,405.00	14,885.48	62,519.52	77,405.00	-	0.00%	67,487.00	72,350.00
21 2220 1 02 5211	MEDIA HEALTH INSURANCE	34,071.00	1,796.88	32,057.88	33,854.76	216.24	0.63%	25,571.88	31,843.82
21 2220 1 02 5212	MEDIA DENTAL INSURANCE	1,525.00	32.08	1,463.45	1,495.53	29.47	1.93%	1,080.66	1,451.97
21 2220 1 02 5213	MEDIA LIFE INSURANCE	78.75	6.25	68.75	75.00	3.75	4.76%	56.25	75.00
21 2220 1 02 5214	MEDIA DISABILITY INSURANCE	239.76	17.76	195.36	213.12	26.64	11.11%	174.36	213.12
21 2220 1 02 5220	MEDIA FICA	5,921.48	1,134.70	4,209.90	5,344.60	576.88	9.74%	4,585.13	4,861.02
21 2220 1 02 5232	MEDIA NHRS PROFESSIONAL	14,884.98	2,862.54	12,022.50	14,885.04	(0.06)	0.00%	13,254.56	14,209.62
21 2220 1 02 5250	MEDIA UNEMPLOYMENT INSURANCE	25.80	-	19.70	19.70	6.10	23.64%	17.35	30.00
21 2220 1 02 5260	MEDIA WORKER'S COMPENSATION	232.22	-	232.22	232.22	-	0.00%	253.11	228.97
21 2220 1 02 5430	MEDIA REPAIRS & MAINT SERVICES	2,527.00	-	-	-	2,527.00	100.00%	988.00	1,348.60
21 2220 1 02 5431	MEDIA REPAIRS EQUIPMENT	400.00	-	-	-	400.00	100.00%	0.00	0.00
21 2220 1 02 5610	MEDIA SUPPLIES	1,580.00	-	1,374.89	1,374.89	205.11	12.98%	1,378.68	1,640.04
21 2220 1 02 5615	MEDIA AV SUPPLIES	250.00	-	-	-	250.00	100.00%	557.00	170.11
21 2220 1 02 5641	MEDIA TEXTBOOKS	4,600.00	-	4,578.45	4,578.45	21.55	0.47%	4,388.57	4,377.91
21 2220 1 02 5644	MEDIA PERIODICALS	211.00	-	-	-	211.00	100.00%	194.93	182.98
21 2220 1 02 5649	MEDIA NON PRINT	6,679.00	-	-	-	6,679.00	100.00%	6,397.99	5,252.25
2220 Total	MEDIA	150,630.99	20,735.69	118,742.62	139,478.31	11,152.68	7.40%	126,385.47	138,235.41
21 2310 0 00 5810	SCHOOL BOARD SERVICES HEALTH INSURANCE ASSES	-	84,409.20	42,206.00	126,615.20	(126,615.20)	0.00%	0.00	0.00
21 2310 1 02 5111	SCHOOL BOARD SERVICES ADMIN/OTHER SALARIES	4,200.00	-	7,650.00	7,650.00	(3,450.00)	-82.14%	4,200.00	7,950.00
21 2310 1 02 5113	SCHOOL BOARD SERVICES TREASURER SALARIES	1,200.00	-	1,800.00	1,800.00	(600.00)	-50.00%	1,200.00	1,200.00
21 2310 1 02 5115	SCHOOL BOARD SERVICES SECRETARIAL SALARIES	2,250.00	-	1,500.00	1,500.00	750.00	33.33%	1,950.00	1,650.00
21 2310 1 02 5220	SCHOOL BOARD SERVICES FICA	585.23	-	837.74	837.74	(252.51)	-43.15%	562.33	825.51
21 2310 1 02 5231	SCHOOL BOARD SERVICES NHRS SUPPORT	304.43	-	191.29	191.29	113.14	37.16%	263.89	263.87
21 2310 1 02 5332	SCHOOL BOARD SERVICES AUDIT EXPENSES	9,660.00	-	9,660.00	9,660.00	-	0.00%	8,000.00	9,200.00
21 2310 1 02 5341	SCHOOL BOARD SERVICES LEGAL & CONSULTING	12,500.00	1,432.54	11,702.36	13,134.90	(634.90)	-5.08%	14,573.04	15,339.62
21 2310 1 02 5342	SCHOOL BOARD SERVICES DISTRICT MEETING SERVICES	600.00	-	660.00	660.00	(60.00)	-10.00%	570.00	570.00
21 2310 1 02 5613	SCHOOL BOARD SERVICES SCHOOL BOARD SUPPLIES	-	-	1,614.09	1,614.09	(1,614.09)	0.00%	754.83	1,158.42
21 2310 1 02 5614	SCHOOL BOARD SERVICES DISTRICT MEETING SUPPLIES	2,500.00	-	4,251.56	4,251.56	(1,751.56)	-70.06%	3,621.64	3,470.16
21 2310 1 02 5618	SCHOOL BOARD SERVICES TREASURER SUPPLIES	750.00	-	-	-	750.00	100.00%	0.00	0.00
21 2310 1 02 5810	SCHOOL BOARD SERVICES DUES & FEES	5,000.00	167.00	5,330.89	5,497.89	(497.89)	-9.96%	6,803.82	4,875.31
2310 Total	SCHOOL BOARD SERVICES	39,549.66	86,008.74	87,403.93	173,412.67	(133,863.01)	-99.89%	42,499.55	46,502.89
21 2320 1 02 5590	SAU SERVICES SAU SERVICES	205,565.00	-	205,565.00	205,565.00	-	0.00%	203,891.00	186,966.00
2320 Total	SAU SERVICES	205,565.00	-	205,565.00	205,565.00	-	0.00%	203,891.00	186,966.00
21 2410 1 02 5111	PRINCIPAL SERVICES ADMIN/OTHER SALARIES	123,600.00	9,507.60	114,092.40	123,600.00	-	0.00%	114,261.35	120,000.00
21 2410 1 02 5115	PRINCIPAL SERVICES SECRETARIAL SALARIES	80,505.06	9,510.79	71,168.15	80,678.94	(173.88)	-0.22%	72,063.23	78,081.19
21 2410 1 02 5118	PRINCIPAL SERVICES ASSISTANT PRINCIPAL SALAR	98,664.00	7,589.52	91,074.48	98,664.00	-	0.00%	93,000.00	95,790.00
21 2410 1 02 5211	PRINCIPAL SERVICES HEALTH INSURANCE	13,765.00	1,091.80	12,686.30	13,778.10	(13.10)	-0.10%	12,428.37	12,885.59
21 2410 1 02 5212	PRINCIPAL SERVICES DENTAL INSURANCE	2,288.00	165.49	2,071.96	2,237.45	50.55	2.21%	1,466.08	2,179.14
21 2410 1 02 5213	PRINCIPAL SERVICES LIFE INSURANCE	199.50	15.81	173.91	189.72	9.78	4.90%	176.66	189.72
21 2410 1 02 5214	PRINCIPAL SERVICES DISABILITY INSURANCE	688.46	49.72	546.92	596.64	91.82	13.34%	525.48	596.64
21 2410 1 02 5220	PRINCIPAL SERVICES FICA	23,161.84	2,035.51	20,918.86	22,954.37	207.47	0.90%	21,227.73	22,243.31
21 2410 1 02 5231	PRINCIPAL SERVICES NHRS SUPPORT	7,020.53	857.78	6,168.71	7,026.49	(5.96)	-0.08%	6,120.20	7,453.21

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21 2410 1 02 5232	PRINCIPAL SERVICES NHRS PROFESSIONAL	42,741.37	3,287.77	39,453.60	42,741.37	-	0.00%	40,948.03	42,139.15
21 2410 1 02 5240	PRINCIPAL SERVICES TUITION REIMBURSEMENT	15,552.00	1,600.00	4,800.00	6,400.00	9,152.00	58.85%	6,280.00	5,600.00
21 2410 1 02 5241	PRINCIPAL SERVICES WORKSHOP REIMB	2,000.00	250.00	109.00	359.00	1,641.00	82.05%	3,094.95	2,150.00
21 2410 1 02 5244	PRINCIPAL SERVICES SECRETARIAL WORKSHOP	425.00	-	-	-	425.00	100.00%	0.00	0.00
21 2410 1 02 5250	PRINCIPAL SERVICES UNEMPLOYMENT INSURANCE	103.20	-	78.79	78.79	24.41	23.65%	69.39	240.00
21 2410 1 02 5260	PRINCIPAL SERVICES WORKER'S COMPENSATION	908.32	-	908.32	908.32	-	0.00%	995.92	950.46
21 2410 1 02 5330	PRINCIPAL SERVICES OTHER PROF SVCS	31,003.00	8,386.40	2,253.60	10,640.00	20,363.00	65.68%	0.00	1,600.00
21 2410 1 02 5430	PRINCIPAL SERVICES REPAIRS & MAINT SERVICES	2,630.00	779.60	1,260.90	2,040.50	589.50	22.41%	1,289.18	1,561.81
21 2410 1 02 5442	PRINCIPAL SERVICES RENTAL OF EQUIPMENT	1,253.00	233.12	1,158.48	1,391.60	(138.60)	-11.06%	1,252.80	1,252.80
21 2410 1 02 5531	PRINCIPAL SERVICES TELEPHONE	13,000.00	1,086.56	5,683.44	6,770.00	6,230.00	47.92%	12,855.05	9,395.12
21 2410 1 02 5532	PRINCIPAL SERVICES DATA COMMUNICATION	5,088.80	443.54	5,076.46	5,520.00	(431.20)	-8.47%	0.00	3,965.47
21 2410 1 02 5534	PRINCIPAL SERVICES POSTAGE	1,700.00	-	1,700.00	1,700.00	-	0.00%	1,354.12	164.02
21 2410 1 02 5540	PRINCIPAL SERVICES ADVERTISING	500.00	-	239.75	239.75	260.25	52.05%	186.60	124.40
21 2410 1 02 5550	PRINCIPAL SERVICES PRINTING	500.00	-	-	-	500.00	100.00%	567.50	0.00
21 2410 1 02 5580	PRINCIPAL SERVICES MILEAGE REIMBURSEMENT	750.00	464.92	335.08	800.00	(50.00)	-6.67%	885.86	956.42
21 2410 1 02 5610	PRINCIPAL SERVICES SUPPLIES	1,510.00	-	995.38	995.38	514.62	34.08%	904.30	349.00
21 2410 1 02 5641	PRINCIPAL SERVICES TEXTBOOKS	172.00	-	-	-	172.00	100.00%	117.24	30.73
21 2410 1 02 5644	PRINCIPAL SERVICES PERIODICALS	365.00	-	-	-	365.00	100.00%	89.00	119.00
21 2410 1 02 5735	PRINCIPAL SERVICES REPLACEMENT EQUIPMENT	-	-	-	-	-	0.00%	1,155.00	0.00
21 2410 1 02 5810	PRINCIPAL SERVICES DUES & FEES	1,800.00	-	2,027.00	2,027.00	(227.00)	-12.61%	2,973.00	1,778.00
2410 Total	PRINCIPAL SERVICES	471,894.08	47,355.93	384,981.49	432,337.42	39,556.66	8.38%	396,287.04	411,795.18
21 2600 1 02 5111	MAINTENANCE ADMIN/OTHER SALARIES	70,418.00	5,416.88	92,751.60	98,168.48	(27,750.48)	-39.41%	67,375.86	70,525.53
21 2600 1 02 5116	MAINTENANCE CUSTODIAL SALARIES	110,496.96	16,804.00	53,196.98	70,000.98	40,495.98	36.65%	60,135.62	74,188.34
21 2600 1 02 5211	MAINTENANCE HEALTH INSURANCE	55,321.00	1,757.28	23,028.72	24,786.00	30,535.00	55.20%	22,356.70	23,178.82
21 2600 1 02 5212	MAINTENANCE DENTAL INSURANCE	3,025.00	-	-	-	3,025.00	100.00%	780.93	1,368.65
21 2600 1 02 5213	MAINTENANCE LIFE INSURANCE	157.50	9.87	65.13	75.00	82.50	52.38%	88.26	90.75
21 2600 1 02 5214	MAINTENANCE DISABILITY INSURANCE	354.65	22.74	173.10	195.84	158.81	44.78%	220.12	223.62
21 2600 1 02 5220	MAINTENANCE FICA	13,839.99	1,699.88	10,862.32	12,562.20	1,277.79	9.23%	9,453.40	10,575.41
21 2600 1 02 5231	MAINTENANCE NHRS SUPPORT	14,598.20	690.65	11,843.07	12,533.72	2,064.48	14.14%	10,414.62	10,664.87
21 2600 1 02 5250	MAINTENANCE UNEMPLOYMENT INSURANCE	133.20	-	101.69	101.69	31.51	23.66%	86.75	30.00
21 2600 1 02 5260	MAINTENANCE WORKER'S COMPENSATION	4,296.55	-	4,296.55	4,296.55	-	0.00%	3,129.29	2,808.18
21 2600 1 02 5411	MAINTENANCE WATER/SEWERAGE	10,827.00	4,383.90	24,204.70	28,588.60	(17,761.60)	-164.05%	5,663.04	9,396.00
21 2600 1 02 5430	MAINTENANCE REPAIRS & MAINT SERVICES	13,300.00	12,489.28	66,149.34	78,638.62	(65,338.62)	-491.27%	102,170.42	54,693.64
21 2600 1 02 5432	MAINTENANCE REPAIRS BUILDINGS	20,000.00	27,952.46	32,151.32	60,103.78	(40,103.78)	-200.52%	20,281.74	30,342.71
21 2600 1 02 5433	MAINTENANCE REPAIRS GROUNDS	8,850.00	2,480.00	10,370.00	12,850.00	(4,000.00)	-45.20%	16,244.80	8,415.00
21 2600 1 02 5434	MAINTENANCE BUILDING IMPROVEMENTS	-	-	-	-	-	0.00%	120,870.98	1,800.00
21 2600 1 02 5435	MAINTENANCE REPAIRS MAINT EQUIPMENT	1,000.00	-	-	-	1,000.00	100.00%	617.92	0.00
21 2600 1 02 5436	MAINTENANCE REPAIRS SECURITY SYSTEM	500.00	-	848.40	848.40	(348.40)	-69.68%	1,447.50	1,017.00
21 2600 1 02 5437	MAINTENANCE GARBAGE REMOVAL	5,100.00	1,002.54	4,869.90	5,872.44	(772.44)	-15.15%	4,175.56	5,769.70
21 2600 1 02 5521	MAINTENANCE PROPERTY/LIABILITY INS	24,321.00	-	24,321.00	24,321.00	-	0.00%	18,143.00	21,372.00
21 2600 1 02 5531	MAINTENANCE TELEPHONE	720.00	-	-	-	720.00	100.00%	660.00	600.00
21 2600 1 02 5580	MAINTENANCE MILEAGE REIMBURSEMENT	200.00	-	-	-	200.00	100.00%	0.00	0.00
21 2600 1 02 5610	MAINTENANCE SUPPLIES	5,700.00	28.95	295.94	324.89	5,375.11	94.30%	0.00	185.53
21 2600 1 02 5612	MAINTENANCE MAINTENANCE SUPPLIES	15,225.00	4,020.25	22,520.39	26,540.64	(11,315.64)	-74.32%	14,457.27	17,385.94
21 2600 1 02 5619	MAINTENANCE SUPPLIES GROUNDS	1,339.52	-	623.38	623.38	716.14	53.46%	512.50	0.00
21 2600 1 02 5622	MAINTENANCE ELECTRICITY	60,900.00	4,000.00	53,653.71	57,653.71	3,246.29	5.33%	49,305.02	51,417.88
21 2600 1 02 5624	MAINTENANCE OIL	65,000.00	31,564.25	31,960.75	63,525.00	1,475.00	2.27%	51,962.42	56,822.56
21 2600 1 02 5626	MAINTENANCE GASOLINE	150.00	-	-	-	150.00	100.00%	0.00	0.00
21 2600 1 02 5735	MAINTENANCE REPLACEMENT EQUIPMENT	600.00	-	-	-	600.00	100.00%	3,750.00	0.00
2600 Total	MAINTENANCE	506,373.57	114,322.93	468,287.99	582,610.92	(76,237.35)	-15.06%	584,303.72	452,872.13
21 2700 1 02 5517	REG ED TRANSPORTATION ATHLETIC TRANS	12,000.00	2,687.02	7,312.98	10,000.00	2,000.00	16.67%	9,680.60	7,191.28
21 2700 1 02 5518	REG ED TRANSPORTATION FIELD TRIPS	7,500.00	8,824.30	2,315.70	11,140.00	(3,640.00)	-48.53%	6,750.47	8,650.26
21 2700 1 02 5519	REG ED TRANSPORTATION TRANSPORTATION	536,688.90	100,580.70	444,445.70	545,026.40	(8,337.50)	-1.55%	435,124.47	489,835.56

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21 2700 1 02 5519	SPED TRANSPORTATION TRANSPORTATION	300,000.00	87,148.95	312,588.01	399,736.96	(99,736.96)	-33.25%	329,415.92	297,931.03
2700 Total	TRANSPORTATION	856,188.90	199,240.97	766,662.39	965,903.36	(109,714.46)	-12.81%	780,971.46	803,608.13
21 2835 1 02 5330	PRE EMPLOYMENT PHYSICAL OTHER PROF SVCS	-	-	130.00	130.00	(130.00)	0.00%	0.00	0.00
2835 Total	PRE-EMPLOYMENT PHYSICALS	-	-	130.00	130.00	(130.00)	0.00%	-	-
21 2840 1 02 5111	IT ADMIN/OTHER SALARIES	55,167.00	6,000.00	73,532.00	79,532.00	(24,365.00)	-44.17%	53,000.00	54,060.00
21 2840 1 02 5211	IT HEALTH INSURANCE	12,404.00	-	1,215.00	1,215.00	11,189.00	90.20%	11,178.35	11,589.41
21 2840 1 02 5212	IT DENTAL INSURANCE	576.00	517.77	47.07	564.84	11.16	1.94%	448.40	548.40
21 2840 1 02 5213	IT LIFE INSURANCE	78.75	12.50	62.50	75.00	3.75	4.76%	75.00	75.00
21 2840 1 02 5214	IT DISABILITY INSURANCE	170.88	-	184.40	184.40	(13.52)	-7.91%	200.02	153.36
21 2840 1 02 5220	IT FICA	4,220.28	459.00	5,625.19	6,084.19	(1,863.91)	-44.17%	3,906.22	3,983.21
21 2840 1 02 5231	IT NHRS SUPPORT	7,033.79	765.00	9,375.33	10,140.33	(3,106.54)	-44.17%	7,035.61	7,314.36
21 2840 1 02 5240	IT TUITION REIMBURSEMENT	7,776.00	-	-	-	7,776.00	100.00%	2,191.96	3,162.99
21 2840 1 02 5241	IT WORKSHOP REIMB PROF	500.00	-	-	-	500.00	100.00%	0.00	0.00
21 2840 1 02 5250	IT UNEMPLOYMENT INSURANCE	25.80	-	19.70	19.70	6.10	23.64%	17.35	30.00
21 2840 1 02 5260	IT WORKER'S COMPENSATION	165.50	-	165.50	165.50	-	0.00%	281.12	259.22
21 2840 1 02 5330	IT OTHER PROF SVCS	2,000.00	-	-	-	2,000.00	100.00%	7,327.12	747.66
21 2840 1 02 5431	IT REPAIRS EQUIPMENT	1,500.00	-	966.99	966.99	533.01	35.53%	623.38	14.74
21 2840 1 02 5610	IT SUPPLIES	5,000.00	-	2,715.37	2,715.37	2,284.63	45.69%	2,001.18	2,791.39
21 2840 1 02 5643	IT INFORMATION ACCESS FEES	-	-	22,371.23	22,371.23	(22,371.23)	0.00%	0.00	1,602.22
21 2840 1 02 5650	IT SOFTWARE	37,068.00	-	-	-	37,068.00	100.00%	12,788.82	28,765.94
21 2840 1 02 5731	IT NEW EQUIPMENT	-	-	2,588.00	2,588.00	(2,588.00)	0.00%	0.00	0.00
21 2840 1 02 5735	IT REPLACEMENT EQUIPMENT	15,400.00	-	17,780.68	17,780.68	(2,380.68)	-15.46%	11,402.52	16,520.19
21 2840 1 02 5810	IT DUES & FEES	540.00	-	309.58	309.58	230.42	42.67%	298.10	304.48
2840 Total	INFORMATION TECHNOLOGY	149,626.00	7,754.27	136,958.54	144,712.81	4,913.19	3.28%	112,775.15	131,922.57
21 5110 1 02 5910	PRINCIPAL OF DEBT	122,639.52	122,639.52	-	122,639.52	-	0.00%	113,846.43	118,161.21
5110 Total	PRINCIPAL OF DEBT	122,639.52	122,639.52	-	122,639.52	-	0.00%	113,846.43	118,161.21
21 5120 1 02 5830	INTEREST ON DEBT	69,005.08	69,005.08	-	69,005.08	-	0.00%	77,798.17	73,483.39
5120 Total	INTEREST ON DEBT	69,005.08	69,005.08	-	69,005.08	-	0.00%	77,798.17	73,483.39
21 5221 1 02 5930	FOOD SERVICE TRANSFER FUND TRANSFERS	-	-	-	-	-	-	5,951.33	14,582.26
Grand Total		10,808,344.81	1,464,527.05	9,145,843.67	10,610,370.72	197,974.09	1.83%	9,822,459.50	9,801,874.63

Candia School District
SPED Expenditure Report
May 27, 2026

ACCOUNT	TITLE	BUDGET	ENCUMBRANCES	YEAR TO DATE	Encumbrances Plus YTD	AVAILABLE	%	23-24 Actual	24-25 Actual
			OUTSTANDING	EXP	Expenditures	BALANCE	Remaining	Expenditures	Expenditures
21 1200 1 02 5111	SPED ELEMENTARY ADMIN/OTHER SALARIES	184,024.00	14,837.12	178,046.88	192,884.00	(8,860.00)	-4.81%	95,789.98	178,723.70
21 1200 1 02 5112	SPED ELEMENTARY TEACHER SALARIES	186,114.00	35,791.38	150,442.62	186,234.00	(120.00)	-0.06%	163,627.00	174,534.00
21 1200 1 02 5114	SPED ELEMENTARY PARAPROFESSIONAL	106,107.96	24,109.83	141,864.04	165,973.87	(59,865.91)	-56.42%	74,658.08	96,216.82
21 1200 1 02 5115	SPED ELEMENTARY SECRETARIAL SALARIES	44,724.96	5,739.52	41,073.44	46,812.96	(2,088.00)	-4.67%	24,323.32	42,804.32
21 1200 1 02 5122	SPED ELEMENTARY HEALTH INSURANCE BUYOUT	1,500.00	1,500.00	-	1,500.00	-	0.00%	500.00	750.00
21 1200 1 02 5211	SPED ELEMENTARY HEALTH INSURANCE	147,289.00	13,570.48	166,228.02	179,798.50	(32,509.50)	-22.07%	125,054.73	144,749.14
21 1200 1 02 5212	SPED ELEMENTARY DENTAL INSURANCE	5,272.00	-	7,146.83	7,146.83	(1,874.83)	-35.56%	2,850.17	4,474.52
21 1200 1 02 5213	SPED ELEMENTARY LIFE INSURANCE	540.75	26.26	626.66	652.92	(112.17)	-20.74%	446.49	611.00
21 1200 1 02 5214	SPED ELEMENTARY DISABILITY INSURANCE	1,146.49	25.99	1,006.97	1,032.96	113.53	9.90%	655.70	993.62
21 1200 1 02 5220	SPED ELEMENTARY FICA	39,854.28	6,268.92	37,162.22	43,431.14	(3,576.86)	-8.97%	25,387.59	35,819.05
21 1200 1 02 5231	SPED ELEMENTARY NHRS SUPPORT	5,984.93	1,626.84	16,217.90	17,844.74	(11,859.81)	-198.16%	2,109.43	15,475.95
21 1200 1 02 5232	SPED ELEMENTARY NHRS PROFESSIONAL	71,177.55	8,385.92	46,969.14	55,355.06	15,822.49	22.23%	50,949.47	53,655.88
21 1200 1 02 5240	SPED ELEMENTARY TUITION REIMBURSEMENT	15,552.00	1,020.00	5,595.00	6,615.00	8,937.00	57.47%	6,270.00	7,948.00
21 1200 1 02 5241	SPED ELEMENTARY WORKSHOP REIMB PROF	795.00	-	249.00	249.00	546.00	68.68%	0.00	400.00
21 1200 1 02 5250	SPED ELEMENTARY UNEMPLOYMENT INSURANCE	258.00	-	196.96	196.96	61.04	23.66%	294.93	300.00
21 1200 1 02 5260	SPED ELEMENTARY WORKER'S COMPENSATION	1,562.89	-	1,562.89	1,562.89	-	0.00%	1,908.39	1,728.11
21 1200 1 02 5320	SPED ELEMENTARY PROFESSIONAL EDUCATIONAL	-	-	-	-	-	0.00%	0.00	48,007.50
21 1200 1 02 5330	SPED ELEMENTARY OTHER PROF SVCS	9,259.60	-	-	-	9,259.60	100.00%	83,940.01	899.25
21 1200 1 02 5336	SPED ELEMENTARY MEDICAID SERVICE PROVIDER	3,000.00	-	-	-	3,000.00	100.00%	0.00	0.00
21 1200 1 02 5341	SPED ELEMENTARY LEGAL & CONSULTING	-	3,260.14	739.86	4,000.00	(4,000.00)	0.00%	0.00	0.00
21 1200 1 02 5430	SPED ELEMENTARY REPAIRS & MAINT SERVICES	350.00	18.36	131.64	150.00	200.00	57.14%	73.17	117.36
21 1200 1 02 5442	SPED ELEMENTARY RENTAL OF EQUIPMENT	1,500.00	94.27	1,005.73	1,100.00	400.00	26.67%	1,103.56	1,093.86
21 1200 1 02 5531	SPED ELEMENTARY TELEPHONE	720.00	300.00	420.00	720.00	-	0.00%	2,581.60	720.00
21 1200 1 02 5564	SPED ELEMENTARY TUITION TO PRIVATE SCHOOL	12,000.00	-	46,857.80	46,857.80	(34,857.80)	-290.48%	2,650.00	2,161.07
21 1200 1 02 5580	SPED ELEMENTARY MILEAGE REIMBURSEMENT	3,000.00	500.74	1,229.06	1,729.80	1,270.20	42.34%	1,844.83	1,750.62
21 1200 1 02 5610	SPED ELEMENTARY SUPPLIES	500.00	-	-	-	500.00	100.00%	2,518.51	0.00
21 1200 1 02 5643	SPED ELEMENTARY INFORMATION ACCESS FEES	3,000.00	-	2,566.80	2,566.80	433.20	14.44%	2,506.14	2,655.58
21 1200 1 02 5737	SPED ELEMENTARY REPLACEMENT FURNITURE & F	3,500.00	-	-	-	3,500.00	100.00%	0.00	0.00
21 1200 1 02 5810	SPED ELEMENTARY DUES & FEES	1,075.00	-	1,058.00	1,058.00	17.00	1.58%	955.00	1,084.00
21 1200 2 02 5320	SPED MIDDLE PROFESSIONAL EDUCATIONAL	15,000.00	132.23	567.77	700.00	14,300.00	95.33%	82,241.78	18,704.07
21 1200 2 02 5330	SPED MIDDLE OTHER PROF SVCS	-	-	-	-	-	0.00%	3,557.25	1,079.36
21 1200 2 02 5561	SPED MIDDLE TUITION OTHER LEA'S	-	-	-	-	-	0.00%	6,460.40	1,634.00
21 1200 2 02 5564	SPED MIDDLE TUITION TO PRIVATE SCHOOL	67,516.47	-	67,516.20	67,516.20	0.27	0.00%	61,239.60	64,301.40
21 1200 3 00 5320	SPED HIGH SCHOOL PROFESSIONAL EDUCATIONAL	250,806.58	32,966.17	220,499.33	253,465.50	(2,658.92)	-1.06%	214,355.53	204,455.12
21 1200 3 00 5330	SPED HIGH SCHOOL OTHER PROF SVCS	30,000.00	2,545.00	7,455.00	10,000.00	20,000.00	66.67%	6,552.00	0.00
21 1200 3 00 5561	SPED HIGH SCHOOL TUITION OTHER LEA'S	-	-	-	-	-	0.00%	0.00	0.00
21 1200 3 00 5563	SPED HIGH SCHOOL TUITION PUBLIC ACADEMIES	654,440.00	6,819.98	356,851.33	363,671.31	290,768.69	44.43%	606,364.00	379,424.78
21 1200 3 00 5564	SPED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	666,129.83	42,098.56	442,259.09	484,357.65	181,772.18	27.29%	665,494.77	621,443.58
1200 Total	SPECIAL EDUCATION	2,533,701.29	201,637.71	1,943,546.18	2,145,183.89	388,517.40	15.33%	2,319,263.43	2,108,715.66
21 1230 1 00 5564	ESY TUITION TO PRIVATE SCHOOL	-	-	-	-	-	-	88.00	0.00
21 1230 1 02 5112	ESY ELEMENTARY TEACHER SALARIES	9,040.00	-	9,040.00	9,040.00	(40.00)	-0.44%	6,790.00	904.40
21 1230 1 02 5114	ESY ELEMENTARY PARAPROFESSIONAL	1,500.00	-	1,860.00	1,860.00	(360.00)	-24.00%	1,300.00	7,105.70
21 1230 1 02 5220	ESY ELEMENTARY FICA	803.25	-	825.76	825.76	(22.51)	-2.80%	618.89	1,537.32
21 1230 1 02 5232	ESY ELEMENTARY NHRS PROFESSIONAL	1,730.70	-	1,036.51	1,036.51	694.19	40.11%	3,254.38	3,163.92
21 1230 1 02 5330	ESY ELEMENTARY OTHER PROF SVCS	-	-	448.51	448.51	(448.51)	0.00%	2,400.00	8,767.61
21 1230 1 02 5610	ESY ELEMENTARY SUPPLIES	500.00	-	495.82	495.82	4.18	0.84%	0.00	366.08
21 1230 2 02 5564	ESY MIDDLE TUITION TO PRIVATE SCHOOL	4,725.00	-	3,691.46	3,691.46	1,033.54	21.87%	8,141.44	3,794.88
21 1230 3 02 5330	ESY HIGH SCHOOL OTHER PROF SVCS	3,500.00	-	2,817.50	2,817.50	682.50	19.50%	6,347.25	2,000.00
21 1230 3 02 5563	ESY HIGH SCHOOL TUITION PUBLIC ACADEMIES	3,000.00	-	4,953.34	4,953.34	(1,953.34)	-65.11%	0.00	0.00
21 1230 3 02 5564	ESY HIGH SCHOOL TUITION TO PRIVATE SCHOOL	16,910.29	-	4,787.28	4,787.28	12,123.01	71.69%	10,569.89	6,542.28
1230 Total	EXTENDED SCHOOL YEAR	41,669.24	-	29,956.18	29,956.18	11,713.06	28.11%	39,509.85	34,182.19
21 2140 1 02 5330	PSYCH SERVICES OTHER PROF SVCS	88,662.50	24,006.80	55,993.20	80,000.00	8,662.50	9.77%	67,328.07	68,868.58
21 2140 1 02 5610	PSYCH SERVICES SUPPLIES	500.00	-	924.11	924.11	(424.11)	-84.82%	0.00	53.40

Candia School District
SPED Expenditure Report
May 27, 2026

ACCOUNT	TITLE	BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	Encumbrances Plus YTD Expenditures	AVAILABLE BALANCE	% Remaining	23-24 Actual Expenditures	24-25 Actual Expenditures
21 2140 2 02 5330	PSYCH SVCS - MIDDLE OTHER PROF SVCS	3,000.00	380.19	2,619.81	3,000.00	-	0.00%	2,989.74	3,300.09
21 2140 3 02 5330	PSYCH SVCS - HIGH OTHER PROF SVCS	5,245.08	-	-	-	5,245.08	100.00%	1,476.77	1,139.16
2140 Total	PSYCH SERVICES	97,407.58	24,386.99	59,537.12	83,924.11	13,483.47	13.84%	71,794.58	73,361.23
21 2150 1 02 5112	SPEECH TEACHER SALARIES	-	15,672.50	65,824.50	81,497.00	(81,497.00)	0.00%	0.00	0.00
21 2150 1 02 5213	SPEECH LIFE INSURANCE	-	6.25	37.50	43.75	(43.75)	0.00%	0.00	0.00
21 2150 1 02 5214	SPEECH DISABILITY INSURANCE	-	20.03	120.18	140.21	(140.21)	0.00%	0.00	0.00
21 2150 1 02 5220	SPEECH FICA	-	1,198.95	5,035.59	6,234.54	(6,234.54)	0.00%	0.00	0.00
21 2150 1 02 5232	SPEECH NHRS PROFESSIONAL	-	3,013.82	12,657.96	15,671.78	(15,671.78)	0.00%	0.00	0.00
21 2150 1 02 5330	SPEECH OTHER PROF SVCS	124,365.53	-	182.00	182.00	124,183.53	99.85%	104,575.01	125,933.07
21 2150 2 02 5330	SPEECH MIDDLE OTHER PROF SVCS	9,400.00	578.02	8,821.98	9,400.00	-	0.00%	8,691.05	20,230.33
21 2150 3 02 5330	SPEECH SVCS - HIGH OTHER PROF SVCS	15,000.00	-	-	-	15,000.00	100.00%	0.00	0.00
2150 Total	SPEECH SERVICES	148,765.53	20,489.57	92,679.71	113,169.28	35,596.25	23.93%	113,266.06	146,163.40
21 2160 1 02 5334	THERAPY SVCS OT CONTRACTED SVCS	101,760.20	15,125.00	81,785.00	96,910.00	4,850.20	4.77%	91,890.00	96,880.00
21 2160 2 02 5330	OT MIDDLE OTHER PROF SVCS	4,000.00	1,915.28	2,084.72	4,000.00	-	0.00%	1,977.06	2,892.25
2160 Total	THERAPY SERVICES	105,760.20	17,040.28	83,869.72	100,910.00	4,850.20	4.59%	93,867.06	99,772.25
21 2190 1 02 5330	OTHER SUPPORT SERVICES OTHER PROF SVCS	1,050.00	-	1,599.36	1,599.36	(549.36)	-52.32%	300.00	0.00
21 2190 1 02 5550	OTHER SUPPORT SERVICES PRINTING	500.00	-	-	-	500.00	100.00%	-	0.00
21 2190 1 02 5610	OTHER SUPPORT SERVICES SUPPLIES	1,302.00	490.00	472.00	962.00	340.00	26.11%	1,171.88	914.00
2190 Total	OTHER SUPPORT SERVICES	2,852.00	490.00	2,071.36	2,561.36	290.64	10.19%	1,471.88	914.00
21 2700 1 02 5519	SPED TRANSPORTATION TRANSPORTATION	300,000.00	87,148.95	312,588.01	399,736.96	(99,736.96)	-33.25%	329,415.92	297,931.03
2700 Total	TRANSPORTATION	300,000.00	87,148.95	312,588.01	399,736.96	(99,736.96)	-33.25%	329,415.92	297,931.03
Grand Total		3,230,155.84	351,193.50	2,524,248.28	2,875,441.78	354,714.06	10.98%	2,968,588.78	2,761,039.76

POLICIES **First Reading/Waive 2nd/Adoption**

Candia			XIII.A.	
			2 nd Reading Date:	WAIVE(?)
			1 st Reading Date:	6/4/2026
			Committee Mtg Date:	05/07/26
CODE	TITLE/CATEGORY		LAST REVIEWED	
EFA	Availability and Distribution of Healthy Foods	Required	Old. Review.	2012
GBEBB	Employee-Student Relations	Required	Tabled at first committee mtg. Previously eliminated but is required. Yellow highlights are all new language. Blue highlights are committee changes	2000
JLCE-EBBC EBBC-JLCE	First Aid and Emergency Medical Care	Required	Review only.	2017

CANDIA SCHOOL DISTRICT
AVAILABILITY AND DISTRIBUTION OF HEALTHY FOODS

The School District will support the availability and distribution of healthy foods and beverages in **all the** school buildings during the school day.

The Superintendent or his/her designee is responsible for ensuring that all foods and beverages distributed within the district meet nutritional standards established by state and federal law relative to: **(1) nutrient density; (2) portion size; and (3) nutrition targets, as defined in** pertinent law.

The Superintendent or his/her designee is responsible for implementing developmentally appropriate opportunities to learn food preparation skills that support nationally recognized research-based nutrition standards. The Superintendent or his/her designee is responsible for providing annual communication **information** about the policy and procedure and related curricula to the school community.

Adopted: December 6, 2012

Legal References:

*7 CFR 210.10, Nutrition Standards And Menu
Planning Approaches For Lunches And
Requirements For Afterschool Snacks
NH Ed Admin Rules, Section Ed 306.04(a)(21)
Section Ed 306.11(g), (h)*

**CANDIA SCHOOL DISTRICT
EMPLOYEE-STUDENT RELATIONS**

It is the belief of the Candia School District that a positive learning environment requires an atmosphere of respect between its employees and students, both for each other and for the educational process itself.

All administrators shall be responsible for insuring an educational climate of respect for learning and for the members of our educational community.

Staff members are expected to maintain courteous and professional relationships with students, maintain an atmosphere conducive to learning, through consistently and fairly applied discipline and established professional boundaries. For purposes of this policy, "staff member" and "staff" includes every person identified as a "covered individual" under Board policy GBCD, i.e., employee, stipend position (e.g., coach, trainer, drama coach, etc.), designated volunteer (whether direct or through a volunteer organization), or any contractor or person working on behalf of a contractor when the contractor provide services directly to students of the District.

A. Prohibited Interactions .

The Board understands that Staff may interact with and have activities, friendships or natural relationships with students or the families of students outside of school. This Policy is not intended to prohibit such interactions, provided that appropriate limits are maintained.

The below types of interactions with District students are prohibited unless necessary to serve an educational or health-related purpose. Note that many of the interactions listed are also prohibited under other policies or laws (harassment, abuse/neglect, Code of Conduct for NH Educators, etc.), and this policy in no way limits the application of those policies or laws, including any reporting requirements.

The below types of interactions with District students are prohibited unless necessary to serve an educational or health-related purpose. Note that many of the interactions listed are also prohibited under other policies or laws (harassment, abuse/neglect, Code of Conduct for NH Educators, etc.), and this policy in no way limits the application of those policies or laws, including any reporting requirements. Staff members shall not make derogatory comments to students regarding the school and/or its staff.

1. Staff members shall not make derogatory comments to students regarding the school and/or its staff.

2. The exchange of purchased gifts between staff members and students is discouraged and prohibited when the gift is of more than de minimis value or is directed to an individual student.

3. Staff members shall not fraternize, written or verbally, with students except on matters that pertain to school-related issues.

4. Staff members shall not associate with students in any situation or activity which could be sexually suggestive or involve the presence or use of tobacco, alcohol or drugs.

5. Dating between staff members and students is prohibited.

6. Staff members shall not use insults or sarcasm against students as a method of forcing compliance with requirements or expectations.

7. Staff members shall maintain a reasonable standard of care for the supervision, control and protection of students commensurate with their assigned duties and responsibilities.

8. Staff members shall not send students on personal errands.

9. Staff members shall, pursuant to law and Board policy, immediately report any suspected signs of child abuse or neglect.

10. Staff members shall not attempt to counsel, assess, diagnose or treat a student's personal problem relating to sexual behavior, substance abuse, mental or physical health and/or family relationships but, instead, should refer the parent/guardian of the student to the appropriate individual or agency for assistance.

11. Staff members shall not disclose information concerning a student, other than directory information, to any person not authorized to receive such information. This includes, but is not limited to, information concerning assessments, ability scores, grades, behavior, mental or physical health and/or family background.

12. Staff members shall not become involved with a student so that a reasonable person may suspect inappropriate behavior. For example, staff members shall not be alone with the student in a room with the door closed except as necessary to serve legitimate educational or health-related services.

13. Staff members will not socialize with students outside of school on social networking websites, consistent with the provisions of Policy GBEBD.

14. Unless following a published District emergency health or medical emergency protocol or policy, staff shall not accompany or transport a minor to any medical appointment, mental health appointment or visit that includes any type of mental health evaluation, treatment, or counseling, or any other health-related appointment or visit, without the knowledge and approval of the minor's parent or guardian.

B. Violations and Reporting Violations .

Staff members who violate this policy may face disciplinary measures, up to and including termination, consistent with state law and applicable provisions of a collective bargaining agreement. Any employee who witnesses or learns of any of the above behaviors shall report it to the building Principal or Superintendent immediately.

Additionally, if the alleged violation of the above would also constitute a violation of the Code of Conduct for New Hampshire Educators, and the reporting employee is

also a Credential Holder, then the Credential Holder must also make such reports as are required by the Code of Conduct and Board policy. ~~(**) GBEAB.~~ Additional reporting is required if the conduct constitutes abuse or neglect prohibited by RSA 169-C (see Board policy ~~(**) JLF~~), or is required under some other Board policy, statute or regulation.

C. Dissemination of Policy .

The Superintendent shall ensure that all staff members are provided a copy of this policy each year by way of handbooks, or other appropriate means.

Adopted: June 1, 2000

CANDIA SCHOOL DISTRICT
FIRST AID AND EMERGENCY MEDICAL CARE

All School personnel have responsibilities in connection with injuries and emergencies occurring in school and at school-sponsored events, which may be classified as follows: (1) administering first aid; (2) summoning medical assistance; (3) notifying administration; (4) notifying parents; and (5) filing accident/injury reports.

School personnel must use reasonable judgment in handling injuries and emergencies. Caution should be exercised not to minimize or maximize any injury or illness. All personnel will understand the proper steps to be taken in the event of an injury or emergency.

The Principal will ensure that at least one other person on staff, aside from the school nurse, has current first aid and cardiopulmonary certification (CPR). If the school nurse or licensed practical nurse is not available, the person(s) who have current first aid and CPR certification is authorized to administer first aid and CPR as needed.

The school will obtain, at the start of each school year, emergency contact information of parents or legal guardian for each student and staff member.

The school physician, school nurse, or specially trained staff members shall assist in the treatment of injuries or emergency situations. Such individuals have the authority to administer oxygen in case of a medical emergency, if available and if appropriate. This authorization extends to administering oxygen to students without prior notification to parents/guardians.

The school nurse or other designated personnel may administer other medications to students in emergency situations, provided such personnel has all training as is required by law. Such medication may also be administered in emergency situations if a student's medical action plan has been filed and updated with the school district to the extent required by law. The district will maintain all necessary records relative to the emergency administration of medication and will file all such reports as may be required.

Additionally, the school physician, school nurse, or specially trained staff members may also administer epinephrine to any student in case of a medical emergency, if appropriate. This authorization extends to administering epinephrine without prior notification to parents/guardians.

For significant injuries, the staff person witnessing the event must fill out an accident report, which must be submitted to administration so that he/she is informed and a basis is established for the proper processing of insurance claims and remediation if necessary.

The District makes it possible for parents to subscribe to student accident insurance at low rates. This program is offered each year from a third party at the parent's expense.

Adopted: January 23, 2002
Adopted: August 4, 2005
Revised: February 5, 2009
Revised: January 5, 2017

Legal References:
RSA 200:40, RSA 200:40-a,
RSA 200:44-a, RSA 200:54, RSA 200:55
NH Admin Rules, Sec.
306.04-a (21) Ed 306.12

CANDIA SCHOOL DISTRICT
EMERGENCY CARE AND FIRST AID

All School personnel have responsibilities in connection with injuries and emergencies occurring in school and at school-sponsored events, which may be classified as follows: (1) administering first aid; (2) summoning medical assistance; (3) notifying administration; (4) notifying parents; and (5) filing accident/injury reports.

School personnel must use reasonable judgment in handling injuries and emergencies. Caution should be exercised not to minimize or maximize any injury or illness. All personnel will understand the proper steps to be taken in the event of an injury or emergency.

The Principal will ensure that at least one other person on staff, aside from the school nurse, has current first aid and cardiopulmonary certification (CPR). If the school nurse or licensed practical nurse is not available, the person(s) who have current first aid and CPR certification is authorized to administer first aid and CPR as needed.

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The District makes it possible for parents to subscribe to student accident insurance at low rates. This program is offered each year from a third party at the parent's expense.

Adopted: April 11, 1989
Adopted: April 6, 2000
Adopted: August 4, 2005
Revised: February 5, 2009
Revised: January 5, 2017

Legal References:
RSA 200:40, RSA 200:40-a,
RSA 200:44-a, RSA 200:54, RSA 200:55
NH Admin Rules, Sec. Ed 306.04-a (21),
Ed 306.12